

MAYOR
Shirley Sessions

CITY COUNCIL
Barry Brown, Mayor Pro Tem
Brian West
Jay Burke
Nancy DeVetter
Spec Hosti
Monty Parks



CITY MANAGER
Dr. Shawn Gillen

CLERK OF COUNCIL
Jan LeViner

CITY ATTORNEY
Edward M. Hughes

CITY OF TYBEE ISLAND

A G E N D A **REGULAR MEETING OF TYBEE ISLAND CITY COUNCIL** **February 23, 2023 at 6:30 PM**

Please silence all cell phones during Council Meetings

Opening Ceremonies

Call to Order
Invocation
Pledge of Allegiance

Consideration of Items for Consent Agenda

Announcements

Consideration of the approval of the minutes of the meetings of the Tybee island City Council

1. Minutes: City Council Meeting January 12, 2023
2. Minutes: City Council Meeting January 26, 2023
3. Attachments to the Minutes

Reports of Staff, Boards, Standing Committees and/or Invited Guest. Limit reports to 10 minutes.

4. Peyton Jones, Tybee Island Youth Council Liaison
5. Jan LeViner and Haley Hill: Savannah Chatham Day
6. Harold Marlow, President, Warwick Group, Washington, DC and Dan Ginolfi, Sr. Public Policy Advisor, Warwick Group, Washington, DC
 - Recent successes on behalf of the City
 - Federal Funding Goals for this year
 - Corps of Engineers Issues for 2023 and beyond

If there is anyone wishing to speak to anything on the agenda other than the Public Hearings, please come forward. Please limit your comments to 3-5 minutes.

P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org



Consideration of Approval of Consent Agenda

Public Hearings

- [7.](#) Minor Subdivision plat approval: requesting to create two lots that are not rectangles-712 2nd Ave.-Zone R-2-40005 18014-Gail Lamb.
- [8.](#) Tree Appeal: 8 Waterside Walk-appeal of actions Sec. 7-100 regarding denial of tree permit-William Gordon.
- [9.](#) Agenda Request: Private Parking Lot Renewals: All requirements met
- [10.](#) Agenda Request: Private Parking Lot Request-Palmer Prescott Parking: (Formerly lot licensed under Joyce Prescott)

Consideration of Local Requests & Applications – Funding, Special Events, Alcohol License

- [11.](#) Agenda Request: Fin's Corner Pizza: Alcohol and Entertainment License, Beer & Wine-Sunday Sales
(Formerly Tybee Island Pizza & Ice Cream)
- [12.](#) Agenda Request: Frozen Daiquiri LLC dba The Daiquiri Bar: Entertainment & Alcohol License
Liquor, Beer, Wine-Sunday Sales for consumption on premises
- [13.](#) Agenda Request: King Neptune's Inc: Entertainment & Alcohol License
Liquor, Beer, Wine, Sunday Sales-For consumption on Premises Only

Consideration of Ordinances, Resolutions

- [14.](#) Second Reading, 2023-04. Sec 7-050, Tree Removal Requirements

Council, Officials and City Attorney Considerations and Comments

15. Bubba Hughes: 708 Butler Avenue
16. Shawn Gillen: Action Item List

Minutes of Boards and Committees

- [17.](#) PC January 9, 2023 Minutes
- [18.](#) Minutes: Tybee Arts Association, December 12, 2022

Executive Session

Discuss litigation, personnel and real estate

Possible vote on litigation, personnel and real estate discussed in executive session

Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact Jan LeViner at

912.472.5080 promptly to allow the City to make reasonable accommodations for those persons.

***PLEASE NOTE:** Citizens wishing to speak on items listed on the agenda, other than public hearings, should do so during the citizens to be heard section. Citizens wishing to place items on the council meeting agenda must submit an agenda request form to the City Clerk's office by Thursday at 5:00PM prior to the next scheduled meeting. Agenda request forms are available outside the Clerk's office at City Hall and at www.cityoftybee.org.



THE VISION OF THE CITY OF TYBEE ISLAND

"is to make Tybee Island the premier beach community in which to live, work, and play."



THE MISSION OF THE CITY OF TYBEE ISLAND

"is to provide a safe, secure and sustainable environment by delivering superior services through responsible planning, preservation of our natural and historic resources, and partnership with our community to ensure economic opportunity, a vibrant quality of life, and a thriving future."

File Attachments for Item:

1. Minutes: City Council Meeting January 12, 2023

City Council Minutes, January 12, 2023

Mayor Sessions called the meeting to order at 6:30PM, January 12, 2023. Those in attendance were Brian West (via Zoom), Monty Parks, Nancy DeVetter, Barry Brown, Jay Burke (via telephonic conference) and Spec Hosti. Also attending were Dr. Shawn Gillen, City Manager; Michelle Owens, Assistant City Manager; Bubba Hughes, City Attorney; Tracy O'Connell, City Attorney; George Shaw, Planning and Zoning; and Jan LeViner, Clerk of Council.

Opening Ceremonies

Call to Order
In Memoriam – 2022
Invocation: Jan LeViner, City Clerk
Pledge of Allegiance

Recognitions and Proclamations

Jaime Spear approached Mayor and Council to introduce **Joel Rodriguez, Water/Sewer Department Employee of the 3rd Quarter**. Mayor Sessions and Council thanked Mr. Rodriguez for his dedication to the City.

Jaime Spear approached Mayor and Council to introduce **Danielle Bucher, Finance Department as Employee of the 4th Quarter**. Mayor Sessions and Council thanked Ms. Bucher for her dedication to the City.

Consideration of Boards, Commissions and Committee Appointments

Planning Commission - 3 seats open

Mike Harrell
Mariah Hay
Susan Hill (incumbent)
Julie Livingston
Jack Long
Robert Matkowski
Jeri Monroe
S. Michelle Nooney

Ballots were distributed and collected by the Clerk, Jan LeViner. Ballots were tabulated. After the ballots were counted: Julie Livingston, Robert Matkowski, and Michelle Nooney received the majority of votes. (Ballots attached)

Mayor Sessions added the following to the Consent Agenda:

- Special City Council Meeting Minutes, December 21, 2022
- Minutes, City Council Meeting, December 8, 2022
- Attachments to Minutes, December 8, 2022
- Agenda Request: Alcohol License Request Critz Tybee Run Fest-Special Event Beer and Wine February 3-4, 2023
- Agenda Request: Entertainment License-Zunzi's Operations, LLC dba Zunzibar
- Budget Amendment approval of budget transfer from 100-00-39-1300 to 350-7564-54-2500 for \$16,225 for parking kiosks and from 100-7564-53-1600 for \$11,500 for handheld ticket writers.
- Resolution 2023-02: Chatham County to Superintend Municipal Elections
- Resolution 2023-03: Qualifying Officer, Tybee Island Municipal Election

Nancy DeVetter made a motion to approve the consent agenda. **Monty Parks** seconded. Vote was unanimous to approve, 5-0. Jay Burke left the meeting.

Public Hearings

Variance: Requesting to disturb wetland buffer - Solomon and Polk - R-1, William Christiansen. **George Shaw** approached Mayor and Council. Mr. Shaw stated the petitioner, Mr. Christiansen owns the property at the corner of Polk and Solomon. This is a large preplanned property, 24 lots approximately, and toward the south of the property along Solomon there is a wetland and in addition, over the years residents have dumped trash in that area. Mr. Christiansen is requesting, in order to remove the trash, he needs a variance. The trash is in the buffer, the City has a 25' wetland buffer and the petitioner would like a variance to clean the trash. Also, the USACE will have to make a determination as to the what happens in the wetland as the City jurisdiction over the buffer. Staff recommended approval and the Planning Commission recommended approval, 4-2. Mr. Parks stated the map in the presentation is not in his packet. Mr. Shaw confirmed as he added for clarity. Mr. Shaw further explained the map. Mr. Parks asked if any of the buffer is in the area of Storer Avenue. Mr. Shaw confirmed it is the City rights-of-way. Mr. Parks asked Mr. Hughes for clarification as if he votes in favor of the variance, what does it give the petitioner the right to do. Mr. Hughes responded this is complicated property but yes the petitioner can start digging within the perimeters of the permit except for city property. Mr. Parks stated if a variance is granted as depicted on the map, we are granting into the City easement. He further asked Mr. Shaw how deep are they digging. Mr. Shaw responded the borings only go 5' - 6'. Mr. Parks asked about the trees on the property. Mr. Shaw stated there are not many and they are not marked on the plans before them. Mr. Hughes stated the variance could be authorized subject to items or not approved until all questions have been addressed. Mr. Parks stated he has many questions to be considered. Mr. Hughes asked Mr. Parks to provide the list so those items can be addressed. Mayor Sessions clarified what Mr. Hughes is asking for are items in question so he, Mr. Shaw and Mr. Christiansen can work toward resolving. Mr. Hughes confirmed. He then made reference to the applicable Land Development Code section regarding buffers. Mark Boswell, Civil Engineer, approached Mayor and Council. Mr. Boswell stated the trees on the property are Chinese Tallow's which are invasive. He further stated the big plans he submitted to Planning and Zoning do have the trees delineated on them. Mr. Parks asked Mr. Boswell how deep are they digging. Mr. Boswell responded 3.5' to the worse case 5'. On Mortar cars were found for example. With the seven (7) borings, most revealed plastics, concrete and wood. Mayor Sessions asked if a staff member is present when these diggings will take place. Mr. Boswell responded no but could be present. Mr. Boswell stated the purpose of the variance is to get the trash out of the buffer. Mr. Parks expressed his concerns with going into the buffer for trash removal. Mr. Hosti confirmed the buffer belongs to the petitioner. Ms. DeVetter stated the downed trees would have to be removed to see what is under them. Mr. Boswell confirmed. Mr. Hughes confirmed there can be no cleaning of the wetlands without the USACE permission. Mr. Parks asked how time sensitive is this matter as he would like Mr. Hughes to meet with the petitioner to address concerns. Mr. Christiansen approached. He stated he is willing to work with the City to have the property cleaned. **Susan Kimble** approached Mayor and Council. Ms. Kimble stated she is representing approximately 40 residents that are concerned about the tract of land that is located at Polk and Solomon. She read from a prepared statement (attached) expressing their concerns. Mayor Sessions thanked Ms. Kimble. Mr. Boswell clarified these are lots of record and evidentially build homes. He continued, gravel would not be brought in as fill as the fill would have to be clean dirting, and transplanted with Wax Myrtle's or some sort of native plant. **Monty Parks** made a motion to have Mr. Hughes communicate with the owner of the property to discuss issues that were raised and report back at a future meeting. **Spec Hosti** seconded. **FOR DISCUSSION: Ms. DeVetter** stated information on the trees needed to be included in what is brought back to Mayor and Council. Vote was unanimous, 5-0.

Variance: Requesting expansion of setback encroachment – 817 1st Street – 40019 05001C – Zone R-T – David Toman. **George Shaw** approached Mayor and Council. Mr. Shaw stated Mr. Toman owns a unit in Salt Pines complex, zoned R-T which has a 20' rear setback

and almost all the units have this setback. Mr. Toman has a back deck that goes to the back of his property, 11.7' from the exterior fence and would like to screen the existing deck, put up columns and put an unscreened open deck above it. Staff recommended denial and Planning Commission recommended approval, 5-1. Ms. DeVetter confirmed the existing deck is non-conforming and the petitioner would like to expand that non-conforming and put one on top. Mr. Shaw confirmed and those who have decks, are non-confirming. Dr. West asked if the existing deck was permitted. Mr. Shaw stated he did not know. Mr. Toman approached Mayor and Council. He stated he would like to screen in the existing deck and put a porch on top. He is not building further out just up. Ms. DeVetter asked the petitioner if there was a hardship. Mr. Tomas stated at they have no gutters, the rain comes down and washes out their base for the main structure of the house. By adding a roof to the existing deck he will be able to add gutters. Mayor Sessions thanked Mr. Toman. **Spec Hosti** made a motion to approve. **Monty Parks** seconded for discussion. Voting in favor were Spec Hosti and Brian West. Voting against were Monty Parks, Barry Brown and Nancy DeVetter. Vote to deny, 3-2.

Text Amendment: Sec. 7-050 – Tree removal requirements – calculation of trees required per lot – City of Tybee Island. **George Sawn** approached Mayor and Council. Mr. Shaw stated the City currently calculates the number of trees that are required on a lot by the square footage of the lot, which is three (3) trees per every 4,500 sq. ft. Recently Staff came across an issue with property that is 3/4 marsh and the number of required trees could not fit on the lot. What is before Mayor and Council is an amendment to have three (3) trees per every 4,500 sq. ft. of upland and the upland would be defined as landward of the DNR marked delineation line. Planning Commission voted unanimously to approve as well as Staff. **Spec Hosti** made a motion to approve. **Nancy DeVetter** seconded. Vote was unanimous to approve, 5-0.

Consideration of Ordinances, Resolutions

Second Reading, 2023-01, Sec 4-051, Short Term Rentals. **Mr. Hughes** stated there was a public hearing previously and it was passed on first reading. This is incorporating the Short Term Rental Ordinance that was previously in Chapter 34 of the Code into the Zoning Code of the City since it became district specific as to R-1, R-1B and R-2. It is more appropriate to be in the Zoning Code, 4-051.12. **Monty Parks** made a motion to approve. **Barry Brown** seconded. Voting in favor were Monty Parks, Barry Brown and Nancy DeVetter. Voting against were Brian West and Spec Hosti. Motion to approve, 3-2.

Council, Officials and City Attorney Considerations and Comments

Bubba Hughes the property at 708 Butler is now marked and the applicant has gotten the approval from DOT for the entranceway off of Butler Avenue. The Agreement in the packet as to the recording of the necessary documents that includes the Conservation Easement with respect to the trees, façade easement and the conveyances, which will be applicable in the subdivision, will need to be recorded prior to any permit being issued. This is let the public know that the trees are currently marked with color coded ribbons as to which trees are to be removed; which to be pruned; and which are remaining. Mr. Shaw stated the trees with the green ribbons are to be removed; pink ribbons are to be pruned; and faded pink that are in the rights-of-way are to be moved. Mr. Hughes asked Mayor and Council to authorize the Mayor signing the Agreement when everything is finalized by the developer. **Spec Hosti** made a motion to have the Mayor sign the Agreement when everything is finalized. **Barry Brown** seconded. Voting in favor were Brian West, Barry Brown, Spec Hosti and Brian West. Voting against was Nancy DeVetter. Motion approved 4-1.

Robert Bryson: **Release Agreement.** **Dr. Gillen** stated the City is adding five (5) years of time to Chief Bryson's pension plan. There is no immediate budget impact but in future budgets there would be an impact of approximately \$37,000 amortized over the next 10 years. Dr. Gillen

stated Chief Bryson is not retiring early as he is currently eligible for retirement. **Nancy DeVetter** made a motion to approve. **Monty Parks** seconded. Voting in favor were Monty Parks, Nancy DeVetter, and Barry Brown. Voting against were Brian West and Spec Hosti. Motion to approve, 3-2.

Barry Brown would like to have a discussion regarding the future of the **Tybee Island Fire Department - Firehouse Multi-Purpose Building** as he would like to have an architect do drawings. This discussion could be at an upcoming City Council Workshop. Dr. Gillen stated they are awaiting approval from a grant that would provide funding for a work shelter where fire department personnel housed. This building would withstand a category 5 hurricane.

Monty Parks stated in the past he has brought up the topic of **Marine Science Bathrooms and Manual traffic control at Johnny Mercer and Highway 80**. It was his understanding DPW was going to move the portable bathroom from the south-end and rework it and put it in place by the Marine Science Center. Evidentially plans changed as the bathroom was beyond repair and his concern is he would like a bathroom of some sort in place for the season. Dr. Gillen confirmed the bathroom at 14th Street Parking Lot is beyond repair and he will speak with Mr. Gulbranson to get pricing, purchase and if necessary do a budget amendment for the cost. Mayor pro tem Brown if a bathroom could be built at the location. Dr. Gillen stated he will look into it. Mr. Parks will bring this back for an update from Dr. Gillen. Mr. Parks stated in November 2022 he asked Dr. Gillen to look into a manual traffic control at Johnny Mercer and Highway 80 which would include conversations with Chatham County. He would like to know the status. Dr. Gillen stated he had a short conversation with the Chief of Police, Chatham County, regarding this but has not heard back. Mayor Sessions recommended Dr. Gillen reach out to Chatham County Manager as he is the responsible party.

Shawn Gillen approached Mayor and Council to give an update on his **Action Item List**. Mayor Sessions thanked Dr. Gillen.

Jan LeViner approached Mayor and Council to read the **Call to Election and Public Notice - Qualifying Notice**. Mayor Sessions thanked Ms. LeViner.

Monty Parks made a motion to adjourn to executive session to discuss personnel, litigation and real estate. **Brian West** seconded. Vote was unanimous to approve, 5-0.

Monty Parks made a motion to return to regular session. **Spec Hosti** seconded. Vote was unanimous to approve, 4-0. Brian Parks left the Zoom Meeting.

Spec Hosti made a motion to adjourn. **Monty Parks** seconded. Vote was unanimous to approve, 4-0.

Meeting adjourned at 9:45PM

Janet LeViner, MMC
Clerk of Council

File Attachments for Item:

2. Minutes: City Council Meeting January 26, 2023

City Council Minutes, January 26, 2023

Mayor Sessions called the meeting to order at 6:30PM, January 12, 2023. Those in attendance were Brian West, Monty Parks, Nancy DeVetter, Barry Brown, Jay Burke and Spec Hosti. Also attending were Dr. Shawn Gillen, City Manager; Michelle Owens, Assistant City Manager; Bubba Hughes, City Attorney; Tracy O'Connell, City Attorney; and Jan LeViner, Clerk of Council.

Opening Ceremonies

Call to Order

Invocation: Jan LeViner, City Clerk

Pledge of Allegiance

Recognitions and Proclamations

Mayor Sessions ask Chief Tiffany Hayes to come to the podium to introduce her staff. Chief Hayes introduced Officer Garrett Goatley and congratulated him for being voted Officer of the Year.

Chief Hayes introduced Erin Martinez and congratulated her for being voted Civilian Employee of the Year.

Mayor Sessions added the following to the Consent Agenda:

- Contract for the Public Defender, Jennifer Ozer: Budget Amendment transfer \$2750 from General Fund to line item 100-2650-52-1211.
- Motorola Cyber Security Service

Reports of Staff, Boards, Standing Committees and/or Invited Guest. Limit reports to 10 minutes.

Alan Robertson approached to introduce **Jared M. Lopes**, Planning Branch, Savannah District, and **Richard Styles**, Engineering Research and Development Center, US Army Corps of Engineers give a presentation on the Ship Wake Study. Colonel Geary, Commander, Savannah District could not attend. Jared Lopes approached Mayor and Council to give a presentation regarding Tybee Island Vessel Study (attached). Mr. Lopes continued with the Vessel Wake Study, the City is concerned about the ongoing risk of beachgoers posed by vessel-generated wake on Tybee Island's northern shore. The goal of the Study is to develop a better understanding of vessel traffic patterns and associated boat wake generated by large commercial vessels. The cost of the Study was a cost-shared (50%) by USACE and the City of Tybee Island. Dr. Styles then approached Mayor and Council to discuss the findings and next steps. He stated the container ships and vehicle carriers generate the largest wake/surge. Dr. Styles continued, the next steps include measuring waves and currents at North Beach to determine appropriate breakwater size and extending and strengthening the jetty in that area. Mayor Sessions stated the report is online and you can google Tybee Island Ship Wake Study. She then thanked the gentlemen for their dedication to this project.

Citizens to be Heard

Mindy Hartley approached Mayor and Council to speak to the **Proposed STR Ordinance** (attached). Mayor Sessions thanked Ms. Hartley for her comments.

Elizabeth Reed approached Mayor and Council to speak against **Wagging Wednesday's** as there would be enforcement issues. Mayor Sessions thanked Ms. Reed for her comments.

Don Hartley approached Mayor and Council to speak to the **Cap on STR** per the ordinance. He questioned if there was a cap or not. Mayor Sessions thanked Mr. Hartley for his comments.

Dee Matkowski approached Mayor and Council to thank them for rethinking the Wagging Wednesday. Mayor Sessions thanked Ms. Matkowski for her comments.

Monty Parks made a motion to approve the consent agenda. **Nancy DeVetter** seconded. Vote was unanimous to approve, 6-0.

Council, Officials and City Attorney Considerations and Comments

Jay Burke recused from the discussion.

Bubba Hughes stated he added the proposed ordinance, **Equitable Distribution**, on the agenda is **for discussion only**. Mr. Hughes stated the ordinance that was approved by Mayor and Council in October 2022 provides a clause that indicated a cap maybe set in the future but the issue has not really been discussed. This will be a topic for Mayor and Council to initiate at some point if they choose to do so. No caps have been established to date. At this time there is a limit to the permits that are in existence and do not fit in the exceptions. What is before them tonight for discussion, is the proposed ordinance, Equitable Distribution to address concerns of people who were in the process of building a home and secured the permit to do so. There has been previous discussions regarding those who secured a building permit prior to the Moratorium and after the Moratorium was in place. Mr. Hughes is asking Mayor and Council for direction as whether or not it is to be required that a permit be secured prior to the Moratorium or whether it would include people that applied for a building permit during the Moratorium. The proposed ordinance is prepared as if it is only applicable to people with building permits in place as of the date of the Moratorium, August 26, 2021. Mr. Hosti stated the intention of the proposed ordinance to assist individuals whose houses were under construction when the Moratorium as they have invested their money in the property and residence. He would like the proposed ordinance to give those people consideration for a STR license. Mr. Hughes stated for those individuals whose house was under construction and had a permit prior to the Moratorium; for those who had a permit after the Moratorium; and for those who purchased property after the Moratorium, he needs direction what Mayor and Council as to the cutoff date. Mr. Parks stated the way the proposed ordinance is written, he agrees. If a person bought property prior to the Moratorium, permit to build, then the intent of the proposed ordinance is applicable. If someone bought property after the Moratorium, you may not have a STR license. Mr. Shaw stated he ran a report for August 1, 2020 to October 10, 2022. Prior to the Moratorium, there were 21 new house permits, 5 of which had STR permits, and of the 16 that applied prior to the Moratorium that did not get an STR permit. Between August 2021 when the Moratorium was in place, another 21 homes were started and none of those have STR permits. Mayor pro tem Brown asked Mr. Shaw if all these homes were

in the R-zone. Mr. Shaw said no but the majority are. Ms. DeVetter asked Mr. Shaw to bring back to Mayor and Council a report showing the date the Certificate of Occupancy was given to the 16 properties as stated above. Mr. Parks confirmed the next step the proposed ordinance will be sent to the Planning Commission for their recommendation. Mr. Hughes confirmed. Mr. Hughes stated he needs direction and will circulate a draft to Mayor and Council for their comments and recommendations and then send to the Planning Commission for their recommendations.

Mr. Burke returned to the meeting.

Mr. Hughes gave an update on **708 Butler Avenue**. He stated the concerns are with the plans that are to be submitted to the City for the infrastructure. Mr. Shaw stated the Engineer is not in agreement with the plans and he has not signed off on the Infrastructure Plans. A revision was submitted and the City Engineer have reviewed and has questions which seem minor. Mr. Hughes stated the approval of the plans need to be signed off on prior to the infrastructure permit being issued. He continued the trees are still marked as well as the access point to get to the property as approved by DOT.

Brian West stated Wagging Winter Wednesday's discussion would come back at a future meeting. **NO ACTION TAKEN.**

Brian West asked to have a discussion regarding **Workforce Housing**. Dr. West stated there is a group that is interested in doing a feasibility study for housing for the workforce on Tybee Island. Most importantly, services need to be in place prior to the housing as there are limited services for young families and the workforce. Ms. Owens stated the City has applied for a grant to do the Study but it was not granted. She is working for more information so the City can reapply. Mr. Parks expressed his concerns regarding he lack of services on Tybee as there is no health care or child care services for example on the Island. Mr. Hughes recommended the Economic Development Committee move forward with working with Ms. Owens, Cassidy Kendrick and himself. Mayor Sessions recommended Dr. Gillen add a line item to the budget for this. Dr. Gillen confirmed.

