



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – AGENDA

February 5, 2024 at 4:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

- I. ROLL CALL
 - II. CALL TO ORDER
 - III. INVOCATION
 - IV. PLEDGE OF ALLEGIANCE
 - V. ANNOUNCEMENTS
 - VI. CONSENT AGENDA
 - A. City Council Meeting Minutes of January 16, 2024
 - B. City Council Executive Session Minutes of January 16, 2024
 - C. City Council Orientation & Retreat Minutes of January 11, 2024
 - D. City Council Orientation & Retreat Executive Session Minutes of January 11, 2024
 - E. Special Event Permit Application (No Alcohol) for a Boat Show on February 22-25, 2024
 - F. Special Event Permit Application (No Alcohol) for a Car Show on April 20, 2024
 - G. Temporary/Special Event Permit Application (Dispensing Alcohol) for a St. Patrick's Day Festival on March 16, 2024
 - VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS
 - A. Proclamation for Georgia State Arbor Day
 - B. Proclamation Honoring Spc. Kennedy Ladon Sanders, Spc. Breonna Alexsondria Moffett, and Sgt. William Jerome Rivers of Georgia
 - C. Ordinance O2024-02.A – Council Meeting Start Time (*First Reading*)
 - VIII. OUTSTANDING BUSINESS
 - A. City Council Meeting Minutes of December 18, 2023
 - B. City Council Executive Session Minutes of December 18, 2023
-

IX. NEW BUSINESS

A. Site Plan for Tanger Outparcel #4 at 220 Tanger Outlets Blvd

B. Acceptance of a Lift Station Performance Bond and Final Plat for 360 Communities, Phase 1B

C. Preliminary Subdivision Plan for Canal Bank Subdivision

D. Pooler Tennis Complex Change Order #1 for Contract C (#4 for the Total)

E. Georgia Emergency Management and Homeland Security Agency (GEMA/HS) Statewide Mutual Aid and Assistance Agreement Renewal

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

XII. ADJOURNMENT



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

January 16, 2024 at 4:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Councilmember
Tom Hutcherson, Councilmember *via teleconference*
Shannon Valim, Councilmember
John Wilcher, Councilmember
Matthew Saxon, Assistant City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

Absent:

II. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 4:00 p.m.

III. INVOCATION

Pastor Jeff Hubbard gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Pastor Jeff Hubbard led the pledge.

Councilmember Aaron Higgins moved to amend the agenda to add New Business, Item E. Appointment of the Interim City Manager.

Motion to Amend; PASSED (7-0-0)

MOVER: Higgins

SECONDER: Valim

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

V. ANNOUNCEMENTS

Mayor Karen Williams read aloud the standing committee assignments for this council term: Finance - Councilmember Tom Hutcherson, Public Safety - Councilmember John Wilcher, Streets and Drainage - Councilmember Shannon Valim, Water and Sewer - Councilmember Wesley Bashlor, Building and Zoning -

Councilmember Aaron Higgins, and Recreation - Councilmember Michael Carpenter.

She reported on the Parliamentary Procedure review held at the retreat, and noted an upcoming change to regular council meetings henceforth allowing public comment for every agenda item, with a limit of two minutes per person. A sign-up sheet will be provided in Council Chambers prior to each meeting for those wishing to speak, along with a form to be completed prior to speaking.

Councilmember Aaron Higgins moved to amend the agenda, moving Consent Agenda, Item A. City Council Meeting Minutes of December 18, 2023 and Item B. City Council Executive Session Minutes of December 18, 2023 from the Consent Agenda to New Business.

Motion to Amend; PASSED (7-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

VI. CONSENT AGENDA

A. New Alcoholic Beverage License Application for Ruby Tuesday Operations, LLC at 110 Pooler Parkway

B. New Alcoholic Beverage License Application for Moonlight BP Station, LLC at 2020 Pooler Parkway

C. Release of Sidewalk Performance Bond for Westbrook Glen, Phase II in the Amount of \$108,337.50, Subject to City Attorney Approval

D. Release of Maintenance Bond for Forest Lakes, Phase 9 in the Amount of \$157,401.00, Subject to City Attorney Approval

E. Department Reports

1. Public Works

2. Finance

3. Fire-Rescue Services

4. Police

5. Recreation

6. Planning & Development

Councilmember Shannon Valim moved to approve the Consent Agenda as amended.

Motion to Approve; PASSED (7-0-0)

MOVER: Valim

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

Mayor Karen Williams noted that the proclamation and resolution under Ordinances, Proclamations, and Resolutions on the agenda would be moved to

the end of New Business.

VIII. NEW BUSINESS

A. Election of Mayor Pro Tem

Councilmember Michael Carpenter moved to elect Councilmember Aaron Higgins as Mayor Pro Tempore.

Motion to Elect; PASSED (7-0-0)

MOVER: Carpenter

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

B. Council Meeting Start Times

Councilmember Michael Carpenter moved to change the start time of all regular council meetings from 4:00 p.m. to 6:00 p.m.

Motion to Change; PASSED (7-0-0)

MOVER: Carpenter

SECONDER: Higgins

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

C. Pooler Tennis Complex Construction Progression

Assistant City Manager Matthew Saxon presented the previously approved plans for reconsideration. Parks & Recreation Director Hugh Elton reported that six courts would be required for sanctioned tennis tournaments and eight pickleball courts would likely be sufficient for tournaments. Councilmember Aaron Higgins moved to allow City Staff to investigate the potential costs associated with a Pooler Tennis Complex Construction change order for a layout of six tennis courts and eight pickleball courts (from the previously approved four tennis courts and sixteen pickleball courts).

Motion to Allow; PASSED (7-0-0)

MOVER: Higgins

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

D. Acceptance of Firehouse Subs Public Safety Foundation Grant in the Amount of \$47,104.80

Assistant City Manager Matthew Saxon presented the grant for consideration. Chief Wade Simmons reported on the Firehouse Subs quarterly public safety grant program, noting that funds would be used to replace the boat used by the City's Search and Rescue Team. Councilmember Shannon Valim moved to accept the Firehouse Subs Public Safety Foundation Grant in the Amount of \$47,104.80.

Motion to Accept; PASSED (7-0-0)

MOVER: Valim
SECONDER: Wilcher
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

E. Interim City Manager Appointment

Councilmember Aaron Higgins moved to appoint Assistant City Manager Matthew Saxon as Interim City Manager.

Motion to Appoint; PASSED (7-0-0)
MOVER: Higgins
SECONDER: Valim
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

F. City Council Meeting Minutes of December 18, 2023

No action was taken.

G. City Council Executive Session Minutes of December 18, 2023

No action was taken.

H. Proclamation for Human Trafficking Prevention Month

Mayor Karen Williams read aloud the Proclamation for Human Trafficking Prevention Month and presented representatives from Tharros Place with a copy.

I. Resolution R2024-01.A – Authorizing Withdrawal of Municipal Public Moneys

Assistant City Manager Matthew Saxon presented the resolution for consideration. Finance Officer Chris Lightle reviewed the resolution for those present. Councilmember Aaron Higgins moved to approve Resolution R2024-01.A – Authorizing Withdrawal of Municipal Public Moneys.

Motion to Approve; PASSED (7-0-0)
MOVER: Higgins
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

IX. EXECUTIVE SESSION

With no further public business to conduct, Councilmember Michael Carpenter moved to enter Executive Session. Mayor and Council entered at 4:54 p.m.

Motion to Enter; PASSED (7-0-0)
MOVER: Carpenter
SECONDER: Valim
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

Mayor Karen Williams called the meeting back to order at 5:39 p.m.

X. ADJOURNMENT

Councilmember Shannon Valim moved to adjourn the meeting.

Motion to Adjourn; PASSED (7-0-0)

MOVER: Valim

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

The meeting adjourned at 5:40 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
 }
COUNTY OF CHATHAM }

AFFIDAVIT

O.C.G.A. § 50-14-4(b) – Procedure When Meeting Closed/Executive Session

Before an officer duly authorized to administer oaths appeared Haron L. Williams who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 16th day of January, 2024. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows: When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was

 - B. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
 - C. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).

- D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- E. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- G. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was

Review of pending litigation

- I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).
- J. Meeting to consider records or portions of records exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50 of the Georgia Code because there are no reasonable means to consider the record without disclosing the exempt portions.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting this

16th day of January, 2024.

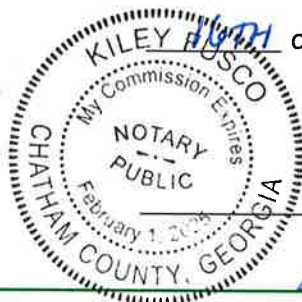
CITY OF POOLER, GEORGIA

Karen L. Williams
Karen L. Williams, Mayor

Sworn to and subscribed before me this

16th day of JANUARY, 2024.

NOTARY PUBLIC



[Signature]



CITY of POOLER
— GEORGIA —

CITY COUNCIL ORIENTATION & RETREAT – MINUTES

January 11, 2024 at 8:30 a.m. | 8 Palladian Way, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Councilmember
Tom Hutcherson, Councilmember *via teleconference*
Shannon Valim, Councilmember
John Wilcher, Councilmember *via teleconference for Executive Session*
Matthew Saxon, Assistant City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Brian Crooks, City Planner
Nicole Dixon, Planning & Development Director
Chief Wade Simmons, Fire-Rescue Services
Ian Schulte, Fire-Rescue Services
Chief Ashley Brown, Police Department
Matthew Saxon, Assistant City Manager
Caroline Hankins, Assistant City Manager
Kiley Fusco, Clerk of Council
Hugh Elton, Parks & Recreation Director

Guests: John Carroll, Burr Forman, LLP

II. CALL TO ORDER/WELCOME & INTRODUCTIONS

Mayor Karen L. Williams called the retreat to order at 8:47 a.m. and welcomed those present. Assistant City Manager Matt Saxon introduced members of staff.

III. TEAM BUILDING

Mayor Karen L. Williams presented a number of images as part of an exercise. Her presentation has been provided as an attachment.

IV. CITY OF POOLER 101

Caroline Hankins, Kiley Fusco, and Craig Call presented the 101 portion. Their presentation has been provided as an attachment.

V. PARLIAMENTARY PROCEDURE

John Carroll presented on parliamentary procedure. His presentation has been provided as an attachment.

VI. CAPITAL PROJECT REPORTS

Matthew Saxon, Assistant City Manager, presented on capital projects, both future and underway. His presentation has been provided as an attachment.

VII. DEPARTMENT REPORTS

A. Public Works

Matthew Saxon, Assistant City Manager, presented on the Public Works Department. His presentation has been provided as an attachment.

B. Finance

Chris Lightle, Finance Officer, presented on the Finance Department. His presentation has been provided as an attachment.

C. Recreation

Hugh Elton, Parks & Recreation Director, presented on the Parks & Recreation Department. His presentation has been provided as an attachment.

D. Police Department

Chief Ashley Brown presented on the Police Department. His presentation has been provided as an attachment.

E. Fire-Rescue Services

Chief Wade Simmons presented an update on Fire-Rescue Services. His presentation has been provided as an attachment. Ian Schulte presented on the proposed public safety training center.

F. Planning & Development

Nicole Dixon, Planning & Development Director, and Brian Crooks, City Planner, provided the department presentation, which has been provided as an attachment.

VIII. EXECUTIVE SESSION

An Executive Session was held from 2:32 p.m. – 4:17 p.m. The planned tour of facilities was not held due to time constraints.

IX. ADJOURNMENT

Mayor Karen L. Williams adjourned the retreat at 4:17 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:



CITY of POOLER

— GEORGIA —

**Winter 2024
Orientation & Retreat**



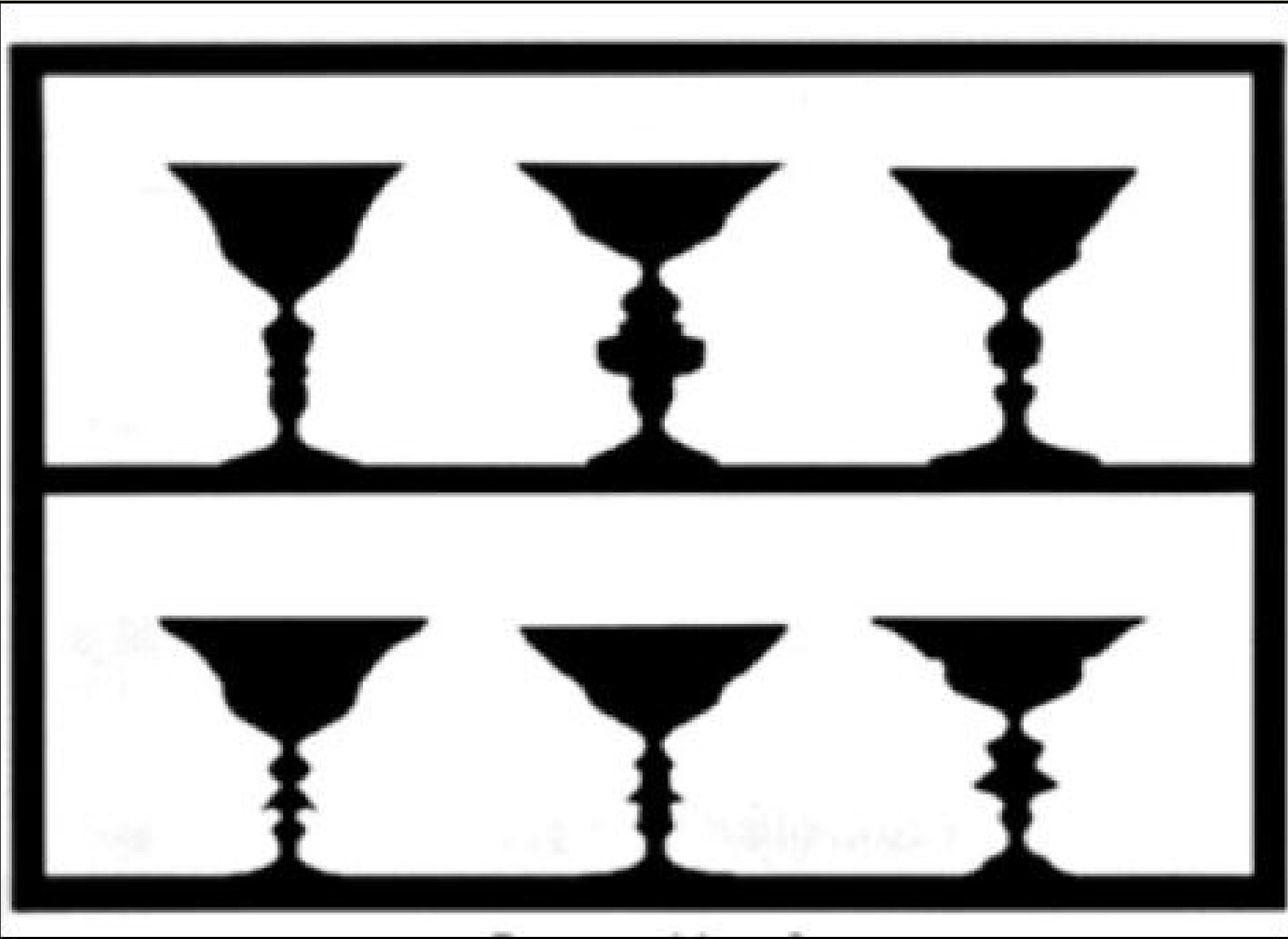
WELCOME & INTRODUCTIONS

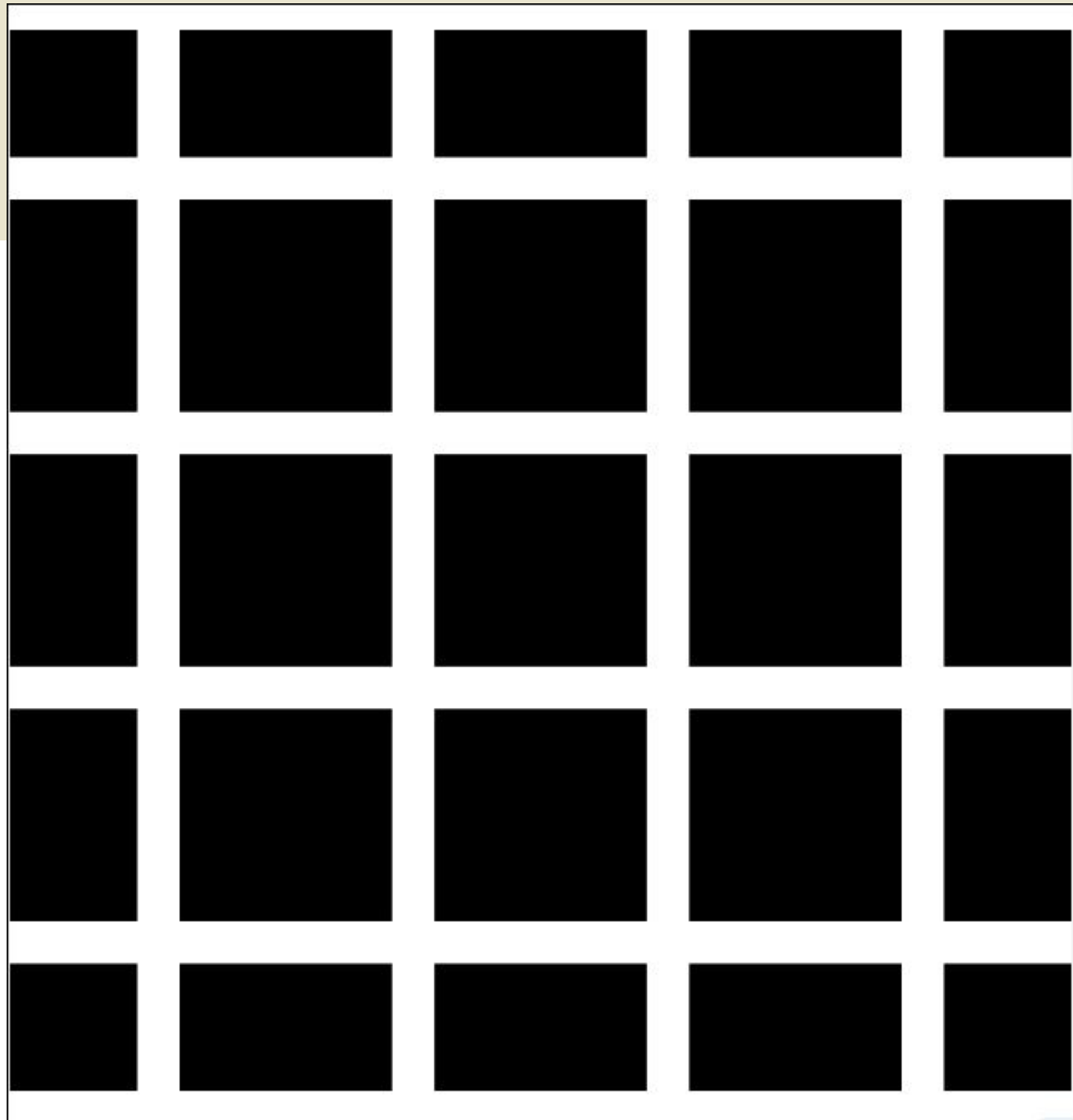
Karen Williams, Matt Saxon



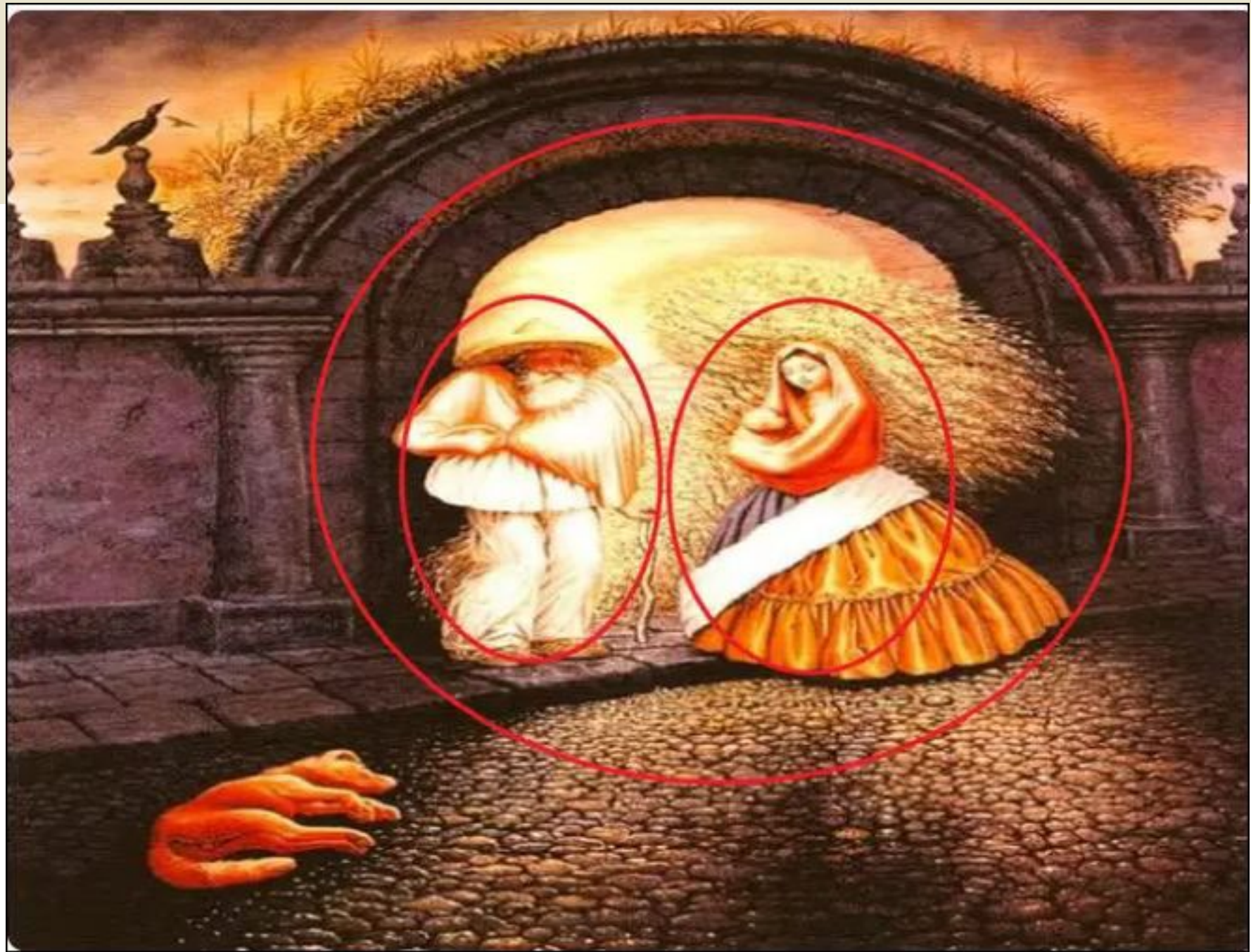
TEAM BUILDING

Karen Williams

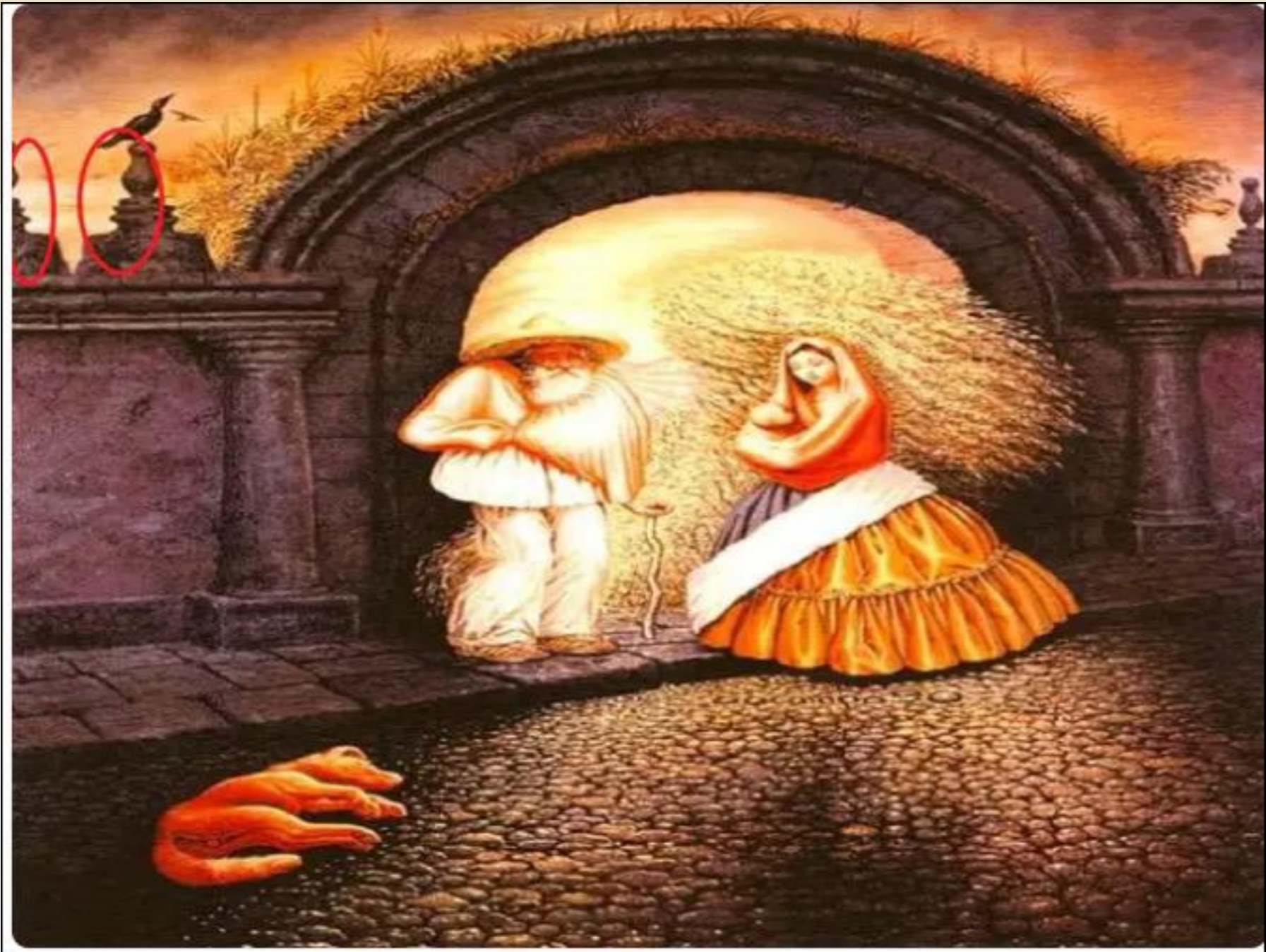


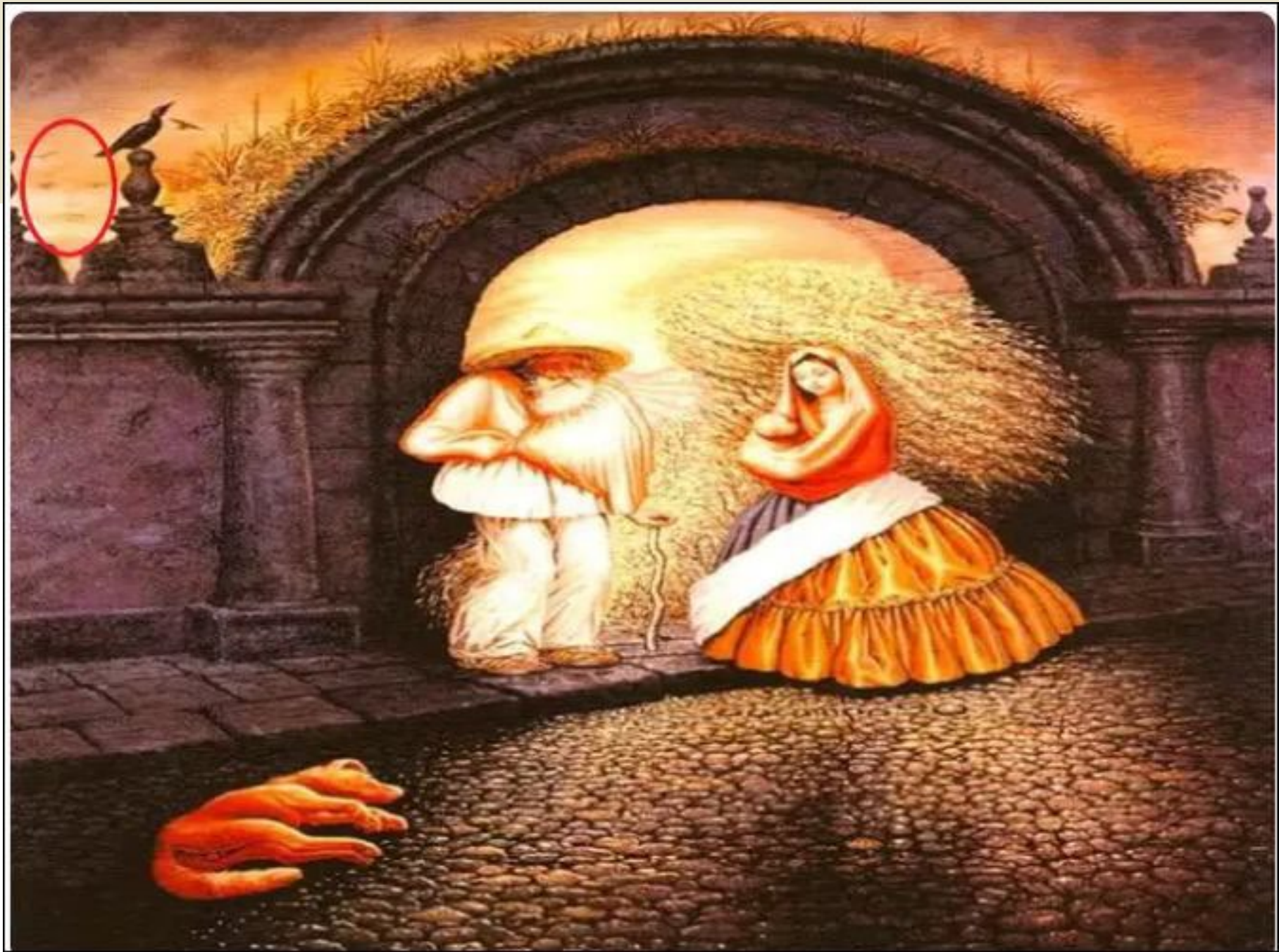


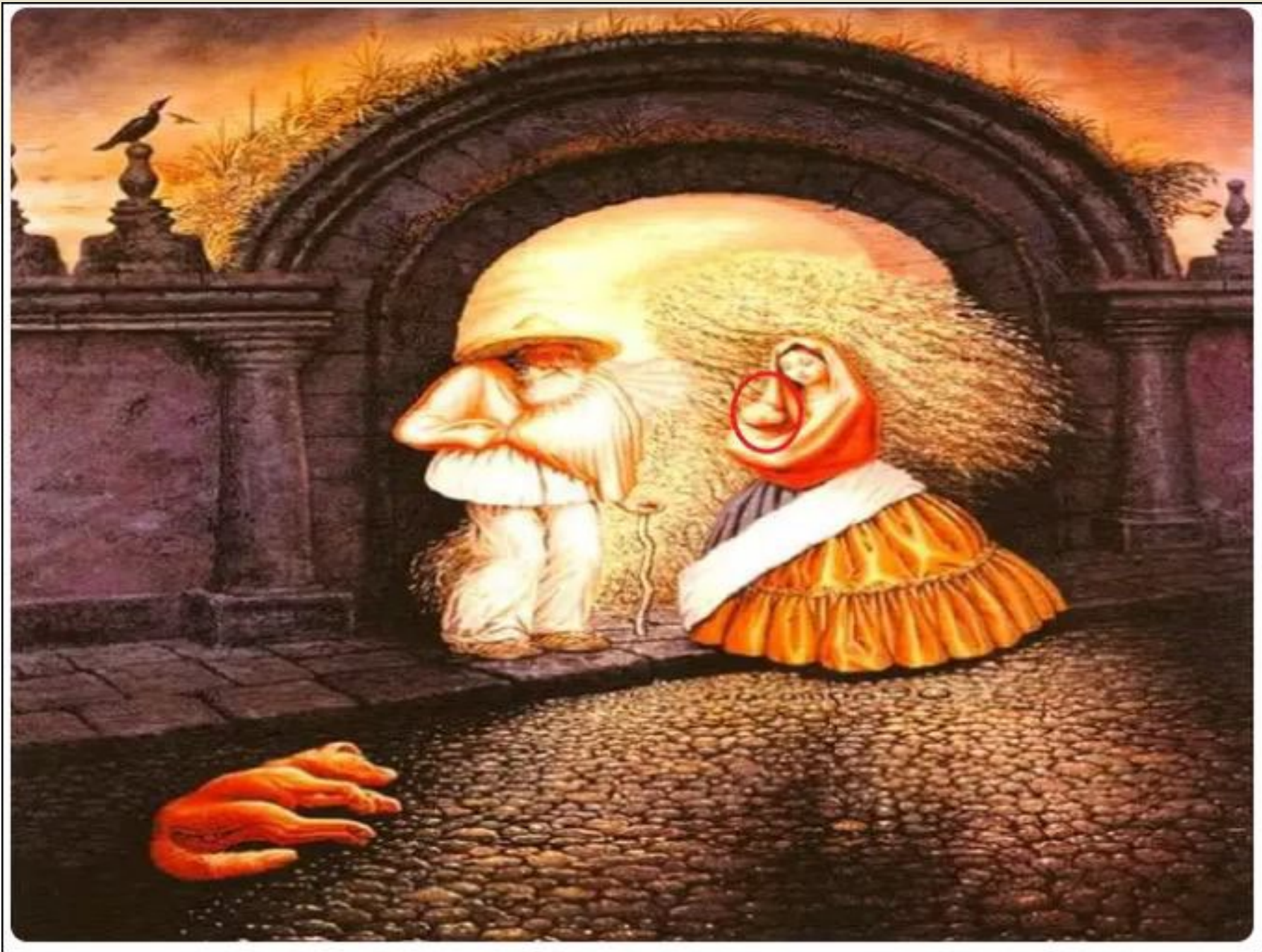














CITY OF POOLER 101
Caroline Hankins, Craig Call,
Kiley Fusco

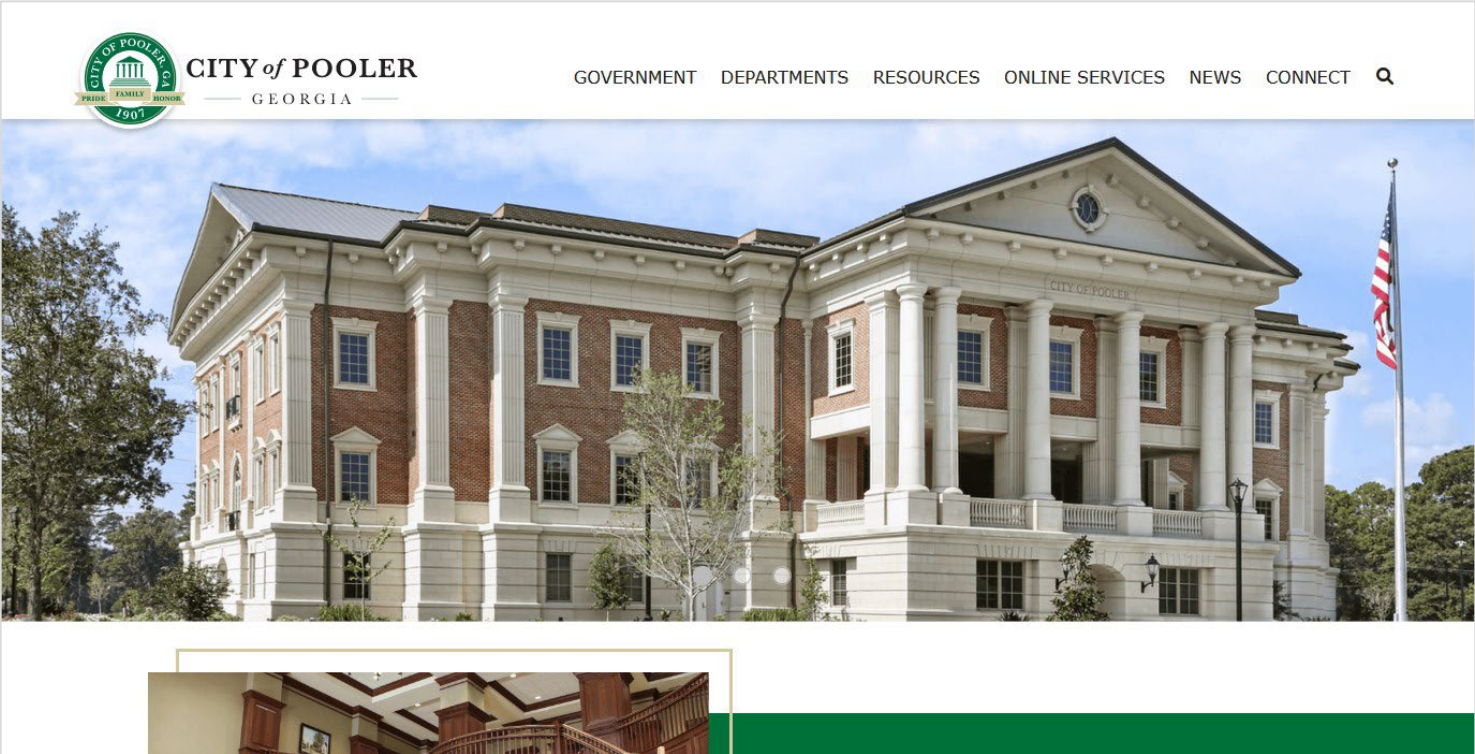
Key Facts

City of Pooler, Georgia

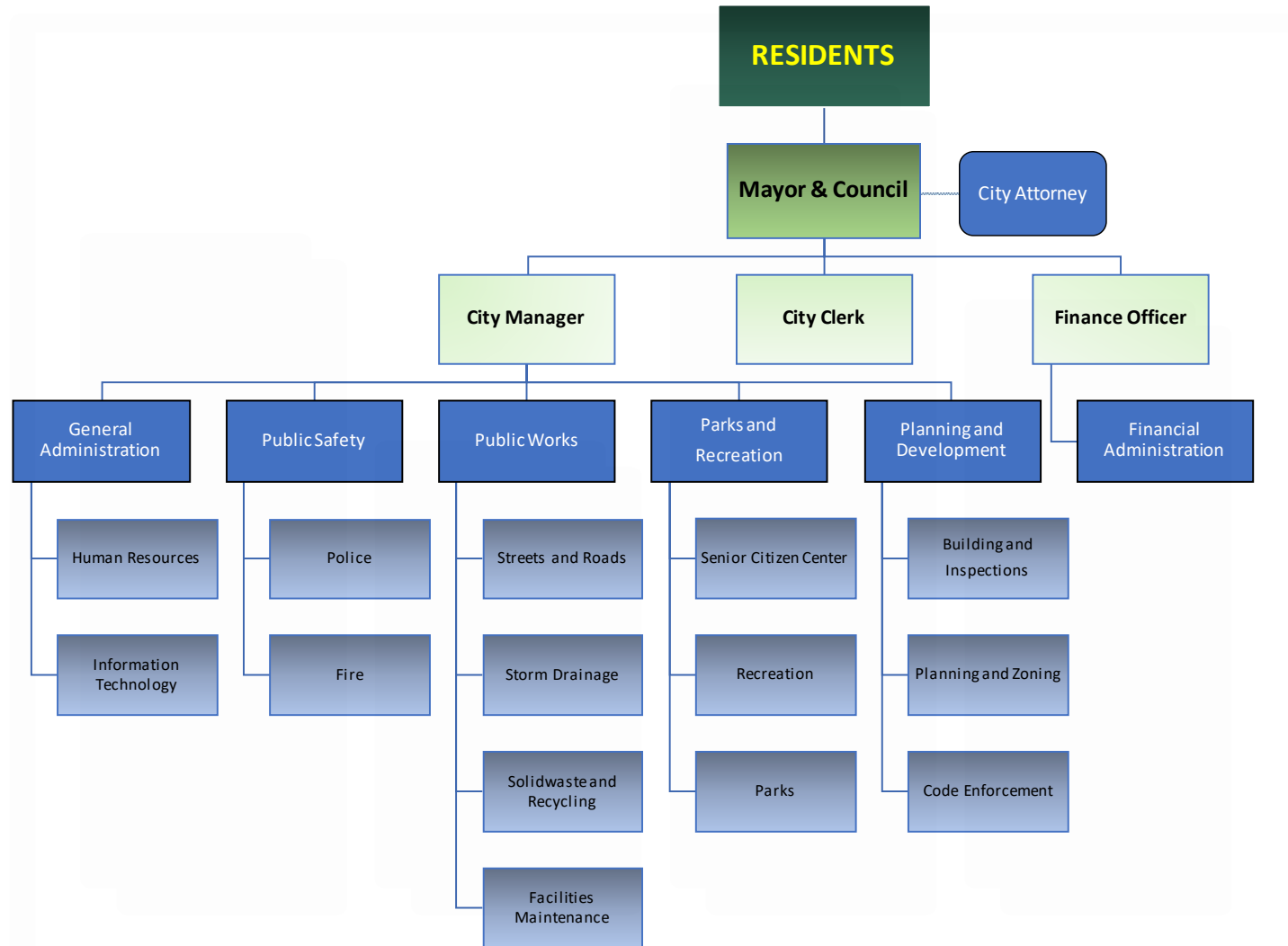
- Incorporated in 1907
- Population 28,766
(July 2022 estimate)
- Approximately 31 square miles
- Median age 36.9
- Median household income
\$84,111
- Median property value
\$234,100



City Services



Organizational Chart



Authority

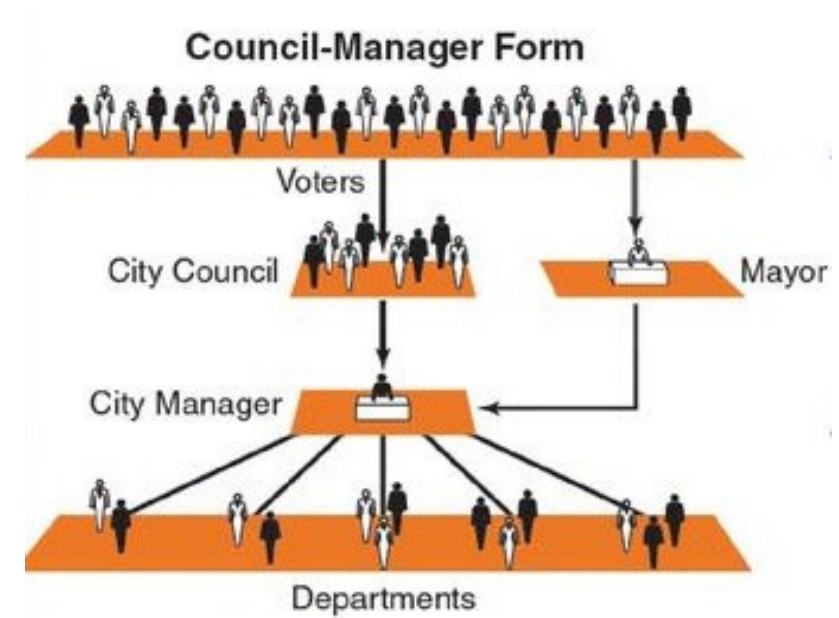
- Law (Federal, State)
- Corporate Charter
- Bylaws or Constitution
- Code of Ordinances
- Zoning Ordinance
- Annual Budget
- Comprehensive Plan
- Main Street Master Plan
- City Policies
- Employee Handbook



Form of Government

Council-Manager Form of Government

- Citizens elect a Mayor and Council, who then serve part-time to provide strategic policy direction and act as the City's legislative authority.
- A City Manager is hired by the City Council to take that policy direction and implement it through the staff while managing the City's day-to-day operations.



Role of City Council

- Members of Council collectively exercise the legislative authority of the city and are tasked with making policy decisions for the community.
- Members of Council have no individual authority but act only by majority vote of the Council as a whole—making teamwork, coordination, and cooperation essential to achieving the body's goals!



Role of City Council

- Appoints a City Manager, Finance Officer, City Clerk, and City Attorney
- Appoints members of other bodies, such as the Planning & Zoning Commission and Development Authority
- Sets the annual millage rate
- Approves the annual budget
- Approves contracts over \$100,000

Role of City Council

- Adopts ordinances and resolutions
- Adopts zoning code and comprehensive plan
- Attends regular meetings
- Attends special meetings as called
- Has personal contact with Pooler citizens in order to discern priorities for government

Role of the Mayor

- Serves as the presiding officer and chair of all meetings of the City Council and votes to break a tie.
- May execute all written and approved contracts, ordinances, and other documents for the city.
- Serves as the official political spokesperson for the Council and the City.
- Serves as the ceremonial representative at public events and functions.

Benefits

- Annual compensation
 - Mayor \$14,400 (paid monthly)
 - Council \$7,200 (paid monthly)
- Elected Officials' Retirement Benefit (\$35 per service year)
- Medical Dental and Vision at the full premium cost

Direct Reports

The City Manager, City Clerk, Finance Officer, and City Attorney are the only staff members who report to Mayor and Council. All others report directly to the City Manager.

- City Manager: serves as the executive head of our City government, directing daily operations and department directors.
- Finance Officer: prepares and submits the annual budget and service plan, tracks revenues and expenditures to deliver those services with measures to safeguard financial health and security.

Direct Reports

- City Clerk: responsible for the agenda process, serves as the qualifying officer, maintains city records, and receives and responds to requests for information.
- City Attorney: handles all legal matters for the city, serving as counselor, advisor, subject matter expert, and advocate.

Division of Responsibilities

GOVERNMENT



LEGISLATIVE



makes laws



EXECUTIVE



carries out laws



JUDICIAL



evaluates laws

Division of Responsibilities

- The Council-Manager form of government lends itself to a distinct separation of politics (Mayor and Council) from administration/operations (City Manager and staff).
- Why? This is necessary to protect staff from undue influence and pressure from individual elected officials AND to allow staff to execute work in the priority set by management.
- All requests for meeting with/assistance from staff shall be directed to the City Manager, who will assign such requests to the appropriate staff members.

Division of Responsibilities

Mayor and Council should refrain from direct or indirect involvement or attempts to influence administrative matters directed by the City Manager, including:

- staff decision-making
- development of staff recommendations
- scheduling of work
- executing department priorities
- personnel issues
- purchasing, etc.

Consensus

- For Policy: If Mayor or Council wish to make a suggestion about an administrative action, they must discuss it with all other elected officials so everyone can decide together whether it should be addressed as a matter of policy.
- For Action/Spending: When making requests of direct reports, it's important to get a consensus beforehand. This ensures that everyone, or at least a majority, is on board with the decision.



City Business

“Official City Business” is defined by meetings and functions of the Mayor, Council, and City Departments that are directly connected to the goals of City Council, the core services of City offices or departments, and/or the promotion of economic development.

- Where/how might one appear in an official capacity?
- What identifying markers can be worn in an official capacity?
- What types of travel are approved?
- What is appropriate use of city property/buildings/resources?
- Who can approve that use?

Meetings & Quorums

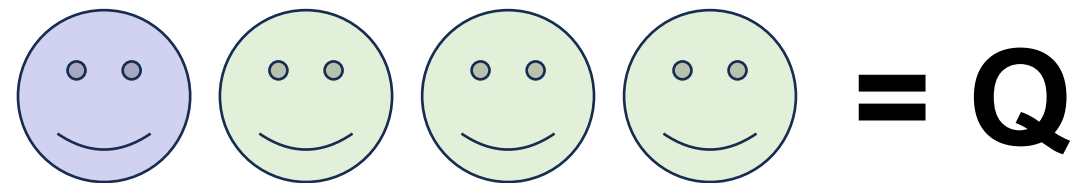
A meeting is the gathering of a quorum of the members of the governing body at which *any official business, policy, or public matter of the agency is formulated, presented, discussed, or voted upon*. Except as otherwise provided by law, **all meetings shall be open to the public.**



Meetings & Quorums

In order to conduct business, an in-person quorum must be met. For Pooler, this is either:

- Four councilmembers, or
- Mayor plus three councilmembers



Meetings & Quorums

Exceptions to having a quorum present outside of an open meeting are:

- Gathering for inspections of physical facilities or property
- Attending state-wide, multijuris., or regional meetings
- Participate in seminars or courses of training
- Meeting legis. or exec. branch officials of government
- Traveling to and from events
- Gathering at social, ceremonial, civic, or religious events

Meetings & Quorums

Be reminded that you may often have an “accidental quorum” while traveling; city business should not be discussed with that quorum present.



Meeting Attendance

- Council Meetings are held on the first and third Mondays of each month, unless otherwise noted.
- As long as an in-person quorum is met, a member may participate by teleconference if necessary. Absent emergency conditions or a written medical excuse, no member shall do so more than twice in one calendar year. (§ 50-14-1)

Agendas, Packets, Minutes

- Agendas items and reports are due Wednesday at noon prior to the Monday meeting.*
- Agendas are drafted Wednesday/Thursday, depending upon the week.*
- Packets are distributed Thursday/Friday depending upon the week.*

**often aspirational*

Agendas, Packets, Minutes

- Minutes are to be a record of the action taken at a meeting. They contain what was **done**, not what was **said**.
- Draft minutes (known as a summary) are circulated for review within two business days of the meeting. This summary is open to public inspection.
- Executive Session minutes are not open to the public.

Open Records

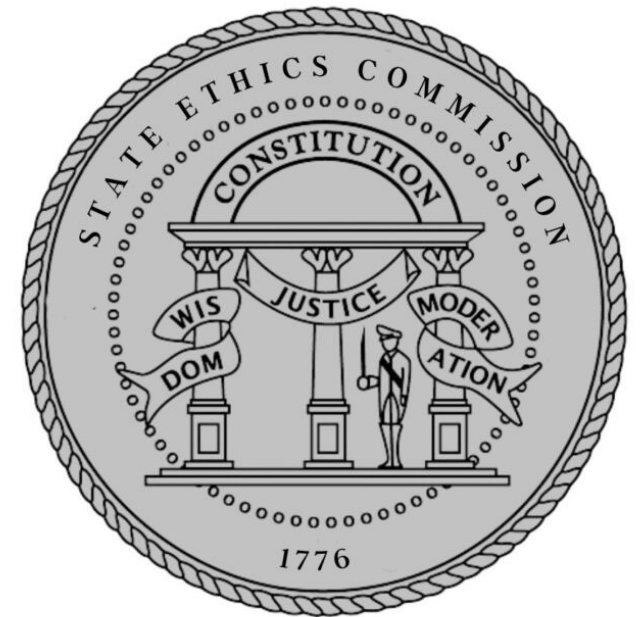
The public has a right to see, inspect, and copy all “public records.” GA’s Open Records Law provides the public with broad access to governmental records...

- Documents, books, papers, photographs, data, tapes, letters, and maps
- Handwritten notes, emails, and text messages




Finance Reporting

- Non-Election Year Reporting:
 - CCDR due June 30 and December 31
 - PFDS due after January 1 and no later than July 1
- Under Georgia State Law, officials bear the responsibility of submitting their required reports within the prescribed time. *Reminders are sent as a courtesy.*
- State Ethics Commission
(404) 463-1980 | gaethics@ethics.ga.gov



Travel

- The costs of city business-related travel are covered, which may include approved training/education, mileage, transportation, fuel, lodging, meals, and incidentals.
- If traveling within the state of Georgia, your lodging is tax exempt. Elected officials are responsible for submitting their tax exemption forms at hotels upon check-in.

 STATE OF GEORGIA
CERTIFICATE OF EXEMPTION OF LOCAL HOTEL/MOTEL EXCISE TAX

ATTENTION: GEORGIA HOTEL AND MOTEL OPERATORS

Effective April 2, 1987, Act Number 621 amending Official Code of Georgia Annotated Section 48-13-51 provides that Georgia state or local government officials or employees traveling on official business should not be charged county or municipal excise tax on lodging, often referred to as local hotel/motel tax.

Upon verification of the identity of the government official or employee identified below, Georgia hotel and motel operators are required to exempt the individual from any applicable tax(es), as outlined below.

| Tax | Acceptable Payment Methods | Required Form(s) – Provided by the Traveler |
|--|---|--|
| Occupancy Tax (local, county, or municipal lodging, or excise tax) | ALL payment methods accepted (Personal or Government payment) | State of GA Certificate of Exemption of Local Hotel/Motel Excise Tax |

A copy of this exemption form must be maintained with hotel tax records to document the individual's status as a government official or employee traveling on official business. If you have any questions, please contact the traveler's accounting or fiscal office contact, identified below.

CERTIFICATION:

This is to certify that the lodging obtained on the date(s) identified below was required in the discharge of my official duties for the named agency, and qualifies for exemption of the local hotel/motel excise tax under Official Code of Georgia Annotated Chapter 48-13 (as amended by Act 621, Georgia Laws 1987).

Signature of Official or Employee _____ Date _____

Please complete below:
Name of Official or Employee _____
Title of Official or Employee _____
Government Agency Represented _____
Accounting/Fiscal Office Contact Name _____ Phone No. _____
Date(s) of Lodging _____

NOTE: Government officials or employees are also exempt from Georgia State Sales Tax when individuals submit the "Department of Revenue Sales Tax Certificate of Exemption Form (ST-5)" to hotel operators. The payment methods that are applicable to the exemption of this sale tax are either a State of Georgia issued credit card or payments made by directly billing the governmental organization.