Shawn Gillen gave a **Mid-year update to the Strategic Plan FY 2023**. Dr. Gillen showed a presentation (attached) of the goals and objectives as set by Mayor and Council. There were 18 specific goals and objectives of these they are all on track for completion by the end of the fiscal year. Dr. Gillen gave a Strategy Snapshot from each department within the City. He stated he meets with each department head to get status on their Key Performance Indicators each quarter. Mayor Sessions asked Dr. Gillen the process for staff performance ratings. Dr. Gillen responded he evaluates the department heads and they in turn evaluate their staff. He continued, Ms. Spear, HR Director, is developing an evaluation plan as well as revamping the personnel policies. Mayor Sessions thanked Dr. Gillen for his presentation.

Monty Parks made a motion to adjourn to executive session to discuss personnel, litigation and real estate. **Brian West** seconded. Vote was unanimous to approve, 6-0.

Monty Parks made a motion to return to regular session. **Spec Hosti** seconded. Vote was unanimous to approve, 6-0.

Spec Hosti made a motion to adjourn. **Monty Parks** seconded. Vote was unanimous to approve, 6-0.

Meeting adjourned at 9:15PM

Janet LeViner, MMC
Clerk of Council

File Attachments for Item:

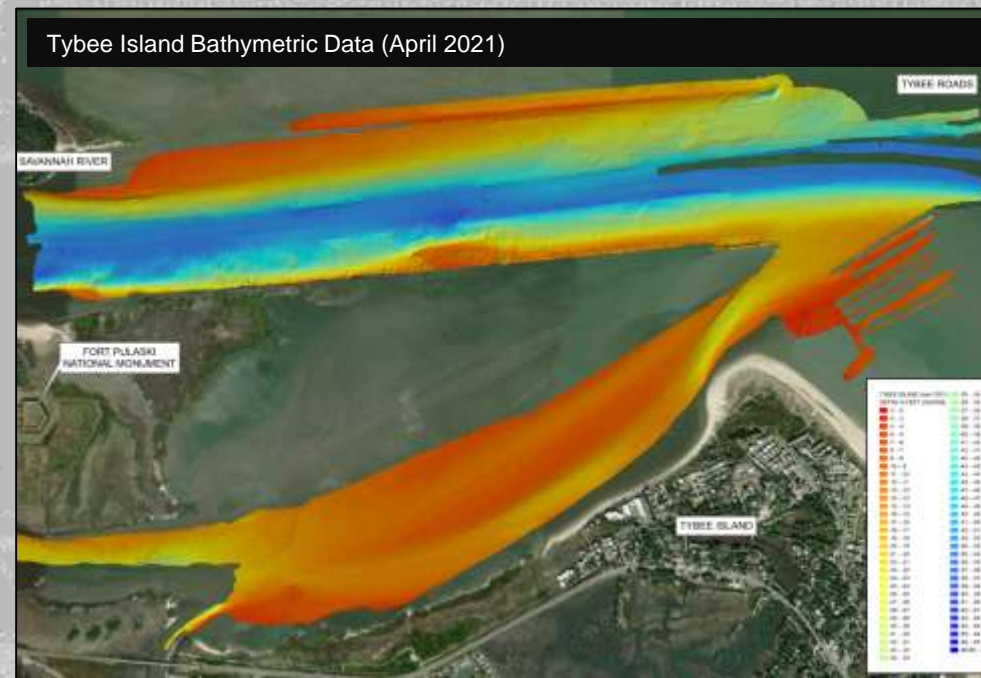
3. Attachments to the Minutes

TYBEE ISLAND VESSEL WAKE STUDY - OVERVIEW

U.S. Army Engineer Research and Development Center, Coastal and Hydraulics Laboratory

U.S. Army Corps of Engineers Savannah District

Date: 26 January 2023



US Army Corps of Engineers

Item #3.



TYBEE ISLAND VESSEL WAKE STUDY



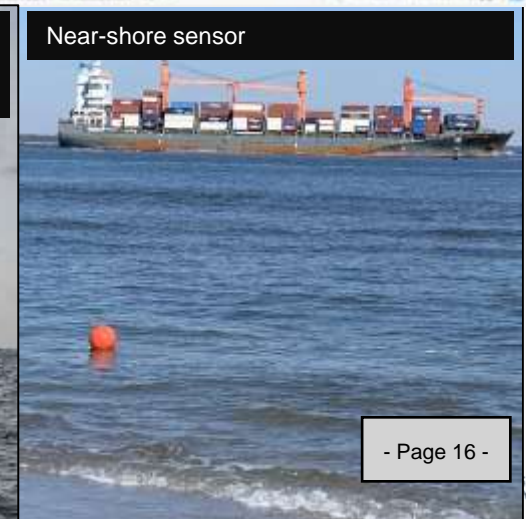
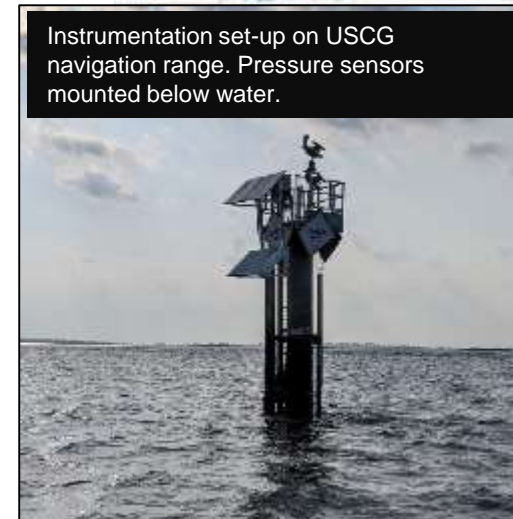
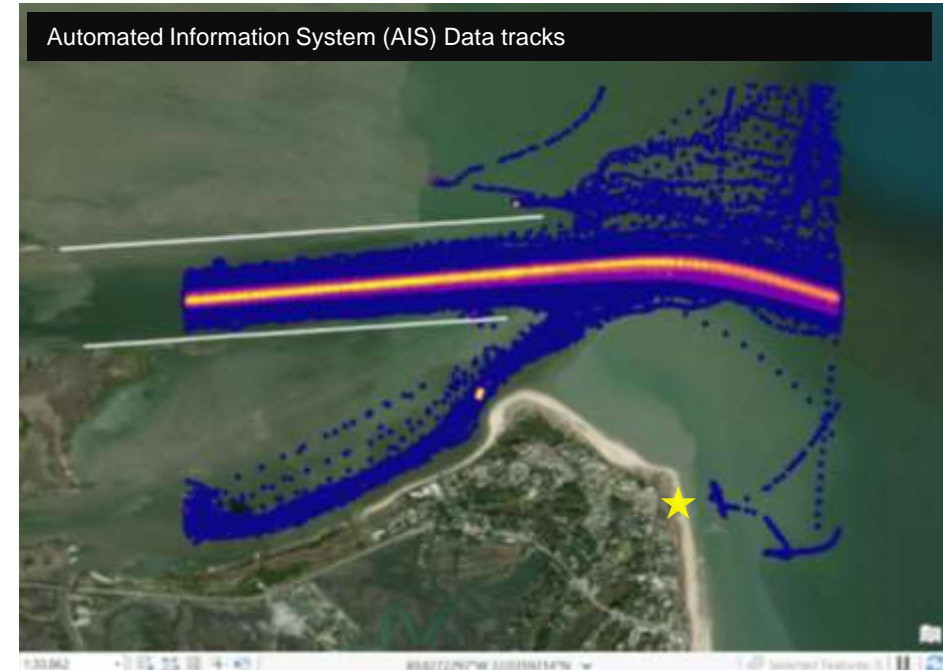
Authority: Section 22 of the Water Resources Development Act of 1974 – Planning Assistance to States (Technical Assistance).

Study Costs: \$350,000. Cost-shared (50%) by USACE and the City of Tybee Island.

Problem & Objectives: City of Tybee Island is concerned about the ongoing risk to beachgoers posed by vessel-generated wake on Tybee Island’s northern shore. The goal of the study is to develop a better understanding of vessel traffic patterns and associated boat wake generated by large commercial vessels.

Approach: Monitor vessel operations (size, speed, type, heading) and environmental conditions (tides, waves) for a period of approximately 4 months (late July- early December 2021) to better understand the conditions that lead to these large wakes.

Status: The final technical report was published on December 1, 2022. The report can be accessed at: <https://erdc-library.erdcdren.mil/jspui/handle/11681/46140>



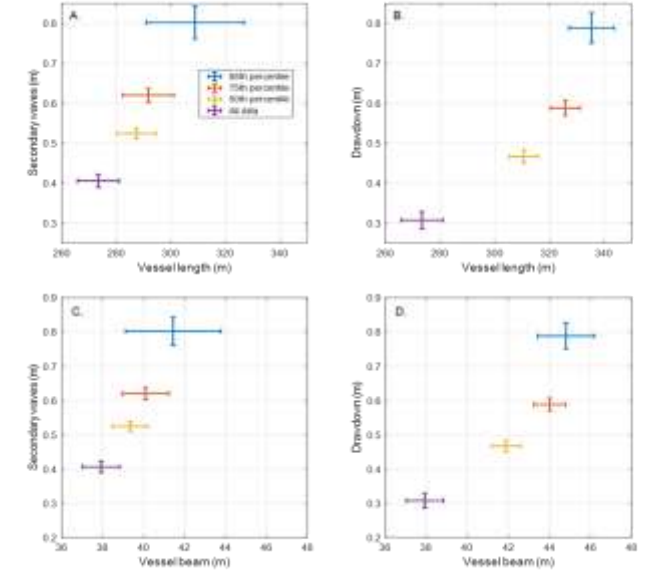
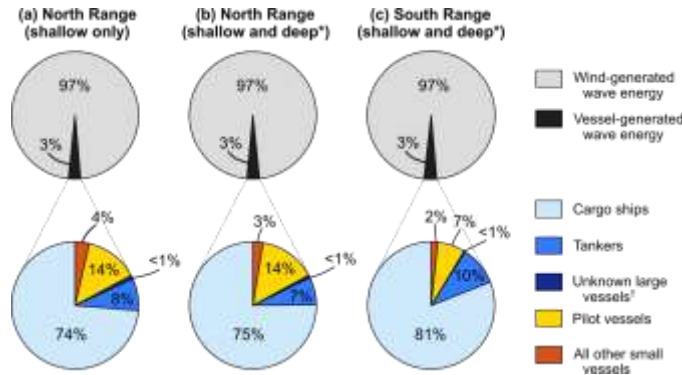


FINDINGS

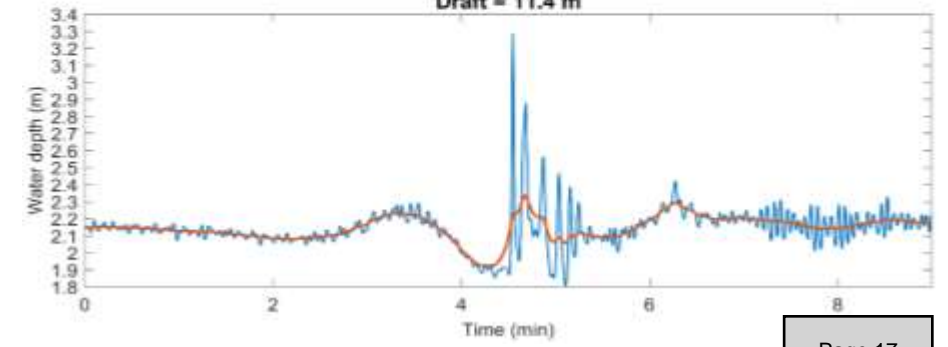
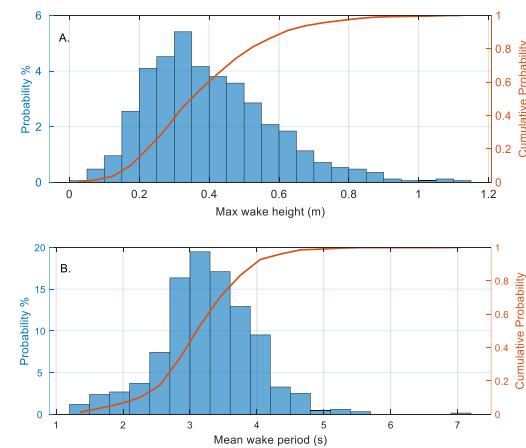
*Data from 1,386 cargo vessel passages and 202 tanker passages



- Largest vessel wake:
 - ✓ Container ships and vehicle carriers
 - ✓ Traveling at higher speeds > 12 knots
 - ✓ Longer and wider ships
- Other influences:
 - Tidal currents
 - Wind waves
 - Vessel direction



04-Dec-2021 10:55
 Speed = 15.7 knots
 COSCO AFRICA (Cargo)
 In Bound (264°)
 Length = 349 m
 Beam = 46 m
 Draft = 11.4 m





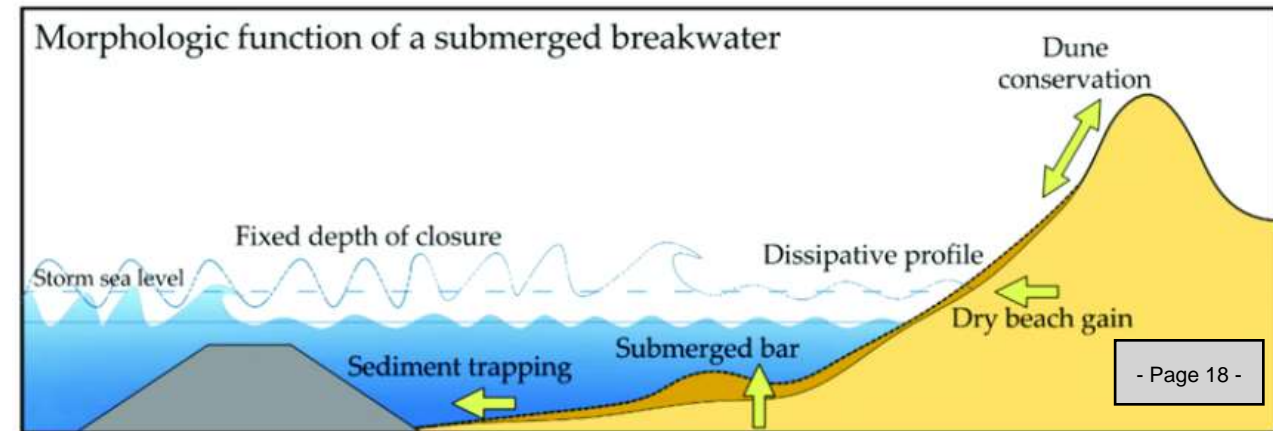
NEXT STEPS



Explore feasibility of breakwater option:

- Measure waves and currents at North Beach to determine appropriate breakwater size and placement
- Model waves, tides and currents to determine if the breakwater affects shoreline erosion
- Model commercial vessels to determine the breakwater design to reduce the impact at the beach

Example) A series of breakwaters promoting sediment accretion at Colonial National Historic Park, Virginia.





CITY OF TYBEE ISLAND

GOALS, STRATAGIES, KPIs

CITY OF TYBEE ISLAND PLAN

TRANSPARENCY

Goal	Current Completion	Owner
Align decision, policies and practices with mission and values of the master plan and create platforms to communicate the plan and City activities to our residents.	On Track	City Manager
↳ Web Site Total Page Views	On Track	IT Manager

INFRASTRUCTURE

Goal	Current Completion	Owner
Meet the immediate, short term, and long term needs of residents, staff and visitors.	On Track	
↳ Email Security Threats Quarantined	On Track	IT Manager
↳ Dark Web Monitoring	On Track	IT Manager
↳ Cybersecurity Virus Malware and Spyware Protection	On Track	IT Manager
↳ Internet Bandwidth Capacity	On Track	IT Manager

CITY OF TYBEE ISLAND PLAN

Goal	Current Completion
Develop plan for improvement of refuse pick-up on beach	On Track
Create recycling drive-thru facility	Complete
Increase beach rule enforcement	On Track
Identify other options for room tax revenue	On Track
Increase funding for public safety	On Track
Modify and enhance pension plan	On Track
Prioritize Capital Projects	On Track
Upgrade park field and playgrounds	On Track
Upgrade landscaping of City owned properties	On Track
Integrate use of solar on new and remodeled buildings	On Track
Obtain cost estimates for water treatment & desalination plant	On Track
Develop beach nourishment plan	On Track
Increase street maintenance	On Track
Develop traffic flow and safety improvement plan	On Track
Increase communication on beach rules	On Track
More robust public presentations of City accomplishments, projects, etc	On Track
Maintain current service levels.	On Track
Develop Long Term Water/Sewer Funding Plan	On Track

JEREMY KENDRICK

TRANSPARENCY

Goal	Current Completion	Owner
A. Improve awareness and education of Fire Rescue services	On Track	Fire Chief

INFRASTRUCTURE

Goal	Current Completion	Owner
City Fire Hydrants	On Track	Fire Chief

STAFF & OPERATIONS

Goal	Current Completion	Owner
Fire Dept Alarm Answering Time	On Track	Fire Chief
Fire Dept Alarm Processing Time	On Track	Fire Chief
Fire Dept Turnout Time	On Track	Fire Chief
Fire Dept Second Company Arrive on Scene Time	On Track	Fire Chief
Fire Dept Initial Full Alarm – Low and Medium Hazard Assembly Time	On Track	Fire Chief
Fire Dept Initial Full Alarm – High Hazard/High-Rise Assembly Time	On Track	Fire Chief
Fire Dept total response time,	On Track	Fire Chief
Fire Prevention/Inspections	On Track	Fire Chief
Improve Beach Safety Operations	On Track	Fire Chief
Improve Fire Dept Administration	On Track	Fire Chief
Improve Fire Suppression Capabilities	On Track	Fire Chief

PETER GULBRONSON

INFRASTRUCTURE

Item #3. Goal	Current Completion	Owner
City Fire Hydrants	On Track	Fire Chief

CITY OF TYBEE ISLAND PLAN

FINANCIAL STABILITY

Goal	Current Completion	Owner
Remain prudent stewards of City financial resources and assets while providing quality public services.	On Track	
→ GFOA Budget Award	On Track	Finance Director
→ ACFR Completed	On Track	Finance Director
→ Develop Long Term Water/Sewer Funding Plan	On Track	Finance Director
→ Prepare and adopt balanced operating budget and develop procedures for amendments Measurement	On Track	Finance Director
→ Finance Department staff job satisfaction Measurement	On Track	Finance Director
→ Present annual financial statements free of material misstatement	On Track	Finance Director
→ Receive no material audit adjustments during annual City audit	On Track	Finance Director

CITY OF TYBEE ISLAND PLAN

JEN AMERELL

Goal	Current Completion
Address our long-term water sustainability	On Track

PETER GULBRONSON

Goal	Current Completion
Stormwater and Drainage Projects	On Track
→ FIXING DETERIORATING/BROKEN STORM SEWER PIPES	On Track
→ MISCELLANEOUS STORM WATER/DRAINAGE PROJECTS	On Track
→ DITCH MAINTENANCE	On Track
→ 14TH LOT PAVING/DRAINAGE	On Track
Water and Sewer Projects	On Track
→ WATER TOWER CONTRACTS (MAINTENANCE & PAINTING)	On Track
→ ODOR CONTROL FOR WWTP & LIFT STATIONS	On Track
→ NEW CONVEYOR FOR SLUDGE PRESS	Complete
→ MISCELLANEOUS WATER REPAIRS (MAINTENANCE & BREAKS)	On Track
DPW Projects	On Track
→ STREET PAVING	On Track
→ DPW YARD - PAVING	Complete
→ DPW YARD - FENCING AND LANDSCAPING	Complete
→ CITY HALL MODULAR	Complete
→ CITY BUILDINGS (MAINTENANCE)	On Track
→ REPAIRING OF PARK FIELDS	On Track
→ BEACH AND ELECTRIC UPGRADE - TYBRISSA NEW TRASH CANS,UPGRADE LANDSCAPING	On Track
→ SPEED HUMPS	On Track

Item #3.

Department of Public Works	On Track
→ VEHICLES AND EQUIPMENT	On Track
→ Street Sweeper	Complete
→ PLAYGROUND EQUIPMENT FOR MEMORIAL & JAY CEE	On Track
Water and Sewer	On Track
→ NEW VAC CON TRUCK	Complete
→ NEW 480 VOLT GENERATOR FOR WWTP	Complete
→ Vehicles and Equipment	On Track
Develop PASER Rating for all city streets, develop five year Paving Plan and Implement year one	Complete

Goal	Current Completion
Based on age and condition develop five year water/sewer CIP and implement year one.	On Track
Based on age and Condition develop five year Buildings CIP and implement year one	On Track
Develop five year stormwater CIP based on city – wide drainage plan and implement year one	On Track
Based on conditions and community input develop five year grounds and landscaping CIP and implement year one	On Track
Create recycling drive-thru facility	Complete
Upgrade park field and playgrounds	On Track
Upgrade landscaping of City owned properties	On Track
Increase street maintenance	On Track
Address our long-term water sustainability	On Track
Jaycee Park Field upgrade	On Track
• Replace one percent (1%) of the existing sanitary sewer main per year. This would allow us replace approximately 1,700 linear feet of sanitary sewer.	On Track
• Replace one percent (1%) of the existing water main per year.	On Track
Repave 11,000 square yards of pavement per year.	On Track
Finalizing a Master Storm Water Plan and Prioritize Projects	On Track
Keep the fleet of DPW, Fire, Police, Sewer/Water, and Parking operational	On Track
Cut grass in parks once per week	On Track
Trim right of ways once per week	On Track
Clean city buildings once per week	On Track
Pick up recycling trailers twice per week	On Track
Pick up street and beach trash once per day	On Track
Replace signs and street markers as they are either removed or knocked down	On Track
Make building repairs in a timely manner, based upon requests or work orders	On Track

SHAWN GILLEN

Item #3. Goal	Current Completion
Address our long-term water sustainability	On Track

CITY OF TYBEE ISLAND PLAN
STAFF & OPERATIONS

Goal	Current Completion	Owner
Provide effective and efficient services. Make Tybee Island a premier place to work. Focus on excelling in customer service.	On Track	City Manager
→ Total PD Officer Responses	On Track	Police Chief
→ Average PD Response Times	On Track	Police Chief
→ Annual Third-Party Equity Evaluation of Arrest Data	On Track	Police Chief
→ Total Police Training Hours	On Track	Police Chief
→ Police Staff Vacancy Rate	On Track	Police Chief
→ Police Vehicle and Equipment Status	On Track	Police Chief
→ Police Community Outreach Events	On Track	Police Chief
→ Police Social Media Impressions	On Track	Police Chief

CITY OF TYBEE ISLAND PLAN

MICHELLE OWENS

Goal	Current Completion	Owner
Identify other options for room tax revenue	On Track	Director of Communication and Outreach
Increase communication on beach rules	On Track	Director of Communication and Outreach
<ul style="list-style-type: none"> • Increase PR and marketing of City accomplishments, projects, etc. 	On Track	Director of Communication and Outreach
More robust public presentations of City accomplishments, projects, etc	On Track	Director of Communication and Outreach
Maintain current service levels.	On Track	Director of Communication and Outreach
Percent of Calls Answered Above 60%	On Track	Director of Communication and Outreach

File Attachments for Item:

7. Minor Subdivision plat approval: requesting to create two lots that are not rectangles-712
2nd Ave.-Zone R-2-40005 18014-Gail Lamb.



AGENDA ITEM

CITY COUNCIL MEETING: February 23

Applicant wishes to subdivide a lot into a non rectangular shape

Meets City ordinances. No recommendation made.

ATTACHMENTS

[2-MINOR SUB-712 2ND AVE.pdf](#)



STAFF REPORT

PLANNING COMMISSION MEETING: January 9, 2023

CITY COUNCIL MEETING: February 9, 2023

LOCATION: 712 2nd Ave.