Travel



The U.S. General Services Administration provides per diem rates by location at www.gsa.gov

Training, Education & Memberships



Georgia Municipal Association

Voluntary, non-profit organization that provides legislative advocacy, educational, employee benefit and technical consulting services.



Carl Vinson
Institute of Government
UNIVERSITY OF GEORGIA

Carl Vinson Institute of Government (UGA)

Promoting excellence in government through education, assistance, research and policy analysis to help public officials serve citizens in Georgia and around the world.



1924-2024: A CENTURY OF STRENGTHENING CITIES

National League of Cities

An organization comprised of local government leaders that are focused on improving the quality of life for their current and future constituents.

2024 Training Opportunities

2024 Budget = \$20,000 Travel and \$15,000 Training & Ed

- Newly Elected Officials Institute (GMA, mandatory)
- Cities United Summit (GMA)
- Spring and Fall Training Sessions (GMA)
- Virtual Training Sessions (GMA)
- GMA Annual Convention (GMA)
- Virtual and Local Training Sessions (GMA)
- Congressional City Conference (NLC)
- City Summit (NLC)

2024 City Events

- Inauguration | January 4
- “Plant a Tree” Arbor Day Celebration | March 9
- Memorial Day Remembrance Ceremony | May 27
(In Partnership with the Mighty Eighth)
- Tree Lighting at Memorial Park | November 17
(Rain Date of Sunday, November 24, 2024)
- Santa Visits Pooler – December 2024

2024 City Holidays

- **New Year's Day** (observed) – Tuesday, January 2
- **Martin Luther King, Jr. Day** – Monday, January 15
- **Presidents' Day** – Monday, February 19
- **Good Friday** – Friday, March 29
- **Memorial Day** – Monday, May 27
- **Juneteenth** – Wednesday, June 19
- **Independence Day** – Thursday, July 4
- **Labor Day** – Monday, September 2
- **Columbus Day** – Monday, October 14
- **Veterans Day** – Monday, November 11
- **Thanksgiving & Day After** – Thursday & Friday, November 28-29
- **Christmas & Day After** – Wednesday & Thursday, December 25-26
- **New Year's Eve** – Tuesday, December 31

IT Equipment

- Surface Pro
- Council workspace shared PC and printer
- Cellular phone
- Gate and door key fobs

Use of city-provided internet, e-mail, phone service, and other technology services shall be used for city government-related activities and not for personal business.

Elected officials have key fob access to the third floor Executive Offices and second floor Council Workspace.



PARLIAMENTARY PROCEDURE

John Carroll



Parliamentary Procedure

JOHN P. CARROLL, ESQ.

JANUARY 11, 2024



CITY of POOLER

— GEORGIA —

Why Do We Need Parliamentary Procedure?

- The Code of Ordinances require it.
- Our constituents deserve for their representative to have the opportunity to be heard at every meeting.
 - *(with limited interruption)*
- *(I know we are all on the same team, but...)*
 - Having more knowledge of PP over your adversary can be used as a tool to achieve your policy initiatives.

General Format of a Meeting

Order of Business (unless otherwise provided in a previously prepared agenda)

- Roll Call
- Call to order and any opening exercises
- Reading the minutes
- Petitions and communications
- Reports of committees
- Reports of officers
- Resolutions, orders, and ordinances
- Accounts and salaries
- Unfinished business
- Trial of appeals
- Adjournment

General Format of a Motion

Speaking during a Meeting:

- Obtain the Floor
- Make the Motion (we will describe this process more in the next section)
- Get a Second
- Debate
- Vote on the Question

Obtain the Floor

- Rise from your seat or otherwise gesture that you want to speak.
- Address the Mayor
- Mayor will recognize you and allow you to speak

After Making a Motion - Get a Second

- We will go over how to make a motion in the next section.
- A motion generally must be seconded by another member before it can be discussed
- Another member will say “Second” or the Mayor will call for a Second

Debate

- The member making the motion has the right to speak first
- No member may speak a second time until every other member who wishes to speak has had the opportunity
- No member may speak more than 10 minutes at a time
- No member may speak more than twice
- Debate then concludes by “Calling the Question” to a vote.

Common Motions and How to Make Them

All motions require a second and a majority vote to pass unless otherwise noted.

Motions

Main Motion

- Introduces business.
- Can only be made when no other motion is on the floor.
- “Madam Mayor, I move that _____”

Motion to Amend

- Adds/removes language from a motion.
- Must be made in writing.
- “Madam Mayor, I move that the motion be amended by adding the following words _____”

Motions

Motion to Substitute

- Replaces the current motion with a new motion.
- Debated with the original motion first.
- “Madam Mayor, I move to substitute the motion with

_____”

Motion to Refer to Committee

- Appoints a committee to review the issue.
- Can contain specific instructions.
- “Madam Mayor, I move we refer the matter to the Planning Commission.”

Motions

Motion to Postpone Definitely

- Gives more time to consider.
- “Madam Mayor, I move we postpone the question until next meeting”.

Motion to Postpone Indefinitely

- Kills a motion
- “Madam Mayor, I move we postpone the question indefinitely”

Motions

Motion to Limit Discussion

- Limits the length of debate
- Not debatable
- Requires a two-thirds vote
- “Madam Mayor, I move to limit discussion to 15 minutes total”

Motion for the Previous Question “Call the Question”

- Ends debate and calls for the vote
- Requires a two-thirds vote
- “Madam Mayor, I move the previous question”

Motions

Motion to Lay on the Table

- Temporarily puts the issue aside
- Not debatable
- Majority vote is required to call the motion up from the table
- “Madam Mayor, I move to table the matter”

Motion for Point of Procedure/Information/Parliamentary Inquiry

- Clarifies information or a rule
- No second required
- “Point of Procedure” or “Point of Parliamentary Inquiry”

Motions

Motion to Suspend the Rules

- Suspends a procedural rule
- Not debatable
- “Madam Mayor, I move to suspend the _____ rule”

Motion to Recess

- Pauses the meeting
- Not debatable
- “Madam Mayor, I move for a 10 minute recess”

Motions

Motion to Adjourn

- Ends the meeting
- Not debatable
- “Madam Mayor, I move to adjourn”

Motion to Reconsider

- Revotes an issue from the same meeting
- Must be made by member of winning side
- “Madam Mayor, I move to reconsider _____”

Motions

Motion to Rescind

- Cancels the vote from a previous meeting.
- Requires two-thirds vote unless previous notice is given.
- “Madam Mayor, I move to rescind _____ decided at last month’s meeting”

Mock Debate

Questions

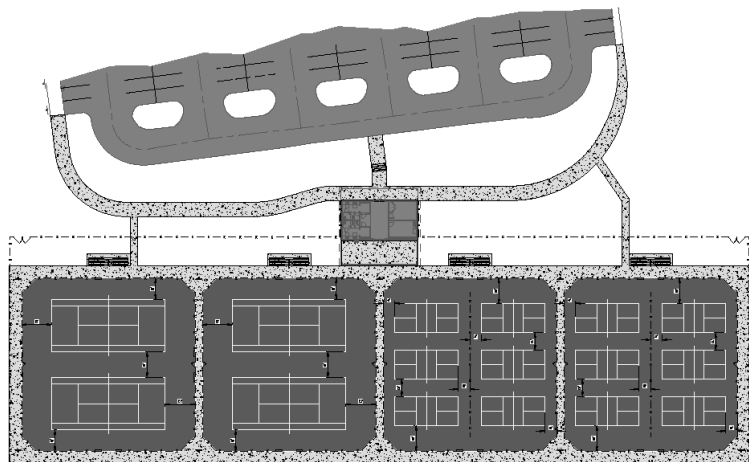
Break



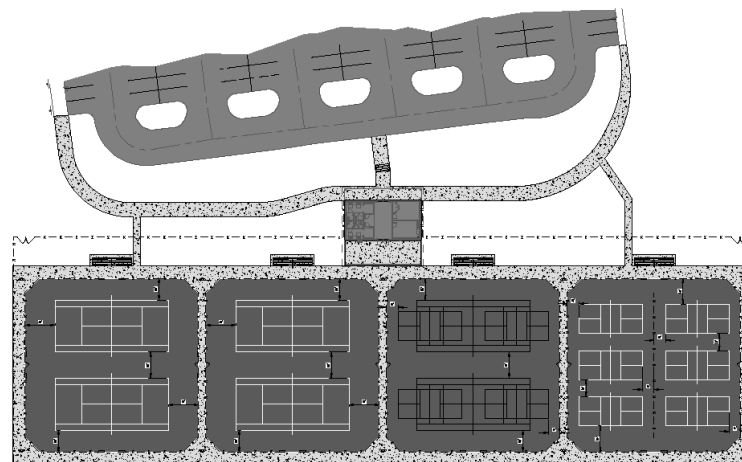


CAPITAL PROJECTS

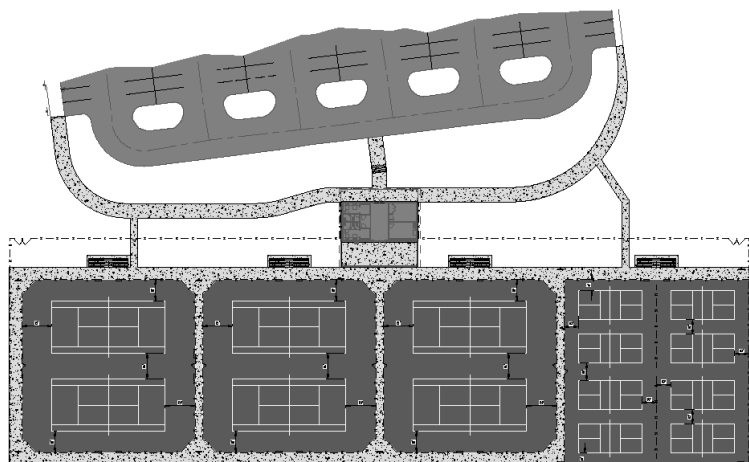
Matt Saxon



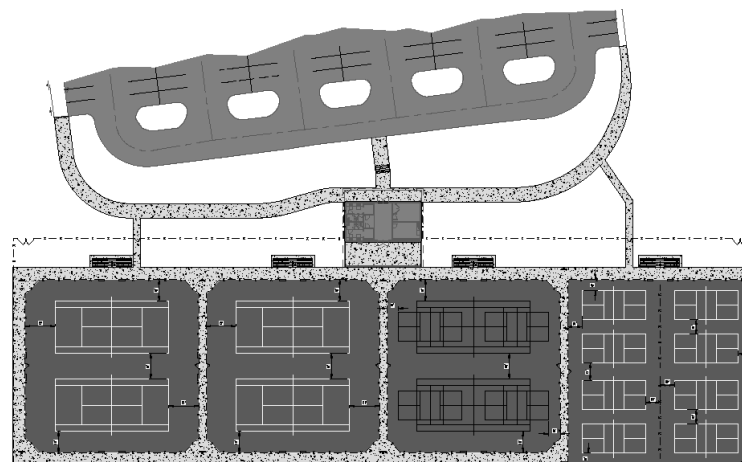
OPTION 1: 4 TENNIS COURTS & 12 PICKLEBALL COURTS



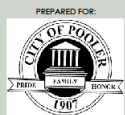
OPTION 2: 6 TENNIS COURTS & 10 PICKLEBALL COURTS
(INCLUDES MULTI-STRIPED COURTS)



OPTION 3: 6 TENNIS COURTS & 8 PICKLEBALL COURTS



OPTION 4: 6 TENNIS COURTS & 12 PICKLEBALL COURTS
(INCLUDES MULTI-STRIPED COURTS)



Layout Options
Pooler Tennis Complex
 Pooler, GA

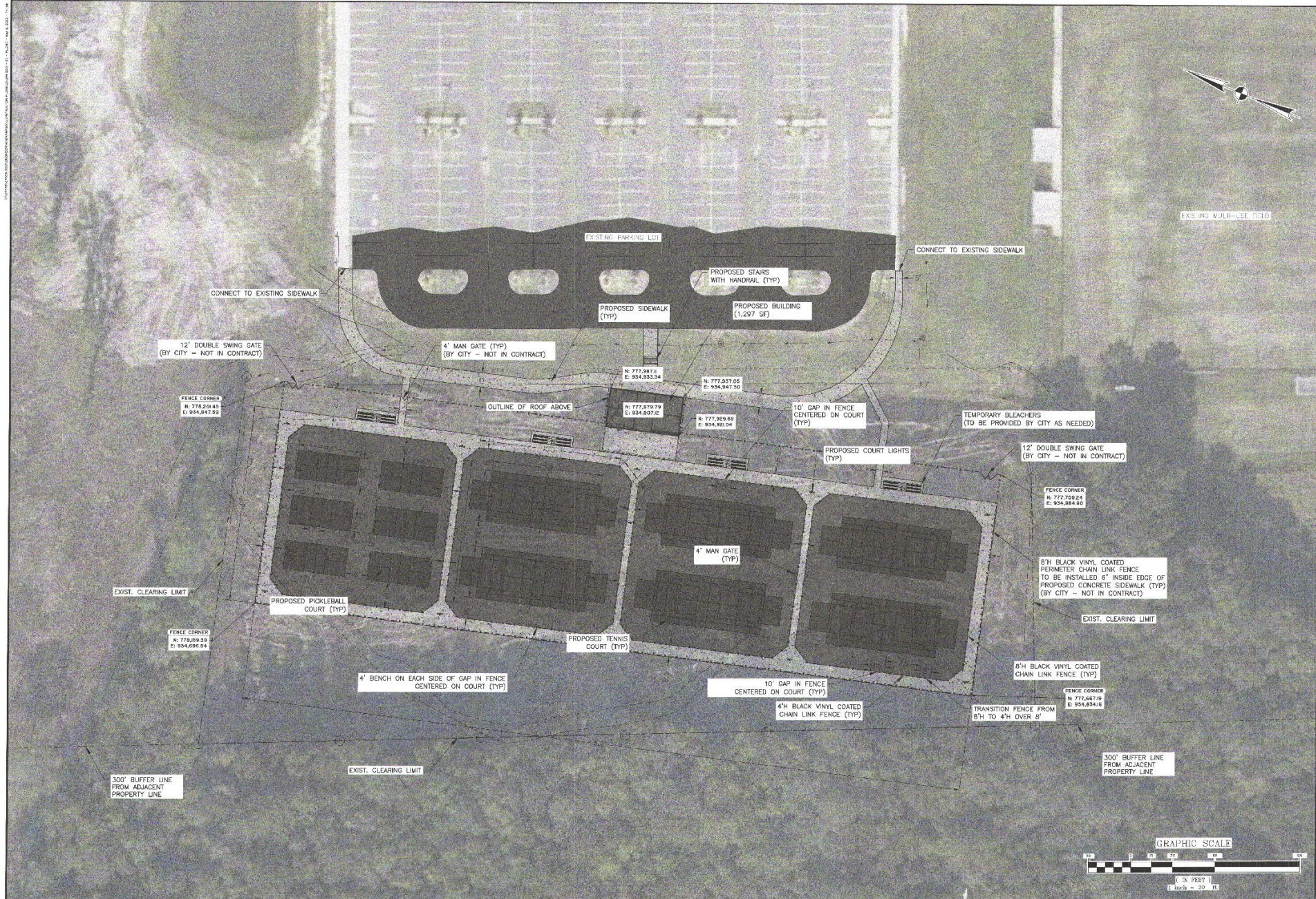
April 17, 2023



This map illustrates a general plan of the development which is for discussion purposes only, does not constitute a contract, and is subject to change and omission without prior written notice to the holder. Dimensions, locations and position markers are for illustrative purposes only and are subject to an accurate survey and proper description.

COPYRIGHT © 2023 THOMAS & HUTTON

DATE PLOTTED: 06/14/2011 11:26:02 AM



| NO. | REVISION | BY | DATE |
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THOMAS HUTTON
 50 Park of Commerce Way
 Savannah, GA 31106 • 912.224.4300
 www.thomashutton.com

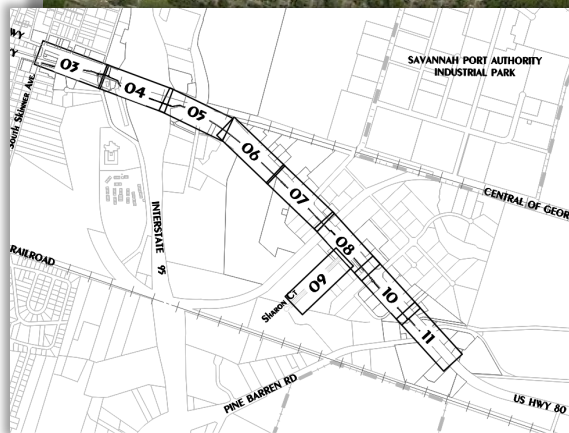
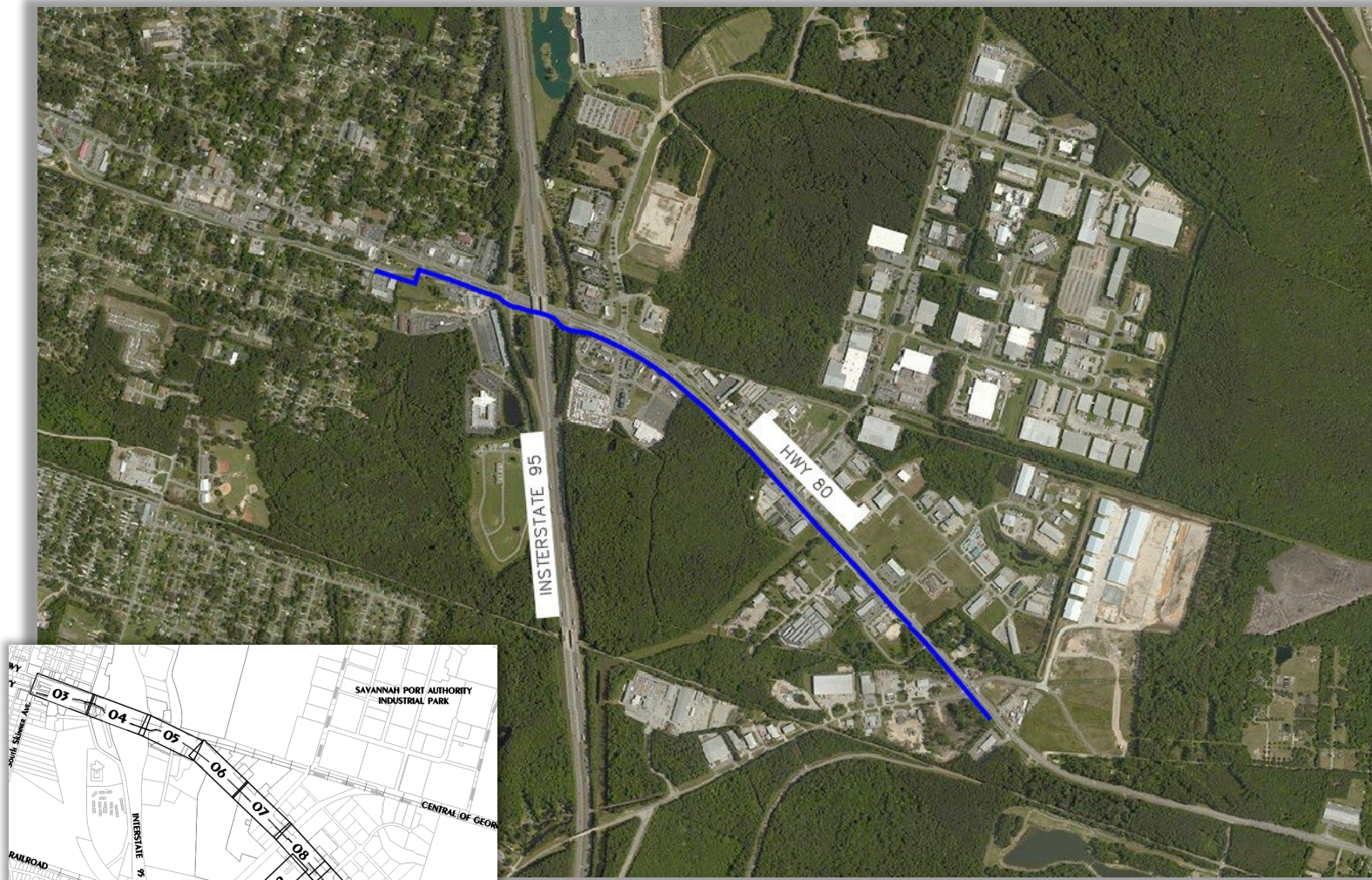
CITY OF POOLER
 POOLER RECREATIONAL COMPLEX
 SITE LAYOUT PLAN

| | |
|-----------|------------|
| DATE: | 06/14/2011 |
| DRAWN: | WJM |
| DESIGNED: | WJM |
| REVIEWED: | JVS |
| APPROVED: | JVS |
| SCALE: | 1" = 30' |



C1.1

Highway 80 Water Main Replacement



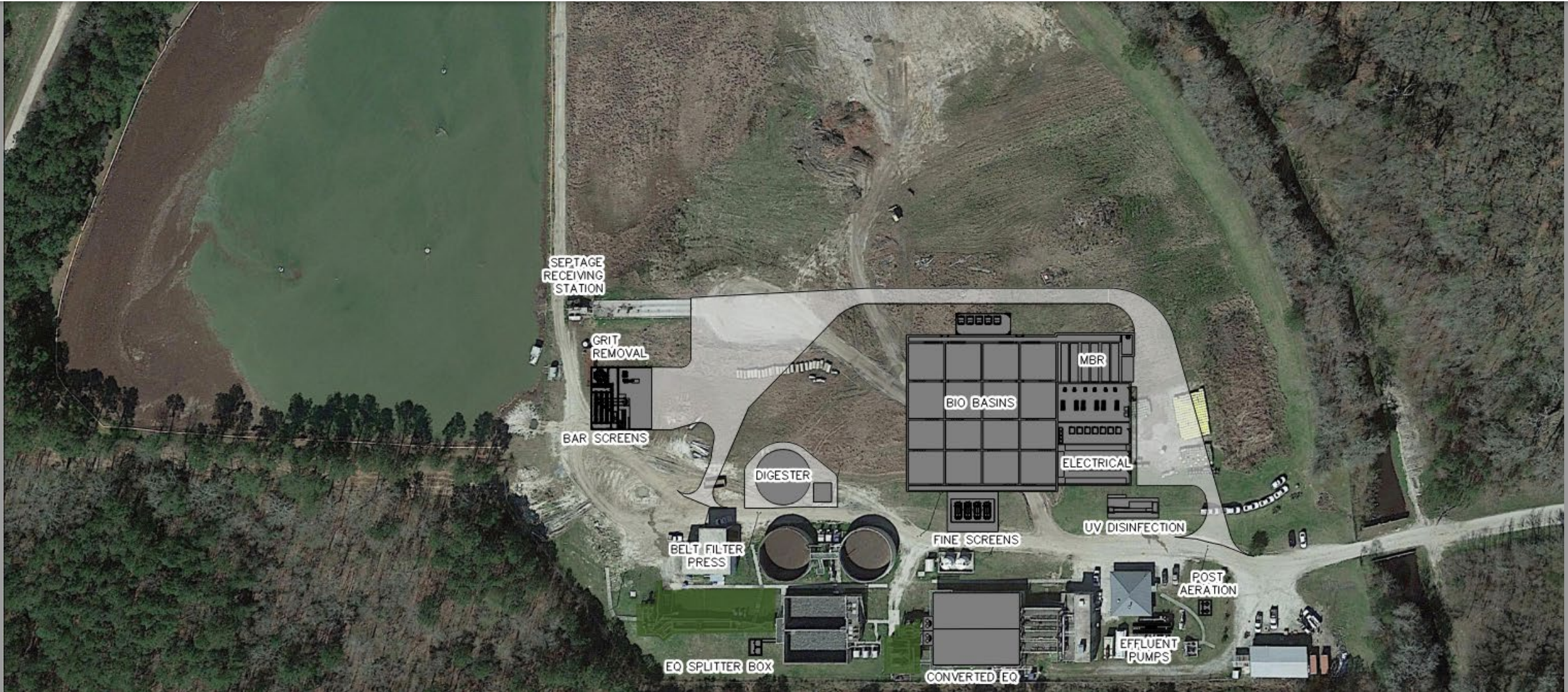
- Project Schedule:
 - Bid Advertisement: May 2024
 - Notice to Proceed: July 2024
 - 18-month Construction Period
 - Construction Complete: December 2025



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

HUSSEY GAY BELL
Established 1958

City of Pooler Wastewater Treatment Plant



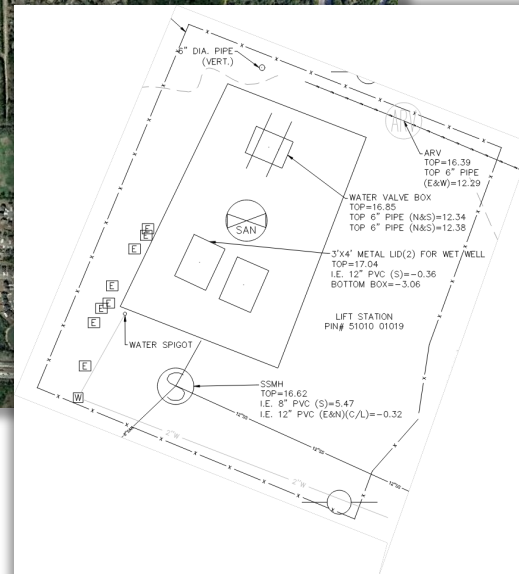
CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

HUSSEY GAY BELL
Established 1958

South Rogers St Lift Station Upgrade



- Evaluation of Existing LS Capacity and Force Main Capacity
- Upgrade Design involving a New Wetwell, Pumps, and Controls
- Address Odor Concerns
- Survey Complete, Service Area Analysis in Progress