PIN: 40005 18014

APPLICANT: Gail Lamb

OWNER: Gail Lamb

EXISTING USE: Single family home on one lot

PROPOSED USE: Two lots

ZONING: R-2

USE PERMITTED BY RIGHT: Yes

COMMUNITY CHARACTER MAP: Inland Cottage Neighborhood

APPLICATION: Minor subdivision plat approval (Sec. 5-140)

PROPOSAL: The applicant is requesting minor subdivision approval which creates two lots that are not rectangles. This is going through public hearing process due to non-standard lot shape created.

ANALYSIS: This recombination allows the applicant to create a lot with the home that does not require a setback variance. The small notch created for the proposed Lovell St. lot allows this lot to reach the minimum lot size of 4500 square feet.

Inland Cottage Neighborhood: This traditional neighborhood west of Butler consists of R-2, NG, P-C zoning characterized by a grid of narrow, tree lined streets. Housing includes permanent residences and rental homes, along with multifamily. Both traditional historic cottages and large new residential homes are found here. Other uses include low density commercial and grocery, public/government buildings, and parks.

<i>Comprehensive Plan – Community Character Area Inland Cottage Neighborhood – Section 1.2.6</i>		<i>Meets Strategy Y/N or N/A</i>
<i>Recommended Development Strategies</i>		
1.	New development, redevelopment and restoration should be consistent with existing character of the area in terms of mass, scale, use and density.	N/A
2.	Permit only compatible uses including low density residential, public/institutional, and low impact commercial	N/A
3.	Develop and implement design and architectural standards	N/A
4.	Historic structures should be restored and/or preserved whenever possible.	Y
5.	The City should provide appropriate incentives for historic restoration projects.	N/A
6.	Implement streetscape improvement to improve the pedestrian/bicycle environment and encourage safety and mobility.	N/A

STAFF FINDING

This recombination meets City regulations. While the lot shape proposed creates a relatively unusable “notch” for the proposed Lovell St. lot it does preserve the existing shape of an historic home. Staff has no recommendation.

ATTACHMENTS

- A. Subdivision application (5 pages)
- B. Survey (1 page)
- C. SAGIS map (1 page)



CITY OF TYBEE ISLAND
SUBDIVISION OF LAND APPLICATION

Applicant's Name Gail Lamb

Address and location of subject property 712 2ND AVE, Tybee Island

PIN 40005-18014 Applicant's Telephone Number 828-4500

Applicant's Mailing Address 25 Windsong Dr Fairview, NC 28730

Brief description of the land development activity and use of the land thereafter to take place on the property:

SPLIT LOT from main parcel to create a separate building

Property Owner's Name GAIL LAMB Telephone Number 828-275-4500

Property Owner's Address 25 Windsong Dr. Fairview, NC 28730

Is Applicant the Property Owner? [checked] Yes [] No

If Applicant is the Property Owner, Proof of Ownership is attached: [checked] Yes

If Applicant is other than the Property Owner, a signed affidavit from the Property Owner granting the Applicant permission to conduct such land development is attached hereto. [] Yes

Current Zoning of Property R-2 Current Use Single family

Names and addresses of all adjacent property owners are attached: [checked] Yes

If within two (2) years immediately preceding the filing of the Applicant's application for a zoning action, the Applicant has made campaign contributions aggregating to more than \$250 to the Mayor and any member of Council or any member of the Planning Commission, the Applicant and the Attorney representing the Applicant must disclose the following:

- a. The name of the local government official to whom the campaign contribution or gift was made;
b. The dollar amount of each campaign contribution made by the applicant to the local government official during the two (2) years immediately preceding the filing of the application for this zoning action, and the date of each contribution;
c. An enumeration and description of each gift having a value of \$250 or more made by the Applicant to the local government official during the two (2) years immediately preceding the filing of the application for this zoning action.

Disclosure of Campaign Contributions form attachment hereto: [] Yes

Signature of Applicant Gail F Lamb MD Date 9/28/22

NOTE: Other specific data is required for each type of Subdivision of Land.

Fee Amount \$ Check Number Date

City Official

Item #7.

FEE MAJOR SUBDIVISION MINOR SUBDIVISION \$125

NOTE: This application must be accompanied by following information:

_____ 1 copies, no smaller than 11 x 17, of the proposed subdivision with the building setback lines.

_____ 1 copies, no smaller than 24 x 36, of the engineered drainage and infrastructure plan.

 0 The name(s) of all proposed new street(s) or private drive(s).

_____ 1 copies, no smaller than 11 x 17, of the existing tree survey and tree removal plan.

The Planning Commission may require elevations or other engineering drawings covering the proposed subdivision.

The Mayor and Council will not act upon a subdivision until the drainage and infrastructure plan has met the approval of the City's engineering consultant.

The Applicant certifies that he/she has read the requirements for Major/Minor Subdivision and has provided the required information to the best of his/her ability in a truthful and honest manner.

All new lots established within subdivisions shall conform to the lot area as set forth in the general provisions for each zoning district and the lot width shall be a minimum of 60 feet at the building line.

Neil A. Gamble

Signature of Applicant

9/28/22
Date



CITY OF TYBEE ISLAND

CONFLICT OF INTEREST IN ZONING ACTIONS
DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Have you within the past two (2) years made campaign contributions or gave gifts having an aggregate value of \$250.00 or more to a member of the City of Tybee Island Planning Commission, or Mayor and Council or any local government official who will be considering the rezoning application?

YES _____ NO ✓

IF YES, PLEASE COMPLETE THE FOLLOWING SECTION:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS OF \$250.00 OR MORE	GIFTS OF \$250.00 OR MORE	DATE OF CONTRIBUTION

IF YOU WISH TO SPEAK CONCERNING THE ATTACHED REZONING APPLICATION, THIS FORM MUST BE FILED WITH THE ZONING ADMINISTRATOR FIVE (5) DAYS PRIOR TO PLANNING COMMISSION MEETING IF CAMPAIGN CONTRIBUTIONS OR GIFTS IN EXCESS OF \$250.00 HAVE BEEN MADE TO ANY MEMBER OF THE PLANNING COMMISSION OR MAYOR AND COUNCIL.

Signature Gail L Lamb

Printed Name Gail L Lamb, MD

Date 9/28/22

Rubnitz Thompson Ziblut, LLC
ALTA Universal ID: 1055246
617 Stephenson Avenue Suite 202
Savannah, GA 31405

File No./Escrow No.: 221906
 Print Date & Time: August 31, 2022 8:49 am
 Officer/Escrow Officer: Elizabeth F. Thompson
 Settlement Location: 617 Stephenson Avenue Suite 202
 Savannah, GA 31405
 Property Address: 712 2nd Avenue
 Tybee Island, GA 31328
 Borrower: Gail L. Lamb
 712 2nd Ave
 Tybee Island, GA 31328
 Seller: Gregory Conoly Friday
 1109 Walthour Road
 Savannah, GA 31410
 John Marc Friday
 5 Brisbane Court
 Savannah, GA 31411
 Kurt Bassett Friday
 9409 Pinebluff Drive
 Richmond, VA 23229
 Susan Friday Parker
 1409 Alanton Drive
 Virginia Beach, VA 23454
 Settlement Date : August 31, 2022
 Disbursement Date : August 31, 2022

Seller		Description	Borrower	
Debit	Credit		Debit	Credit
		Financial		
	874,000.00	Sale Price of Property	874,000.00	
		Deposit		9,000.00
		Prorations/Adjustments		
	1,785.90	County Taxes 08/31/22-12/31/22	1,785.90	
		Title Charges and Escrow/Settlement Charges		
		Attorney's Fee to Rubnitz Thompson Ziblut, LLC	645.00	
		Title Search & Exam to Rubnitz Thompson Ziblut, LLC	275.00	

Item #7.

- Page 35 -

Seller		Description	Borrower	
Debit	Credit		Debit	Credit
		Title Charges and Escrow/Settlement Charges (continued)		
		Title Insurance Binder to RTZ Agent for First American Title Ins. Co.	125.00	
		Pre-Settlement Services to Rubnitz Thompson Ziblut, LLC	195.00	
30.00		Post-Closing Requirements to Rubnitz Thompson Ziblut, LLC	114.00	
75.00		POA Fee paid by Kurt Friday to Rubnitz Thompson Ziblut, LLC		
		Owner's Title Insurance to RTZ Agent for First American Title Ins. Co. Coverage: \$874,000.00 Premium: \$3,968.00	3,968.00	
		Commissions		
20,000.00		Commission - Listing Broker 0.00% to Century 21 Solomon Properties Note: Includes Adjustment of \$20,000.00		
		Government Recording and Transfer Charges		
		Recording Fees to Clerk of Superior Court	25.00	
		Transfer Tax to Clerk of Superior Court	874.00	
		E-Recording Fee to Rubnitz Thompson Ziblut, LLC	4.25	
29.25		Recording POA paid by Kurt Friday to Clerk of Superior Court		
		Miscellaneous		
5,299.61		Chatham County 2022 Taxes to Chatham County Tax Commissioner 40005 18014		
729.71		Chatham County 2021 Taxes to Chatham County Tax Commissioner 40005 18014		
		1031 Funds from Southern Intermediary		424,758.56
6,555.00		3% GA Withholding (Kurt Friday) to Georgia Department of Revenue		
6,555.00		3% GA Withholding (Susan Parker) to Georgia Department of Revenue		
5,211.26		Lien paid by Gregory Friday to Income Tax Lien Section		

Seller			Borrower	
Debit	Credit		Debit	Credit
44,484.83	875,785.90	Subtotals	882,011.15	433,758.56
		Due from Borrower		448,252.59
831,301.07		Due to Seller		
875,785.90	875,785.90	Totals	882,011.15	882,011.15

Item #7.

- Page 37 -

Acknowledgement

We/I have carefully reviewed the ALTA Settlement Statement and find it to be a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction and further certify that I have received a copy of the ALTA Settlement Statement. We/I authorize Rubnitz Thompson Ziblut, LLC to cause the funds to be disbursed in accordance with this statement.

Borrower(s)

SEE ATTACHED

Gail Lamb


Seller(s)



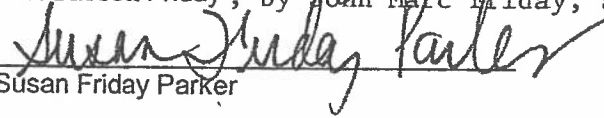
Gregory Conoly Friday



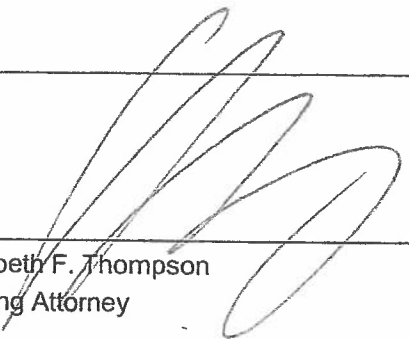
John Marc Friday



Kurt Bassett Friday, by John Marc Friday, as Attorney-in-Fact



Susan Friday Parker



Elizabeth F. Thompson
Closing Attorney

Acknowledgement

We/I have carefully reviewed the ALTA Settlement Statement and find it to be a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction and further certify that I have received a copy of the ALTA Settlement Statement. We/I authorize Rubnitz Thompson Ziblut, LLC to cause the funds to be disbursed in accordance with this statement.

Borrower(s)

Southern Intermediary Services, Inc. as QI for Gail L. Lamb

By _____
John Mark Evans, President

Approved by: Gail Lamb
Gail L. Lamb

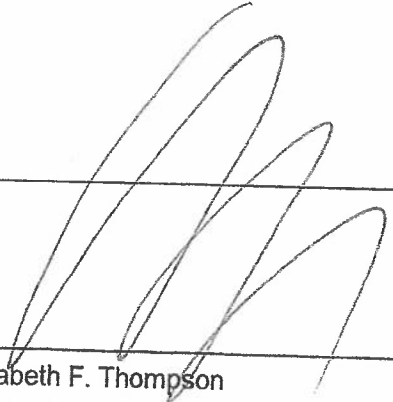
Seller(s)

Gregory Conoly Friday

John Marc Friday

Kurt Bassett Friday, by John Mac Friday, as Attorney-in-Fact

Susan Friday Parker



Elizabeth F. Thompson
Closing Attorney

PARID: 40005 18014

FRIDAY JOHN MARC ETAL*

712 2ND AVE

Most Current Owner

Current Owner

Co-Owner Care Of Mailing Address

FRIDAY JOHN MARC ETAL*

5 BRISBANE CT. SAVANNAH GA 31411

Digest Owner (January 1)

Owner

Co-Owner Address 1

Address 2 City

State Zip

FRIDAY JOHN MARC ETAL*

5 BRISBANE CT.

SAVANNAH GA 31411

Parcel

Status

ACTIVE

Parcel ID

40005 18014

Category Code

RES - Residential

Bill #

3029257

Address

712 2ND AVE

Unit # / Suite

City

TYBEE ISLAND

Zip Code

31328-

Neighborhood

20225.00 - T225 TYBEE INNER

Total Units

Zoning

R-2

Class

R3 - Residential Lots

Appeal Status

Legal Description

Legal Description

LOTS 36A & 36B WARD 2 TYBEE

Deed Book

366Q

Deed Page

816

Permits

Permit #	Permit Date	Status	Type	Amount
170151-5	02/10/2017	Complete	RF - ROOF	\$2,500.00
110537-4	09/22/2011	Complete	GM - GENERAL MAINT.	\$200.00
10-0472-3	09/24/2010	Complete	GM - GENERAL MAINT.	\$7,000.00
10-024-2	01/19/2010	Complete	HT - HEAT/FURN/HVAC	\$6,900.00
08-0412-1	09/23/2008	Complete	RF - ROOF	\$4,500.00

Inspection

Inspection Date	Reviewer ID
02/24/2021	RKRYZAK
10/04/2017	KMMORENO
07/13/2016	MWTHOMAS
12/21/2011	MWTHOMAS
06/18/2010	LESTEPH

Appraised Values

Tax Year	Land	Building	Appraised Total	Reason
2022	202,500	210,500	413,000	APPEAL DECISION
2021	202,500	210,500	413,000	APPEAL DECISION
2020	202,500	221,200	423,700	
2019	282,100	137,100	419,200	
2018	282,100	137,100	419,200	
2017	282,100	137,100	419,200	
2016	282,100	139,400	421,500	
2015	284,600	141,700	426,300	
2014	284,600	146,800	431,400	
2013	284,600	147,000	431,600	

Sales

Sale Date	Sale Price	Sale Validity	Instrument Page	Book - Page	Grantor	Grantee
-----------	------------	---------------	-----------------	-------------	---------	---------

12/30/2010 0 U ED 366Q - 816 FRIDAY MARY CONOLY FRIDAY JOHN
MARC ETAL *

Land

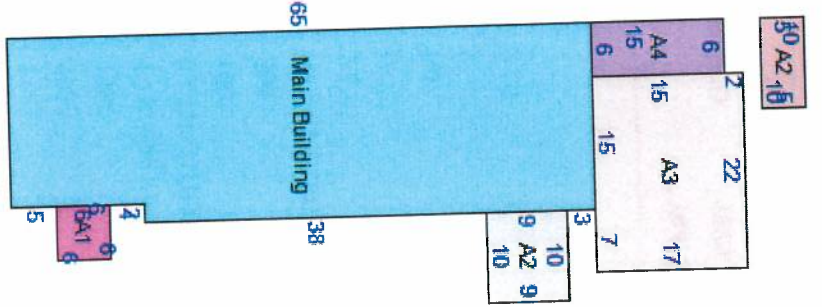
Line Number	1
Land Type	U - UNIT
Land Code	01 - SINGLE FAMILY RES
Square Feet	9,480
Acres	.2176
Influence Factor 1	50
Influence Reason 1	
Influence Factor 2	
Influence Reason 2	

Residential Building

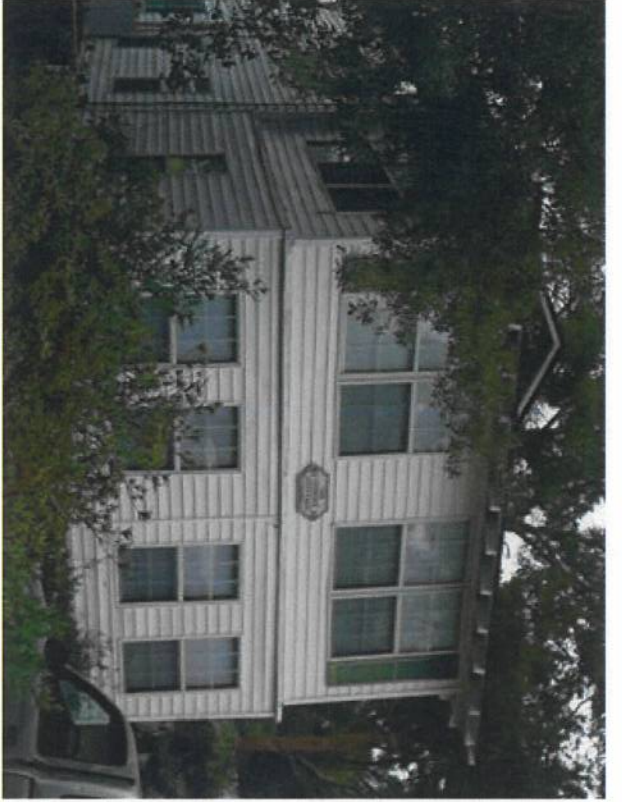
Card #	1
Actual Year Built	1928
Effective Year Built	1980
Type	1 - Single Family Residence
Style/Stories	2 - TWO STORY
Percent Complete	100
Quality	300
Condition	AV - AVERAGE
Living Area	2,670
Basement Area	0
Finished Basement Area	No
Bedrooms	2
Full / Half Baths	2 / 0

OBY

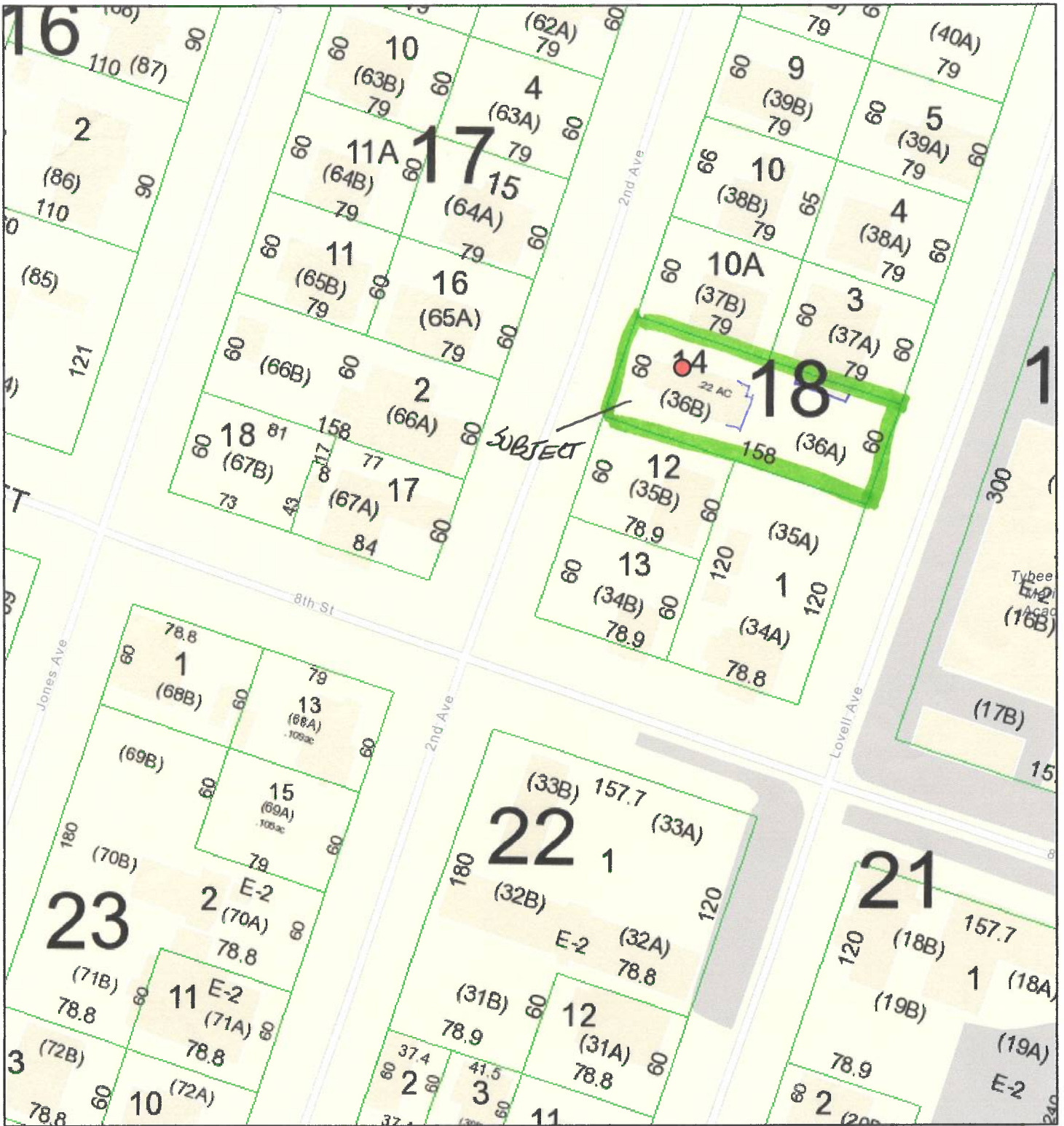
Card #	Description	Year Built:	Grade:	Units:	Override:	Area:
1	1637 : STORAGE BUILDING, WOOD	1928	C	1		50



Item	Area
Main Building	1335
A1 - 904:904-Slab Porch (SF) with Roof	36
A2 - 903:903-Wood Deck (SF)	90
A2 - 1637:STORAGE BUILDING, WOOD	50
A3 - 907:907-Enclosed Porch (SF), Scree	374
A4 - 909:909-Enclosed Porch (SF), Solid	90



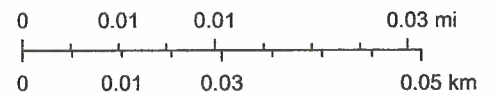
SAGIS Map Viewer



9/2/2022, 2:25:16 PM

1:1,128

 Property Boundaries (Parcels)

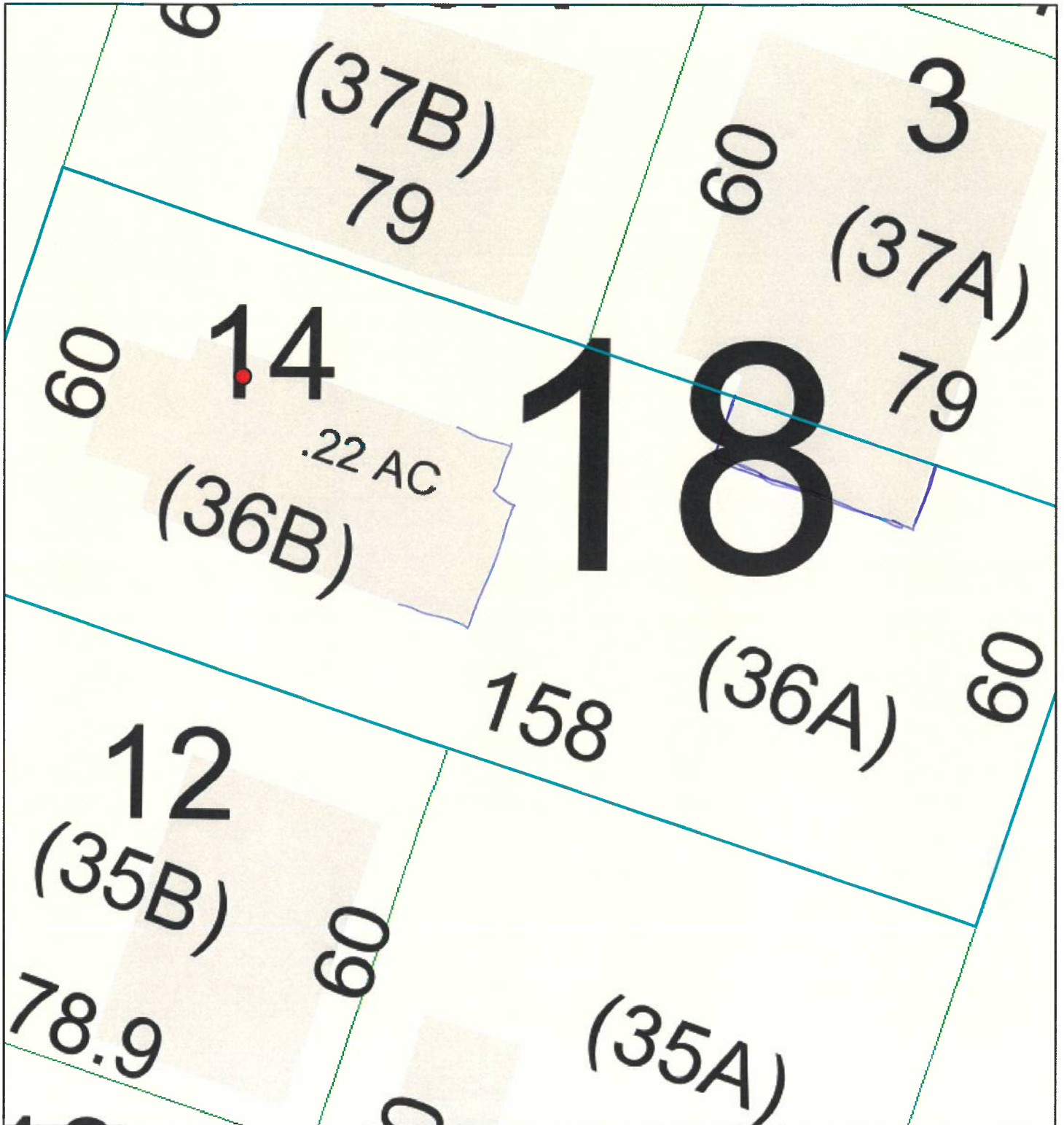


Esri Community Maps Contributors, Savannah Area GIS, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, SAGIS

Item #7.