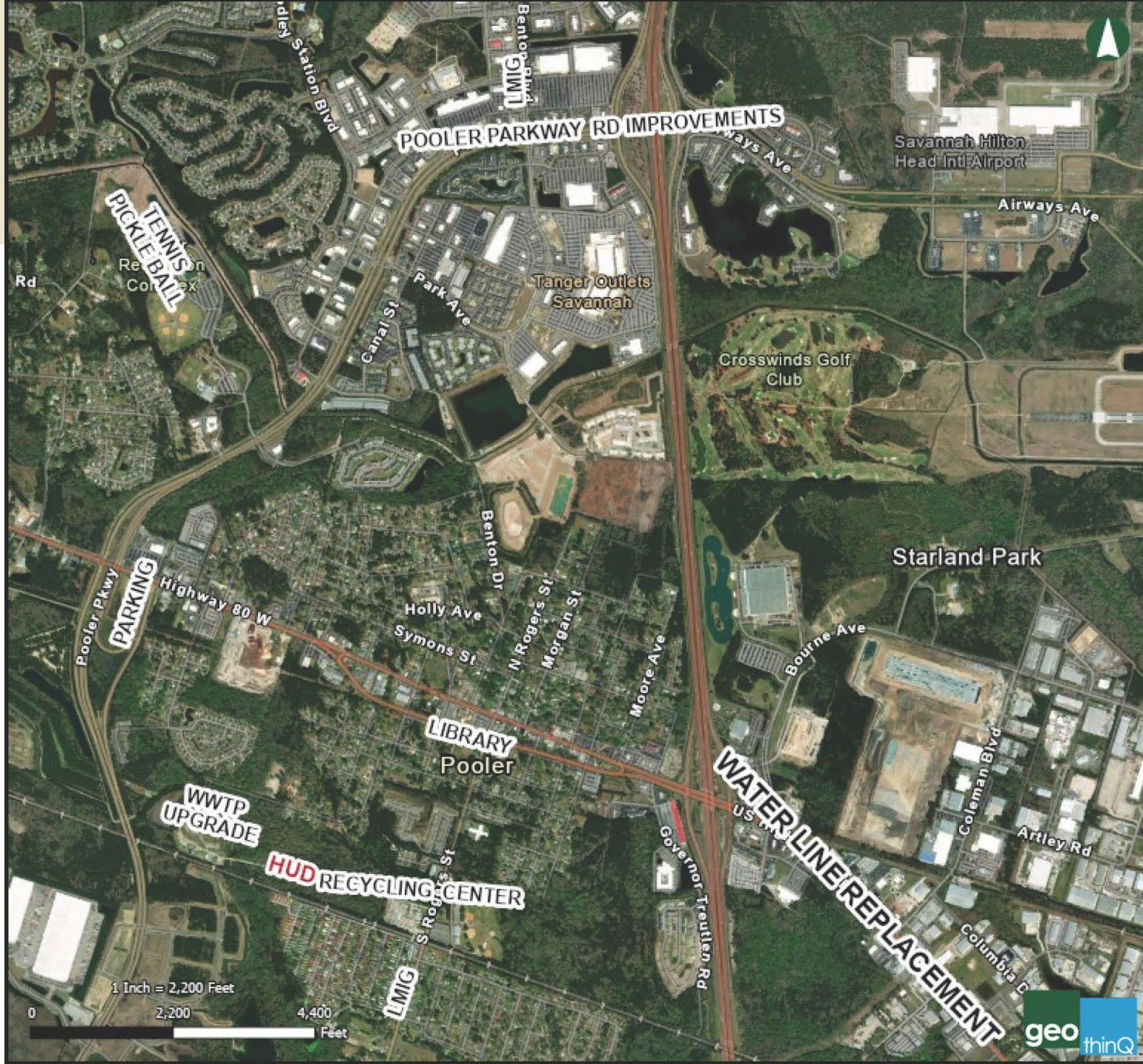


Pooler Public Library



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

HUSSEY GAY BELL
Established 1958



POOLER PARKWAY RD IMPROVEMENTS

TENNIS PICKLE BALL

PARKING

LIBRARY Pooler

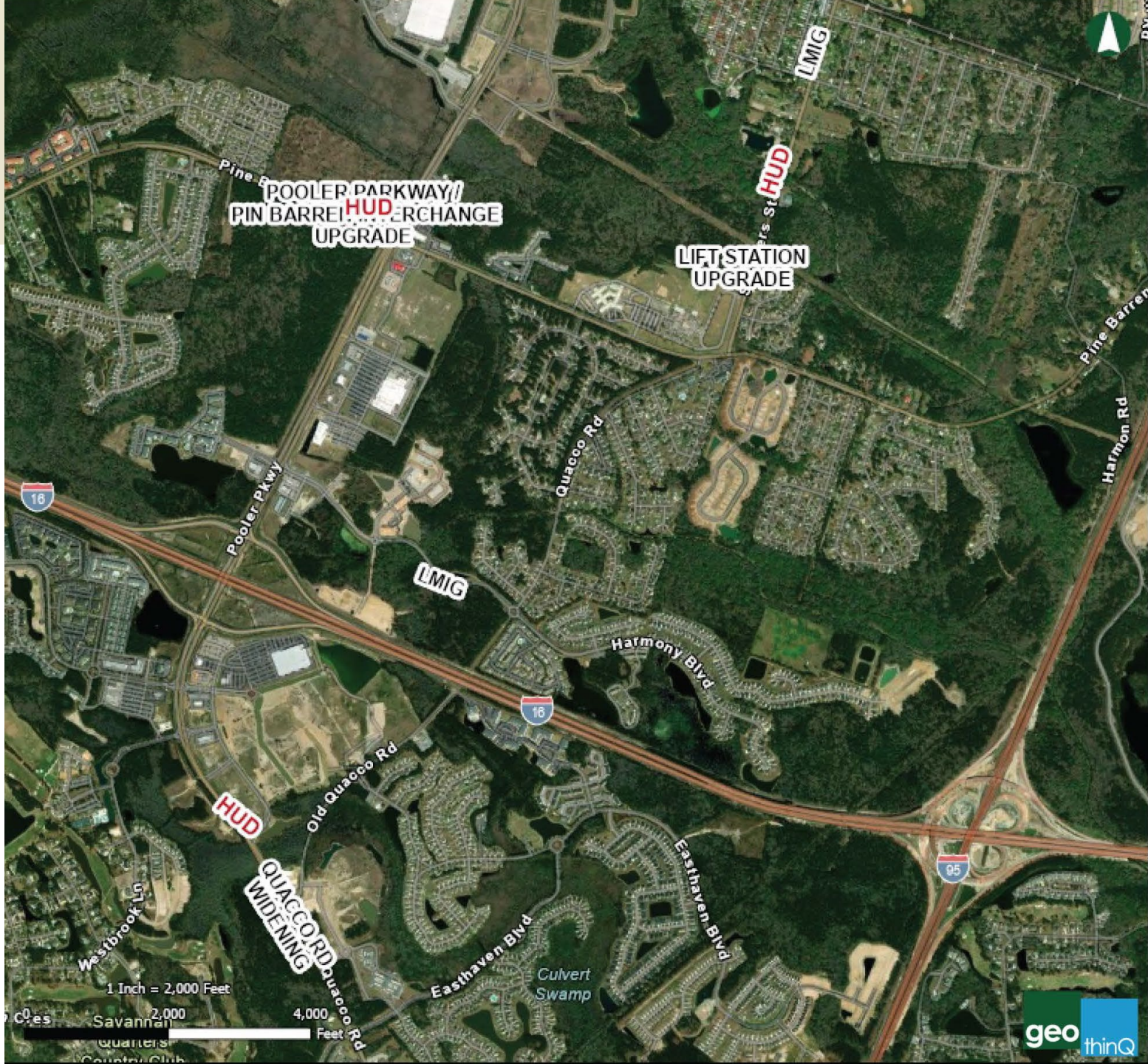
WWTP UPGRADE

HUD RECYCLING CENTER

WATER LINE REPLACEMENT

1 Inch = 2,200 Feet
0 2,200 4,400 Feet

geo thinQ





PUBLIC WORKS
Matt Saxon



FINANCE
Chris Lightle

2024 WINTER RETREAT
PRESENTATION

Financial Administration

Small Government Financial Administration

- ▶ Accounting and financial reporting
- ▶ Accounts payable
- ▶ Annual audit
- ▶ Asset management
- ▶ Budget
- ▶ Internal audit
- ▶ Payroll
- ▶ Purchasing
- ▶ Revenue administration
- ▶ Risk management
- ▶ Utility services



Small Government Financial Administration

- ▶ Accounting and financial reporting
- ▶ Accounts payable
- ▶ Annual audit
- ▶ Asset management
- ▶ **Budget**
- ▶ Internal audit
- ▶ Payroll
- ▶ **Purchasing**
- ▶ Revenue administration
- ▶ Risk management
- ▶ Utility services



Evolution to Mid-size Government Financial Administration

▶ Purchasing

- Procurement process
 - ✓ Working with department heads to identify needs
 - ✓ Obtaining necessary budget approvals
 - ✓ Preparing Request for Quotes (RFQ) or Proposals (RFP)
 - ✓ Record keeping
- Vendor management
 - ✓ Vendor authorization and setup
 - ✓ Contract negotiation
 - ✓ Performance monitoring
 - ✓ Compliance management

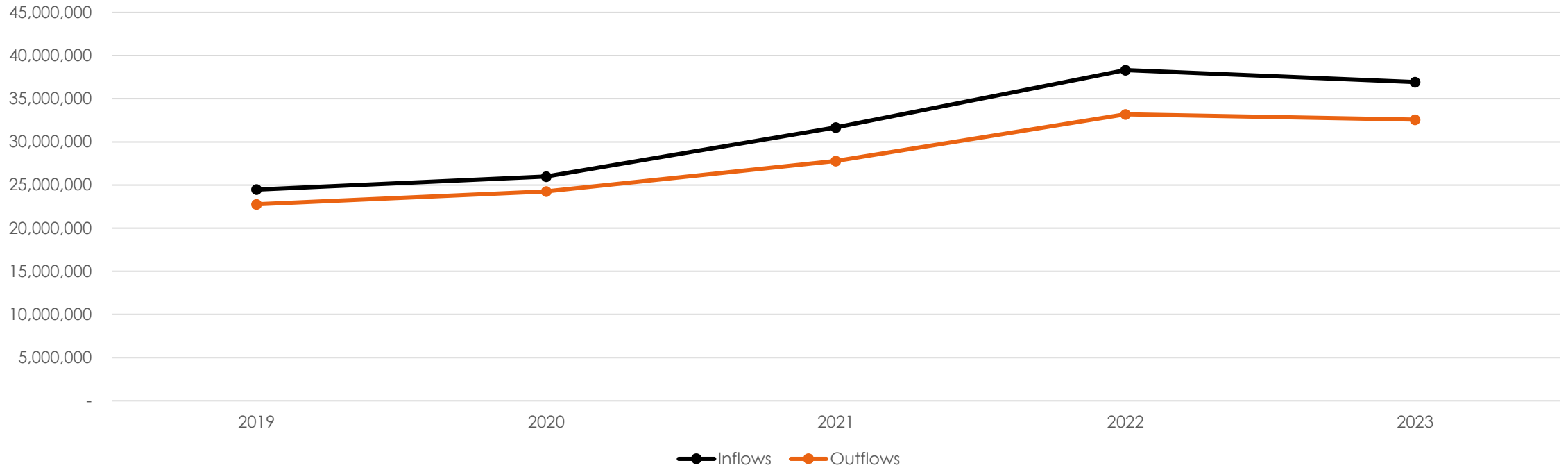
Evolution to Mid-size Government Financial Administration *(continued)*

▶ Budget Department

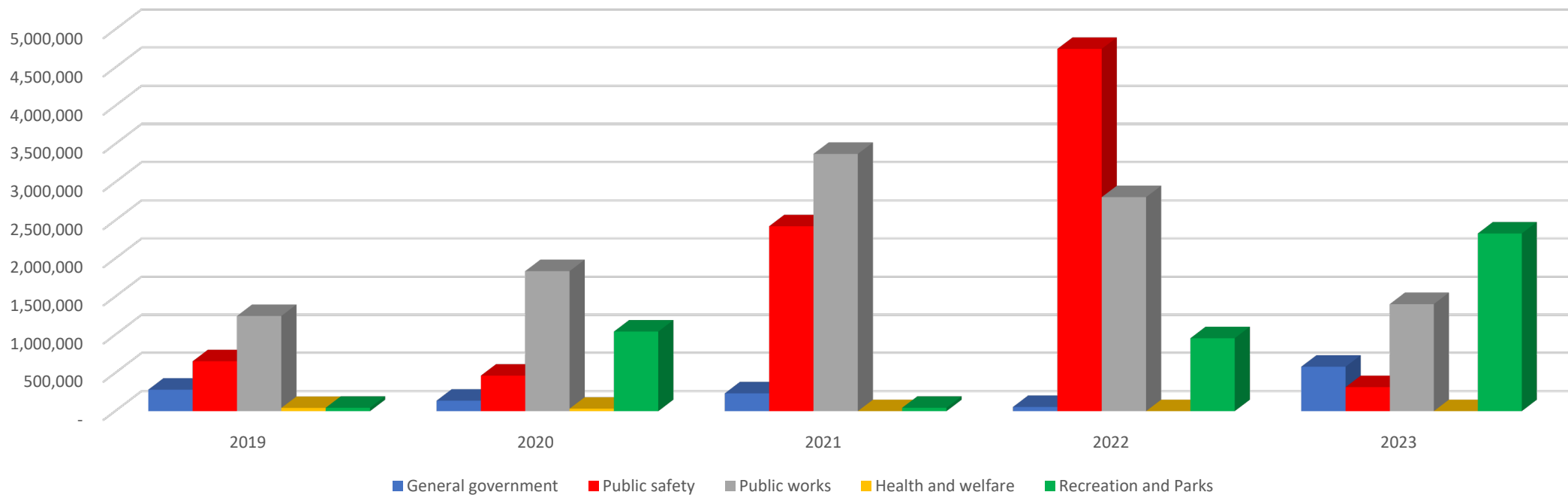
- Prepares the budget in a manner that provides the resources needed to support City Council's strategic priorities and the service delivery needs of the City's end users.
 - ✓ Allocates funds to various departments
 - ✓ Monitors expenditures
 - ✓ Prepares budget reports
 - ✓ Ensures compliance with financial and grant regulations
- Maintain a five-year capital plan encompassing regular maintenance and replacement of equipment, and the replacement and growth of the City's infrastructure.

Evolution to Mid-size Government Financial Administration *(continued)*

- ▶ Advantages of keeping the accounting and budget departments separate:
 - **Checks and Balances** – reduces the risk of financial mismanagement or fraud by ensuring different departments independently oversee the budgeting and accounting functions.
 - **Transparency** – promotes transparency in the financial process, as distinct departments can independently review and verify financial transactions and budgetary allocations.
 - **Accuracy and Accountability** – contributes to more accurate financial reporting and accountability. The budget department focuses on planning an allocation, while the accounting department concentrates on recording and reporting financial transactions.
 - **Specialization** – having dedicated teams for budgeting and accounting allows each department to specialize in its core functions, enhancing efficiency and expertise in their respective areas.



General Fund Inflows and Outflows Last Five Years



General Capital Expenditures by Function Last Five Years



RECREATION

Hugh Elton



Introduction

Department Organization

Parks

- Prepare and maintain parks and recreation facilities

Recreation

- Provide programming and activities for the community

Senior Center

- Provide activities and social opportunities for those 55+



Parks and Facilities

Pooler Park

900 South Rogers Street

Amenities

- Ballfields
- Picnic Areas
- Gymnasiums
- Playgrounds
- Outdoor Basketball Courts
- Batting Cages
- Parks & Recreation Offices

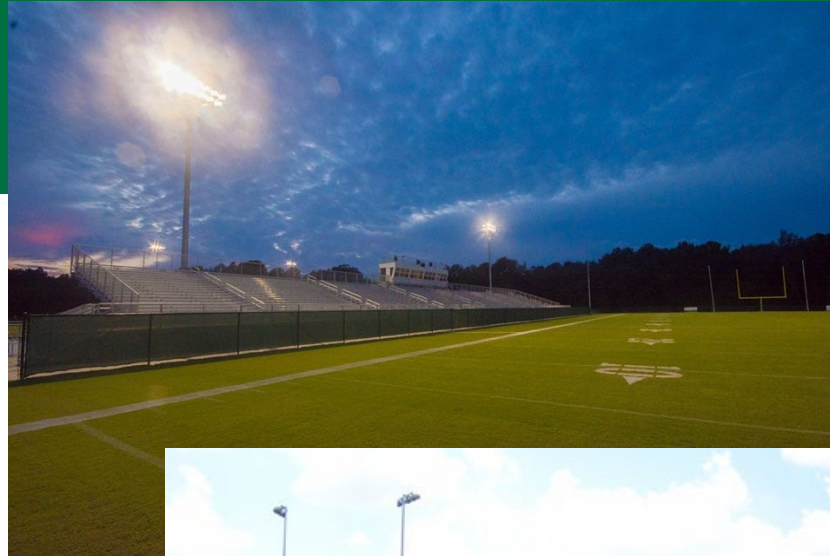


Pooler Recreation Complex

200 Preston Stokes Drive

Amenities

- Ballfields
- Picnic Areas
- Pooler Stadium
- Playgrounds
- Treadtown Playground
- Batting Cages
- Tennis Courts (March 2024)
- Pickleball Courts (March 2024)



Other Facilities

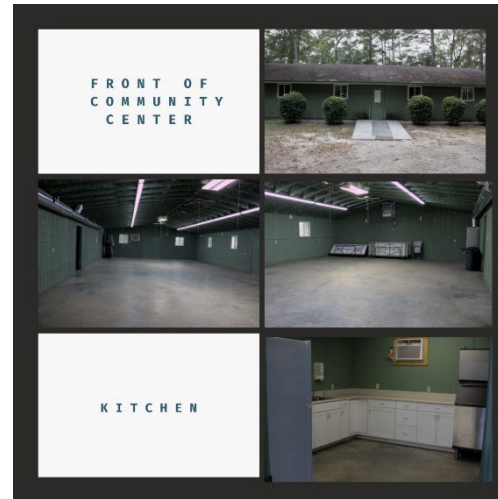
Gleason Park



Newton Cemetery



Memorial Park



Community Center

Joe Baker Park





Recreation Programs, Tournaments & Events

Programs, Events, Tournaments

Youth Sports

Basketball Tournaments

Adult Softball

Youth Classes & Camps

High School Football

Adult Basketball

Baseball Tournaments

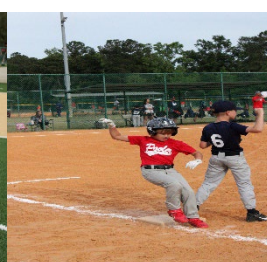
High School Soccer

Festivals

Softball Tournaments

Summer Leagues

Facility Rentals





Senior Center

Pooler Senior Citizen's Center

955 Plantation Drive

Amenities

- Library
- Exercise Room
- Computer Lab
- Arts and Crafts Area
- Billiards Room
- Kitchen



Senior Activities

- Exercise Classes
- Arts & Crafts
- Dailey Lunches
- Day Trips
- Bowling League
- Bible Study
- Monthly Birthday and Holiday Celebrations
- Red Hat Club
- Movies
- Seminars
- BINGO
- Transportation and more....





Projects

Projects

1. Tennis and Pickleball Courts
opening spring of 2024
2. Phase 2 completion of Recreation Complex – opening TBD
baseball/softball fields, playgrounds, fitness, picnic
3. Renovation of Pooler Park
soccer fields, playgrounds, outdoor basketball, picnic, fitness



PLANNING & DEVELOPMENT
Planning, Zoning,
Building, & Inspections

Nicole Dixon, Brian Crooks

OVERVIEW



City Planner Updates

- Main Street Master Plan
- Plan Review Software
- Upcoming Projects
- Development Authority

Planning & Zoning Training

- Zoning Background
- Purpose of Zoning
- Zoning Process

Planning & Development Director Updates

- Text Amendments
- UDO Status
- Accomplishments
- Goals for 2024



Training

WHAT IS ZONING?

- Zoning is a law that regulates the what, where, and how property may be developed
- Zoning regulates various characteristics such as:
 - Uses allowed to occur on a site (**the what**)
 - Extent to which a site may be developed: (**the how**)
 - Layout and design of a site (**the how and the where**)

ZONING ORDINANCE

- The *zoning ordinance* or *zoning code* is enacted by local or state governments
- Zoning laws are comprised of two elements:
 - A legal description of zoning districts and development standards
 - A zoning map showing the zoning for every property
- Zoning districts, or simply *zones*, are typically broken up into broad categories such as residential, commercial, or industrial zones

STATE OF GEORGIA)
COUNTY OF CHATHAM)

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF POOLER, GEORGIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

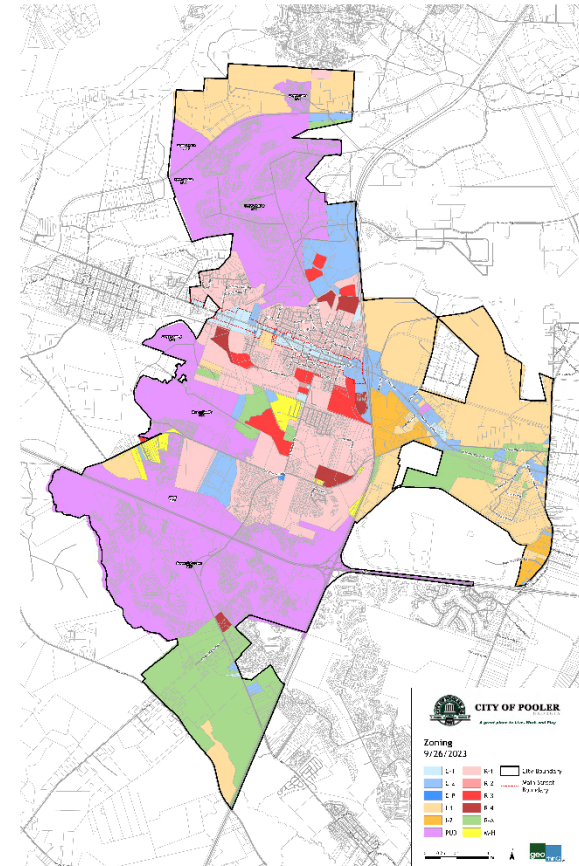
BE IT ORDAINED BY THE ALDERMANIC BOARD:

Section 1. The Code entitled "Code of Ordinances, City of Pooler, Georgia", published by Municipal Code Corporation, consisting of chapters 1 through 90, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before December 18, 2000, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine of not more than \$500.00 or imprisonment for not more than 30 days, or both. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted



LEGAL BASIS

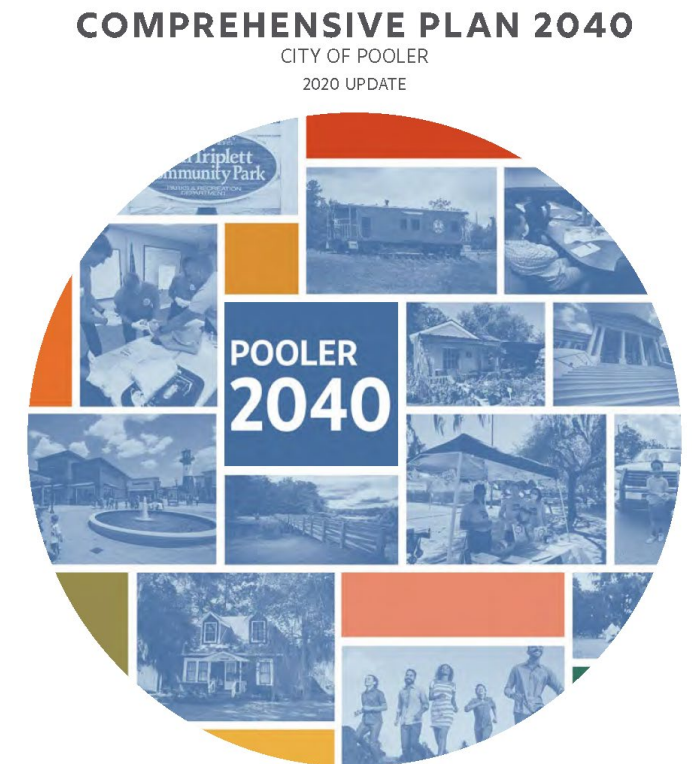
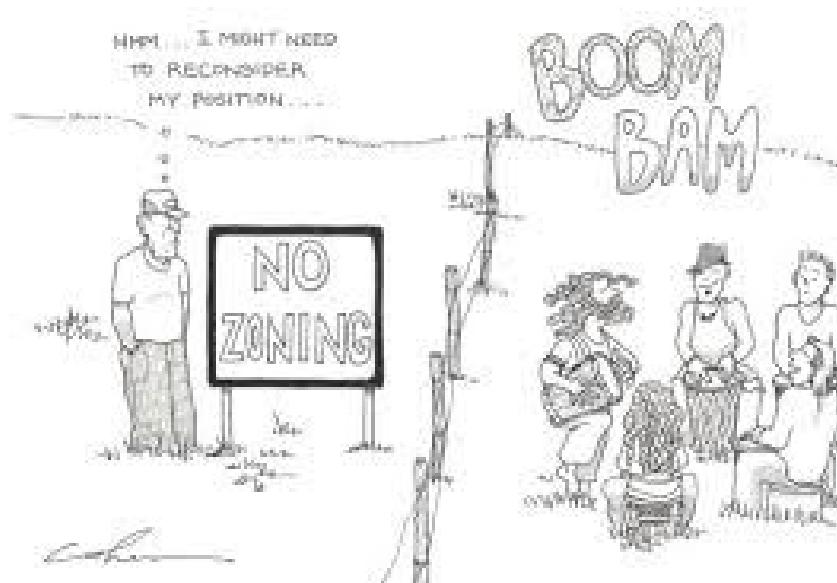
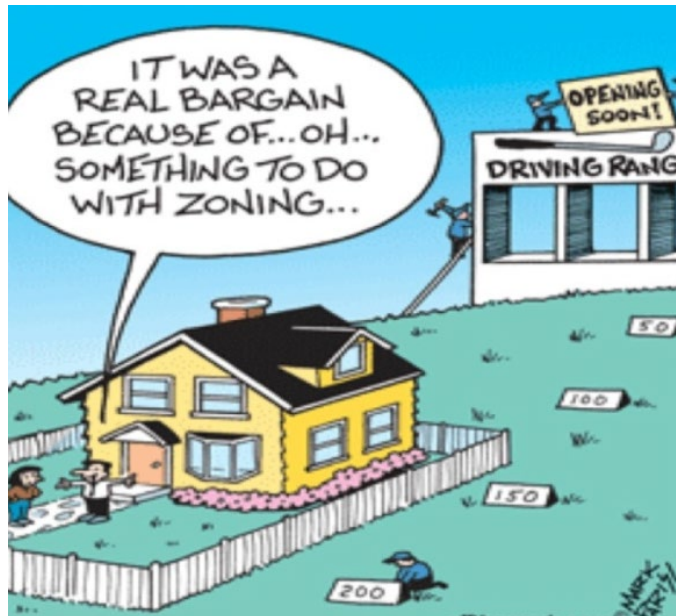
- Zoning is the exercise of the *police power*
 - The broad authority to enact laws related to the health, safety, morals, and general welfare
- The Georgia Constitution authorizes cities to exercise the power of zoning, but it allows the General Assembly to enact general laws establishing procedures for the exercise of that power
 - Georgia Constitution, Art. IX, Sec. II, Par. IV – authorizes zoning power
 - O.C.G.A. §36-6-1, et. seq. « Zoning Procedures Law » – establishes procedures for how local governments can enact or conduct zoning

CITY OF POOLER CODE

- Zoning in Pooler is set forth within Appendix A of City Code
 - Appendix A includes all provisions traditionally considered “zoning”
- Other “Development Regulations” linked with and under the purview of “zoning” are found throughout City Code in various Chapters
 - Appendix B – Subdivision regulations
 - Chapter 42 – Environmental regulations
 - Chapter 18, Art. II – Savannah International Airspace Zoning
 - Chapter 50 – Floodplain regulations
 - Chapter 74 – Engineering regulations, Outdoor Lighting
 - Various other chapters, articles, and sections dealing with zoning and development

WHY DO WE NEED ZONING?