- Page 45 -

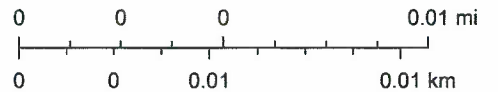
SAGIS Map Viewer



9/28/2022, 11:14:22 AM

 Property Boundaries (Parcels)

1:282



Item #7.

George Shaw

From: Gail Lamb <glamb46@gmail.com>
Sent: Wednesday, November 2, 2022 8:24 PM
To: George Shaw
Subject: Fwd: Survey at Lovell

The Wagners sent a brief email, which I hope is enough. I will print it and bring it to the meeting , unless you plan to present it. Thanks, Gail

----- Forwarded message -----

From: Leslie Wagner <lesliewwagner@gmail.com>
Date: Wed, Nov 2, 2022 at 9:40 AM
Subject: Re: Survey at Lovell
To: Gail Lamb <glamb46@gmail.com>

Bob and Leslie Wagner at 709 Lovell Ave. will remove the portion of the carport overhang that encroaches on Gail Lamb's property line. The Wagner's will also remove the shed or a portion of the shed that lies on the encroachment.

On Wed, Oct 26, 2022 at 9:07 AM Gail Lamb <glamb46@gmail.com> wrote:

Leslie and Bob, will you please send an email or a snail mail letter stating the intentions that Bob voiced in a phone call?

This will help when I go to the Planning and Zoning meeting. It should state that you will remove encroachments of carport overhang and the shed.

Thank you, Gail Lamb

On Mon, Oct 17, 2022 at 12:24 PM Leslie Wagner <lesliewwagner@gmail.com> wrote:

Thank you, Gail! 😊

Leslie

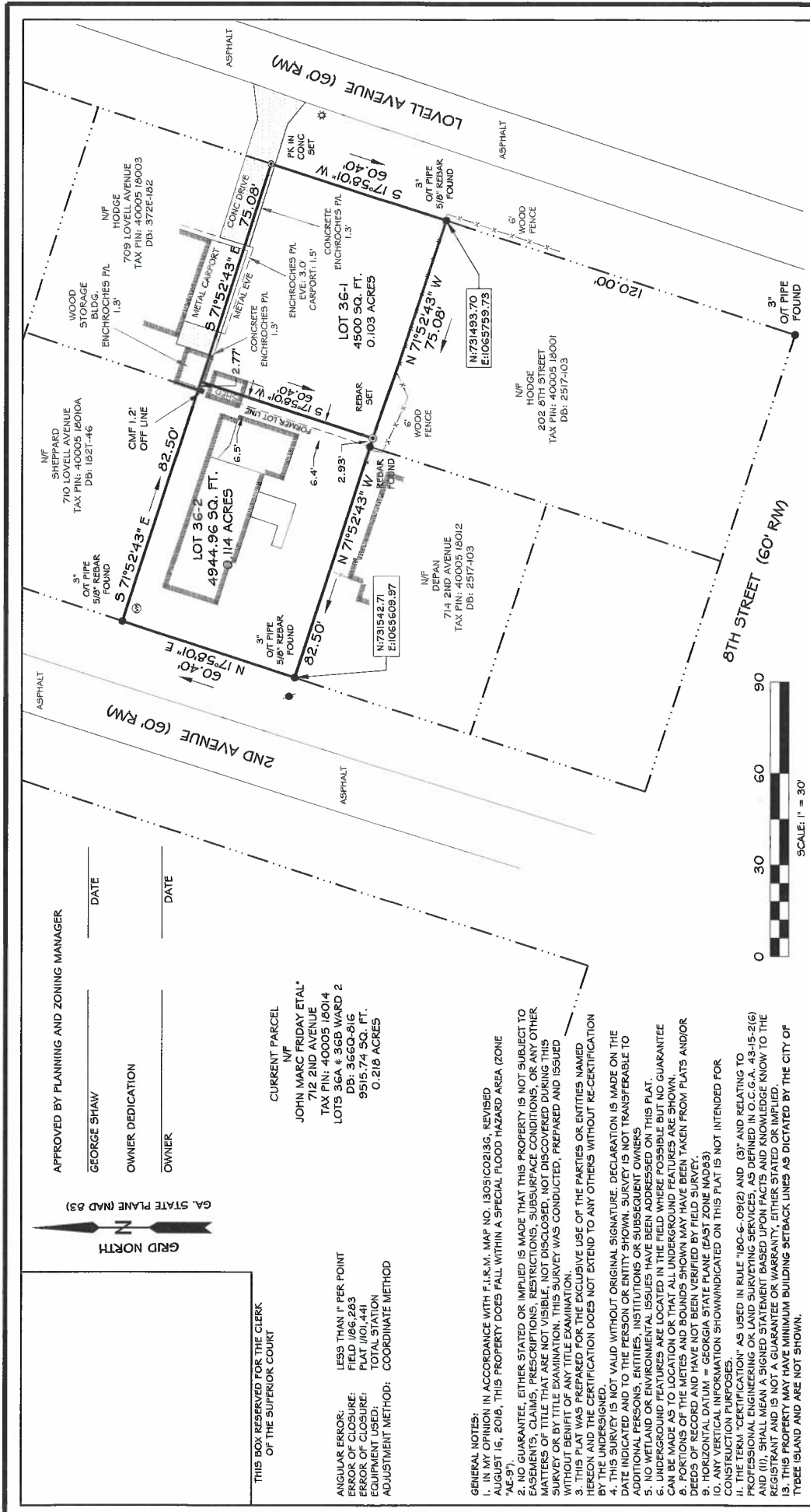
On Sun, Oct 16, 2022 at 9:00 PM Gail Lamb <glamb46@gmail.com> wrote:

George Shaw is in charge of planning and zoning. He can answer questions. 912 4725031

Thanks, Gail Lamb

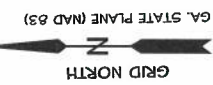
----- Forwarded message -----

From: <mitr374@comcast.net>
Date: Wed, Sep 28, 2022 at 11:35 AM
Subject: RE: Survey at Lovell
To: Gail Lamb <glamb46@gmail.com>



APPROVED BY PLANNING AND ZONING MANAGER
 GEORGE SHAW _____ DATE _____

OWNER DEDICATION
 OWNER _____ DATE _____

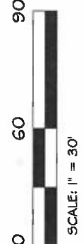


THIS BOX RESERVED FOR THE CLERK OF THE SUPERIOR COURT

ANGULAR ERROR: LESS THAN 1" PER POINT
 ERROR OF CLOSURE: FIELD 1/66; 283
 ERROR OF CLOSURE: PLAT 1/101; 441
 EQUIPMENT USED: TOTAL STATION
 ADJUSTMENT METHOD: COORDINATE METHOD

GENERAL NOTES:

1. THIS SURVEY IS IN ACCORDANCE WITH F.L.R.M. MAP NO. 18051C08386, REVISED AUGUST 16, 2016. THIS PROPERTY DOES FALL WITHIN A SPECIAL FLOOD HAZARD AREA (ZONE "AE-99").
2. NO GUARANTEE, EITHER STATED OR IMPLIED IS MADE THAT THIS PROPERTY IS NOT SUBJECT TO EASEMENTS, CLAIMS, PRESCRIPTIONS, RESTRICTIONS, SUBSURFACE CONDITIONS, OR ANY OTHER MATTERS OF TITLE THAT ARE NOT VISIBLE, NOT DISCLOSED, NOT DISCOVERED DURING THIS SURVEY OR BY TITLE EXAMINATION. THIS SURVEY WAS CONDUCTED, PREPARED AND ISSUED WITHOUT BENEFIT OF ANY TITLE EXAMINATION.
3. THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PARTIES OR ENTITIES NAMED HEREON AND THE CERTIFICATION DOES NOT EXTEND TO ANY OTHERS WITHOUT RE-CERTIFICATION BY THE UNDERSIGNED.
4. THIS SURVEY IS NOT VALID WITHOUT ORIGINAL SIGNATURE. DECLARATION IS MADE ON THE DATE INDICATED AND TO THE PERSON OR ENTITY SHOWN. SURVEY IS NOT TRANSFERABLE TO ADDITIONAL PERSONS, ENTITIES, INSTITUTIONS OR SUBSEQUENT OWNERS.
5. NO METEOROLOGICAL OR ENVIRONMENTAL ISSUES HAVE BEEN ADDRESSED ON THIS PLAT.
6. THE PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE FIELD SURVEY. THE GUARANTEE CAN BE MADE AS TO LOCATION OR THAT ALL UNDERGROUND FEATURES ARE SHOWN.
7. PORTIONS OF THE METERS AND BOUNDS SHOWN MAY HAVE BEEN TAKEN FROM PLATS AND/OR DEEDS OF RECORD AND HAVE NOT BEEN VERIFIED BY FIELD SURVEY.
8. HORIZONTAL DATUM = GEORGIA STATE PLANE (EAST ZONE NAD83)
9. ANY VERTICAL INFORMATION SHOWN/INDICATED ON THIS PLAT IS NOT INTENDED FOR CONSTRUCTION PURPOSES.
10. THE TERM "CERTIFICATION" AS USED IN RULE "180-6-.09(2) AND (3)" AND RELATING TO PROFESSIONAL ENGINEERING OR LAND SURVEYING SERVICES, AS DEFINED IN O.C.G.A. 43-15-2(6) AND (11), SHALL MEAN A SIGNED STATEMENT BASED UPON FACTS AND KNOWLEDGE KNOWN TO THE REGISTRANT AND IS NOT A GUARANTEE OR WARRANTY, EITHER STATED OR IMPLIED.
11. THIS PROPERTY MAY HAVE MINIMUM BUILDING SETBACK LINES AS DICTATED BY THE CITY OF THREE ISLAND AND ARE NOT SHOWN.



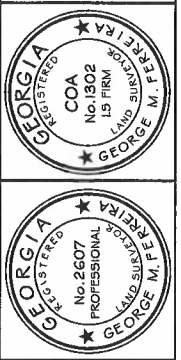
FLAT: 09/26/2022
FIELD: 09/15/2022
REVISION DATE:

MINOR SUBDIVISION PLAT

LOT "36-A" AND "36-B", WARD 2,
 CITY OF THREE ISLAND, CHATHAM COUNTY, GEORGIA

PREPARED FOR
 GAIL LAMB
 25 WINDSONG DR
 FAIRVIEW, NC 28730

SHEET 1 OF 1



AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

GEORGE M. FERREIRA, R.L.S. #2607 _____ DATE 09/26/2022

MITR
 GPS/GIS/SURVEY

374 EASTRIDGE DRIVE,
 SAVANNAH, GEORGIA
 PHONE: 912-354-8360
 FAX: 912-354-8360
 EMAIL: MITR374@COMCAST.NET

As drawn by MTR on 9/26/22
 Lot 36-2 shows 6.5 rear set back
 Lot 36-1 shows 4500 sq ft

← 82.50' → 86'
 increase to 86'

Lot 36-2

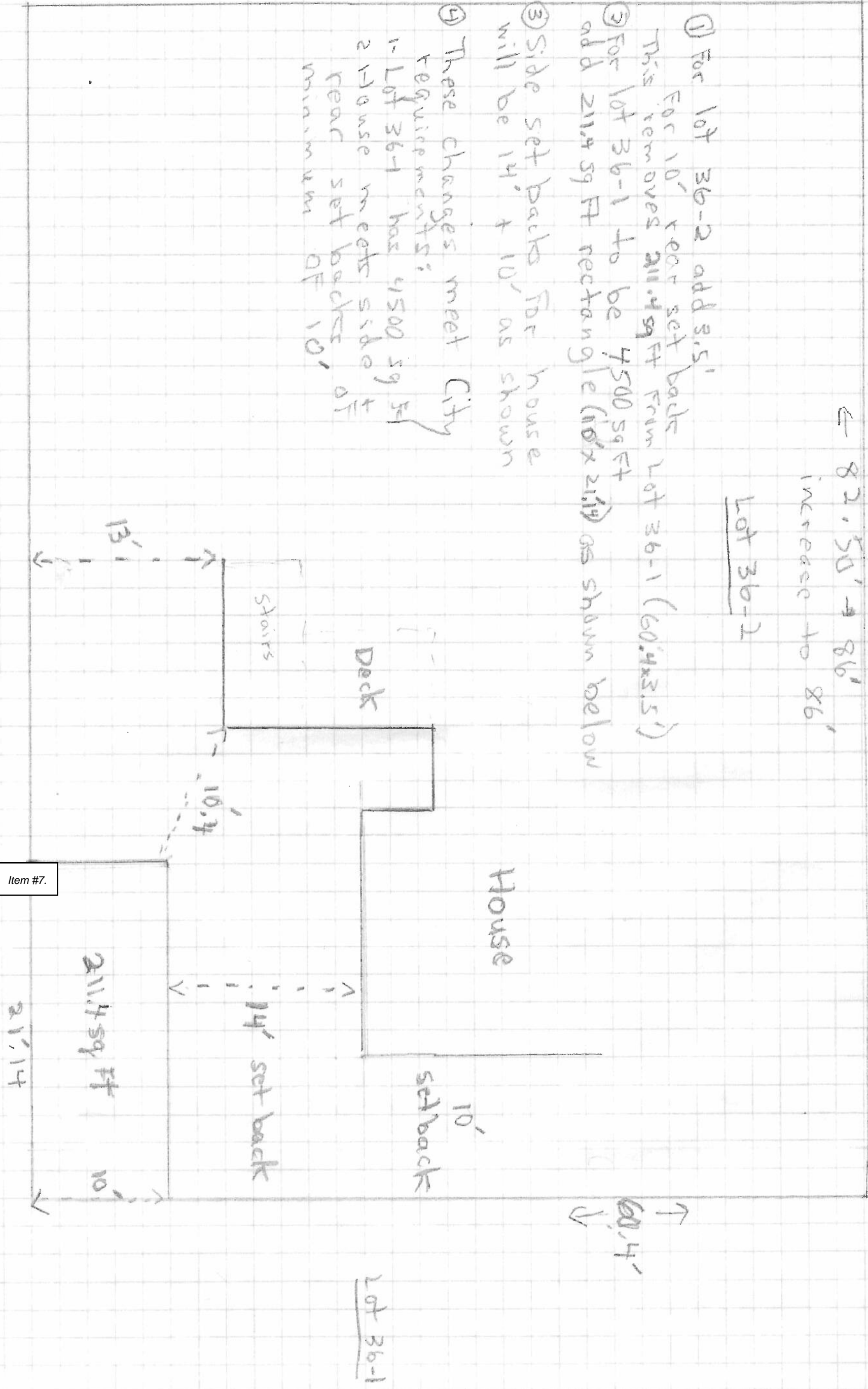
① For lot 36-2 add 3.5'

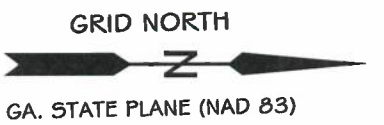
For 10' rear set back
 This removes 2114 sq ft from Lot 36-1 (60.4 x 3.5')

② For lot 36-1 to be 4500 sq ft
 add 2114 sq ft rectangle (10' x 2114) as shown below

③ Side set backs for house
 will be 14' + 10' as shown

④ These changes meet City
 requirements:
 1- Lot 36-1 has 4500 sq ft
 2- House meets side +
 rear set backs of
 minimum of 10'





APPROVED BY PLANNING AND ZONING MANAGER

GEORGE SHAW _____ DATE _____

OWNER DEDICATION

OWNER _____ DATE _____

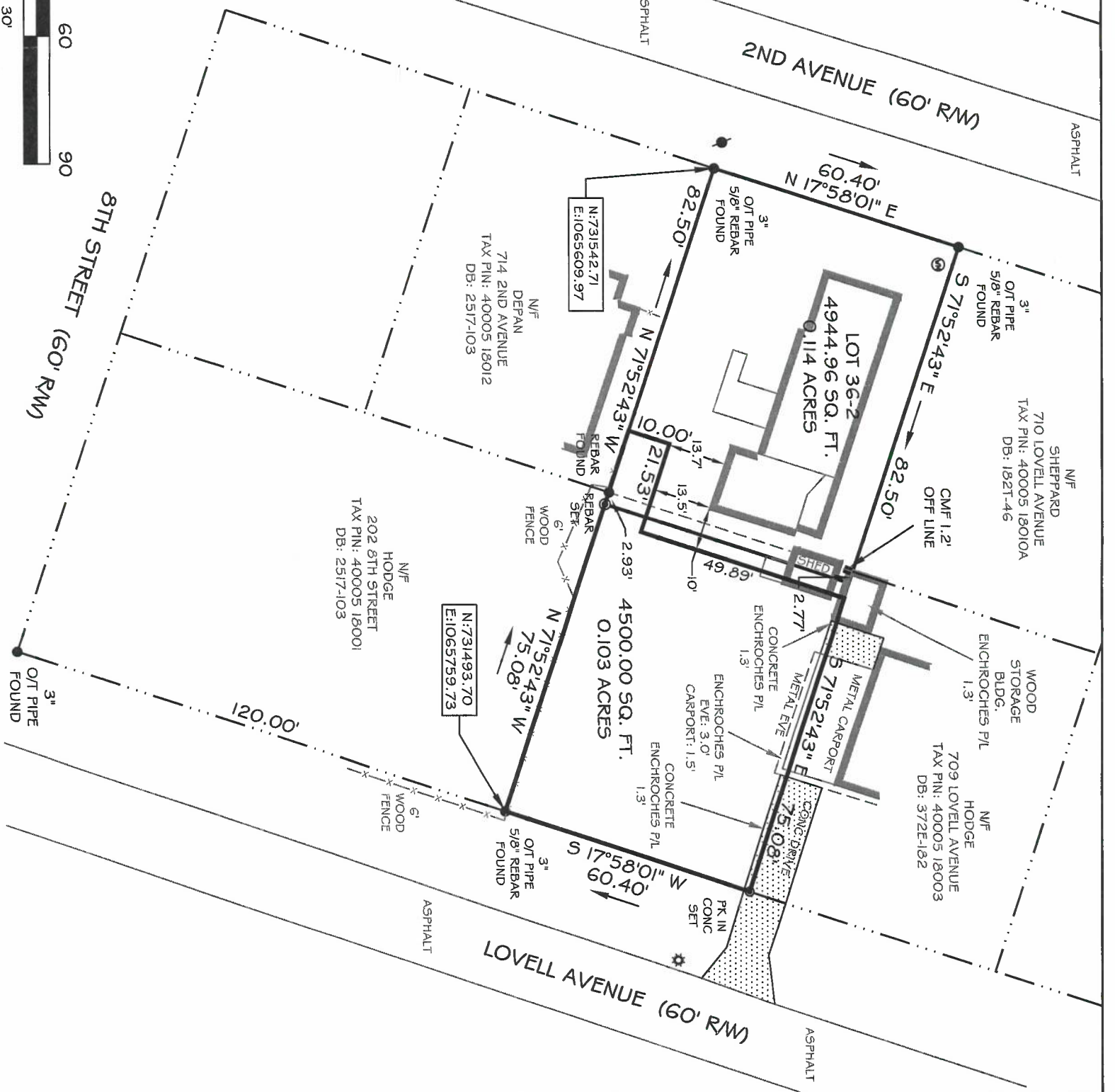
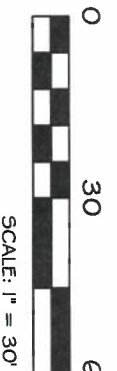
THIS BOX RESERVED FOR THE CLERK OF THE SUPERIOR COURT

ANGULAR ERROR: LESS THAN 1" PER POINT
 ERROR OF CLOSURE: FIELD 1/86, 283
 ERROR OF CLOSURE: PLAT 1/101, 441
 EQUIPMENT USED: TOTAL STATION
 ADJUSTMENT METHOD: COORDINATE METHOD

CURRENT PARCEL
 N/F
 JOHN MARC FRIDAY ETAL*
 712 2ND AVENUE
 TAX PIN: 40005 18014
 LOT 5 36A & 36B WARD 2
 DB: 366Q-816
 9515.74 SQ. FT.
 0.218 ACRES

- GENERAL NOTES:
1. IN MY OPINION IN ACCORDANCE WITH F.I.R.M. MAP NO. 13051C0213G, REVISED AUGUST 16, 2018, THIS PROPERTY DOES FALL WITHIN A SPECIAL FLOOD HAZARD AREA (ZONE "AE-99").
 2. NO GUARANTEE, EITHER STATED OR IMPLIED IS MADE THAT THIS PROPERTY IS NOT SUBJECT TO EASEMENTS, CLAIMS, PRESCRIPTIONS, RESTRICTIONS, SUBSURFACE CONDITIONS, OR ANY OTHER MATTERS OF TITLE THAT ARE NOT VISIBLE, NOT DISCLOSED, NOT DISCOVERED DURING THIS SURVEY OR BY TITLE EXAMINATION. THIS SURVEY WAS CONDUCTED, PREPARED AND ISSUED WITHOUT BENEFIT OF ANY TITLE EXAMINATION.
 3. THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PARTIES OR ENTITIES NAMED HEREON AND THE CERTIFICATION DOES NOT EXTEND TO ANY OTHERS WITHOUT RE-CERTIFICATION BY THE UNDERSIGNED.
 4. THIS SURVEY IS NOT VALID WITHOUT ORIGINAL SIGNATURE. DECLARATION IS MADE ON THE DATE INDICATED AND TO THE PERSON OR ENTITY SHOWN. SURVEY IS NOT TRANSFERABLE TO ADDITIONAL PERSONS, ENTITIES, INSTITUTIONS OR SUBSEQUENT OWNERS.
 5. NO WETLAND OR ENVIRONMENTAL ISSUES HAVE BEEN ADDRESSED ON THIS PLAT.
 6. UNDERGROUND FEATURES ARE LOCATED IN THE FIELD WHERE POSSIBLE BUT NO GUARANTEE CAN BE MADE AS TO LOCATION OR THAT ALL UNDERGROUND FEATURES ARE SHOWN.
 8. PORTIONS OF THE METES AND BOUNDS SHOWN MAY HAVE BEEN TAKEN FROM PLATS AND/OR DEEDS OF RECORD AND HAVE NOT BEEN VERIFIED BY FIELD SURVEY.
 9. HORIZONTAL DATUM = GEORGIA STATE PLANE (EAST ZONE NAD83)
 10. ANY VERTICAL INFORMATION SHOWINDICATED ON THIS PLAT IS NOT INTENDED FOR CONSTRUCTION PURPOSES.
 11. THE TERM "CERTIFICATION" AS USED IN RULE "180-6-.09(2) AND (3)" AND RELATING TO PROFESSIONAL ENGINEERING OR LAND SURVEYING SERVICES, AS DEFINED IN O.C.G.A. 43-15-21(G) AND (11), SHALL MEAN A SIGNED STATEMENT BASED UPON FACTS AND KNOWLEDGE KNOWN TO THE REGISTRANT AND IS NOT A GUARANTEE OR WARRANTY, EITHER STATED OR IMPLIED.
 13. THIS PROPERTY MAY HAVE MINIMUM BUILDING SETBACK LINES AS DICTATED BY THE CITY OF TYBEE ISLAND AND ARE NOT SHOWN.

AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.



MITR
 GPS/GIS/SURVEY

374 EASTRIDGE DRIVE,
 SAVANNAH, GEORGIA
 PHONE: 912-354-4145
 FAX: 912-354-6560
 EMAIL: MITR374@COMCAST.NET

GEORGE M. FERREIRA RLS #2607



MINOR SUBDIVISION PLAT

LOT "36-A" AND "36-B", WARD 2,
 CITY OF TYBEE ISLAND, CHATHAM COUNTY, GEORGIA

PREPARED FOR
 GAIL LAMB
 25 WINDSONG DR
 FAIRVIEW, NC 28730

PLAT: 09/26/2022
FIELD: 09/15/2022
REVISION DATE:
SHEET 1 OF 1



**PLANNING COMMISSION
NOTICE OF DETERMINATION**

Meeting date: January 9, 2023

Project Name/Description: Minor Subdivision plat approval: requesting to create two lots that are not rectangles-712 2nd Ave.-Zone R-2-40005 18014-Gail Lamb.

Action Requested: Minor Subdivision

Appeal	Subdivision: Sketch Plan Approval ___ Conceptual ___ Preliminary Plan Approval ___ Final Plat Approval ___ Minor Subdivision <u>X</u> Major Subdivision ___
Special Review	
Site Plan Approval	
Variance	
Map Amendment	
Text Amendment	

Petitioner has met all documentation requirements, all external approval requirements, and all code requirements, except for the following:

The Planning Commission Motion on Petition: Approval Denial Continued

Action on Motion:

COMMISSIONER	FOR	AGAINST	COMMENTS
McNaughton			CHAIR
McGruder	X		VICE CHAIR
Gooding			ABSENT
Hill			ABSENT
Reynolds	X		MOTION
Rodriguez	X		SECOND
Williams			ABSENT

Planning Commission Chair: _____
 Planning & Zoning Manager: _____

Date: 1-12-2023
 Date: 1-11-2023

File Attachments for Item:

8.

Tree Appeal: 8 Waterside Walk-appeal of actions Sec. 7-100 regarding denial of tree permit-William Gordon.



AGENDA ITEM

CITY COUNCIL MEETING: February 23

This is an appeal of the zoning administrator's denial of a tree permt.

Staff recommends denial

ATTACHMENTS

[1-TREE APPEAL-8 WATERSIDE WALK.pdf](#)



STAFF REPORT

PLANNING COMMISSION MEETING: January 9, 2023

CITY COUNCIL MEETING: February 9, 2023

LOCATION: 8 Waterside Walk

PIN: 40021 16105

APPLICANT: William Gordon

OWNER: Same

EXISTING USE: Single family home

PROPOSED USE: Same

ZONING: R-1

USE PERMITTED BY RIGHT: yes

COMMUNITY CHARACTER MAP: North Beach/Maritime District

APPLICATION: Appeal of actions Sec. 7-100 regarding denial of tree permit.

PROPOSAL: The applicant is requesting to remove a live 13.5" red cedar that is in the footprint of a proposed pool. Significant trees may not be approved for removal for this use. This application was denied.

ANALYSIS: The applicant submitted a permit to remove this cedar which is a significant tree. The permit was denied. It has been determined that a pool is not necessary to make reasonable beneficial, economic use of the property as required in Sec. 7-060

The Comprehensive Plan describes the North Beach/Maritime District as follows:

The North Beach/Maritime District is a varied area that covers much of the northern end of the island. It features a mix of uses and is less densely developed than other areas. It includes commercial, recreational, public/government uses and buildings, and a mix of residential styles and homes set on narrow streets, as well as the River's End Campground. In addition to these developed portions, the area also includes extensive undeveloped environmentally sensitive areas with multi-use trails and public water access.

<i>Comprehensive Plan – Community Character Area North Beach/Maritime District</i>		<i>Meets Strategy Y/N or N/A</i>
<i>Recommended Development Strategies</i>		
1.	Establish standards and design guidelines for signage in keeping with island character	N/A
2.	Allow for the development of retail, restaurants and services for seasonal and year round populations	N/A
3.	Discourage down-zoning and maintain commercial dock usage	N/A
4.	Preserve/restore historic structures whenever possible	N/A
5.	Ensure preservation of old growth trees, parks and green space	N
6.	Facilitate public water access where appropriate and on public property	N/A

STAFF FINDING

Since the pool is not necessary for the economic use of the property staff recommends denial.

This Staff Report was prepared by George Shaw.

ATTACHMENTS

- A. Appeal
- B. Tree permits
- C. SAGIS map (1 page)



**CITY OF TYBEE ISLAND
APPEAL FORM**

Owners Name (Appellant): William J. Gordon

Property Address: 8 Water Side Walk

Mailing Address: P/O Box 140102 Saldha AK 99714

Email Address: billgordonak@msn.com

PIN: 40021 16105 Contact Number: 206 819-7811

Name and Address of Representative/Attorney (if any): _____

If Applicant is other than the Property Owner, a signed affidavit from the Property Owner granting the Applicant permission to conduct such land development is attached hereto. Yes

Brief description of the land development activity and reason for the Appeal: _____

Applicant desires to upgrade the southeast portion of the property by placing a pool and new plantings on site as described in attached prior application.

To accomplish this plan will require the removal of a leaning tree located in an area presently not visible to the general public. It is hidden by neighbor's fencing, the applicant's house, and onsite vegetation.

If the tree is permitted for removal, applicant will mitigate by placing a similar tree on the property more available for public enjoyment.

=====

W. Gordon
Signature of Applicant

12/9/22
Date

City Official _____



**CITY OF TYBEE ISLAND
TREE REMOVAL PERMIT APPLICATION**

Telephone: (912) 472-5033 · Fax: (912) 786-9539 Lschaaf@cityoftybee.org

billgordonak@msn.com

Address of Property <u>8 Water Side Walk</u>	
Owner's Name <u>William J Gordon</u>	Applicant's Name <u>Surre</u>
Owner's Address <u>P/O Box 142102 Sakba AK</u>	Applicant's Address <u>9714</u>
Owner's Telephone <u>206 819 7811</u>	Applicant's Telephone

REQUIREMENTS FOR TREE REMOVAL

- Must maintain a density of 3 trees per 4,500 square feet. All trees with a 6" diameter at 4.5 feet above the ground count toward the density.
- Significant trees must be replaced inch-for-inch in like species with minimum 2-inch diameter trees or be otherwise mitigated.
- By accepting the Tree Removal Permit, the property owner and the applicant agree to comply with all requirements of the tree ordinance including mitigation requirements, planting specifications and tree survival requirements.

APPLICATION REQUIREMENTS

- ___ Mark all trees proposed for removal.
- ___ For new homes-scaled plot plan showing location, size and species of all trees on the lot which have a diameter of 6 inches or more at 4.5 feet above ground, all existing improvements, all proposed improvements, and property setbacks.
- ___ Mark the planting location, size and species for all proposed replacement trees. (If replacement is proposed for another parcel of land, a plot plan of that parcel is required with the same information notated.)

Explain the species of tree(s), the reason for removal, and the location of the tree(s) _____

1) Please see Attachment A and photo of the cedar tree.
2) Attachment B shows location of cedar tree.
3) Pool schematic

I have reviewed the Tybee Island Land Development Code, Article 7, Tree Removal Regulations, and hereby agree to comply with the provisions thereof. I understand a permit application may require 5 business days to process.

Owner or Applicant Signature *W. J. Gordon* Date 10/15/22
 Owner or Applicant Printed Name W. J. GORDON

City Official <u><i>[Signature]</i></u>	Permit Fee _____	<input type="checkbox"/> APPROVED
Date <u>10/15/22</u>	Palms Up _____	<input type="checkbox"/> DENIED
	TOTAL _____	

STAFF NOTES

Mitigation Required?
 YES NO

13.5" D.B.H. Red Cedar

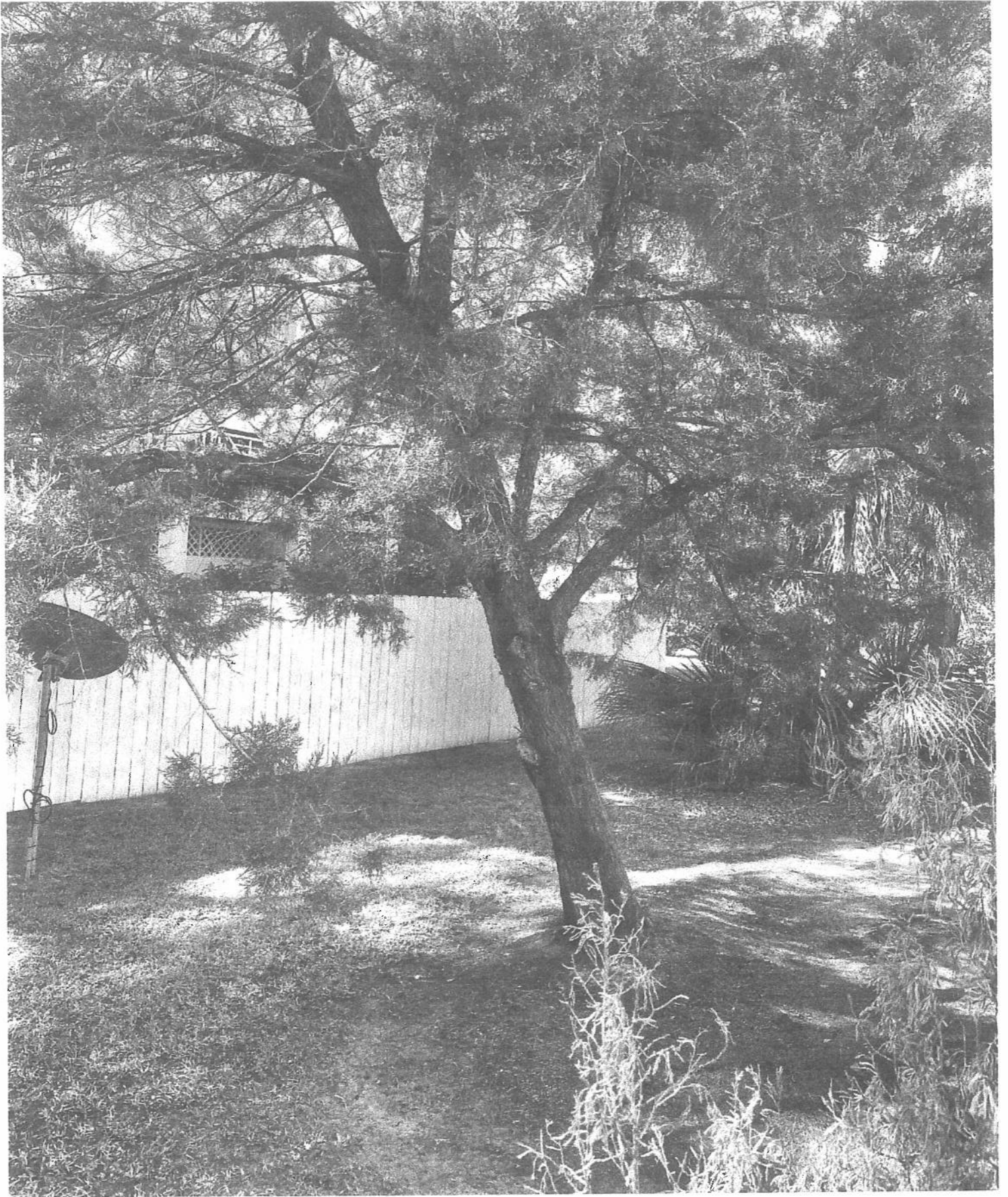
Significant tree
No permit
GBS

Meets tree density requirements

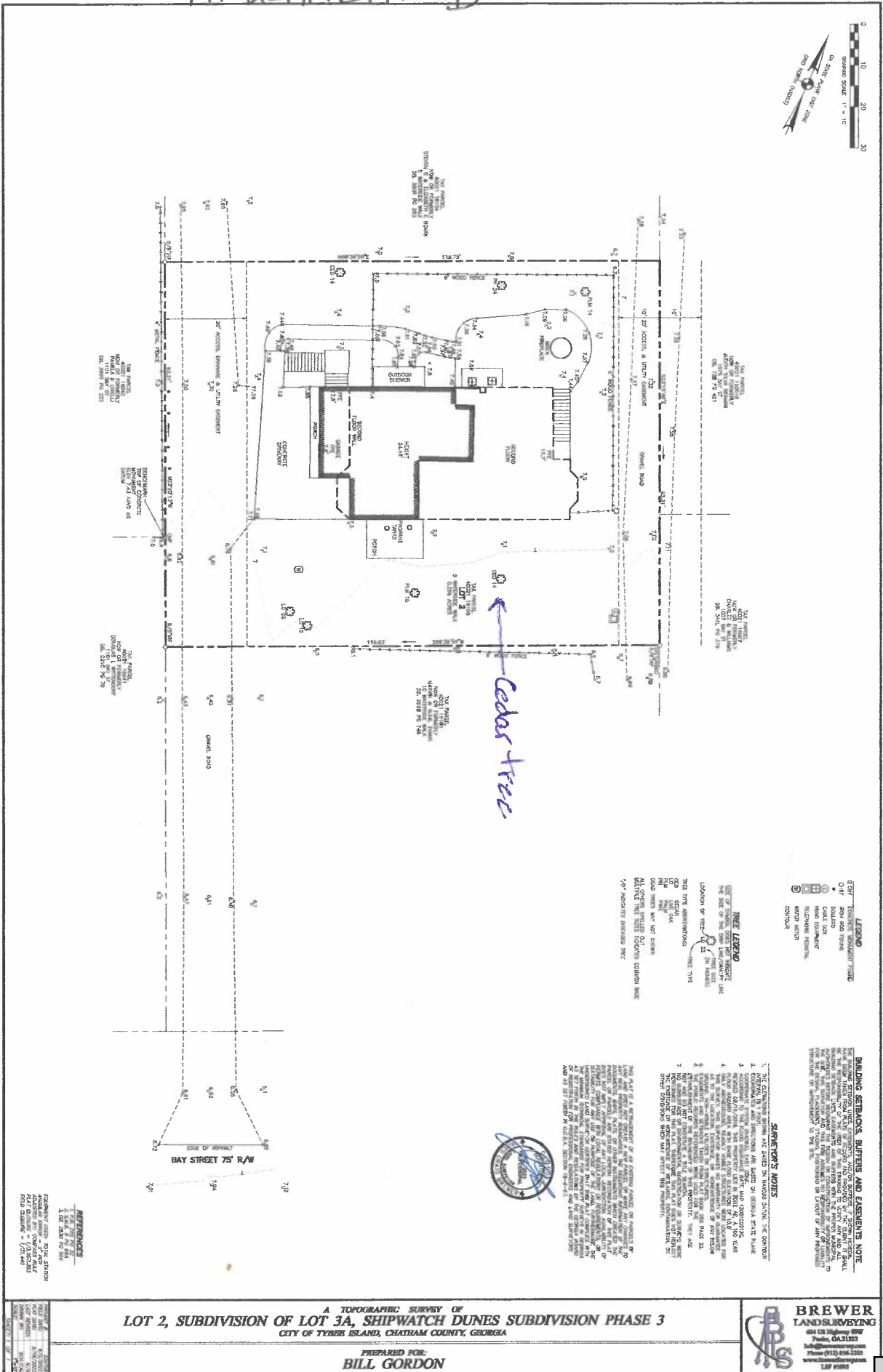
Attachment A

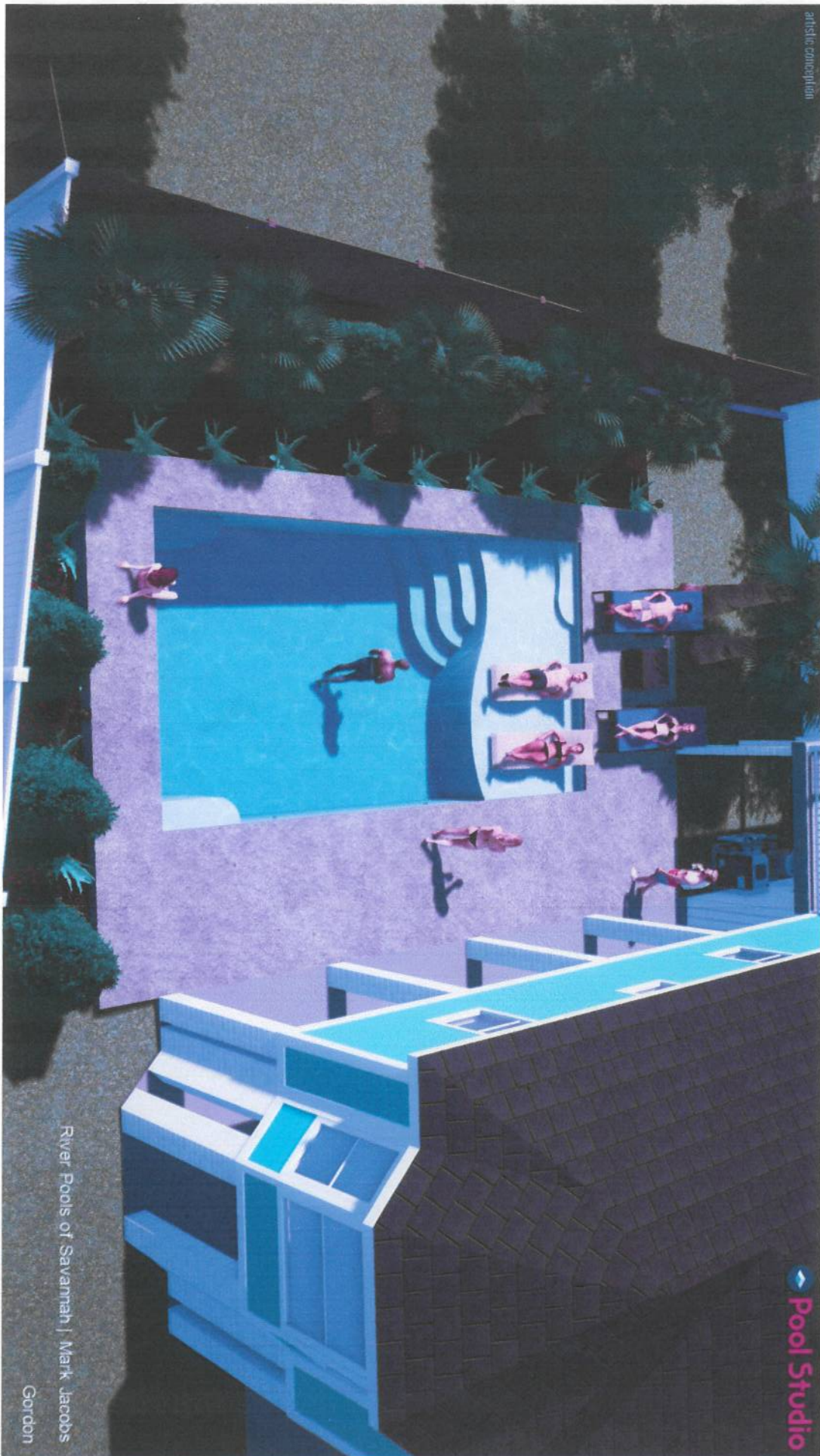
Tree to be removed is a stressed Red Cedar. It is located in a fenced yard leaning dangerously toward the neighbor's fence (see attached picture.) It should be removed for safety reasons. It will be replaced on the property by another similar tree.

Also, the property owner is applying for a permit to place a swimming pool on the same location (see attached schematic.) The landscaping around the pool will provide additional trees and plantings to the property.

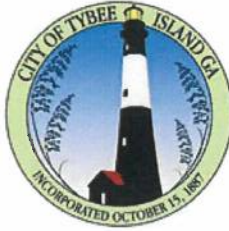


Attachment B





River Pools of Savannah | Mark Jacobs
Gordon



**PLANNING COMMISSION
NOTICE OF DETERMINATION**

Meeting date: January 9, 2023

Project Name/Description: 8 Waterside Walk-appeal of actions Sec. 7-100 regarding denial of tree permit-William Gordon.

Action Requested: Tree Appeal

Appeal	X	Subdivision: Sketch Plan Approval ___ Conceptual ___ Preliminary Plan Approval ___ Final Plat Approval ___ Minor Subdivision ___ Major Subdivision ___
Special Review		
Site Plan Approval		
Variance		
Map Amendment		
Text Amendment		

Petitioner has met all documentation requirements, all external approval requirements, and all code requirements, except for the following:

The Planning Commission Motion on Petition: Approval Denial Continued

Action on Motion:

COMMISSIONER	FOR	AGAINST	COMMENTS
McNaughton			CHAIR
McGruder	X		VICE CHAIR MOTION
Gooding			ABSENT
Hill			ABSENT
Reynolds		X	
Rodriguez	X		SECOND
Williams			ABSENT

Planning Commission Chair: _____

Date: 1-12-2022

Planning & Zoning Manager: _____

Date: 1-11-2023

File Attachments for Item:

9. Agenda Request: Private Parking Lot Renewals: All requirements met

MAYOR
Shirley Sessions

CITY COUNCIL
Barry Brown, Mayor Pro Tem
Jay Burke
Nancy DeVetter
Michael "Spec" Hosti
Monty Parks
Brian West



CITY OF TYBEE ISLAND

CITY MANAGER
Shawn Gillen

CLERK OF COUNCIL
Janet LeViner

CITY ATTORNEY
Edward M. Hughes

City Council Agenda Item Request

Agenda Item Requests and supporting documentation must be submitted to the Clerk of Council by 4:00PM on the Thursday prior to the next scheduled Council meeting. If this form is received after the deadline, the item will be listed on the next scheduled agenda.