- Ensure Compatible Development
- Balance Private Rights and Public Good
- Tool for Controlling Growth

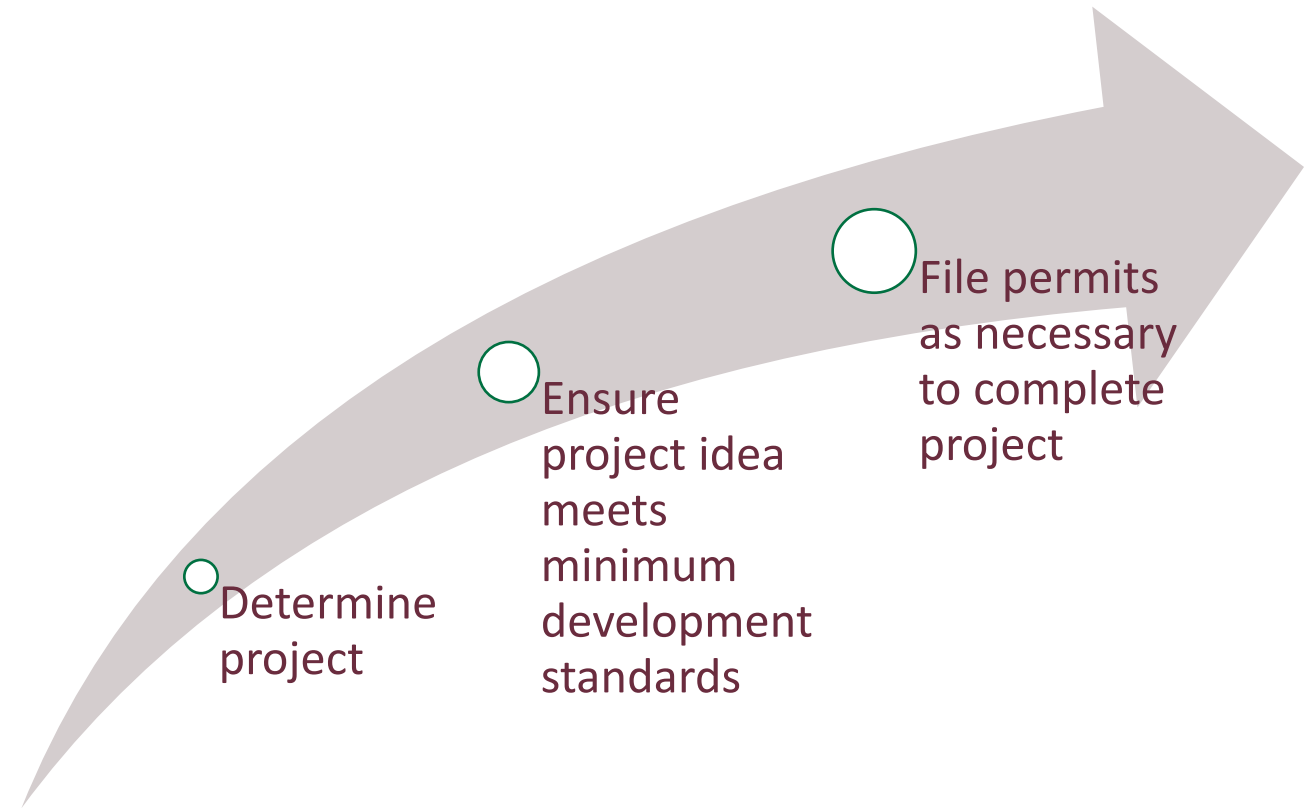


Adopted by Pooler City Council
October 18, 2021

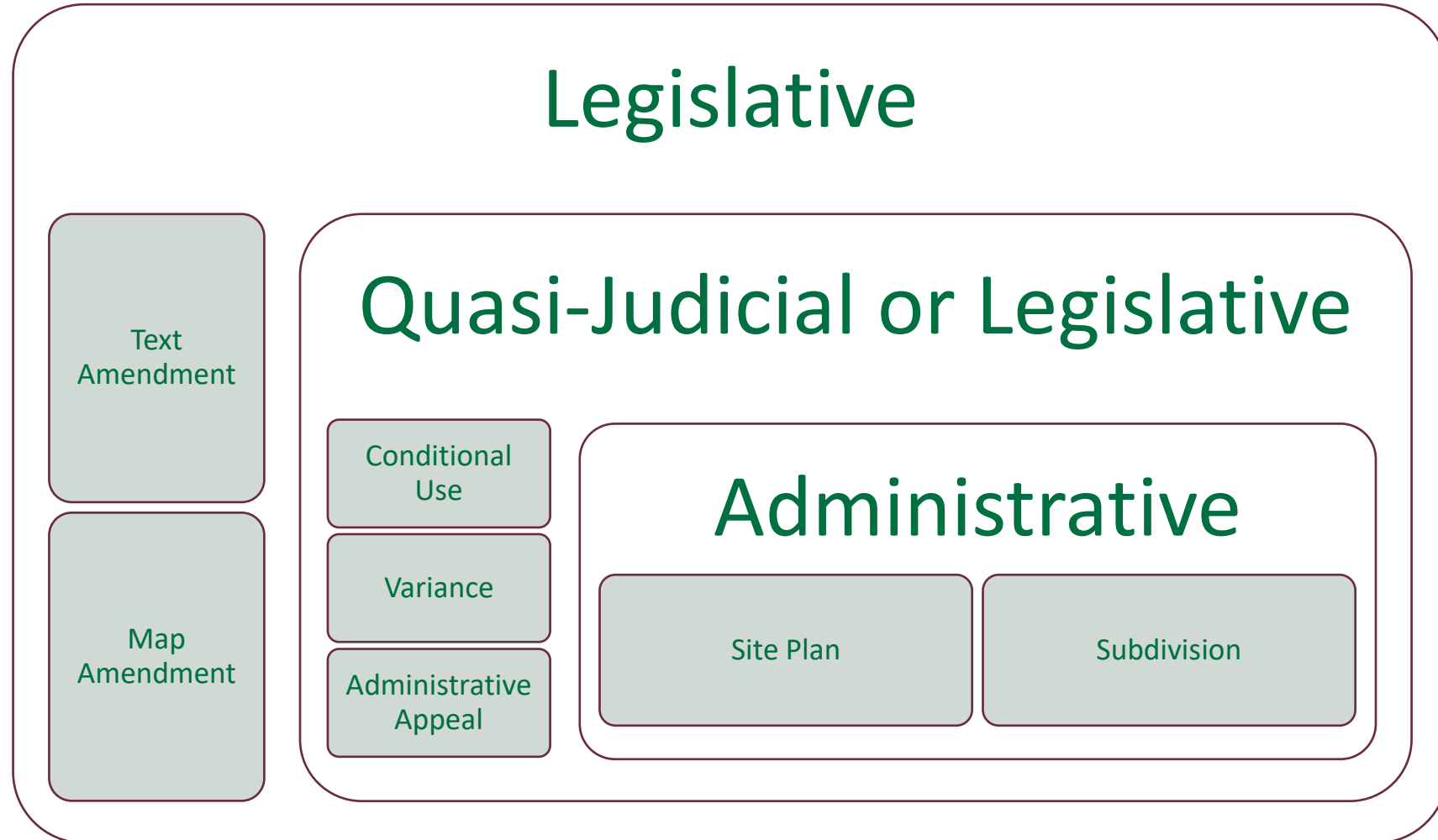


KNOWING THE RULES

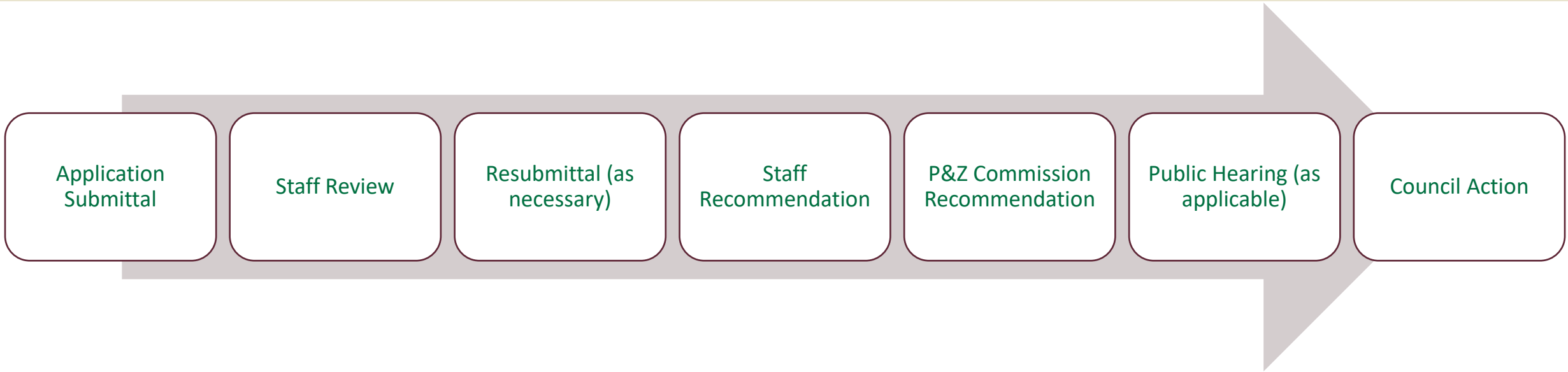
- Every parcel of land is included within a zoning district/zone.
- Each zone has specific standards and uses.
- When a property owner is ready to do something on their land, they need zoning authorization to do so.



ZONING APPROVALS



DEVELOPMENT PROCESS



Zoning Actions

(Text Amendment, Map Amendment, Variance, Conditional Use)

- Each request must be reviewed and evaluated on its own merits
- Review criteria to be considered for each application type
- Staff will address the criteria in a report
- May have conditions tied to the approval

Site Plans

- Process from submittal to approval is typically 3-6 months
- Review criteria equates to the zoning and development regulations
- All criteria must be met before going to Council
- Council is ultimate approval

Subdivisions

- Timeframe and approval body varies
- Major subdivisions need Council approval
- Follows same process as Site Plan
- Bonds (or other surety) is required as part of development



City Planner Updates

MAIN STREET MASTER PLAN

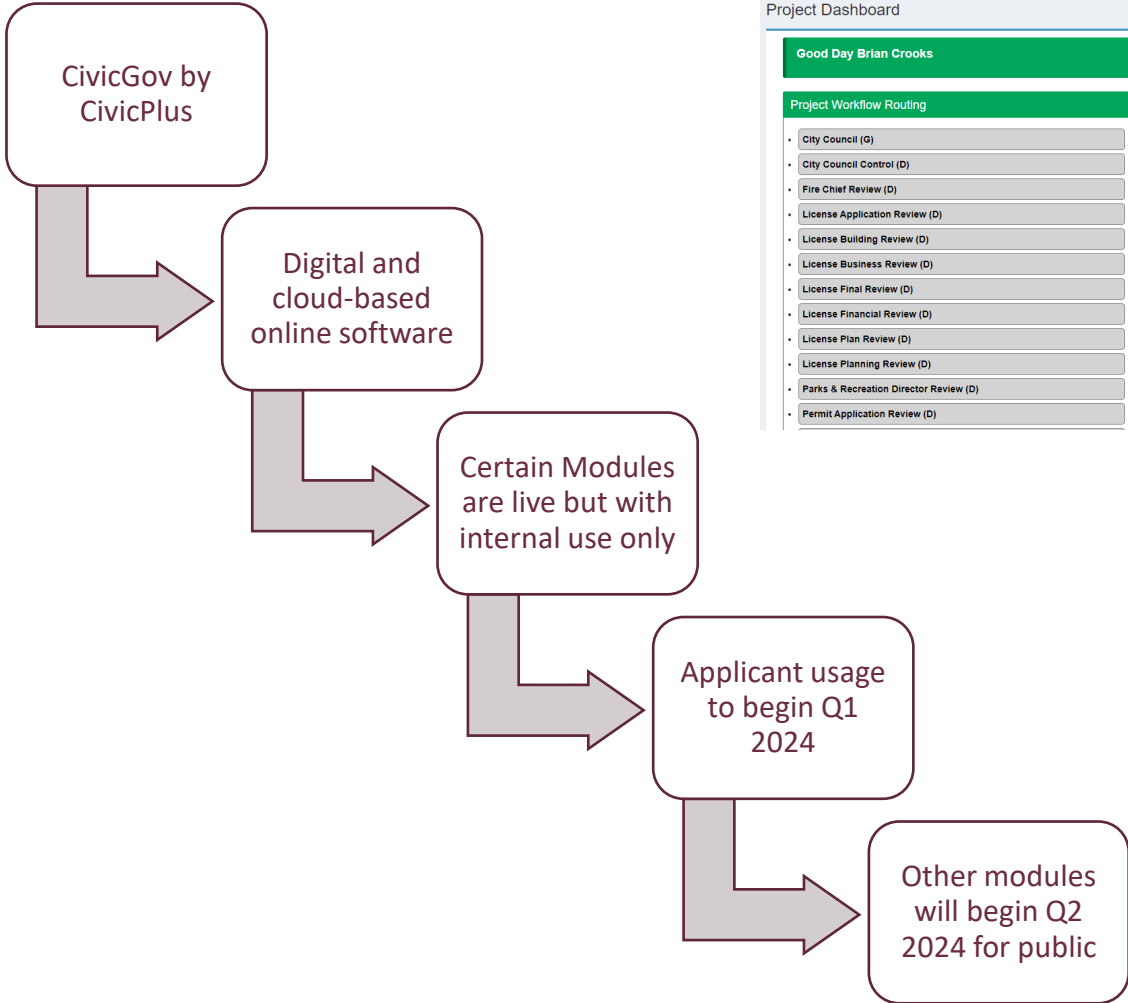
Approved by Council at
the December 18, 2023
Meeting

Master Plan is available
to the public for viewing
on the City's Website
under the "Planning &
Development" tab

Begin implementation
of Master Plan in 2024



PLAN REVIEW SOFTWARE



Project Dashboard

Good Day Brian Crooks

Project Workflow Routing

- City Council (G)
- City Council Control (D)
- Fire Chief Review (D)
- License Application Review (D)
- License Building Review (D)
- License Business Review (D)
- License Final Review (D)
- License Financial Review (D)
- License Plan Review (D)
- License Planning Review (D)
- Parks & Recreation Director Review (D)
- Permit Application Review (D)

0 Applications Received Online

0 Pending Project Application


0 Projects Expiring In 30 Days

0 Past Due Inspections

0 Projects With Expired Expected Completion Date

0 Pending Inspection Requests

Citizen Portal Login Register



Welcome to the City of Pooler GA Public Access Portal

Our online services portal provides 24/7 self-serve access in a safe and contactless environment. Property owners, residents, businesses and contractors can engage and collaborate with officials to submit applications, file complaints, request construction inspections, and pay invoices.

A user account is required to access the services. If you are not registered, please click the Register button below.

The following services are available:

Apply for a Building Permits

Complete a Planning and Zoning Application

Request Permit Inspections

Log In Register

UPCOMING PROJECTS



RECOMMENDED HISTORIC SURVEY AREA

The 1993 survey area bounded by Collins Street, Chestnut Street, Holly (Traver) Street, and Read Street, as well as the expanded boundaries identified in the 2016–2036 Comprehensive Plan should be utilized to create updated boundaries for an area in which new and renewed historic resources survey efforts should take place. The following map is a recommendation for the boundaries for a historic resources survey area based on the previous 1992/1993 survey.



Historic Resources Survey

Corridor Design and Form Study

Main Street Master Plan Implementation

Additional Projects as Funding Allows

DEVELOPMENT AUTHORITY





Planning & Development Director Updates

Ordinances

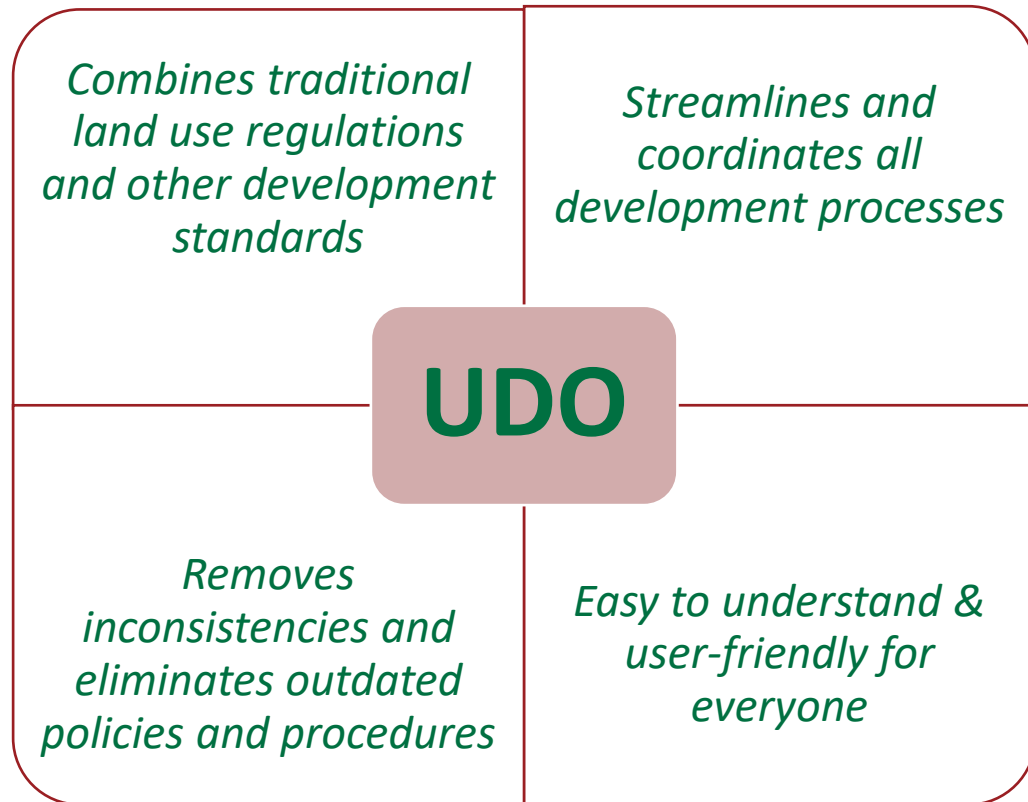
2023
Ordinances
Adopted Since
Summer Retreat

6.A - CHAPTER 50 – FLOODS,
ARTICLE II – FLOOD DAMAGE
PREVENTION TO ENSURE
COMPLIANCE WITH THE STATE
MODEL FLOOD ORDINANCE AND
MINIMUM NATIONAL FLOOD
INSURANCE PROGRAM
STANDARDS

6.B - CHAPTER 66 – SIGN
REGULATIONS, SECTION 4 –
REQUIREMENTS THAT APPLY TO
ALL SIGNS IN GENERAL AND
SECTION 10 – SIGN PERMITS;
REQUIREMENTS AND
PROCEDURES TO AMEND SIGN
PERMITTING REQUIREMENTS

9.A - CHAPTER 82 – TRAFFIC AND
VEHICLES, ARTICLE II. STOPPING,
STANDING AND PARKING,
SECTION 82-40.4- SAME-
MOTORIZED CART REGISTRATION
TO PROVIDE PROVISIONS RELATED
TO OUTDOOR STORAGE AND
DISPLAY OF CARTS

Unified Development Ordinance



UDO Status:

- Originally intended to adopt in two separate phases (Framework and Components)
- One combined document currently being drafted
- Draft anticipated for review in Spring 2024

2023 Fall Accomplishments

Updated Zoning Map

Updated Flood Map

Filled Planning &
Zoning Commission
vacancies

Equipped inspectors
with I-pads for better
efficiency in field

Evaluated workloads
and job duties that
helped identify
additional staffing
needs

Established training
program for P & Z
Commissioners

Goals for 1st Half of 2024

- Establish a PPI Committee and identify other ways to improve CRS rating with the National Flood Insurance Program
- Provide a Project Tracker on the website
- Rename a portion of Quacco Road (from the Old Quacco Rd intersection to Canal Bank Road) to Pooler Parkway
- Hire a new Building & Zoning Clerk for the front counter to allow for reclassification of a position to fulfill staffing needs
- Planned Code Amendments - allow minor site plans for non-structural improvements be approved by Staff; add utility location requirements; and provide for multi-use developments
- Work with telecommunications consultant (CityScape) to update the City Code pertaining to Wireless Facility regulations to be compliant with Code of Federal Regulations
- Continue to explore ways to improve our processes
- Continue to implement goals and strategies of the Pooler 2040 Comp Plan

Planning, Zoning & Inspections Department

NICOLE DIXON, AICP,
CFM
**Director of Planning &
Development**

BRIAN CROOKS, AICP,
CFM
City Planner

SCOTT MACPHERSON
Inspections Superintendent

KIM DYER, CFM
Zoning Administrator

FRANK GARZA
Building & Fire Inspector

SHANNON KIRBY
Building & Zoning Specialist



Questions?

Lunch





POLICE
Ashley Brown



Annual Statistics Review

JANUARY 1-DECEMBER 31, 2023

Chief A. Brown

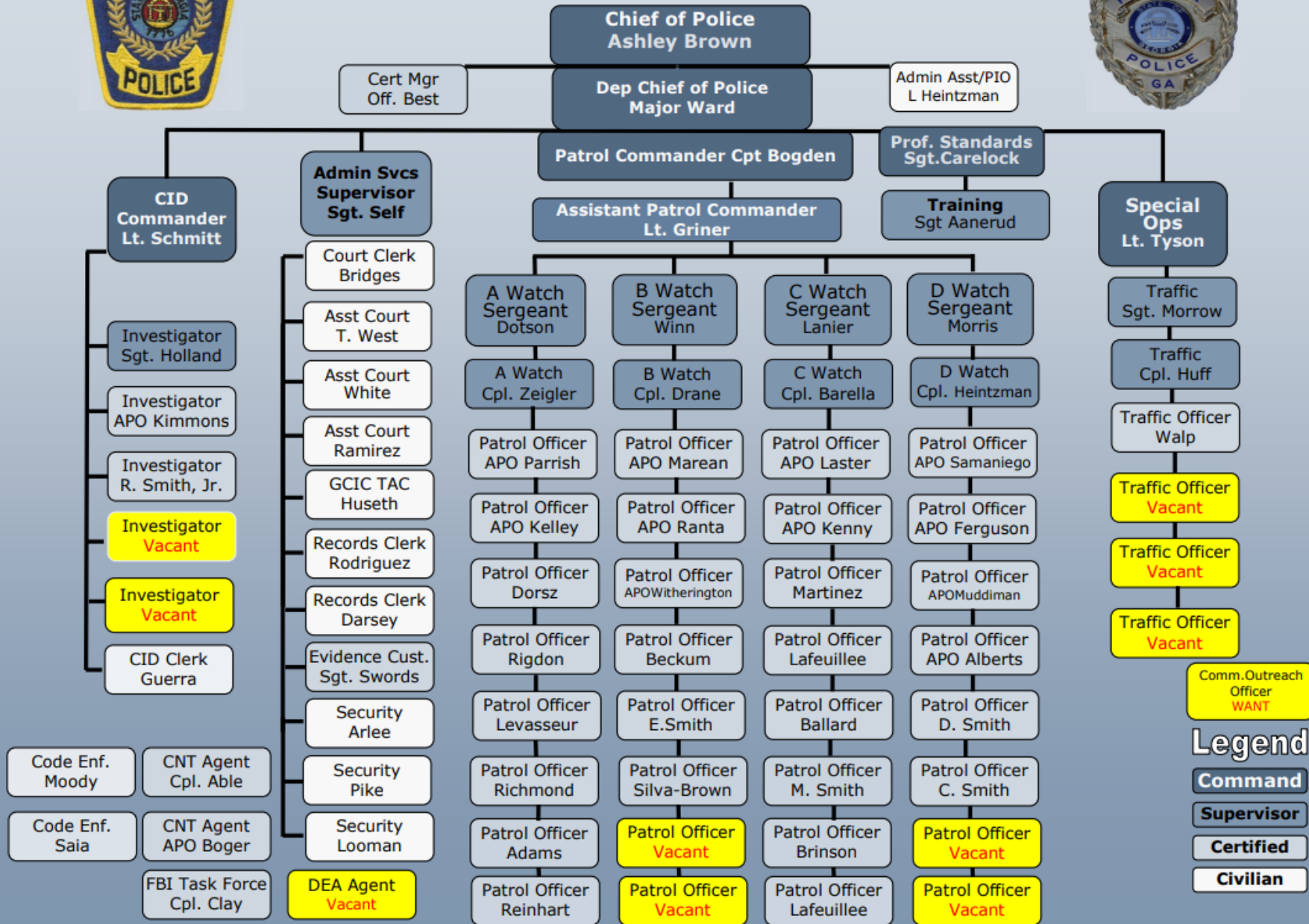
100 U.S. Highway 80

Pooler, GA 31322

912-748-7333



POOLER POLICE DEPARTMENT 2024 Organizational Chart



Part 1 Crimes 2017 - 2023



2018-2022 Part 1 Statistics Breakdown

| Incident Type | 2018 Total | 2019 Total | 2020 Total | 2021 Total | 2022 Total | 2023 Total | YTD% Change |
|--------------------|------------|------------|------------|------------|------------|------------|---------------|
| Homicide | 0 | 3 | 1 | 0 | 0 | 0 | 0% |
| Rape | 5 | 7 | 2 | 7 | 4 | 4 | 0% |
| Robbery | 11 | 6 | 6 | 4 | 10 | 4 | -60% |
| Aggravated Assault | 10 | 23 | 29 | 34 | 43 | 28 | -35% |
| Burglary | 56 | 46 | 37 | 66 | 54 | 63 | 16.67% |
| Larceny Auto | 169 | 102 | 66 | 91 | 58 | 74 | 27% |
| Larceny Other | 484 | 496 | 390 | 552 | 584 | 561 | -3.94% |
| Vehicle Theft | 74 | 46 | 28 | 38 | 35 | 23 | -34.29% |
| Arson | 2 | 2 | 1 | 4 | 0 | 2 | 200% |
| Total | 811 | 731 | 560 | 796 | 788 | 759 | -3.55% |

Entries noted in RED denote a decrease in comparison to the previous year

INVESTIGATIONS

PART I CRIMES

723 cases were assigned for investigation.