Council Meeting Date for Request: February 23, 2023

Item: Private Parking Lot Renewals for 2023

Explanation: Private Parking Lot renewals: All requirements met

Budget Line Item Number (if applicable): _____

Paper Work: Attached*
 Audio/Video Presentation**

- * **Electronic submissions are requested but not required. Please email to jleviner@cityoftybee.org.**
- ** **Audio/video presentations *must* be submitted to the IT department at City Hall by 4:00PM on the Thursday prior to the scheduled meeting.**

Submitted by: Sharon S. Shaver

Phone / Email: 912 472-5072 / sshaver@cityoftybee.org

Comments: _____

Date given to Clerk of Council February 10, 2023

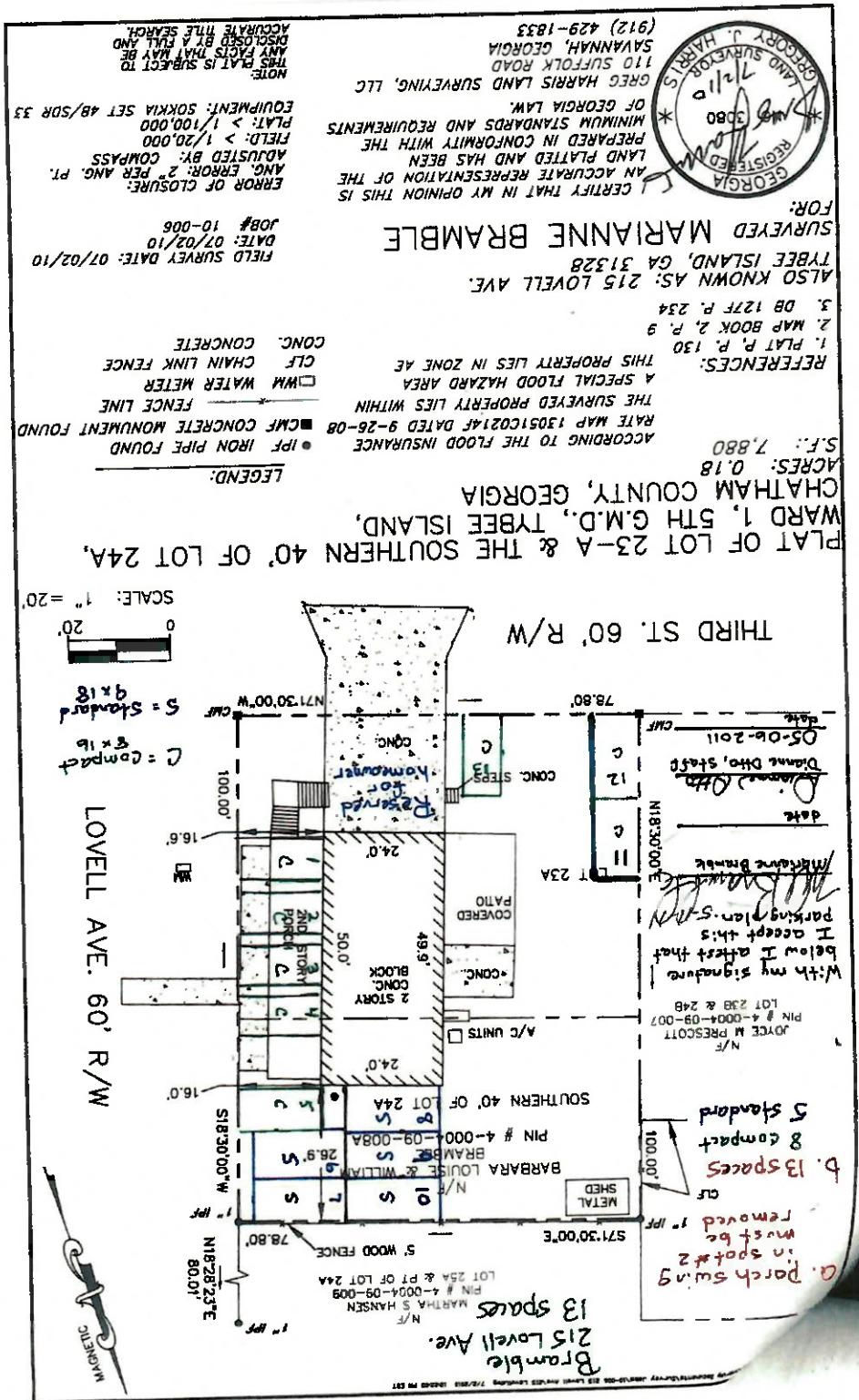
P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org



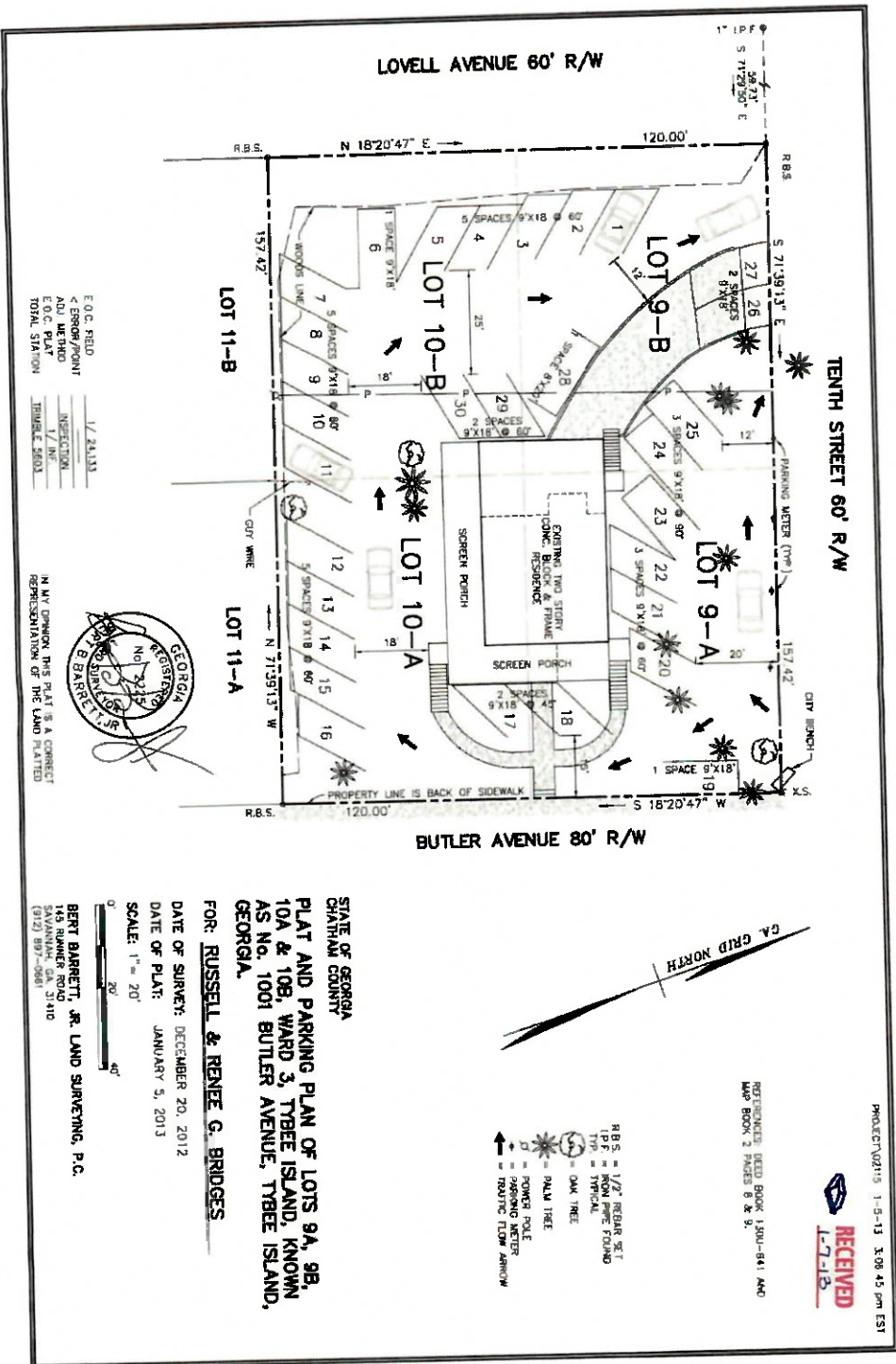
Private Parking Lots

PRIVATE PARKING LOTS									
NAME	ADDRESS	LICENSE	YEARS	SURVEY/SITE PLAN	CITATIONS IN 2022	INS	# SPACES	ZONE	
BRAMBLE FAMILY PARKING	215 LOVELL AV	157	2009-2022	YES	0	YES	13	R-2	
RENEE G. BRIDGES PARKING	1001 BUTLER AV	127	2006-2022	YES	0	YES	30	R-2	
JACK ROSENBERG PARKING	203 14TH ST	188	2010-2022	YES	0	YES	12	R-2	
HOTEL TYBEE (PARKING)	1401 STRAND	289	2014-2022	YES	0	YES	128	C-1	
SUNRISE PARKING	1511 BUTLER AV	124	2006-2022	YES	0	YES	39	C-1	

Bramble Family Parking



Renee G. Bridges Survey and Site Plan

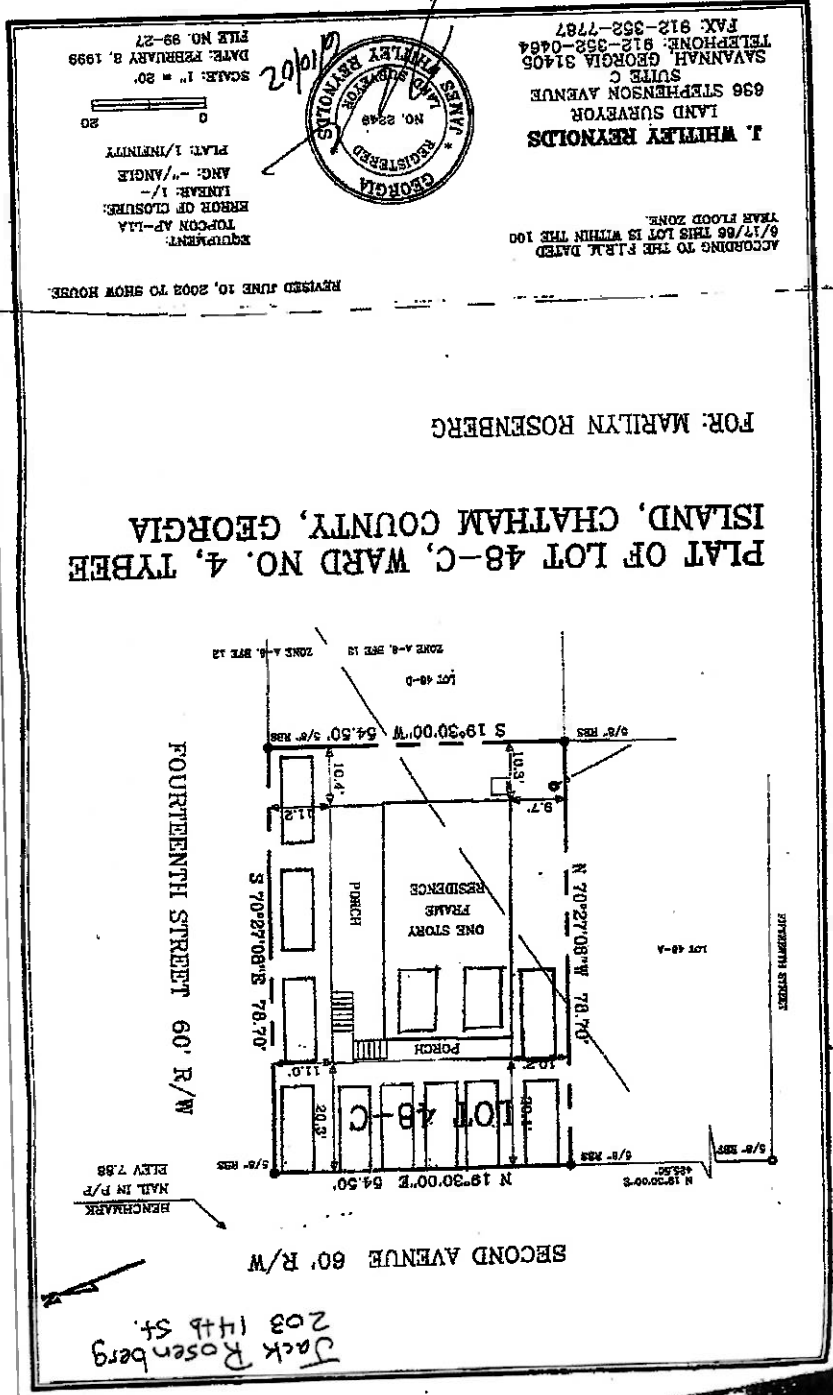


E.O.C. REID
 GEORGIA
 A.D. METHOD
 INSPECTION
 T/IN
 TRIMBLE S800

IN MY OPINION THIS PLAN IS A CORRECT REPRESENTATION OF THE LAND PLATTED

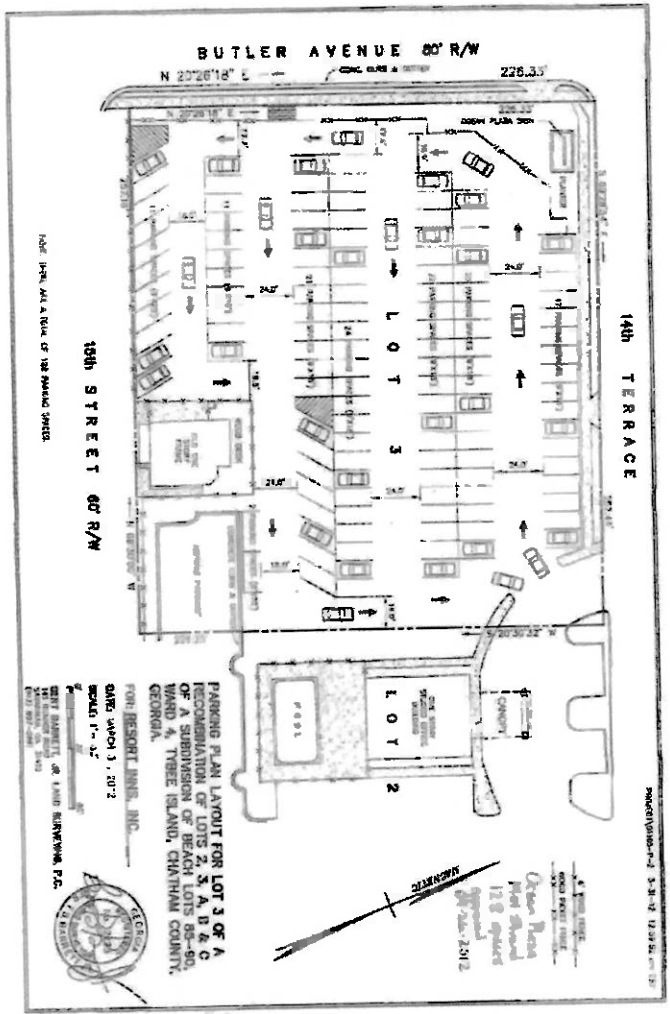
STATE OF GEORGIA
 COUNTY OF CHATHAM
 PLAT AND PARKING PLAN OF LOTS 9A, 9B, 10A & 10B, WARD 3, TYBEE ISLAND, KNOWN AS NO. 1001 BUTLER AVENUE, TYBEE ISLAND, GEORGIA.
 FOR: **RUSSELL & RENEE G. BRIDGES**
 DATE OF SURVEY: DECEMBER 20, 2012
 DATE OF PLAT: JANUARY 5, 2013
 SCALE: 1" = 20'
BERT BARRETT, JR. LAND SURVEYING, P.C.
 1100 W. WASHINGTON ST.
 SAVANNAH, GA 31401
 (912) 897-0881

Jack Rosenberg Parking

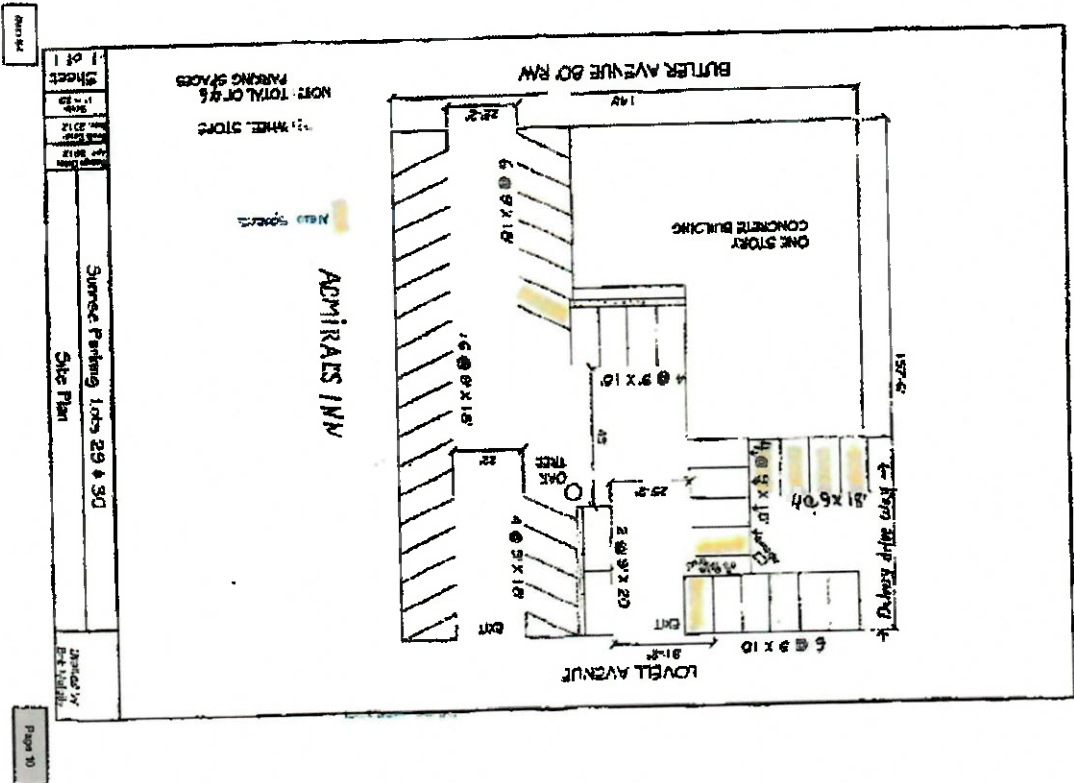


12/17/2012 15:38 7108457855 Gannco #1054 P 001/001

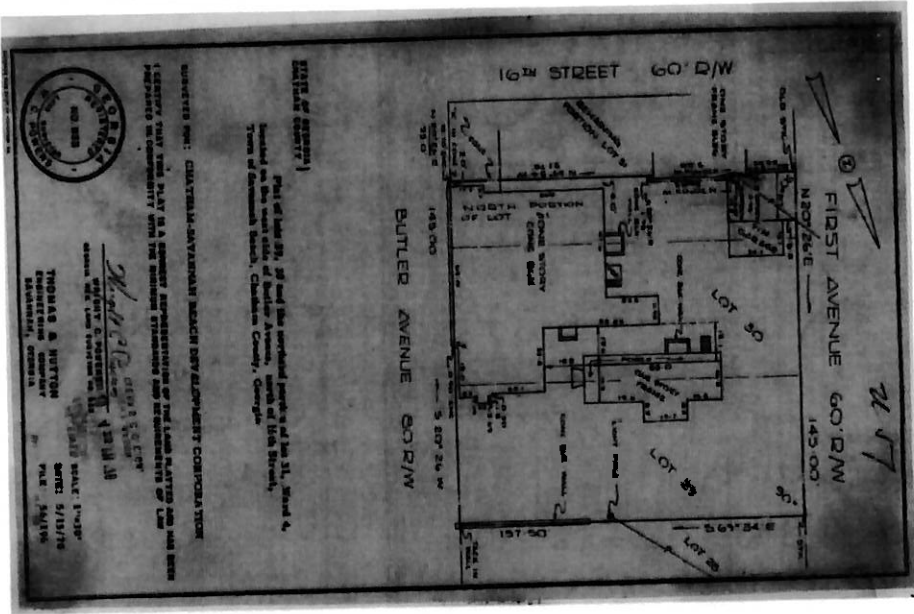
Hotel Tybee Parking



Sunrise Parking



Sunrise Parking



File Attachments for Item:

10. Agenda Request: Private Parking Lot Request-Palmer Prescott Parking: (Formerly lot licensed under Joyce Prescott)

MAYOR
Shirley Sessions

CITY COUNCIL
Barry Brown, Mayor Pro Tem
Jay Burke
Nancy DeVetter
Michael "Spec" Hosti
Monty Parks
Brian West



CITY OF TYBEE ISLAND

CITY MANAGER
Shawn Gillen

CLERK OF COUNCIL
Janet LeViner

CITY ATTORNEY
Edward M. Hughes

City Council Agenda Item Request

Agenda Item Requests and supporting documentation must be submitted to the Clerk of Council by 4:00PM on the Thursday prior to the next scheduled Council meeting. If this form is received after the deadline, the item will be listed on the next scheduled agenda.

Council Meeting Date for Request: February 23, 2023

Item: Private Parking Lot Request: Palmer Prescott Parking (Formerly lot licensed under Joyce Prescott)

Explanation: Private Parking Lot (same family as previously licensed at this location)

Budget Line Item Number (if applicable): _____

Paper Work: X Attached*
 Audio/Video Presentation**

- * **Electronic submissions are requested but not required. Please email to jleviner@cityoftybee.org.**
- ** **Audio/video presentations *must* be submitted to the IT department at City Hall by 4:00PM on the Thursday prior to the scheduled meeting.**

Submitted by: Sharon S. Shaver

Phone / Email: 912 472-5072 / sshaver@cityoftybee.org

Comments: _____

Date given to Clerk of Council February 10, 2023

**P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org**





CITY OF TYBEE ISLAND BUSINESS LICENSE APPLICATION

Date	12-13-22
New	<input checked="" type="checkbox"/>
Renewal	<input type="checkbox"/>
License #	

Business Name		Palmer Prescott PARKING	
Location		214/216 2nd AVE	
Mailing Address		P.O. Box 33	
Phone	912-657-1546	Email	PUGAE@comcast.net
Federal ID #		Sales Tax ID	
Business Type (circle one): <u>Sole Proprietor</u> Partnership Corporation LLC Non-Profit Other: _____			
Names and Home Addresses of Owners, Partners or Corporate Officers			
Names	Home Address	City, State, Zip	Title
Joyce Prescott	216 2nd AVE	TYBEE, GA 31328	
PALMER Prescott	216 2nd AVE	TYBEE, GA 31328	

Describe the business you would like to license:

continue private parking during designated dates

Has this business or anyone connected with this business been cited or charged with any violation of Georgia Law, Federal Law, Local Ordinance, or any Rule or Regulation of the State Revenue Commissioner or any Rule or Regulation of the City or County within the past 12 months? (circle one) YES or NO (if YES, include details)

Any business that requires state licensing must present state license when applying. It is the applicant's responsibility to ensure zoning conformance. If there is a question as to whether the location is zoned correctly please contact the Zoning Office at 912-472-5033. Application for alcohol license requires a separate form, approval and fingerprinting if a new alcohol license. Application for entertainment requires annual review and approval.