Out of that **723** cases, 141 **arrests** were made for the year involving Part I crimes that were investigated.



| <i>Investigative Assignment</i> | <i>Case Load</i> | <i>Closed</i> <i>(Arrest, Exceptional, Unfounded, Inactive)</i> |
|---------------------------------|------------------|--|
| Lieutenant J. Schmitt | 210 | 219 |
| Sergeant T. Holland | 133 | 132 |
| Detective E. Dixon | 130 | 141 |
| Detective T. Kimmons | 129 | 137 |
| Detective N. Heintzman | 41 | 72 |
| Detective R. Smith | 80 | 49 |
| Totals | 723 | 750 |

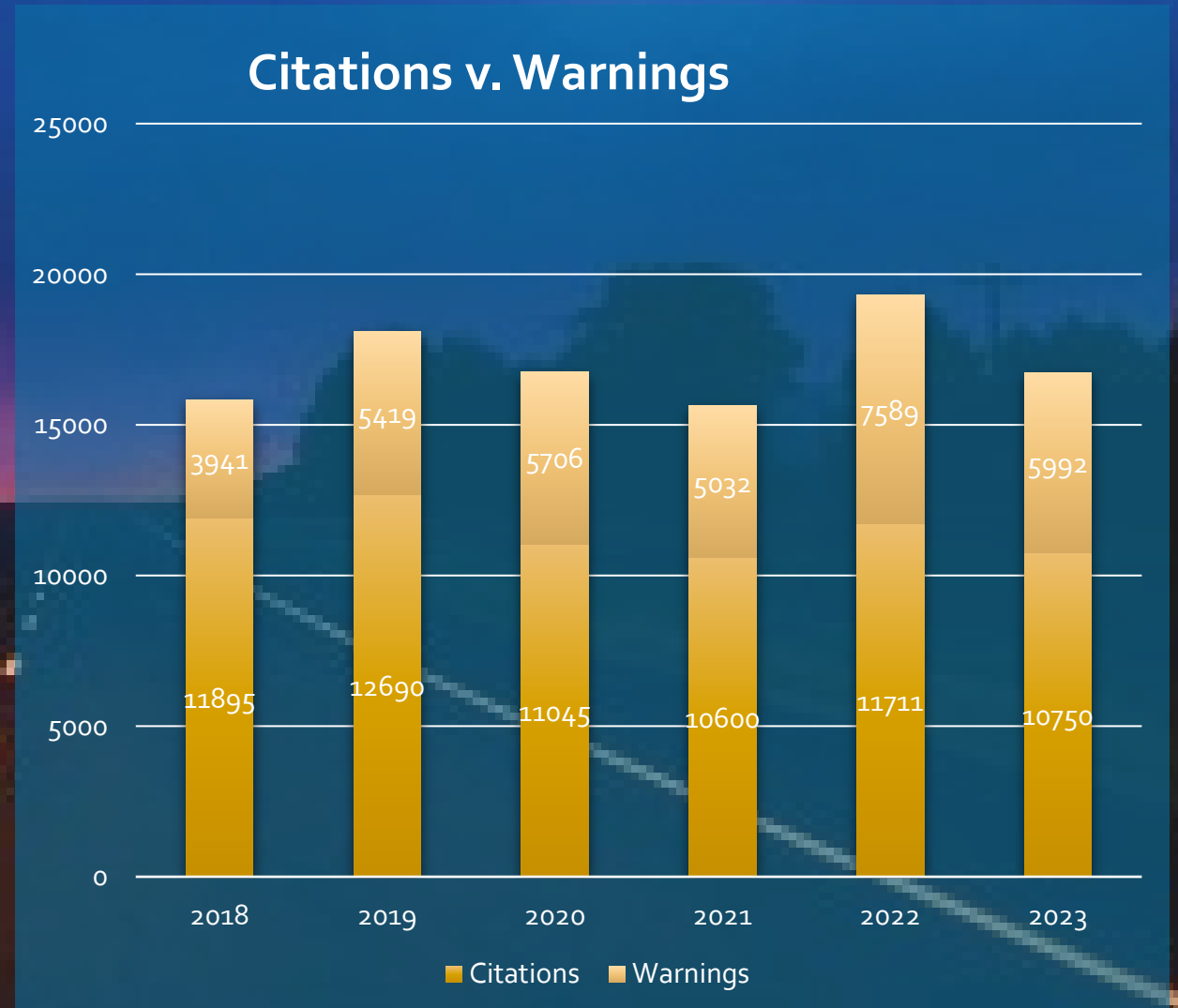
Closed case totals that display a higher number than the case load carried are the result of an average of 10-15 cases being carried into the new year per investigator.

Traffic Citation Breakdown

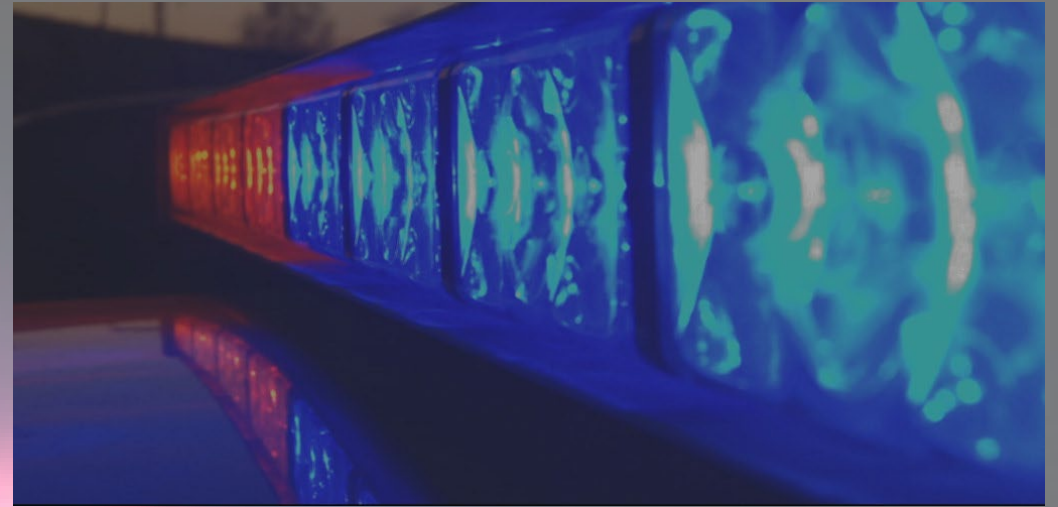
| DUI's | |
|-------|-----|
| 2018 | 160 |
| 2019 | 239 |
| 2020 | 237 |
| 2021 | 275 |
| 2022 | 308 |
| 2023 | 291 |

Top 10 Citations:

- Speeding
- Speeding in Construction Zone
- Expired Tag
- Following Too Closely
- Suspension of Vehicle Registration
- Improper U-turn
- Unlawful Use of Wireless Device
- Failure to Change Address on License
- Failure to Maintain Lane
- Possession of Marijuana

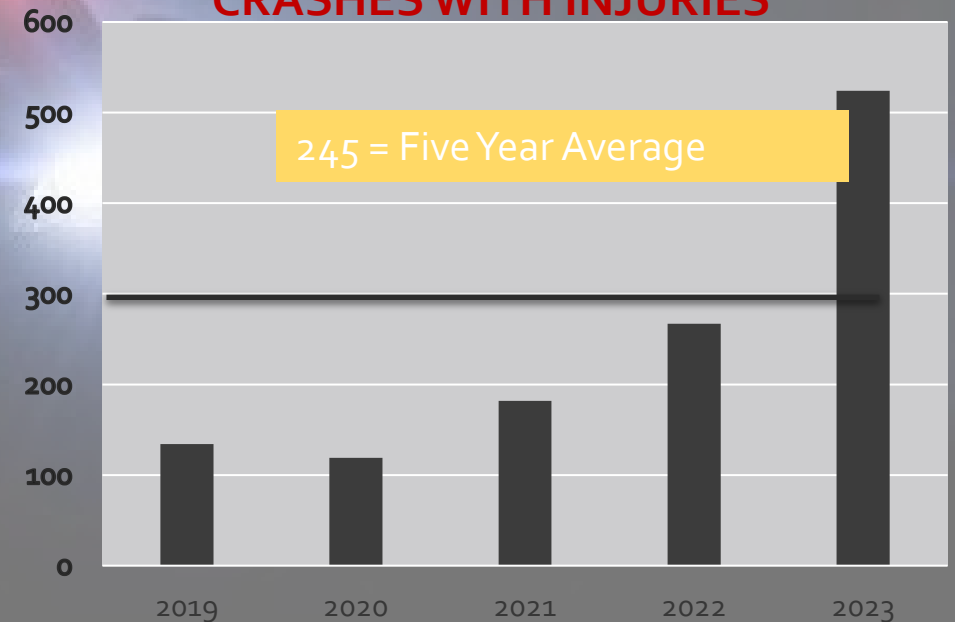


TRAFFIC STATISTICS BREAKDOWN



| <u>2019</u> | <u>% change</u> | <u>Total</u> |
|--|-----------------|--------------|
| Uniform Motor Vehicle Crashes | 1393 | 1% |
| Uniform Motor Vehicle Crashes w/injuries | 134 | -19% |
| Total crashes including private property | 1892 | 2% |
| Fatalities | 6 | |
| <u>2020</u> | <u>% change</u> | <u>Total</u> |
| Uniform Motor Vehicle Crashes | 1361 | -2% |
| Uniform Motor Vehicle Crashes w/injuries | 119 | -13% |
| Total crashes including private property | 1876 | -.9% |
| Fatalities | 3 | |
| <u>2021</u> | <u>% change</u> | <u>Total</u> |
| Uniform Motor Vehicle Crashes | 1843 | 35% |
| Uniform Motor Vehicle Crashes w/injuries | 182 | 53% |
| Total crashes including private property | 2456 | 30% |
| Fatalities | 3 | |
| <u>2022</u> | <u>% change</u> | <u>Total</u> |
| Uniform Motor Vehicle Crashes | 1747 | -5% |
| Uniform Motor Vehicle Crashes w/injuries | 267 | 47% |
| Total crashes including private property | 2295 | -7% |
| Fatalities | 2 | |
| <u>2023</u> | <u>% change</u> | <u>Total</u> |
| Uniform Motor Vehicle Crashes | 1882 | 8% |
| Uniform Motor Vehicle Crashes w/injuries | 524 | 96% |
| Total crashes including private property | 2426 | 6% |
| Fatalities | 4 | |

CRASHES WITH INJURIES



REVENUE/INCOME

| Month | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|-----------|------------|------------|------------|------------|------------|------------|------------|
| January | 81,375.65 | 87,270.92 | 69,568.50 | 70,975.07 | 83,660.33 | 35,616.87 | 78,052.16 |
| February | 81,874.38 | 82,824.63 | 84,470.26 | 69,052.69 | 36,439.98 | 67,423.06 | 79,576.73 |
| March | 83,200.756 | 75,645.43 | 82,054.27 | 53,406.19 | 109,500.29 | 74,814.84 | 70,717.74 |
| April | 66,904.26 | 74,469.91 | 92,449.82 | 25,107.34 | 97,098.51 | 56,775.77 | 72,224.03 |
| May | 84,390.61 | 66,270.68 | 80,102.13 | 4,471.34** | 68,441.00 | 71,630.98 | 62,282.69 |
| June | 93,956.43 | 55,202.80 | 95,455.33 | 53,195.74 | 86,167.42 | 34,719.32 | 55,959.45 |
| July | 74,593.12 | 57,802.95 | 71,974.05 | 63,964.72 | 75,237.51 | 69,204.35 | 46,057.91 |
| August | 66,038.84 | 67,472.72 | 75,494.29 | 71,875.63 | 65,379.63 | 66,421.87 | 65,037.75 |
| September | 51,339.53 | 61,837.12 | 58,623.21 | 82,898.14 | 66,297.58 | 83,334.32 | 60,269.57 |
| October | 59,778.86 | 72,238.85 | 88,551.03 | 100,485.68 | 55,653.30 | 57,959.37 | 73,355.91 |
| November | 52,292.15 | 62,275.77 | 69,299.74 | 97,879.66 | 72,494.45 | 68,722.37 | 38,357.50 |
| December | 62,062.09 | 80,248.59 | 51,597.51 | 76,589.42 | 54,666.79 | 48,660.19 | 57,876.35 |
| Total | 857,806.68 | 843,560.37 | 919,640.14 | 769,901.62 | 871,036.79 | 735,283.31 | 759,767.79 |

City Council Building Inspections Report

Total Permits for 2023:

New Single-Family Residence: 294

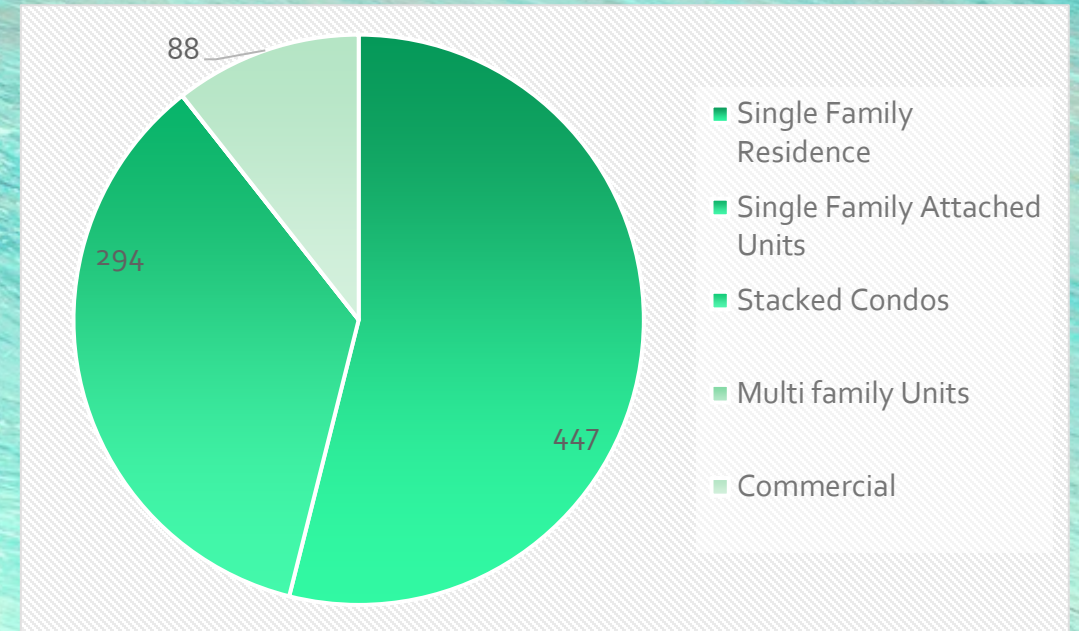
New Single Family Attached Units: 447

New Stacked Condos: 0

New Multi Family Units: 0

Commercial: 88

26 National Average people per household



2023 New Business Permits: 88

New Residential Unit Permits: 741

| | Res. - Single Family | Res. - Single Family Attached | Res. - Multi Family | Commercial | Condos/Stacked Houses |
|------|----------------------|-------------------------------|----------------------|----------------------|-----------------------|
| YEAR | # of Units Permitted | # of Units Permitted | # of Units Permitted | # of Units Permitted | # of Units Permitted |
| 2002 | 245 | | 160 | 19 | |
| 2003 | 341 | | 80 | 31 | |
| 2004 | 302 | 15 | 72 | 54 | |
| 2005 | 353 | 55 | 326 | 71 | |
| 2006 | 457 | 172 | 112 | 87 | 8 |
| 2007 | 449 | 165 | 324 | 107 | 28 |
| 2008 | 187 | 94 | 13 | 53 | 4 |
| 2009 | 171 | 20 | 16 | 36 | |
| 2010 | 151 | 21 | 2 | 50 | |
| 2011 | 154 | 18 | 48 | 100 | |
| 2012 | 236 | 23 | 564 | 153 | 24 |
| 2013 | 172 | 85 | 64 | 189 | 32 |
| 2014 | 158 | 102 | | 207 | 24 |
| 2015 | 162 | 93 | | 343 | |
| 2016 | 157 | 38 | | 70 | 16 |
| 2017 | 131 | 62 | 304 | 78 | |
| 2018 | 209 | 41 | 596 | 74 | |
| 2019 | 202 | 29 | | 89 | |
| 2020 | 155 | 8 | 391 | 77 | |
| 2021 | 310 | 88 | 316 | 79 | |
| 2022 | 333 | 113 | | 122 | |
| 2023 | 294 | 447 | | 88 | |



***Pooler Police
Department
Significant Moments
2023***



FIRE-RESCUE SERVICES

Wade Simmons, Ian Schulte

POOLER FIRE-RESCUE



2023 YEAR in REVIEW
2024 PRIORITIES

FIRE DEPARTMENT AT A GLANCE

6 Staffed Companies & a Shift Commander

mobilized out of 5 fire stations

4 Fire Engines

2 Aerial Ladder Trucks

***23 per shift Fully Staffed**

***19 Minimum Staffing**

- (The following have No daily staffing but are used when necessary by personnel)
- Engine 65 (Truck 65 crew cross staffs this depending on call type)
- 1 Rescue Squad (Truck 61 crew cross staffs this depending on call type)

- 1 3,000 gallon Water Tanker Truck
- 1 Georgia Search and Rescue Truck,
- 1 Brush Fire Truck & Polaris
- 2 Reserve Engines
- 1 Reserve 100' Aerial Tower
- 1 Rescue Boat

FIRE ENGINE



LADDER TRUCK



FIRE STATION 5
OPENED NOVEMBER 7TH, 2022

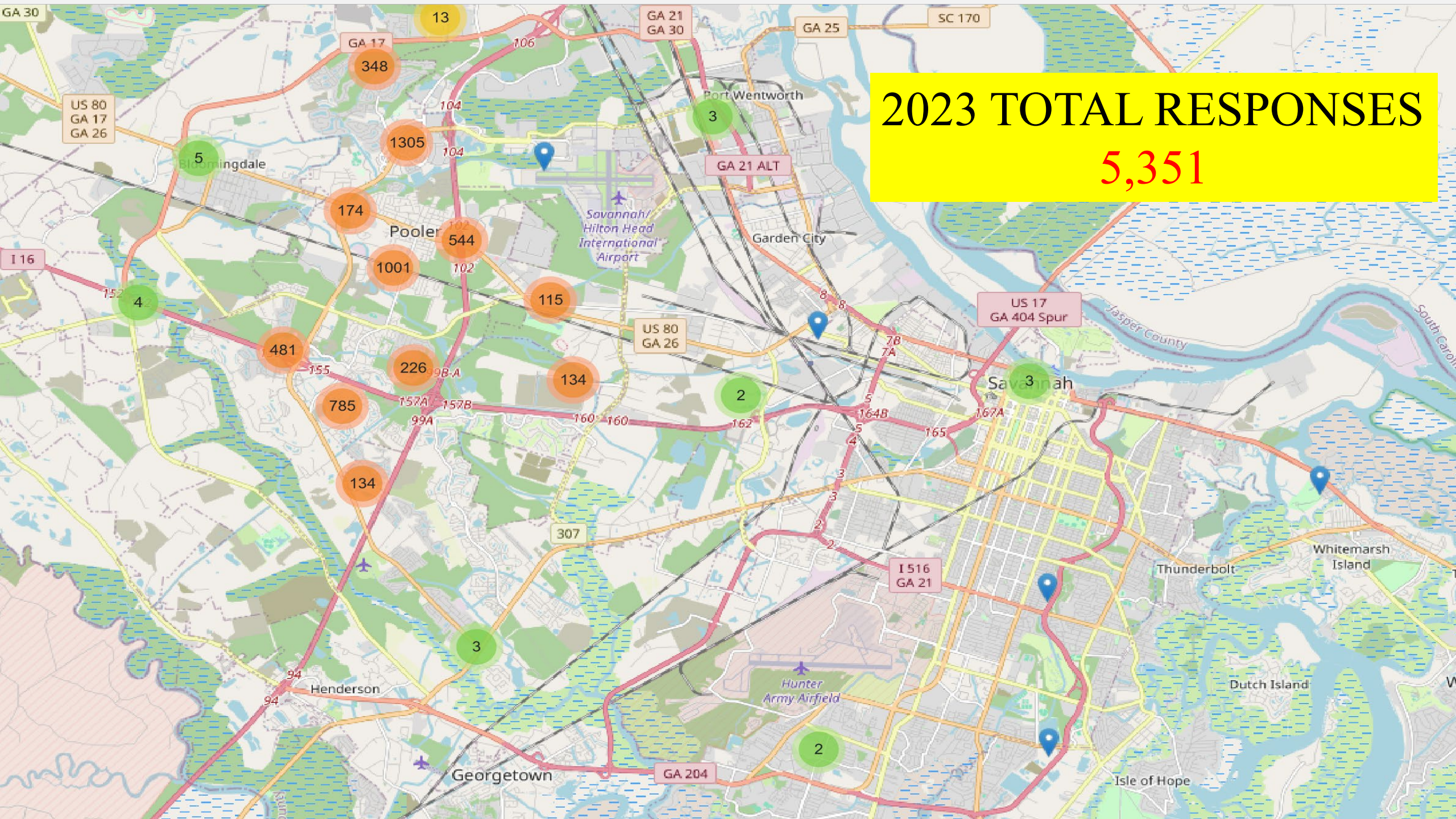


- **Response Times cut in half !**
- Responded to **875** calls in 2023.
- New Ladder Truck placed in service July 17th, 2023.

CALL VOLUME 2022 VS.2023

- Overall - **4.2% (238 calls)**, decrease in call volume for 2023.
- EMS responses decreased by **260**.
(Change in responses, slightly lower after 20% increase 22 to 23)
- **5,351** total calls for 2023

2023 TOTAL RESPONSES
5,351



2024 & BEYOND PRIORITIES

1. Continued City Growth
2. Employee Retention & Recruitment
(12 vacant out of 69)
3. Training Facility
4. County Fire Service Delivery
5. EMS Capability/Response Issues
6. Strategic Plan development

CITY GROWTH

| | Census 21/22 Estimates | Under Development | New Estimate 2025/26 |
|--|---------------------------|----------------------|-------------------------|
| Population* | 28,766 | 11,517 | 40,283 |
| Housing Units* | 10,177 | 4,644 | 14,821 |
| Persons per* Household | 2.48 | 2.48 | 2.48 |
| <i>* US Census Estimates 7/2021 & 2022</i> | | | |

EMPLOYEE RETENTION & RECRUITMENT

ISSUES/CONCERNS

- Maintain a Competitive Salary/Benefits Structure
 - *Outside Salary Study?*
- Lack of Applicants (National Trend)
- 12 Current Vacancies
- Class starting in February (NO Experience)

TRAINING CENTER

In depth proposal presented by

Assistant Chief of Training Ian Schulte

COUNTY FIRE SERVICE DELIVERY

- Chatham County is taking over Fire Services from the private “Chatham Emergency Services”
- Group of Fire Chiefs assisting with transition/information
- “Discussion of Fire Service Delivery in Chatham County, specifically what areas of Chatham County currently serviced by CES would it make sense for another municipality to provide Fire Service.”
- “Mr. Kaigler, the County Manager specifically addressed any rumors that Chatham County wanted to provide Fire Service to all of the County including the municipalities. This simply is not true, in fact we want to explore shrinking our footprint!”

EMS CAPABILITIES & RESPONSE ISSUES

- Continuing to increase our capabilities to provide more advanced level of care
- EMS response is very poor - Over 1/3 of calls in 2022 were over 20 minutes.
- Work with the County & Other Fire Departments for the next EMS Contract bid (2025)

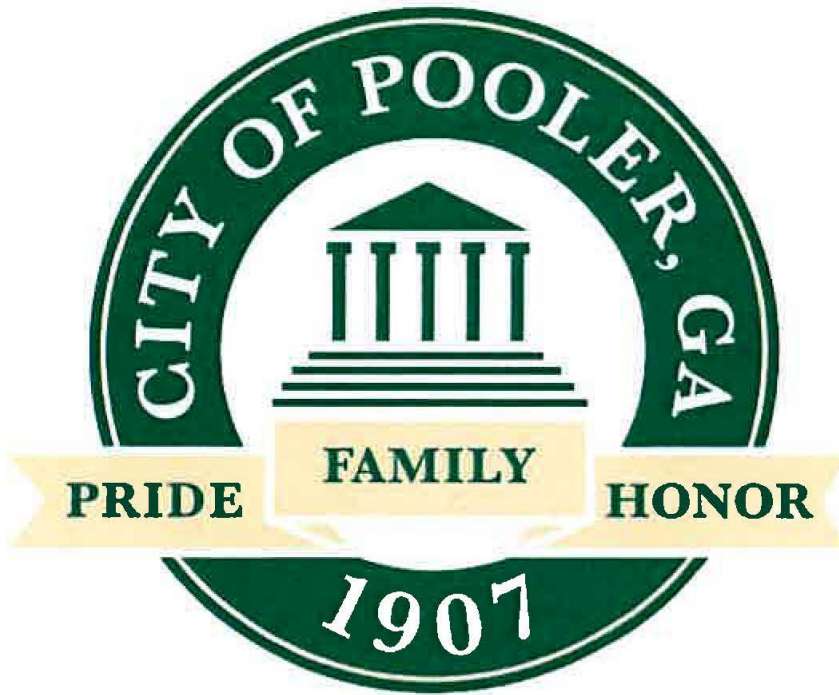
STRATEGIC PLAN

CLEAR VISION, CLEAR EXPECTATIONS, CONTINUOUS FEEDBACK, AND MULTIPLE PERSPECTIVES

- Our emergency scenes are a unique ecosystem of communication, teamwork, adaptability, ingenuity, prioritized task execution, and selfless service.
- **We have not been very good communicating those and our plans for our daily operations of the department.**
- How will we address changing community dynamics, replace essential equipment and meet growth objectives. Helps us envision where the organization needs to go to support the changes in your community

QUESTIONS ?





POOLER
PUBLIC SAFETY TRAINING CENTER
2024 PROPOSAL

PROJECT OVERVIEW

Pooler Fire-Rescue is an all-hazards emergency response organization that covers all of the incorporated areas of the City of Pooler and contracted areas within unincorporated Chatham County. Through rigorous training using state and national standards coupled with industry best practice, Pooler Fire-Rescue is one of the premier fire service agencies in the Greater-Savannah region. However, with the evolution of the community a reduction of acquired structures, and increase in service demands has led to a decrease in quality training. This reduction of quality reduces our capabilities to ensure that our professionals are prepared for every emergency. This proposal is the culmination of hours of research to maximize our potential.

TRAINING CHIEF



IAN P. SCHULTE, MS, CTO, FO

Assistant Chief of Training responsible for the development of firefighters, the department training system, and the proposal in collaboration with PD and Chief Simmons





HOW FIREFIGHTERS ARE TRAINED



FIREFIGHTER TRAINING

BASIC FIRE TRAINING

Basic Firefighter Training consists of a minimum of 720 hours (830 currently) of training including national certification testing for: Firefighter 1, Firefighter 2, EMT, Hazardous Materials Awareness, Hazardous Materials Operations. The program culminates with a minimum of 4 weeks of organizational standards based on industry best practice.

DRIVER TRAINING

After completing basic training and demonstrating responsibility, drivers start learning on fire engines and move to aerial apparatus. The cumulative training total for drivers is over 200 hours of classroom instruction, road and cone courses, certification testing, special drivers licensure testing (Class F/E), and multiple task books.



FIREFIGHTER TRAINING

RESCUE TRAINING

Pooler Fire-Rescue participates in Georgia Search and Rescue (GSAR) Taskforce 5. This team is capable of handling rope rescue, water rescue, trench rescue, advanced vehicle rescue, machinery rescue, structural collapse rescue, confined space rescue, and hazardous materials. A fully certified member undergoes 440 hours of training.

OFFICER TRAINING

Inevitably some experienced firefighters work to advance into leadership. Acting Officers undergo 155 hours of training. Lieutenants undergo 181 hours of training above acting officers. Captains undergo 238 hours of training above Lieutenants. Battalion Chiefs undergo 200 hours above Captains. The total volume of officer training is 774 hours.



TOTAL CERTIFICATION HOURS

2,244 HOURS

This number of hours is the equivalent to 93.5 days total spent in the classroom, the drill yard, or on the street learning the skills essential for managing public safety emergencies.



TOTAL CONTINUING EDUCATION HOURS

232 HOURS

This number of hours that PFR employees must train in order to maintain their medical licenses, state firefighter certification, and maintain ISO compliance. Without a facility, this is impossible.

ISO FACILITY REQUIREMENTS

The Insurance Services Organization (ISO) who grades fire protection for communities, requires that every firefighter complete 18 hours of “facility” training annually. A training facility is defined as a minimum of 3-story tower on a minimum of 2 acres of property with a burn room, smoke room, or burn prop.



HOW POLICE OFFICERS ARE TRAINED



POLICE TRAINING

BASIC POLICE TRAINING

The program is takes 11 weeks to complete and consists of 408 hours of rigorous training that includes classroom-based lecture and practical skills building sessions. As mandated by state law, all police officers in Georgia must complete this training in order to earn certification through the Georgia Peace Officer Standards and Training Council (POST).

INTERMEDIATE CERTIFICATION

Police Officers seeking the intermediate certification must serve a minimum of 2 years as a certified officer, possess a minimum of 10 quarter hours or 6 semester hours of post-secondary education from an accredited institution of higher learning. Additionally they must complete between 134-384 hours of training courses to obtain this certification.



POLICE TRAINING

ADVANCED CERTIFICATION

Police Officers seeking the advanced certification must serve a minimum of 4 years as a certified officer, possess a minimum of 20 quarter hours or 12 semester hours of post-secondary education from an accredited institution of higher learning. Additionally they must complete between 138-244 hours of training courses to obtain this certification.

SUPERVISORY CERTIFICATION

Police Officers seeking the supervisory certification must serve a minimum of 1 year as a supervising officer, possess a minimum of 45 quarter hours or 30 semester hours of post-secondary education from an accredited institution of higher learning. Additionally they must complete between 76-160 hours of training courses to obtain this certification.



POLICE TRAINING

MANAGEMENT CERTIFICATION

Police Officers seeking the management certification must serve a minimum of 1 year as a managing officer, possess a minimum of 90 quarter hours or 60 semester hours of post-secondary education from an accredited institution of higher learning. Additionally they must complete between 120-320 hours of training courses to obtain this certification.

EXECUTIVE CERTIFICATION

Police Officers seeking the executive certification must serve a minimum of 1 year as the executive officer, possess a minimum of 90 quarter hours or 60 semester hours of post-secondary education from an accredited institution of higher learning. Additionally they must complete between 120-440 hours of training courses to obtain this certification.



TOTAL CERTIFICATION HOURS

996-1952 HOURS

An officer who goes through all minimum requisite training for every certification process will complete between 996-1952 hours of development training. This does not include specialty courses or certifications.



TOTAL CONTINUING EDUCATION HOURS

20 HOURS

Officers are required to complete a minimum of 20 hours of continuing education for their basic licensure annually. There are specific subcategories of training they must complete, and this does not account for any specialty certifications.

LIMITATIONS IN TRAINING

Pooler Fire-Rescue works diligently with other fire and emergency services agency in the Greater-Savannah region to share the load of training. Pooler Fire-Rescue hosts numerous classes including Fire and Life Safety Educator, Fire Instructor 1 and 2, Fire Officer 1, 2, and 3, Apparatus Operator Pumper, and Apparatus Operator Aerial.

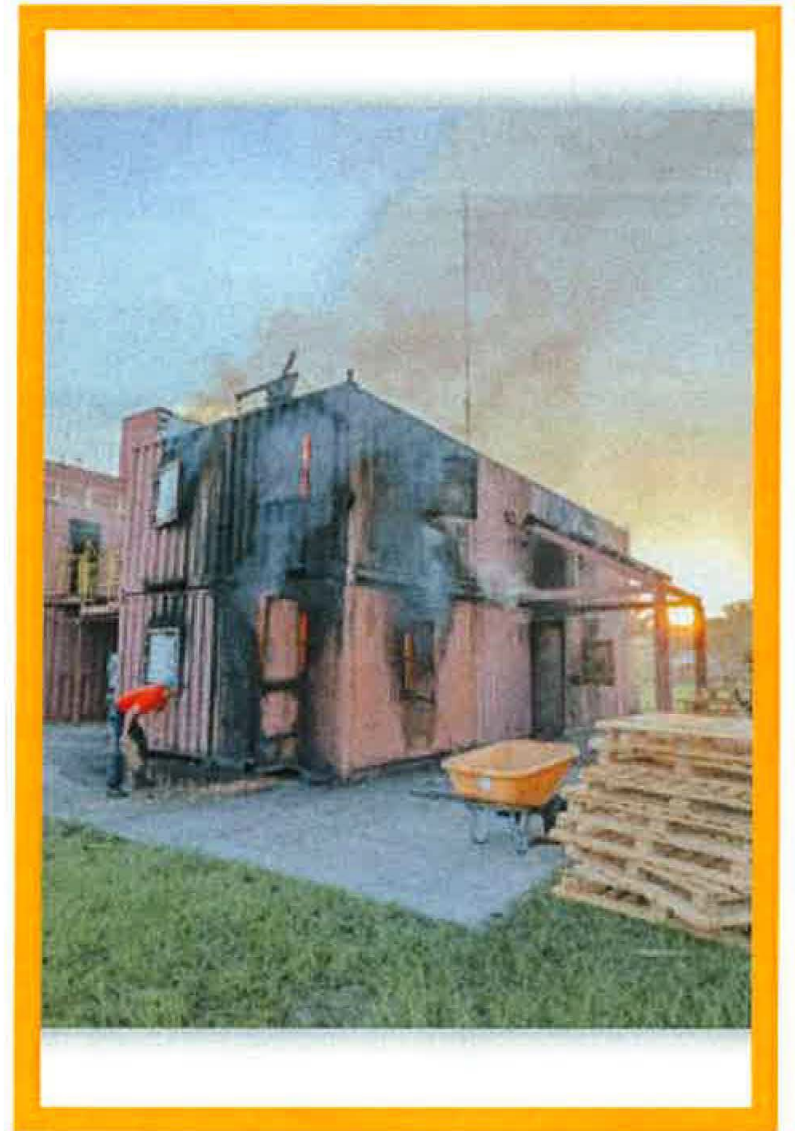
Inversely, Pooler Fire must send its employees to other locations in order to complete training. Some of these include: any live fire training, technical rescue training, hazardous materials training, officer development training, paramedic level training. While we are self-sufficient in many ways, in others, we are incapable of performing initial and continuing education training with our current facilities.



CURRENT LIVE FIRE TRAINING LOCATION

The current live fire training facility that meets the need of Pooler Fire-Rescue is located at 181 Recycle Way in Guyton, Georgia. Other regional facilities that may be closer do not meet our needs or have the scheduling flexibility necessary to accommodate PFR. This facility is owned and operated by Effingham County Fire-Rescue under an agreement by both entities. This facility is where Pooler Fire conducts all initial and continuing training for live fire, as well as many hours of recruit training when the department has no acquired facilities to conduct requisite training.

The facility is located 17.3 miles from Fire Station 1. To move to both to and from Effingham requires approximately 1.5 hours each way reducing instruction time by 3 hours per day. Each class goes to Effingham approximately 13 times, meaning that 1 week of class time is spent loading, unloading, and traveling to and from the training center.



We travel 17.3 miles each way and lose approximately 39-40 hours of instruction in movement alone.

A PUBLIC SAFETY APPROACH



COORDINATING

The facility land was determined to be next to the Pooler Police gun range which inspired the concept of a complete public safety training center. After meeting with Pooler Police Training Officer Sgt. Aanerud, our mutual needs were determined and a plan formed.



DESIGNING

A combination of classroom facilities, offices, and training buildings were researched and a plan was made to combine the effective needs of police, fire, and medical training all in the same complex. This will maximize all areas of training for each agency.



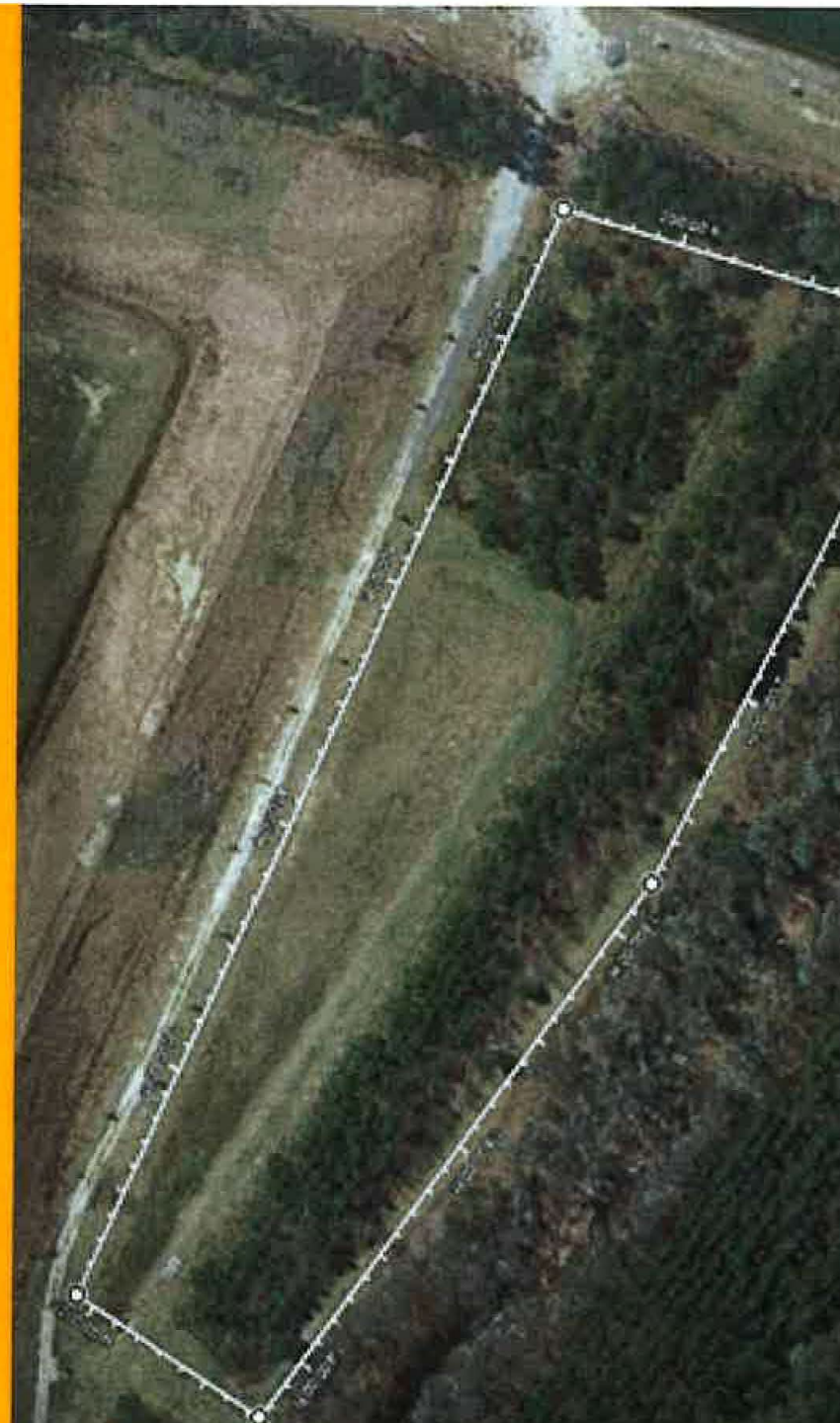
COLLABORATION

This facility will help to improve the bonding and the interdepartmental communication between both agencies who routinely work together. Additionally, this will promote joint training for high hazard incidents such as active shooter events in our target hazard facilities.

THE SITE

The proposed site is currently owned by the City of Pooler and sits off of Seabrook Parkway. This is on the same property as the Pooler Police gun range and has enough property to adequately meet the needs of both Pooler Fire and Pooler Police. The proposed area is approximately 227,500 feet or 5.2 acres to fit multiple buildings and training props necessary for employee professional development.

5.2 ACRES



SITE DESIGN

While the rudimentary design to the right shows a generalized lay out based on the dimensions proposed by the author and obtained from standardized dimensions from facility designers, I am not an architect nor someone suited to facility designs. The first part of the project prior to the implementation phase would be the design phase. An independent outside designer is recommended to be hired to maximize the flow and design of the property to meet the needs of public safety.





PROJECT IMPLEMENTATION PHASES

1

SITE PREP

This consists of the clearing of the land, site leveling, soil sampling, running all applicable utilities for function. Additionally this is pouring the foundation, footers, and driving pads for the facility and gravel area for vehicle extrication.

2

BURN TOWER

The training tower in question is a Class-A (wood burning) facility to maximize the realism and cost efficiency for the community. This tower will assist in delivering quality, realistic training in multiple disciplines.

3

CLASSROOM

This building is designed to move the fire training classes to one cohesive location outside of fire station 1 and put all recruits and courses in one area to minimize cost of travel and maintenance on heavy apparatus.

4

SUPPORT

These additional structures allow PFR and PPD to maximize the breadth of their training with realistic structures that better mimic real life apartments and conditions both agencies may encounter in our duties.

ESTIMATED END OF 2024 COST

| | |
|---|-----------------------------|
| Estimated Site Architecture and Design Cost: | Cost: \$200,000.00 |
| Phase 1: Utilities and Site Preparation | Cost: \$1,482,555.75 |
| Phase 2: Burn Tower | Cost: \$1,564,311.00 |
| Phase 3: Classroom Building | Cost: \$1,156,573.66 |
| Phase 4: Search Survival Buildings & Props | Cost: \$384,443.72 |

TOTAL END OF 2023 PROJECT COST: \$4,787,884.13

**INFLATION-ADJUSTED 2024 PROJECT COST:
\$5,010,041.95**



INFLATION BASED COST ESTIMATES

BASING ON A 4.64% INFLATION RATE BETWEEN 2019-2023, DELAYING THE PROJECT WILL COST:

2024 Cost Estimate: \$5,010,041.95

2025 Cost Estimate: \$5,242,507.90

2026 Cost Estimate: \$5,485,760.27

2027 Cost Estimate: \$5,740,299.55

2028 Cost Estimate: \$6,006,649.45

2029 Cost Estimate: \$6,285,357.98

FUNDING POTENTIALS

Municipal Bond: Municipal bonds are debt securities issued by these organizations to bondholders. In other words, the bondholders are lending the City funds that are expected to be paid back at face value at a certain date, plus periodic interest payments.

Temporary Millage Rate Increase/Financing: While Pooler has continually worked to roll back the tax rate of the community and has worked diligently to be good stewards of the taxpayer dollar, there is a demonstrable need for funds to help support the public safety aspect of the community. Through a temporary increase to meet the financial needs of the Public Safety Training Center, the millage rate can be increased, and rolled back to a lower rate upon project completion with all debts paid using financing.

Financial Reserve: While the city is required to have a certain amount of funds in a financial institution, there is a potential that the city will maintain funds at a higher amount than legally required. If this is true, and the funding amount exceeds the minimum required amounts at such a level as to not put the funds below the legally required minimum, borrowing from the community financial reserve may help to minimize the potential for lending requirements, and public backlash from millage rate increases.





THANK YOU!

We sincerely appreciate the investment that the City of Pooler, the Pooler City Council, and the administrators put into our organization. Your commitment to public safety allows us to continue our proud profession of protecting our wonderful community.

END SLIDE

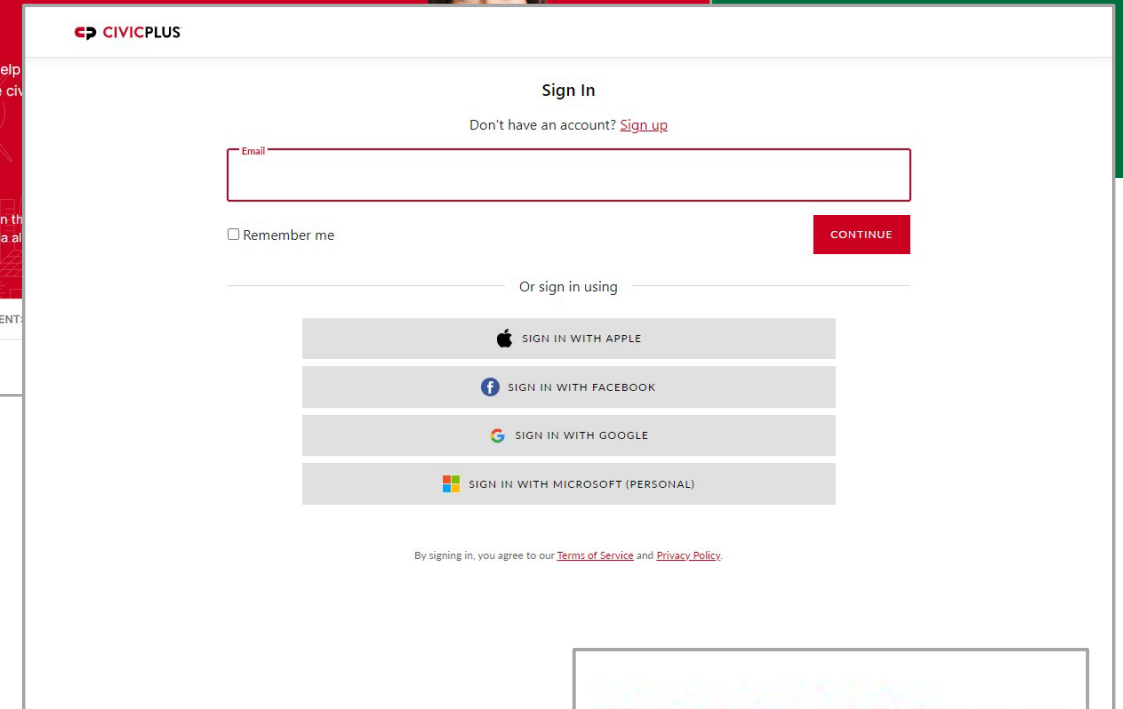
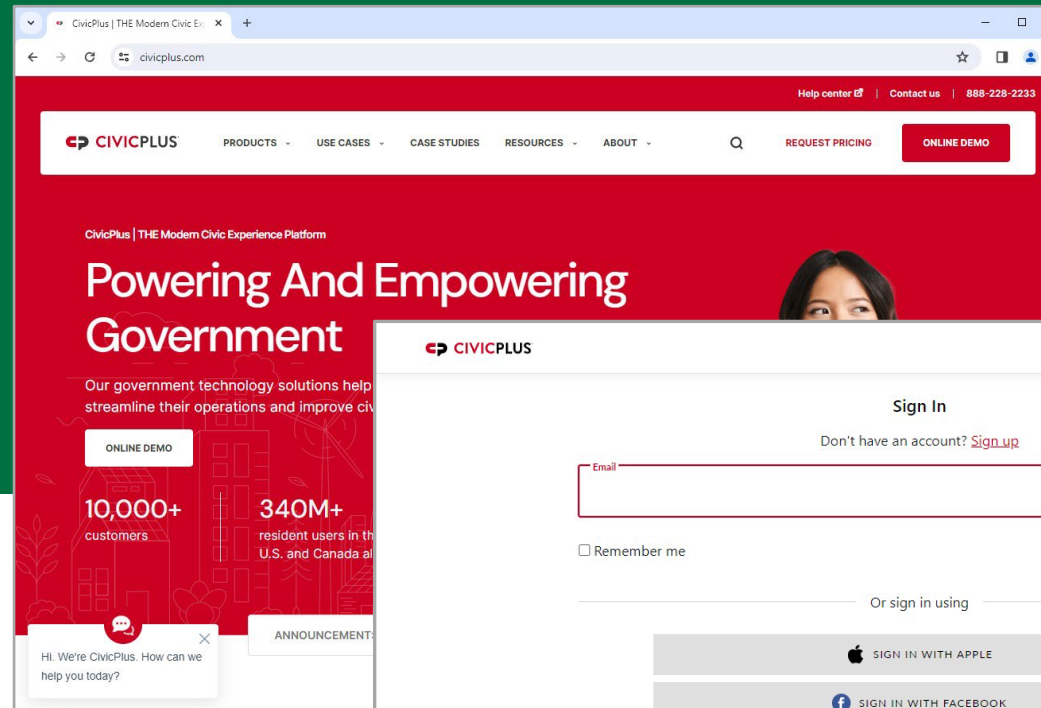


CIVICPLUS
Kiley Fusco

Meeting Management

Access your meeting
documents through the
CivicPlus Board Portal

<https://poolerga.civicclerk.com/Boardview>



As meeting agendas are uploaded, they will appear on this page.

The screenshot shows a web browser window with the URL `poolerga.civicclerk.com/Boardview`. The page title is "Agendas" and the user is logged in as "Kiley Fusco". A "FILTER" button is visible in the top left. The main content is a list of meeting agendas, each with a title, date, time, and a right-pointing arrow. The bottom navigation bar includes "AGENDAS" (highlighted), "MINUTES", "CIVICCLERK", "NOTES", and "MEDIA".

| Meeting Title | Date | Time | Action |
|-------------------------------------|------------|----------|--------|
| City Council Meeting | 12/18/2023 | 4:00 PM | > |
| City Council Meeting | 12/04/2023 | 4:00 PM | > |
| City Council Meeting | 11/20/2023 | 4:00 PM | > |
| City Council Meeting | 11/06/2023 | 4:00 PM | > |
| City Council Meeting | 10/16/2023 | 4:00 PM | > |
| City Council Special Called Meeting | 10/06/2023 | 1:00 PM | > |
| City Council Meeting | 10/02/2023 | 4:00 PM | > |
| City Council Meeting | 09/18/2023 | 1:00 PM | > |
| City Council Meeting | 08/21/2023 | 4:00 PM | > |
| City Council Meeting | 08/07/2023 | 4:00 PM | > |
| City Council Planning Retreat | 08/04/2023 | 11:00 AM | > |

Break





EXECUTIVE SESSION

Craig Call



TOUR OF CITY FACILITIES

Matt Saxon



* ORIENTATION &
RETREAT *

CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
 }
COUNTY OF CHATHAM }

AFFIDAVIT

O.C.G.A. § 50-14-4(b) – Procedure When Meeting Closed/Executive Session

Before an officer duly authorized to administer oaths appeared KAREN L. WILLIAMS, who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 11TH day of JANUARY, 2024. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows: When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was

_____.
 - B. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
 - C. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).

- D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- E. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- G. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was

The City Annual Audit - City Attorney reviewed cases pending against the city

- I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).
- J. Meeting to consider records or portions of records exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50 of the Georgia Code because there are no reasonable means to consider the record without disclosing the exempt portions.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting this

11th day of JAN, 2024.

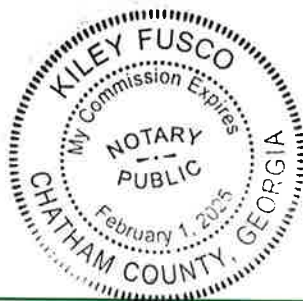
CITY OF POOLER, GEORGIA

Karen L. Williams
 Karen L. Williams, Mayor

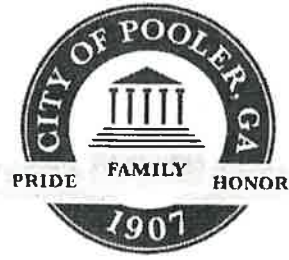
Sworn to and subscribed before me this

2nd day of FEB., 2024.

NOTARY PUBLIC



[Signature]



Special Event Permit Application (No Alcohol)

Page 1 of 3

006726

Updated SEPT 2023

NOTICE TO APPLICANT

Applications must be submitted at least thirty (30) days prior to the event, no exceptions. Applications received with fewer than thirty (30) days' notice will neither be accepted, nor processed. No advertisements, fee collection, or orders should be made by the applicant (including online and on social media) until this application has been approved by the City's Mayor and Council.

- The application must be completed in its entirety. To speed up the process, please attach proposed event flyers, routes, maps, and any other supporting documents related to the event.
- Contact Business Registration at (912) 748-7261, ext. 118, to schedule an appointment to submit the application and pay the non-refundable fee of \$300/day (\$500/day for amusement park, carnival, or circus events) or email the form with supporting documents to finance@pooler-ga.gov and make a card payment over the phone. This permit is issued for a maximum of thirty (30) days.
- If seeking a waiver of fees, please indicate this on the application and attach, if applicable, your 501(C)(3) IRS letter. Please note that only Mayor and Council can waive fees.
- If your event will have food vendors (i.e., food trucks), state so on the application and indicate that food will be sold/provided. **If food vendors are not indicated on the application, they will not be allowed at the event.** (If alcohol will be served, this is not the correct form; please fill out the Temporary/Special Event Dispensing Alcohol Permit application.)
- The Police Chief, Fire Chief, and Parks & Recreation Director will review your completed application. At that time, each will make a recommendation for approval or denial and indicate what special stipulations, if any, must be completed prior to the application being presented to Mayor and Council. Following, Business Registration will contact you to inform you of the recommendation made and/or stipulations required by each department and provide you with contact information, if needed, to coordinate the use of police officers and/or emergency management personnel. You, the applicant, will contact all department personnel to schedule the use of staff as required.
- Business Registration will inform you when your application will be reviewed by the Mayor and Council (during a regularly scheduled council meeting). Please make plans to attend this meeting.
- If approved, the permit will be emailed and mailed to you within 2-3 business days of the meeting. If your application is not approved and you would like to appeal, contact finance@pooler-ga.gov.