ALL COMMERCIAL BUSINESSES MUST HAVE A FIRE MARSHAL INSPECTION. CALL 912 201-4300:

Fire Prevention: Inspection Report from Fire Marshal/County Inspector N/A

NEW APPLICATIONS FOR FOOD SERVICE OR TOURIST ACCOMMODATIONS (I.E. HOTEL/MOTEL, BED & BREAKFAST) REQUIRE:

Inspection Report from Georgia Department Of Public Health/Department of Agriculture N/A

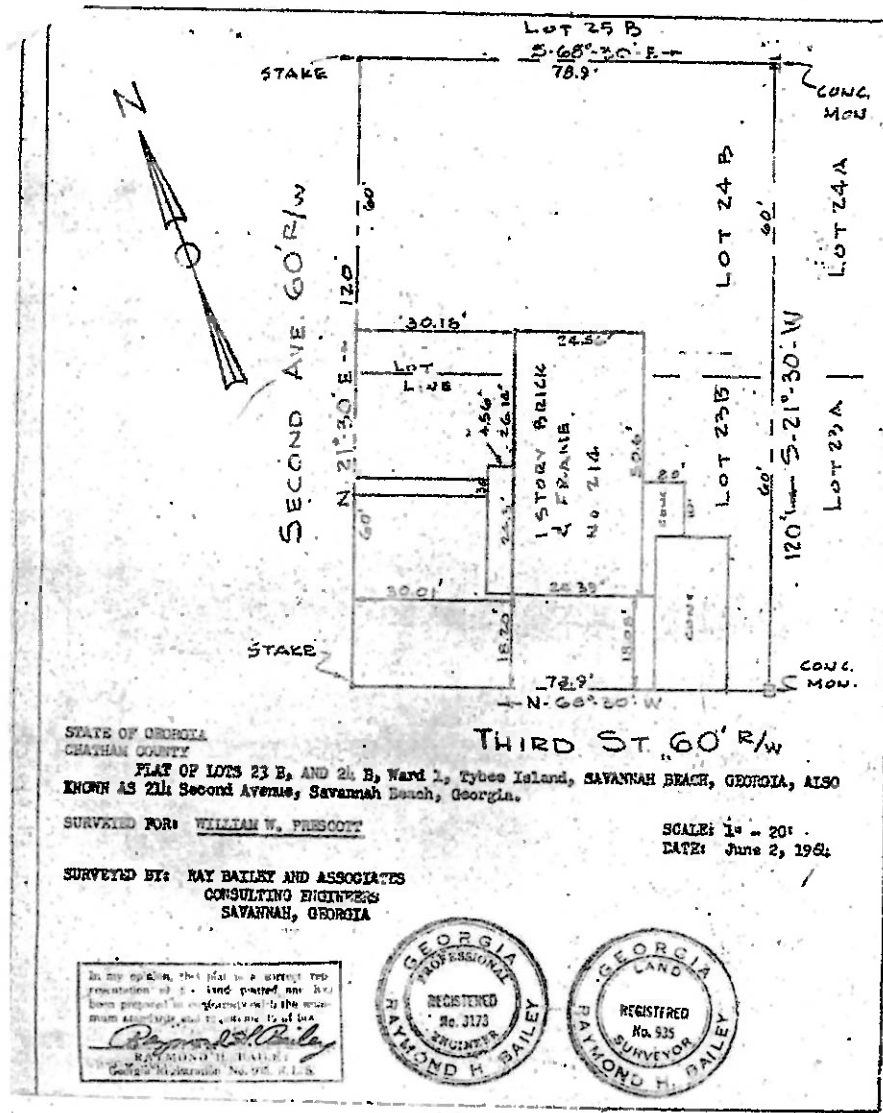
Applicant Signature P. Palmer Prescott Date 12-13-22

Printed Name P. Palmer Prescott

Received by [Signature] Date 12-13-22

403 Butler Avenue, P.O. Box 2749, Tybee Island, Georgia 31328-2749
(912) 472-5072 FAX (912) 786-5832
www.cityoftybee.org

Palmer Prescott parking

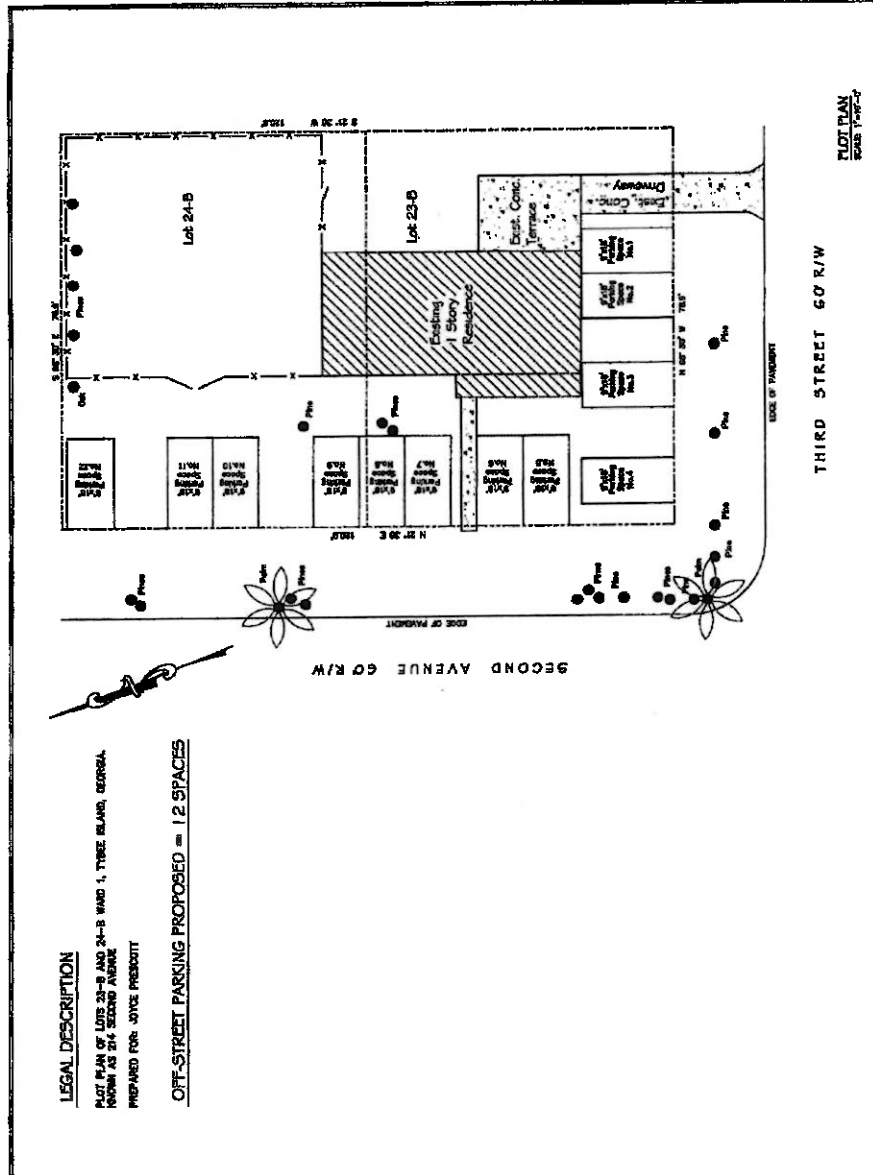


Palmer Prescott Parking

LEGAL DESCRIPTION

PLAT PLAN OF LOTS 23-B AND 24-B AND 1, THREE BLK. 6080A, GEORGIA, FROM AS 214 SECOND AVENUE, PREPARED FOR: JOYCE PRESCOTT

OFF-STREET PARKING PROPOSED = 12 SPACES



File Attachments for Item:

11. Agenda Request: Fin's Corner Pizza: Alcohol and Entertainment License, Beer & Wine-Sunday Sales

(Formerly Tybee Island Pizza & Ice Cream)

MAYOR
Shirley Sessions

CITY COUNCIL
Barry Brown, Mayor Pro Tem
Jay Burke
Nancy DeVetter
Michael "Spec" Hosti
Monty Parks
Brian West



CITY MANAGER
Shawn Gillen

CLERK OF COUNCIL
Janet LeViner

CITY ATTORNEY
Edward M. Hughes

CITY OF TYBEE ISLAND

Council Meeting Date for Request: February 23, 2023

Item: Alcohol and Entertainment License Request: Beer/Wine- Sunday Sales-For Consumption on Premises
only

Fin's Corner Pizza

Explanation: Fin's Corner Pizza (Formerly Tybee Island Pizza & Ice Cream)

1605 Inlet Ave

Budget Line Item Number (if applicable): _____

Paper Work: X Attached*

Audio/Video Presentation**

* **Electronic submissions are requested but not required. Please email to jleviner@cityoftybee.org.**

** **Audio/video presentations *must* be submitted to the IT department at City Hall by 4:00PM on the Thursday prior to the scheduled meeting.**

Submitted by: Sharon S. Shaver

Phone / Email: 472-5072 / sshaver@cityoftybee.org

Comments: _____

Date given to Clerk of Council February 13, 2023

P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org



CITY OF TYBEE ISLAND BUSINESS AND ALCOHOL LICENSE APPLICATION



Application is hereby made for a license to do business within the City of Tybee Island as a dealer in alcoholic beverages as indicated below:

LICENSE CLASSIFICATION	FEE	CHECK
Retail Beer/Wine – Package Sales Only, Consumption on Premises Prohibited	1110.	
Retail Beer/Wine – Sale by Drink for Consumption on Premises Only	945.	<input checked="" type="checkbox"/>
Retail Liquor – Sale by Package Only, Consumption on Premises Prohibited	1410.	
Retail Liquor – Sale by Drink for Consumption on Premises Only	1950.	
Retail Liquor – Sale by Package & Drink both in One Building under One Ownership	2,000	
Sunday Sales – Sale by Drink for Consumption on Premises Only	150	
Sunday Sales – Package Sales Only	50	
Wholesale Beer	765	
Wholesale Liquor	1,500	
Wholesale Wine	150	
Distiller, Brewer, or Manufacturer of Alcoholic Beverages	300	
Special Event – Public or Private Property - Beer, Wine (no current license) per event	50	
Special Event – Public or Private Property - Beer, Wine (no current license) 3 days	100	
Special Event – Public or Private Property - Beer, Wine (holding current license) per event	10	

Notice: The applicant for a license shall be a citizen of the United States, a resident of Chatham County, and owner of the business or if a corporation, partnership or other legal entity is the owner, a substantial and major stockholder or the applicant may be the manager of the business charged with the regular operation of said business on the premises for which the license is issued.

Business Name: Fin's Corner Pizza
 Business Location: 1605 Inlet Ave Tybee Island GA 31328
 Mailing Address: PO Box 1052 Tybee Island GA 31328
 Phone: 9125446020 Email: andersjcn13@gmail.com (13)
 Federal ID#: _____ Sales Tax ID: _____ NAICS Code: _____
 Business Type(Circle One): Sole Proprietor Partnership Corporation(State) Date 2023 LLC Non-Profit Other: _____

Names and Home Addresses of Owners, Partners or Corporate Officers with Ten Percent (10%) Interest in Business

Names (attach additional pages if necessary)	Date of Birth	Home Addresses	City, State, Zip	Social Security #
Jennifer Anderson		111 catalina Dr	Tybee Island GA 31328	

Security Assistance Plan

What measures are taken to mitigate/control underage drinking? All employees trained. Signs and notices around the property that I.D. is required.

Please state whether you will be using Security Guards: NO If so, how many? _____ How often / Seasonal dates? _____

Do you use off-duty police officers to provide security? NO Number: _____ Frequency? _____

Per City Ordinance (6-2021) All licensees are required to have proof of their employees, those serving or pouring alcohol, current certificates of completion from an alcohol server training program on file with licensee.

Is the building capacity notice clearly posted? Where? _____
 How is occupancy load enforced? _____

International Fire Code 2018 ed: [BE] 1004.9 Posting of occupant load. Every room or space that is an assembly occupancy shall have the *occupant load* of the room or space posted in a conspicuous place, near the main *exit* or *exit access* doorway from the room or space, for the intended configurations. Posted signs shall be of an *approved* legible permanent design and shall be maintained by the owner or the owner's authorized agent.

If special event, date(s) of event _____ Name of event: _____
 Names of landlord of the business location _____ Address _____ Phone _____
 What other business is conducted at this location? _____

Has applicant, any person connected with, or any person having an interest in this business:

- o ever been convicted of any violation of law other than for a traffic violation? NO
- o ever served time in prison or other correctional institution? NO
- o ever had an alcohol beverage license suspended or revoked at any time in any location? NO

(if answer is yes, give details) _____

If this application is for RENEWAL of an existing license, enter License Number of existing license NO

If business is an eating establishment, are SUNDAY sales of alcoholic beverages contemplated? NO

- o Proof of liquor liability insurance: Please attach the current declaration page or certificate of insurance showing the required liquor liability insurance coverage.

ALL OF THE FOREGOING INFORMATION IS HEREBY GIVEN AND ALL OF THE FOREGOING STATEMENTS ARE HEREBY MADE ON OATH WILLFULLY, KNOWINGLY, AND ABSOLUTELY, AND THE SAME IS AND ARE HEREBY SWORN TO ME TO BE TRUE UNDER PENALTY OF LAW.

Applicant Signature [Signature] Date 01/25 2023

Approval	Signature	Date
City Manager		
Zoning		

Sworn to and subscribed before me this 23 day of January 2023
[Signature] Notary Public

Sharon S. Shaver
Notary Public, Chatham County, GA
My Commission Expires December 4, 2023



CITY OF TYBEE ISLAND ENTERTAINMENT LICENSE APPLICATION

Fee \$50

A late penalty of 10% shall be assessed for a renewal payment made after March 31.

Business Name <u>Fin's Corner PIZZA</u>			
Business Location <u>1605 Inlet Ave Tybee Island GA 31328</u>			
Mailing Address <u>PO BOX 1052 Tybee Island GA 31328</u>			
Business Phone <u>912 401 5717</u>	Other Phone <u>912 344 6020</u>	Email <u>ctyftybee@gmail.com</u>	
Federal ID#	State Sales Tax ID#	NAICS Code	
Business Type (circle one): Sole Proprietor Partnership Corporation <u>LLC</u> Non-Profit Other: _____			

Names and home addresses of Owners, Partners or Corporate Officers

Name	Home Address	City, State, Zip	Title
<u>Jennifer Anderson</u>	<u>111 Catalina Dr Tybee Island</u>	<u>Tybee Island 31328</u>	<u>owner</u>
<u>Jonathan Anderson</u>	<u>"</u>	<u>"</u>	<u>owner</u>

The nature of any and all commercial activities conducted at the location:
Restaurant

Proposed hours of operation:
11-9pm Mon - sat

Describe any efforts to mitigate impacts on neighbors or occupants of nearby properties:
none - no adjacent neighbors to business - Business next door

Contact information for the designated manager or contact person available twenty-four hours a day for any operational issues. The license holder must notify the City of Tybee Island immediately of any change to this designated contact information.

Name <u>Jonathan Anderson</u>	Physical Address <u>111 Catalina Dr.</u>	Phone <u>912 401 5717</u>
-------------------------------	--	---------------------------

Has this business or anyone connected with this business been cited or charged with any violation of Georgia Law, Federal Law, Local Ordinance, or any Rule or Regulation of the State Revenue Commissioner or any Rule or Regulation of the City or County within the past 12 months? (circle one) YES or NO (If YES, list details below)

Applicant Signature [Signature] Date 01/28/2023

Printed Name Jonathan Anderson

Received by _____ Date _____

ROUTE	APPROVE or DENY	SIGNATURE	DATE	RECOMMENDED RESTRICTIONS/CONDITIONS
City Manager				
Planning & Zoning Mgr.				
Approved with restrictions or conditions:				
Reason for denial:			Date mailed to applicant:	

403 Butler Avenue, P.O. Box 2749, Tybee Island, Georgia 31328-2749
(912) 786-4573 FAX (912) 786-5832
www.cityoftybee.org



BACKGROUND CHECK REQUIREMENTS FOR ALCOHOL LICENSE

PRIOR TO OR AT THE TIME OF SUBMITTING AN APPLICATION, THE APPLICANT FOR A LICENSE OR PERMIT ISSUED UNDER THE TERMS OF THIS ARTICLE AND THE OWNER OF THE PROPOSED BUSINESS OR A PRINCIPAL OFFICER OR MEMBER, THEREOF, AND /OR A MANAGER OF SUCH BUSINESS DESIGNATED BY SUCH OFFICER OR MEMBER, SHALL SUBMIT THEMSELVES FOR FINGERPRINTING AS PROVIDED BY LAW AND IN ACCORDANCE WITH CITY PROCEDURES AS DIRECTED BY THE CITY MANAGER.

ORDINANCE NO. 6-2019, Sec. 6-5. - Reporting to City/Police - Licensee.

BE IT FURTHER UNDERSTOOD THAT THE PURPOSE OF OBTAINING THIS INFORMATION IS TO SATISFY THE REQUIREMENTS SET FORTH BY THE MAYOR AND COUNCIL OF THE CITY OF TYBEE ISLAND, REGARDING AN ALCOHOL LICENSE APPLICATION.

Applicant: Jennifer Anderson

Business/Event Name: Fin's Corner Pizza

Approved XXX Denied _____

Chief Hayes
Chief of Police

13 February 2023 Date

Return approved/denied form:

Sharon S. Shaver
Business, Alcohol, Entertainment Licensing

File Attachments for Item:

12. Agenda Request: Frozen Daiquiri LLC dba The Daiquiri Bar: Entertainment & Alcohol License
Liquor, Beer, Wine-Sunday Sales for consumption on premises

MAYOR
Shirley Sessions

CITY COUNCIL
Barry Brown, Mayor Pro Tem
Jay Burke
Nancy DeVetter
Michael "Spec" Hosti
Monty Parks
Brian West



CITY MANAGER
Shawn Gillen

CLERK OF COUNCIL
Janet LeViner

CITY ATTORNEY
Edward M. Hughes

CITY OF TYBEE ISLAND

Council Meeting Date for Request: February 23, 2023

Item: Frozen Daiquiri LLC dba The Daiquiri Bar

Alcohol and Entertainment License Request: Liquor/Beer/Wine- Sunday Sales-For Consumption on Premises only

Explanation: Frozen Daiquiri LLC dba The Daiquiri Bar

1504 Butler Ave

Budget Line Item Number (if applicable): _____

Paper Work: X Attached*

Audio/Video Presentation**

* **Electronic submissions are requested but not required. Please email to jleviner@cityoftybee.org.**

** **Audio/video presentations *must* be submitted to the IT department at City Hall by 4:00PM on the Thursday prior to the scheduled meeting.**

Submitted by: Sharon S. Shaver

Phone / Email: 472-5072 / sshaver@cityoftybee.org

Comments: _____

Date given to Clerk of Council February 13, 2023

P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org



CITY OF TYBEE ISLAND BUSINESS AND ALCOHOL LICENSE APPLICATION



Application is hereby made for a license to do business within the City of Tybee Island as a dealer in alcoholic beverages as indicated below:

LICENSE CLASSIFICATION	FEE	CHECK
Retail Beer/Wine – Package Sales Only, Consumption on Premises Prohibited	1110.	
Retail Beer/Wine – Sale by Drink for Consumption on Premises Only	945.	
Retail Liquor – Sale by Package Only, Consumption on Premises Prohibited	1410.	
Retail Liquor – Sale by Drink for Consumption on Premises Only	1950.	
Retail Liquor – Sale by Package & Drink both in One Building under One Ownership	2,000	
Sunday Sales – Sale by Drink for Consumption on Premises Only	150	
Sunday Sales – Package Sales Only	50	
Wholesale Beer	765	
Wholesale Liquor	1,500	
Wholesale Wine	150	
Distiller, Brewer, or Manufacturer of Alcoholic Beverages	300	
Special Event – Public or Private Property - Beer, Wine (no current license) per event	50	
Special Event – Public or Private Property - Beer, Wine (no current license) 3 days	100	
Special Event – Public or Private Property - Beer, Wine (holding current license) per event	10	

Notice: The applicant for a license shall be a citizen of the United States, a resident of Chatham County, and owner of the business or if a corporation, partnership or other legal entity is the owner, a substantial and major stockholder or the applicant may be the manager of the business charged with the regular operation of said business on the premises for which the license is issued.

Business Name: Frozen Dairymart, LLC dba The Dairymart Bar

Business Location: 1504 Butler Avenue

Mailing Address: 1504 Butler Av, Tybee Island, GA 31328 - P.O. Box 14077

Phone: 478 278 6936 Email: djrpsolen123@gmail.com 31416 314776

Federal ID#: 92-691664 Sales Tax ID: _____ NAICS Code: 722511

Business Type (Circle One): Sole Proprietor Partnership Corporation (State) _____ Date: X (LLC) Non-Profit Other: _____

Names and Home Addresses of Owners, Partners or Corporate Officers with Ten Percent (10%) Interest in Business

Names (attach additional pages if necessary)	Date of Birth	Home Addresses	City, State, Zip	Social Security #
<u>David Walker</u>		<u>10 Briarberry Ct</u>	<u>Savannah, GA 31406</u>	

Security Assistance Plan

What measures are taken to mitigate/control underage drinking? Ask for ID, then enter date of birth into POS system. Compare physical description on ID vs. visual appearance

Please state whether you will be using Security Guards: No If so, how many? _____ How often / Seasonal dates? _____

Do you use off-duty police officers to provide security? No Number: _____ Frequency? _____

Per City Ordinance (6-2021) All licensees are required to have proof of their employees, those serving or pouring alcohol, current certificates of completion from an alcohol server training program on file with licensee.

Is the building capacity notice clearly posted? Where? _____

How is occupancy load enforced? _____

International Fire Code 2018 ed: [BE] 1004.9 Posting of occupant load. Every room or space that is an assembly occupancy shall have the *occupant load* of the room or space posted in a conspicuous place, near the main *exit* or *exit access* doorway from the room or space, for the intended configurations. Posted signs shall be of an *approved* legible permanent design and shall be maintained by the owner or the owner's authorized agent.

If special event, date(s) of event _____ Name of event: _____

Names of landlord of the business location _____ Address _____ Phone _____

What other business is conducted at this location? None

Has applicant, any person connected with, or any person having an interest in this business:

- o ever been convicted of any violation of law other than for a traffic violation? NO
- o ever served time in prison or other correctional institution? NO
- o ever had an alcohol beverage license suspended or revoked at any time in any location? NO

(if answer is yes, give details) _____

If this application is for RENEWAL of an existing license, enter License Number of existing license N/A

If business is an eating establishment, are SUNDAY sales of alcoholic beverages contemplated? N/A

o Proof of liquor liability insurance: Please attach the current declaration page or certificate of insurance showing the required liquor liability insurance coverage.

ALL OF THE FOREGOING INFORMATION IS HEREBY GIVEN AND ALL OF THE FOREGOING STATEMENTS ARE HEREBY MADE ON OATH WILLFULLY, KNOWINGLY, AND ABSOLUTELY, AND THE SAME IS AND ARE HEREBY SWORN TO ME TO BE TRUE UNDER PENALTY OF LAW.

Applicant Signature Paul Waddy Date 1/19/2023

Approval	Signature	Date
City Manager		
Zoning		

Sworn to and subscribed before me this _____ day of January 2023

Sharon S. Shaver Notary Public

Sharon S. Shaver
Notary Public, Chatham County, GA
My Commission Expires December 4, 2023





CITY OF TYBEE ISLAND ENTERTAINMENT LICENSE APPLICATION

Fee \$50

A late penalty of 10% shall be assessed for a renewal payment made after March 31.

Business Name <u>Frozen Daiquiri, LLC dba The Daiquiri Bar</u>			
Business Location <u>1504 Butler Av</u>			
Mailing Address <u>PO Box 14077 Savannah, GA 31416</u>			
Business Phone <u>478 278 6936</u>	Other Phone	Email <u>jrwalker123@gmail.com</u>	
Federal ID# <u>92-1691664</u>	State Sales Tax ID#	NAICS Code <u>722511</u>	
Business Type (circle one): Sole Proprietor Partnership Corporation <u>LLC</u> Non-Profit Other: _____			

Names and home addresses of Owners, Partners or Corporate Officers			
Name	Home Address	City, State, Zip	Title
<u>David Walker</u>	<u>10 Briarberry Cv</u>	<u>Savannah GA 31406</u>	<u>member</u>

The nature of any and all commercial activities conducted at the location:
Production, dispensing, and serving of Daiquiri products

Proposed hours of operation:
11 AM to 11 PM m-sat; Sunday 11:00-11:00

Describe any efforts to mitigate impacts on neighbors or occupants of nearby properties:

Contact information for the designated manager or contact person available twenty-four hours a day for any operational issues. The license holder must notify the City of Tybee Island immediately of any change to this designated contact information.

Name <u>David Walker</u>	Physical Address <u>10 Briarberry Cv Savannah GA 31406</u>	Phone <u>478 278 6936</u>
--------------------------	--	---------------------------

Has this business or anyone connected with this business been cited or charged with any violation of Georgia Law, Federal Law, Local Ordinance, or any Rule or Regulation of the State Revenue Commissioner or any Rule or Regulation of the City or County within the past 12 months? (circle one) YES or NO
(If YES, list details below)

Applicant Signature David Walker Date 1/19/2023

Printed Name David Walker

Received by Mason Williams Date 1-19-2023

ROUTE	APPROVE or DENY	SIGNATURE	DATE	RECOMMENDED RESTRICTIONS/CONDITIONS
City Manager				
Planning & Zoning Mgr.				
Approved with restrictions or conditions:				
Reason for denial:			Date mailed to applicant:	

403 Butler Avenue, P.O. Box 2749, Tybee Island, Georgia 31328-2749
(912) 786-4573 FAX (912) 786-5832
www.cityoftybee.org



BACKGROUND CHECK REQUIREMENTS FOR ALCOHOL LICENSE

PRIOR TO OR AT THE TIME OF SUBMITTING AN APPLICATION, THE APPLICANT FOR A LICENSE OR PERMIT ISSUED UNDER THE TERMS OF THIS ARTICLE AND THE OWNER OF THE PROPOSED BUSINESS OR A PRINCIPAL OFFICER OR MEMBER, THEREOF, AND /OR A MANAGER OF SUCH BUSINESS DESIGNATED BY SUCH OFFICER OR MEMBER, SHALL SUBMIT THEMSELVES FOR FINGERPRINTING AS PROVIDED BY LAW AND IN ACCORDANCE WITH CITY PROCEDURES AS DIRECTED BY THE CITY MANAGER.

ORDINANCE NO. 6-2019, Sec. 6-5. - Reporting to City/Police - Licensee.

BE IT FURTHER UNDERSTOOD THAT THE PURPOSE OF OBTAINING THIS INFORMATION IS TO SATISFY THE REQUIREMENTS SET FORTH BY THE MAYOR AND COUNCIL OF THE CITY OF TYBEE ISLAND, REGARDING AN ALCOHOL LICENSE APPLICATION.

Applicant: David Walker

Business/Event Name: Frozen Daiquiri, LLC dba The Daiquiri Bar

Approved XXX Denied _____

Jeffrey Hayes
Chief of Police

26 January 2023 Date

Return approved/denied form:

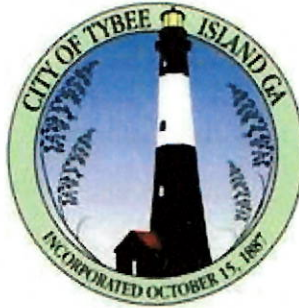
Sharon S. Shaver
Business, Alcohol, Entertainment Licensing

File Attachments for Item:

13. Agenda Request: King Neptune's Inc: Entertainment & Alcohol License
Liquor, Beer, Wine, Sunday Sales-For consumption on Premises Only

MAYOR
Shirley Sessions

CITY COUNCIL
Barry Brown, Mayor Pro Tem
Jay Burke
Nancy DeVetter
Michael "Spec" Hosti
Monty Parks
Brian West



CITY MANAGER
Shawn Gillen

CLERK OF COUNCIL
Janet LeViner

CITY ATTORNEY
Edward M. Hughes

CITY OF TYBEE ISLAND

Council Meeting Date for Request: February 23, 2023

Item: Alcohol and Entertainment License Request: Liquor/Beer/Wine- Sunday Sales-For Consumption on Premises only

King Neptune's Inc

Explanation: King Neptune's Inc (Formerly Benny's)

1517 Butler Ave

Budget Line Item Number (if applicable): _____

Paper Work: X Attached*

Audio/Video Presentation**

* **Electronic submissions are requested but not required. Please email to jleviner@cityoftybee.org.**

** **Audio/video presentations *must* be submitted to the IT department at City Hall by 4:00PM on the Thursday prior to the scheduled meeting.**

Submitted by: Sharon S. Shaver

Phone / Email: 472-5072 / sshaver@cityoftybee.org

Comments: _____

Date given to Clerk of Council February 13, 2023

**P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org**



CITY OF TYBEE ISLAND BUSINESS AND ALCOHOL LICENSE APPLICATION



Application is hereby made for a license to do business within the City of Tybee Island as a dealer in alcoholic beverages as indicated below:

LICENSE CLASSIFICATION	FEE	CHECK
Retail Beer/Wine – Package Sales Only, Consumption on Premises Prohibited	1110.	
Retail Beer/Wine – Sale by Drink for Consumption on Premises Only	945.	✓
Retail Liquor – Sale by Package Only, Consumption on Premises Prohibited	1410.	
Retail Liquor – Sale by Drink for Consumption on Premises Only	1950.	✓
Retail Liquor – Sale by Package & Drink both in One Building under One Ownership	2,000	
Sunday Sales – Sale by Drink for Consumption on Premises Only	150	
Sunday Sales – Package Sales Only	50	
Wholesale Beer	765	
Wholesale Liquor	1,500	
Wholesale Wine	150	
Distiller, Brewer, or Manufacturer of Alcoholic Beverages	300	
Special Event – Public or Private Property - Beer, Wine (no current license) per event	50	
Special Event – Public or Private Property - Beer, Wine (no current license) 3 days	100	
Special Event – Public or Private Property - Beer, Wine (holding current license) per event	10	

Notice: The applicant for a license shall be a citizen of the United States, a resident of Chatham County, and owner of the business or if a corporation, partnership or other legal entity is the owner, a substantial and major stockholder or the applicant may be the manager of the business charged with the regular operation of said business on the premises for which the license is issued.

Business Name King Neptune's Inc.
 Business Location 1517 Butler Ave Tybee Island, GA 31328
 Mailing Address P.O. Box 2817 Tybee Island GA 31328
 Phone 912-660-0033 Email stueputman@earthlink.net
 Federal ID#: 92-1725800 Sales Tax ID: 202-82772986 NAICS Code: _____
 Business Type(Circle One): Sole Proprietor Partnership Corporation (State) GA Date: 11-22 LLC Non-Profit Other: _____

Names and Home Addresses of Owners, Partners or Corporate Officers with Ten Percent (10%) Interest in Business

Names (attach additional pages if necessary)	Date of Birth	Home Addresses	City, State, Zip	Social Security #
<u>Stewart Putman</u>		<u>1429 Estill Ave J</u>	<u>Tybee GA 31328</u>	<u>. . .</u>

Security Assistance Plan

What measures are taken to mitigate/control underage drinking? All employees will have TIPS or "Security Host" certifications.
 Please state whether you will be using Security Guards: no If so, how many? _____ How often / Seasonal dates? MAK 1st Oct 31st

Do you use off-duty police officers to provide security? _____ Number: _____ Frequency? _____
POSSIBLY

Per City Ordinance (6-2021) All licensees are required to have proof of their employees, those serving or pouring alcohol, current certificates of completion from an alcohol server training program on file with licensee.

Is the building capacity notice clearly posted? Where? DOORWAY
 How is occupancy load enforced? Employee Counter Device (Pitch Counter)

International Fire Code 2018 ed: [BE] 1004.9 Posting of occupant load. Every room or space that is an assembly occupancy shall have the *occupant load* of the room or space posted in a conspicuous place, near the main *exit* or *exit access* doorway from the room or space, for the intended configurations. Posted signs shall be of an *approved* legible permanent design and shall be maintained by the owner or the owner's authorized agent.

If special event, date(s) of event _____ Name of event: _____
 Names of landlord of the business location Nautical Properties Address 1429 Estill Ave Phone 912-660-0033
 What other business is conducted at this location? None unit J Tybee Island 31328

Has applicant, any person connected with, or any person having an interest in this business:

- o ever been convicted of any violation of law other than for a traffic violation? NO
- o ever served time in prison or other correctional institution? NO
- o ever had an alcohol beverage license suspended or revoked at any time in any location? NO

(if answer is yes, give details) YES, SEE ATTACHMENT

If this application is for RENEWAL of an existing license, enter License Number of existing license _____

If business is an eating establishment, are SUNDAY sales of alcoholic beverages contemplated? NO

o Proof of liquor liability insurance: Please attach the current declaration page or certificate of insurance showing the required liquor liability insurance coverage.

ALL OF THE FOREGOING INFORMATION IS HEREBY GIVEN AND ALL OF THE FOREGOING STATEMENTS ARE HEREBY MADE ON OATH WILLFULLY, KNOWINGLY, AND ABSOLUTELY, AND THE SAME IS AND ARE HEREBY SWORN TO ME TO BE TRUE UNDER PENALTY OF LAW.

Applicant Signature [Signature] Date 1-31-23

Approval	Signature	Date
City Manager		
Zoning		

Sworn to and subscribed before me this 31 day of January 2023
[Signature] Notary Public



Sharon S. Shaver
Notary Public, Chatham County, GA
My Commission Expires December 4, 2023



CITY OF TYBEE ISLAND ENTERTAINMENT LICENSE APPLICATION

Chapter 34, Article VII. Entertainment Licenses

Fee \$50

A late penalty of 10% shall be assessed for a renewal payment made after March 31.

Business Name <u>King Neptunes Inc (OLD Benny's)</u>		
Business Location <u>1517 Butler Ave. Tybee Island, GA 31328</u>		
Mailing Address <u>P.O. Box 2817 Tybee Island, GA 31328</u>		
Business Phone <u>912 660 0033</u>	Other Phone <u>912 704-0450</u>	Email <u>stu.putman@earthlink.net</u>
Federal ID# <u>92-1725800</u>	State Sales Tax ID# <u>20282772986</u>	NAICS Code <u>722410</u>
Business Type (circle one): Sole Proprietor Partnership <u>Corporation</u> LLC Non-Profit Other: _____		

Names and home addresses of Owners, Partners or Corporate Officers

Name	Home Address	City, State, Zip	Title
<u>Stewart Putman</u>	<u>1429 Estill Ave Unit J</u>	<u>Tybee Island GA</u>	<u>CEO</u>

The nature of any and all commercial activities conducted at the location:

Bar & Grill

Proposed hours of operation:

10AM to 3AM

Describe any efforts to mitigate impacts on neighbors or occupants of nearby properties:

MUSIC IS INSIDE, NO OUTSIDE MUSIC

Contact information for the designated manager or contact person available twenty-four hours a day for any operational issues. The license holder must notify the City of Tybee Island immediately of any change to this designated contact information.

Name <u>Stewart Putman</u>	Physical Address <u>1429 Estill Ave Bldg J Tybee</u>	Phone <u>912 660-0033</u>
----------------------------	--	---------------------------

Has this business or anyone connected with this business been cited or charged with any violation of Georgia Law, Federal Law, Local Ordinance, or any Rule or Regulation of the State Revenue Commissioner or any Rule or Regulation of the City or County within the past 12 months? (circle one) YES or NO (IF YES, list details below)

Applicant Signature [Signature] Date 1-31-23

Printed Name Stewart Putman

Received by [Signature] Date 1-31-23

ROUTE	APPROVE or DENY	SIGNATURE	DATE	RECOMMENDED RESTRICTIONS/CONDITIONS
City Manager				
Planning & Zoning Mgr.				
Police Chief				
Fire Chief				
Mayor/City Council	Date of consideration: _____			
Approved with restrictions or conditions: _____				
Reason for denial: _____				Date mailed to applicant: _____

403 Butler Avenue, P.O. Box 2749, Tybee Island, Georgia 31328-2749
(912) 786-4573 FAX (912) 786-5832
www.cityoftybee.org



BACKGROUND CHECK REQUIREMENTS FOR ALCOHOL LICENSE

PRIOR TO OR AT THE TIME OF SUBMITTING AN APPLICATION, THE APPLICANT FOR A LICENSE OR PERMIT ISSUED UNDER THE TERMS OF THIS ARTICLE AND THE OWNER OF THE PROPOSED BUSINESS OR A PRINCIPAL OFFICER OR MEMBER, THEREOF, AND /OR A MANAGER OF SUCH BUSINESS DESIGNATED BY SUCH OFFICER OR MEMBER, SHALL SUBMIT THEMSELVES FOR FINGERPRINTING AS PROVIDED BY LAW AND IN ACCORDANCE WITH CITY PROCEDURES AS DIRECTED BY THE CITY MANAGER.

ORDINANCE NO. 6-2019, Sec. 6-5. - Reporting to City/Police - Licensee.

BE IT FURTHER UNDERSTOOD THAT THE PURPOSE OF OBTAINING THIS INFORMATION IS TO SATISFY THE REQUIREMENTS SET FORTH BY THE MAYOR AND COUNCIL OF THE CITY OF TYBEE ISLAND, REGARDING AN ALCOHOL LICENSE APPLICATION.

Applicant: Stewart Putman

Business/Event Name: King Neptune's Inc

Approved Denied

Tiffany Hayes
Chief of Police

8/10/2023 Date

Return approved/denied form:

Sharon S. Shaver
Business, Alcohol, Entertainment Licensing :

File Attachments for Item:

14. Second Reading, 2023-04. Sec 7-050, Tree Removal Requirements

ORDINANCE NO. 2023-_____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF TYBEE ISLAND, GEORGIA, TO AMEND SECTION 7-050 TO
CLARIFY THAT MARSH PROPERTY SHOULD NOT BE CONSIDERED
WITH IN THE SQUARE FOOTAGE CALCULATION FOR TREE
REMEDICATION

WHEREAS, the duly elected governing authority for the City of Tybee Island, Georgia, (the “City”) is authorized under Article 9, Section 2, Paragraph 3 of the Constitution of the State of Georgia to adopt reasonable ordinances to protect and improve the public health, safety, and welfare of the citizens of Tybee Island, Georgia, and

WHEREAS, the duly elected governing authority for the City of Tybee Island, Georgia, is the Mayor and Council thereof; and

WHEREAS, the governing authority desires to adopt ordinances under its police and home rule powers; and

WHEREAS, an amendment to the tree removal requirements provision Section 7-050 is appropriate in order to clarify that marsh property should not be considered within the square footage calculation for tree remediation,

NOW THEREFORE, it is hereby ordained by the governing authority of the City of Tybee Island that the Code of Ordinances will be amended as follows:

SECTION 1

Section 7-050 – Tree removal requirements will read as follows:

(A) Under the limits and conditions set forth below, trees may be removed from a lot or parcel provided that a minimum density of three trees per each 4,500 square feet of upland area is maintained. **As used herein upland means the portion of the parcel that is landward of the GA DNR marsh delineation line.**

(B) Except as provided in [section 7-060](#) no significant tree shall be removed from any vacant lot, undeveloped parcel, or public right-of-way within the city.

(C) If the siting of a building foot print, the associated driveway, and parking areas require the removal of trees to a density less than that stated in subsection (a) [of this section], the city manager or designated city representative may issue a permit to remove trees to a density below this standard under the following conditions:

1. The applicant must show that, within the applicable setback limitations, no locations for building footprints and driveway/parking exist that comply with the density requirement above.
2. Removal of trees shall be limited to either the fewest number or the least total DBH necessary for siting of the building and the least destructive configuration of driveway/parking.
3. Following construction, trees shall be re-planted on the lot/parcel to establish the minimum density as stated in subsection (A) [of this section]. Such planting shall be in accordance with the standards set forth in [section 7-090](#).

(D) No trees shall be removed from the DNR marsh setback line. Trees in the marsh setback may not be counted as “remaining trees” for mitigations purposes.

SECTION 2

If any section, subsection, clause, or provision of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, subsection, clause, provision or portion of this ordinance which is not invalid or unconstitutional. Where the provisions of this ordinance are in conflict with other ordinances, the most restrictive provision shall be enforced.

OR

If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this ordinance. It is hereby declared as the intent of the City of Tybee Island Mayor and Council that this ordinance would have been adopted had such invalid or unconstitutional portion not been included herein.

SECTION 3

All ordinances and parts of ordinances in conflict herewith are expressly repealed.

SECTION 4

It is the intention of the governing body, and it is hereby ordained, that the provisions of this ordinance shall become effective and be made a part of the Code of Ordinances, City of Tybee Island, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

SECTION 5

This ordinance shall be effective upon its adoption by the Mayor and Council pursuant to The Code of the City of Tybee Island, Georgia.

This Ordinance shall become effective on _____ day of _____, 2023.

ADOPTED THIS ___ DAY OF _____, 2023.

MAYOR

ATTEST:

CLERK OF COUNCIL

FIRST READING: _____
SECOND READING: _____
ENACTED: _____

ORDINANCE NO. 2023-_____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF TYBEE ISLAND, GEORGIA, TO AMEND SECTION 7-050 TO
CLARIFY THAT MARSH PROPERTY SHOULD NOT BE CONSIDERED
WITH IN THE SQUARE FOOTAGE CALCULATION FOR TREE
REMEDICATION

WHEREAS, the duly elected governing authority for the City of Tybee Island, Georgia, (the “City”) is authorized under Article 9, Section 2, Paragraph 3 of the Constitution of the State of Georgia to adopt reasonable ordinances to protect and improve the public health, safety, and welfare of the citizens of Tybee Island, Georgia, and

WHEREAS, the duly elected governing authority for the City of Tybee Island, Georgia, is the Mayor and Council thereof; and

WHEREAS, the governing authority desires to adopt ordinances under its police and home rule powers; and

WHEREAS, an amendment to the tree removal requirements provision Section 7-050 is appropriate in order to clarify that marsh property should not be considered within the square footage calculation for tree remediation,

NOW THEREFORE, it is hereby ordained by the governing authority of the City of Tybee Island that the Code of Ordinances will be amended as follows:

SECTION 1

Section 7-050 – Tree removal requirements will read as follows:

(A) Under the limits and conditions set forth below, trees may be removed from a lot or parcel provided that a minimum density of three trees per each 4,500 square feet of upland area is maintained. As used herein upland means the portion of the parcel that is landward of the GA DNR marsh delineation line.

(B) Except as provided in section 7-060 no significant tree shall be removed from any vacant lot, undeveloped parcel, or public right-of-way within the city.

(C) If the siting of a building foot print, the associated driveway, and parking areas require the removal of trees to a density less than that stated in subsection (a) [of this section], the city manager or designated city representative may issue a permit to remove trees to a density below this standard under the following conditions:

1. The applicant must show that, within the applicable setback limitations, no locations for building footprints and driveway/parking exist that comply with the density requirement above.
2. Removal of trees shall be limited to either the fewest number or the least total DBH necessary for siting of the building and the least destructive configuration of driveway/parking.
3. Following construction, trees shall be re-planted on the lot/parcel to establish the minimum density as stated in subsection (A) [of this section]. Such planting shall be in accordance with the standards set forth in section 7-090.

(D) No trees shall be removed from the DNR marsh setback line. Trees in the marsh setback may not be counted as “remaining trees” for mitigations purposes.

SECTION 2

If any section, subsection, clause, or provision of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, subsection, clause, provision or portion of this ordinance which is not invalid or unconstitutional. Where the provisions of this ordinance are in conflict with other ordinances, the most restrictive provision shall be enforced.

OR

If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this ordinance. It is hereby declared as the intent of the City of Tybee Island Mayor and Council that this ordinance would have been adopted had such invalid or unconstitutional portion not been included herein.

SECTION 3

All ordinances and parts of ordinances in conflict herewith are expressly repealed.

SECTION 4

It is the intention of the governing body, and it is hereby ordained, that the provisions of this ordinance shall become effective and be made a part of the Code of Ordinances, City of Tybee Island, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

SECTION 5

This ordinance shall be effective upon its adoption by the Mayor and Council pursuant to The Code of the City of Tybee Island, Georgia.

This Ordinance shall become effective on _____ day of _____, 2023.

ADOPTED THIS ___ DAY OF _____, 2023.

MAYOR

ATTEST:

CLERK OF COUNCIL

FIRST READING: _____
SECOND READING: _____
ENACTED: _____

File Attachments for Item:

17. PC JANUARY 9, 2023 MINUTES

PLANNING COMMISSION

Marie Gooding
Susan Hill
David McNaughton
Elaine McGruder
Whitley Reynolds
Marie Rodriguez
Martha Williams



CITY MANAGER

Shawn Gillen

COMMUNITY DEVELOPMENT DIRECTOR

George Shaw

CITY ATTORNEY

Edward M. Hughes

**Planning Commission Meeting
MINUTES
January 9, 2023**

Chair David McNaughton called the January 9, 2023, Tybee Island Planning Commission meeting to order. Commissioners present were **Whitley Reynolds, Marie Rodriguez, and Elaine McGruder.** **Martha Williams** was present by zoom. **Susan Hill** and **Marie Gooding** were absent.

Consideration of Minutes:

Chair David McNaughton asked for consideration of the December 19, 2022, meeting minutes. **Marie Rodriguez** made a motion to approve. **Elaine McGruder** seconded. Vote was unanimous.

Disclosures/Recusals:

Chair David McNaughton asked if there were any Disclosures or Recusals. There were none.

Old Business:

Chair David McNaughton asked if there was any old Business. There were none.

New Business:

Tree Appeal: 8 Waterside Walk-appeal of actions Sec. 7-100 regarding denial of tree permit-William Gordon.

George Shaw stated the applicant is asking to remove a thirteen and a half inch red cedar tree to be able to put a pool in that location. The arborist believes it is a healthy significant tree and a pool is not considered a necessary economic use of the property so staff recommends denial.

Whitley Reynolds made a motion to approve. Motion failed for lack of a second. **Elaine McGruder** made a motion to deny. **Marie Rodriguez** seconded. The vote to deny was two to one. **Marie Rodriguez** and **Elaine McGruder** were for the denial. **Whitley Reynolds** voted against the denial.

Minor Subdivision plat approval: requesting to create two lots that are not rectangles-712 2nd Ave.-Zone R-2-40005 18014-Gail Lamb.

George Shaw stated the applicant would like to split one large lot that has an existing home on it into two lots. The home was built very close to the original back property line so to divide it on that original line it would require a setback variance. The applicant would like to avoid a setback variance and reshape the lot where it will meet our code. There is no clear guidance in the code for staff to offer any suggestions or a recommendation. **Elaine McGruder** asked George Shaw she noticed he did not make a recommendation but you did say it meet City regulations. **George Shaw** stated, yes for setbacks and lot square footage. **Elaine McGruder** asked George Shaw if the notch that you are talking about is that

owned by the petitioner. **George Shaw** stated yes all of it is owned by the petitioner. **Elaine McGruder** other than maybe the way it looks it's not owned by any of the neighbors. **George Shaw** stated when she sells the lot then it will be owned by someone else. **Whitley Reynolds** stated he does not see any negative on this at all. **Chair David McNaughton** asked without this change neither one would work. **George Shaw** stated that is correct. **Gail Lamb** the applicant approached the Planning Commission and stated she came to Tybee Island in 1999 and this is the seventh historic home renovation she has done. And she wants to avoid having to cut three feet off the house without this irregular shape for the two lots. **Keith Gay** approached the Planning and Zoning and stated he was involved in the sale of this property and he would love to see this approved. **Whitley Reynolds** made a motion to approve. **Marie Rodriguez** seconded. The vote to approve was unanimous.

Adjournment: 8:30pm
Lisa L. Schaaf

DRAFT

File Attachments for Item:

18. Minutes: Tybee Arts Association, December 12, 2022



TYBEE ARTS ASSOCIATION (TAA) Board Minutes – December 12, 2022

The 2022 Holiday Party began at 6pm at the Arts Center. Board members and guests enjoyed snacks/beverages, including holiday egg nog. President Britt Bacon called monthly TAA meeting to order at approximately 6:30pm.

Members Present : Renee' DeRossett, Kim Trammell, Ronnie Spilton, Jennifer Palmer, Britt Bacon, Dave Rulon, Greta Valeyko, Kate Petit, Kelly Jones, Angela Lightsey, Larry Adams, Arnie Correa. Members Absent: None

Numerous guests were present including *Prelude to a Kiss* director D.J. Quennan, former Board Members Karen Penick, Sally Cameron, Carol Ingham & TBT students

From President Britt Bacon: Welcome – Season Greetings & Happy New Year

1. **Minutes for November 8, 2022.** Unavailable; secretary in nominating committee meeting
2. **Treasurer's Report** –Arnie presented the report orally, highlighting donations of \$13, 326.09 which includes bequest from Rene's mother; yearly financial report will be presented in greater detail at the January 2023 meeting. Net Profit for 2022 was \$4,935.
Accepted as Presented
3. **Reflections on 2022** – Britt
 - a. Tybee Ballet Theater – highlighted TBT growth, Land of the Sweets (LOL)
 - b. *Prelude to a Kiss* – August 2022. Britt thanked everyone who helped.
 - c. Tour d'Art
4. **Looking Forward to 2023** - Britt

Elections for the 2023 Executive Board. The Nominating Committee's Slate was unanimously elected. President: Britt Bacon, Vice-President: Renee' DeRossett, Secretary: Angela Lightsey, Treasurer: Kelly Jones

Larry Adams took photographs throughout the meeting.
Socializing continued, therefore; I do not know when the meeting ended.

Minutes submitted by Dr. Ronnie Spilton, secretary