OFFICE USE ONLY

Date Received: 1/5/24 Received by: CB Fee Paid: \$ NP 500

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

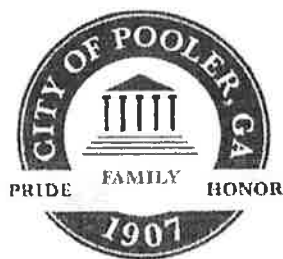
Applicant Information

Troy Baird

troy@cove2coastmarine.com

Applicant Name

Applicant Email



Special Event Permit Application (No Alcohol)

Page 2 of 3

Updated SEPT 2023

006726

33 Modena Island Drive Savannah, Ga

912-313-0370

Applicant Home Address

Applicant Phone

Ali Graham

912 657 5883

Contact/Agent Name

Contact/Agent Phone

Ali Graham

Fee Waiver Requested? Yes No

Non-Profit Name (if applicable)

IRS Status (if applicable)

Event Information

Boat Show

Tanger Outlet

Name of Event

Event Location

Entry Fee (If applicable)

February 22,2024-February 25,2024

12:00 Pm

6:00 Pm

Event Date

Event Start Time

Event End Time

Boat Sales

Description of Event

Estimated Participants

Will food be sold or given away? No Yes

Will alcohol be served? No Yes (If yes, STOP, you have the wrong form.)

Affidavit

I solemnly affirm and declare that the information provided in this application is true, complete, and accurate to the best of my knowledge and belief. I understand that any false statements or omissions may result in the denial of this application or the revocation of any permit issued based on this application.

I further acknowledge my responsibility to comply with all applicable local, state, and federal laws, regulations, and ordinances related to the event for which this permit is sought. I agree to assume all liability for any damages, injuries, or losses arising from or related to the event, and I will obtain any necessary insurance coverage as required by the local government. I also agree to promptly notify the local government of any material changes to the information provided in this application.

Troy Baird

Applicant Name

[Signature]
Applicant Signature

1-4-24
Date



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 11/17/2024 Reviewed by: Castley Brown

Comments/Concerns: N/A

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

See Next page

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

See Previous page

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 11/16/24 Reviewed by: G. WADE SIMMONS

Comments/Concerns: NO ADDITIONAL REQUIREMENTS. - GWS

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 1 of 3

006760

Updated SEPT 2023

NOTICE TO APPLICANT

Applications must be submitted at least thirty (30) days prior to the event, no exceptions. Applications received with fewer than thirty (30) days' notice will neither be accepted, nor processed. No advertisements, fee collection, or orders should be made by the applicant (including online and on social media) until this application has been approved by the City's Mayor and Council.

- The application must be completed in its entirety. To speed up the process, please attach proposed event flyers, routes, maps, and any other supporting documents related to the event.
- Contact Business Registration at (912) 748-7261, ext. 118, to schedule an appointment to submit the application and pay the non-refundable fee of \$300/day (\$500/day for amusement park, carnival, or circus events) or email the form with supporting documents to finance@pooler-ga.gov and make a card payment over the phone. This permit is issued for a maximum of thirty (30) days.
- If seeking a waiver of fees, please indicate this on the application and attach, if applicable, your 501(C)(3) IRS letter. Please note that only Mayor and Council can waive fees.
- If your event will have food vendors (i.e., food trucks), state so on the application and indicate that food will be sold/provided. **If food vendors are not indicated on the application, they will not be allowed at the event.** (If alcohol will be served, this is not the correct form; please fill out the Temporary/Special Event Dispensing Alcohol Permit application.)
- The Police Chief, Fire Chief, and Parks & Recreation Director will review your completed application. At that time, each will make a recommendation for approval or denial and indicate what special stipulations, if any, must be completed prior to the application being presented to Mayor and Council. Following, Business Registration will contact you to inform you of the recommendation made and/or stipulations required by each department and provide you with contact information, if needed, to coordinate the use of police officers and/or emergency management personnel. You, the applicant, will contact all department personnel to schedule the use of staff as required.
- Business Registration will inform you when your application will be reviewed by the Mayor and Council (during a regularly scheduled council meeting). Please make plans to attend this meeting.
- If approved, the permit will be emailed and mailed to you within 2-3 business days of the meeting. If your application is not approved and you would like to appeal, contact finance@pooler-ga.gov.

OFFICE USE ONLY

Date Received: 1/30/24 Received by: CRB Fee Paid: \$ Seeking Waiver

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

Applicant Information

Special Kicks
Applicant Name

millie@specialkicks.com
Applicant Email



Special Event Permit Application (No Alcohol)

Page 2 of 3

Updated SEPT 2023

811 S. Rogers St Pooler, GA 31322
Applicant Home Address

912-536-9597
Applicant Phone

Millie Orme
Contact/Agent Name

912-536-9597
Contact/Agent Phone

SK Karate
Non-Profit Name (if applicable)

non-profit
501(c)(3)
IRS Status (if applicable)

Fee Waiver Requested? Yes No

Event Information

Cousin' for Kicks Car Show
Name of Event

Tanger outlets
Event Location

Entry Fee (if applicable)

4/20/24
Event Date

10 AM
Event Start Time

2:00 PM
Event End Time

Car show fundraiser
Description of Event

200
Estimated Participants

Will food be sold or given away? No Yes

Will alcohol be served? No Yes (If yes, STOP, you have the wrong form.)

Affidavit

I solemnly affirm and declare that the information provided in this application is true, complete, and accurate to the best of my knowledge and belief. I understand that any false statements or omissions may result in the denial of this application or the revocation of any permit issued based on this application.

I further acknowledge my responsibility to comply with all applicable local, state, and federal laws, regulations, and ordinances related to the event for which this permit is sought. I agree to assume all liability for any damages, injuries, or losses arising from or related to the event, and I will obtain any necessary insurance coverage as required by the local government. I also agree to promptly notify the local government of any material changes to the information provided in this application.

Millie Orme / Special Kicks
Applicant Name

Millie Orme
Applicant Signature

1-30-24
Date



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 11/31/2024 Reviewed by: Coleley Brown

Comments/Concerns: Security plan required.
Contact Captain Bogden. GB

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: See Next Page

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

See previous

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 1/30/24 Reviewed by: G. WADE SIMMONS

Comments/Concerns: NO ADDITIONAL REQUIREMENTS. - GWS

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

CERTIFICATE OF INCORPORATION

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

SK Karate, Inc.

a Domestic Nonprofit Corporation

has been duly incorporated under the laws of the State of Georgia on **06/18/2021** by the filing of articles of incorporation in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **06/29/2021**.



Brad Raffensperger

Brad Raffensperger
Secretary of State



#6703

Temporary/Special Event Permit Application (Dispensing Alcohol)

Page 2 of 5

Updated SEPT 2023

OFFICE USE ONLY

Date Received: 2/13/23 Received by: CB Fee Paid: \$ 300 *Seeking waiver*

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

Event Information

| | | |
|--|----------------------|----------------|
| <u>St. Patrick's Day Festival Tanger Outlet</u> | <u>Tanger Outlet</u> | |
| <u>3/11/23</u> | <u>6:00AM</u> | <u>12:00PM</u> |
| <u>Shuttle + Festival w/ vendors + food trucks</u> | | <u>5K</u> |

Type of Event: Open (Public) Closed (Invitation Only) Will food be sold or given away? Yes No

Applicant Information

Courtney R. Rawlins GA
 Applicant Full Legal Name Driver's License & State

1/1/1990 Atlanta, GA N/A
 Date of Birth & Place of Birth (City, State, Country) SSN

W F 5'00 120 Blue Green
 Race Sex Height Weight Hair Color Eye Color

Physical Home Address _____

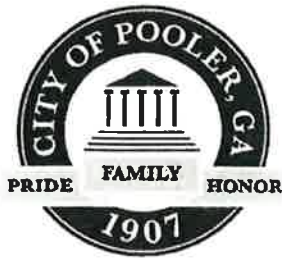
Mailing Address (if different) _____

Courtney@poolerchamber.com 9126660899
 Email Phone

Business Information

Legal Structure of Entity: Sole Proprietor Corporation LLC Partnership

Greater Pooler Area Chamber of Commerce + Visitors Bureau
 Legal Business Name DBA (if applicable)



Temporary/Special Event Permit Application (Dispensing Alcohol)

Updated SEPT 2023

31-1-483368
FEIN

0372297-XB
GA Tax ID Number (STIN)

Greater Pooler Area Chamber of Commerce & Visitors Bureau, Inc
Non-Profit Name and IRS Status (if applicable) Attest 80% of the proceeds benefit the non-profit? Yes No

Criminal History

Warning: Failure to make full disclosure in responses to these questions may result in denial or subsequent revocation of the license. If the answer to any question in this section is "yes" for the applicant or any person connected with or having an interest in said business, attach an explanation describing the circumstances in detail.

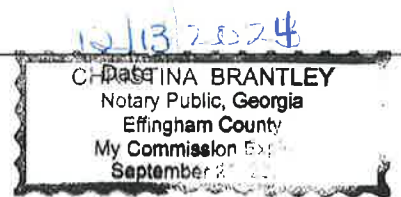
Has the applicant or any person with or having an interest in said business:

1. Ever been convicted of any criminal violation or city ordinance violation other than a traffic violation?
 No Yes
2. Ever served time in prison or other correctional institution?
 No Yes
3. Ever had an alcoholic beverage license suspended or revoked at any time in any locality?
 No Yes
4. Ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? (If yes, complete question 5. If no, skip question 5.)
 No Yes
5. If yes to question 4, were there any violations of any law, regulation or ordinance relating to such business?
 No Yes

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Pooler, says that the information given, and the statements made in this application are true, correct, and complete under penalty of law.

Courtney R. Rawlin
Applicant Name

Applicant Signature



Notary Public

1/5/24
Subscribed and Sworn This Day Of

Seal

Christina Brantley
Notary Name

Notary Signature

9/21/21
Commission Expiration

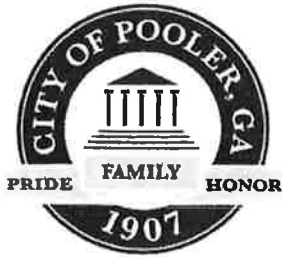


Temporary/Special Event Permit Application (Dispensing Alcohol)

Updated SEPT 2023

Classifications

| RETAIL (new applications received after July 1 st rates are prorated to 50% off) | | | | | |
|--|--|---|--|----------------------------------|-------|
| CLASS | CLASSIFICATION | LIQUOR, BEER & WINE | BEER & WINE | BEER ONLY | TOTAL |
| A | Retail Package | <input type="checkbox"/> 1 \$1850 | <input type="checkbox"/> 2 \$800 | <input type="checkbox"/> 3 \$600 | |
| B | Consumption On-Premises | <input type="checkbox"/> 1 \$2150 | <input type="checkbox"/> 2 \$1000 | <input type="checkbox"/> 3 \$750 | |
| WHOLESALE | | | | | |
| CLASS | CLASSIFICATION | PRICE | | TOTAL | |
| C | Liquor | <input type="checkbox"/> \$3200 | | | |
| D | Beer & Wine | <input type="checkbox"/> \$1900 | | | |
| MANUFACTURERS | | | | | |
| CLASS | CLASSIFICATION | PRICE | | TOTAL | |
| E | Brewer, manufacturer of malt beverages | <input type="checkbox"/> \$1075 | | | |
| G | Manufacturer of wine | <input type="checkbox"/> \$2250 | | | |
| H | Distiller, manufacturer of distilled spirits | <input type="checkbox"/> \$2250 | | | |
| HOTELS, EVENT VENUES, & CATERERS | | | | | |
| CLASS | CLASSIFICATION | PRICE | | TOTAL | |
| F1 | Hotel | <input type="checkbox"/> \$2500 | | | |
| F2 | Special event venue | <input type="checkbox"/> \$2000 | | | |
| L | Consumption off-premises, Caterer | <input type="checkbox"/> \$1500 | | | |
| SPECIAL EVENTS & COMPLIMENTARY ALCOHOL | | | | | |
| CLASS | CLASSIFICATION | PRICE | | TOTAL | |
| I | Temporary/Private Event (max 2 days) | <input checked="" type="checkbox"/> \$100/day | | 100 | |
| J | Home Brew Special Event (max 2 days an 6 days per annum) | <input type="checkbox"/> \$100/day | OUT-OF-CITY CATERERS | | |
| | | | <input type="checkbox"/> \$50/day (+ 3% excise tax) | | |
| K | Complimentary Beer & Wine | <input type="checkbox"/> \$250 | | | |
| ADD-ON LICENSES | | | | | |
| CLASS | CLASSIFICATION | APPLICABLE LICENSES | PRICE | TOTAL | |
| A | Brewpub | B1, B2, B3, E | <input type="checkbox"/> \$850 | | |
| C1 | Sunday Sales (Retail) | A1, A2, A3, C, D, E, F1, F2, G, H | <input type="checkbox"/> \$750 | | |
| C2 | Sunday Sales (11:00 a.m.) | B1, B2, B3, F1, F2 | <input type="checkbox"/> \$1000 | | |
| D | Tasting Event (must notify 5 days prior and 52 max events per annum) | A1, A2, A3 | <input type="checkbox"/> No fee | | |
| NEW APPLICATION FEES | | | | | |
| CLASS | FEES | | GRAND TOTAL (add all above selections and application fees) | | |
| A1 - H & L | <input type="checkbox"/> \$290 | | | | |
| I, J & K | <input type="checkbox"/> \$20 | | | | |



Temporary/Special Event Permit Application (Dispensing Alcohol)

Page 5 of 5

Updated SEPT 2023

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 500178 02097 Zoning: C-2

Approved Denied Reviewed by: PC Date: 1/12/24

Comments: _____

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: Delaney Brewer Date: 1/23/2024

Comments: Security plan required. Contact Captain Bogden AS

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: _____ Date: _____

Comments: See Next Page



Temporary/Special Event Permit Application (Dispensing Alcohol)

Page 5 of 5

Updated SEPT 2023

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 500128 02097 Zoning: C-2

Approved Denied Reviewed by: BC Date: 1/12/24

Comments: _____

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: _____ Date: _____

Comments: see Previous Page

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: G. WADE SIMMONS Date: 1/16/24

Comments: 2 OFF-DUTY PERSONNEL REQUIRED, 6AM-6PM.

CONTACT DEPUTY CHIEF CRIBBS TO SCHEDULE.

GWS



CITY of POOLER

— GEORGIA —

PROCLAMATION

Georgia State Arbor Day

WHEREAS, Arbor Day is observed throughout our nation and across the world, and Georgia State Arbor Day is a celebration of the importance of trees and their role in enhancing the quality of life for our residents; and

WHEREAS, trees are a vital component of our community, providing numerous environmental, social, and economic benefits; and

WHEREAS, the City of Pooler is committed to maintaining its natural trees and resources, demonstrated by Mayor and City Council's constant support of beautification projects and the enactment and enforcement of codes specifically created to protect vegetation; and

WHEREAS, the City of Pooler, acting in the best interests of its citizenry, regard these enhancements as high priorities for enjoyment in the present and for providing an opportunity to convey to future generations the value of land and stewardship;

NOW, THEREFORE, be it proclaimed that the Mayor and City Council of Pooler, Georgia hereby recognize February 16, 2024 as Arbor Day in the City of Pooler, Georgia and urge all citizens to celebrate the day by supporting efforts to protect trees and woodlands and by planting trees to promote the wellbeing of this and future generations.

Approved by the Mayor this 5th day of February 2024.



Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER

— GEORGIA —

PROCLAMATION

Honoring Spc. Kennedy Ladon Sanders, Spc. Breonna Alexsondria Moffett, and Sgt. William Jerome Rivers

- WHEREAS,** the citizens of the City of Pooler join together in solemn remembrance and heartfelt grief to honor the memory of three valiant U.S. Army Reserve soldiers all hailing from the State of Georgia: Spc. Kennedy Ladon Sanders, Spc. Breonna Alexsondria Moffett, and Sgt. William Jerome Rivers; and
- WHEREAS,** these brave individuals made the ultimate sacrifice while serving our nation, tragically losing their lives on January 27th in a drone strike in Jordan; and
- WHEREAS,** Spc. Kennedy Ladon Sanders, 24, of Waycross, demonstrated unwavering bravery, resilience, and dedication, leaving an indelible mark on the hearts of those who knew her; and
- WHEREAS,** Spc. Breonna Alexsondria Moffett, 23, of Savannah, a beloved member of our Chatham County community, proudly served in the U.S. Army Reserve and will be remembered for her contributions and commitment to our nation; and
- WHEREAS,** Sgt. William Jerome Rivers, 46, of Carrollton served with honor and distinction, leaving behind a legacy of service and sacrifice; and
- WHEREAS,** in tribute to their dedication and sacrifice, the U.S. Army Reserve has posthumously promoted Sanders and Moffett to the rank of sergeant, a fitting acknowledgment of their commitment to duty; and
- WHEREAS,** we stand united with our fellow Georgians in mourning the first American fatalities from enemy fire in the region since the October 7th attack; and
- WHEREAS,** we express our gratitude to the 718th Engineer Company, 926th Engineer Battalion, 926th Engineer Brigade, Fort Moore, Georgia, for their service to our nation;

NOW, THEREFORE, be it proclaimed that the Mayor and Council of the City of Pooler do hereby recognize February 5th as a day of remembrance for Spc. Kennedy Ladon Sanders, Spc. Breonna Alexsondria Moffett, and Sgt. William Jerome Rivers. We honor their memory, sacrifice, and service to our great nation, and we extend our deepest sympathies to their families.



Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
)
COUNTY OF CHATHAM }

ORDINANCE O2024-02.A

City Council Regular Meeting Start Time Change

AN ORDINANCE TO AMEND CHAPTER 2, OF THE CODE OF ORDINANCES FOR THE CITY OF POOLER, GEORGIA; TO REPEAL CONFLICTING ORDINANCES; TO SET AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

THE MAYOR AND COUNCILMEMBERS OF THE CITY OF POOLER, GEORGIA, do hereby ordain as follows:

I.

Chapter 2, Section 2-31 of the Code of Ordinances for the City of Pooler is hereby amended by deleting the strikethrough text and adding the underlined text as follows:

Sec. 2-31. Meetings.

- (a) The regular meetings of the aldermanic board Mayor and City Council shall be held at the city hall on the first and third Monday of each month, at 6:00 p.m. ~~4:00 p.m.~~, except when such day is a legal holiday observed by the city, in which case the regular meeting shall be held on the following day at the same time and place. Mayor and City Council may change the day and time for a regularly scheduled meeting by majority vote during any regularly scheduled or specially called meeting.

- (b) Special meetings of the Mayor and City Council may be called by either the Mayor or any four Councilmembers upon 48 hours' notice to the Mayor and all City Councilmembers. This notice may be waived by the Mayor or any Councilmember. Notice to the public of special meetings shall comply with state law regarding open meetings.

II.

This ordinance or part of ordinances in conflict herewith are expressly repealed.

III.

This ordinance shall be deemed adopted immediately upon its approval by the Mayor and City Council of the City of Pooler, Georgia. The effective date of this ordinance following approval shall be April 1, 2024.

FIRST READING: _____ day of _____, _____

SECOND READING: _____ day of _____, _____

ADOPTED: _____ day of _____, _____

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council

CITYS SEAL:



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

December 18, 2023 at 4:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Rebecca C. Benton, Mayor
John Wilcher, Mayor Pro Tem
Shannon Black, Councilmember
Shirlenia Daniel, Councilmember
Aaron Higgins, Councilmember
Stevie Wall, Councilmember
Karen Williams, Councilmember via *teleconference*
Matthew Saxon, Assistant City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

Absent: Robert Byrd, City Manager

II. CALL TO ORDER

Mayor Rebecca Benton called the meeting to order at 4:00 p.m.

III. INVOCATION

Councilmember Shirlenia Daniel gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Councilmember Shirlenia Daniel led the pledge.

V. CONSENT AGENDA

A. City Council Meeting Minutes of December 4, 2023

B. City Council Executive Session Minutes of December 4, 2023

**C. New Alcoholic Beverage License Application for Ortiz Brothers, Inc.
DBA Tacos + Tequila Pooler at 405 Pooler Parkway, Suite 200**

**D. Release of Maintenance and Warranty Bond for Ellis Park, Phase 3, in
the Amount of \$499,555.50, Subject to City Attorney Approval**

**E. Release of Maintenance and Warranty Bond for Mosby Lakeside
Apartments (Galloway Drive) in the Amount of \$336,584.50, Subject**

to City Attorney Approval

F. Department Reports

- 1. Public Works**
- 2. Finance**
- 3. Fire Department**
- 4. Police Department**
- 5. Planning & Development**

Councilmember Stevie Wall moved to approve the Consent Agenda.

Motion to Approve; PASSED (4-2)

MOVER: Wall

SECONDER: Black

AYES: Black, Daniel, Wall, Wilcher

NAYS: Higgins, Williams

VI. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

**A. Resolution R2023-11.B - To Approve the Fiscal Year 2024 Budget
(Second Reading)**

Assistant City Manager Matthew Saxon presented the resolution for consideration. Finance Officer Chris Lightle reviewed the resolution for those present. Councilmember Aaron Higgins moved to approve the second reading of Resolution R2023-11.B - To Approve the Fiscal Year 2024 Budget.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Daniel

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams

NAYS:

B. Resolution R2023-12.A - Budget Amendment 2023-05

Assistant City Manager Matthew Saxon presented the resolution for consideration. Finance Officer Chris Lightle reviewed the resolution for those present. Councilmember John Wilcher moved to approve the first reading of Resolution R2023-12.A - Budget Amendment 2023-05.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Wilcher

SECONDER: Higgins

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams

NAYS:

VII. NEW BUSINESS

**A. Zoning Map Amendment for 1323 East Highway 80 and Adjacent
Parcels from C-2, R-A and R-A-1 to C-2 and I-1 (Public Hearing,
Action)**

Assistant City Manager Matthew Saxon presented the amendment for consideration. Attorney Josh Yellin was present on behalf of the petitioner to

answer questions. Mayor Rebecca Benton opened the public hearing. Resident Beverly Waters inquired about the ordinance for burning following clearcutting; Chief Wade Simmons explained the permitted burning guidelines. Resident Dave Legasse expressed his preference that the property be commercial with its proximity to other commercial and residential properties. Mayor Rebecca Benton closed the public hearing and Councilmember Stevie Wall moved to approve the Zoning Map Amendment for 1323 East Highway 80 and Adjacent Parcels from C-2, R-A and R-A-1 to C-2 and I-1 subject to the condition that the I-1 zoned portions shall only have truck access from Old Louisville Road.

Motion to Approve with Stipulations; PASSED (5-1)

MOVER: Wall

SECONDER: Black

AYES: Black, Daniel, Wall, Wilcher, Williams

NAYS: Higgins

B. Conditional Use Request for a Container Stacking and Storage Yard at 1485 Pine Barren Road (*Public Hearing, Action*)

Assistant City Manager Matthew Saxon presented the request for consideration. Greg Coleman of Coleman Company was present on behalf of the petitioner to answer questions. Mayor Rebecca Benton opened the public hearing. Resident Michael O'Donahue inquired about the current rezoning, direction of traffic, and the buffer width adjacent to Somersby. Resident Christina Piantanida inquired about the method of truck traffic enforcement and expressed her concerns regarding traffic in the area. Assistant City Manager Matthew Saxon reported that a number of resident concerns had been received via email and provided to Mayor and Council. Mayor Rebecca Benton closed the public hearing and Councilmember Aaron Higgins, after review of the criteria, moved to deny the Conditional Use Request for a Container Stacking and Storage Yard at 1485 Pine Barren Road.

Motion to Deny; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Daniel

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams

NAYS:

C. Conditional Use Request for a Warehouse and Storage Development at Oglethorpe Speedway and Surrounding Properties Known as Country Homes (*Public Hearing, Action*)

Assistant City Manager Matthew Saxon presented the request for consideration. Greg Coleman of Coleman Company was present on behalf of the petitioner to answer questions. Mayor Rebecca Benton opened the public hearing. Residents Greg Chaffin, James Hardison, Vera Lamb, and Richard McAleer inquired about the previously approved rezoning to I-1. Attorney Matthew Bush inquired about the conditions that had been part of the rezoning; Councilmember Aaron Higgins recited the conditions from the minutes. Mayor Rebecca Benton closed the public hearing. Greg Coleman proceeded to withdraw the item; no action was taken.

D. Conditional Use Request for a Warehouse at 385 Morgan Lakes Industrial Boulevard (*Public Hearing, Action*)

Assistant City Manager Matthew Saxon presented the request for consideration. Greg Coleman of Coleman Company was present on behalf of the petitioner to answer questions. Mayor Rebecca Benton opened the public hearing. Residents Jonathan Dunn, Taylor Greene, and Augustino Martin expressed their concern regarding the use request. Mayor Rebecca Benton closed the public hearing and Councilmember Aaron Higgins, after review of the criteria, moved to deny the Conditional Use Request for a Warehouse at 385 Morgan Lakes Industrial Boulevard.

Motion to Deny; PASSED (5-1)
MOVER: Higgins
SECONDER: Daniel
AYES: Black, Daniel, Higgins, Wilcher, Williams
NAYS: Wall

E. Site Plan for 385 Morgan Lakes Industrial Boulevard

The vote to deny the Conditional Use Request for a Warehouse at 385 Morgan Lakes Industrial Boulevard (VII. D) nullified the item. No action was taken.

F. Site Plan for American Pet Resort at 900 Clear Lake Way

Assistant City Manager Matthew Saxon presented the site plan for consideration. Bob McCann was present on behalf of the petitioner to answer questions. Councilmember Shirlenia Daniel, after review of the criteria, moved to approve the Site Plan for American Pet Resort at 900 Clear Lake Way.

Motion to Approve; PASSED (UNANIMOUS)
MOVER: Higgins
SECONDER: Daniel
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

G. Site Plan for HOM @ Pooler at 100 Commons Way

Assistant City Manager Matthew Saxon presented the site plan for consideration. Brian Clouser of Kimley-Horn was present on behalf of the petitioner to answer questions. Councilmember Aaron Higgins, after review of the criteria, moved to approve the Site Plan for HOM @ Pooler at 100 Commons Way.

Motion to Approve; PASSED (UNANIMOUS)
MOVER: Higgins
SECONDER: Daniel
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

H. Site Plan for Joe Hudson Collision Center at 1224 East US Highway 80

Assistant City Manager Matthew Saxon presented the site plan for consideration. Jordan Tibolo was present on behalf of the petitioner to answer questions. Councilmember Shirlenia Daniel, after review of the criteria, moved to approve the Site Plan for Joe Hudson Collision Center at 1224 East US Highway 80.

Motion to Approve; PASSED (UNANIMOUS)
MOVER: Higgins
SECONDER: Daniel
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

I. Adoption of the Main Street Master Plan

Assistant City Manager Matthew Saxon presented the plan consideration. City Planner Brian Crooks reported on the process and outcome. Councilmember Aaron Higgins moved to adopt the Main Street Master Plan.

Motion to Approve; PASSED (UNANIMOUS)
MOVER: Higgins
SECONDER: Daniel
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

J. Approval of Sales Agreement for a Portion of Sheftall Road

Assistant City Manager Matthew Saxon presented the agreement for consideration. Residents Abdul Ali, Travis Peacock, and Holly Young expressed their concern regarding the sale. Councilmember Stevie Wall moved to approve the Sales Agreement for a Portion of Sheftall Road, subject to City Attorney approval.

Motion to Approve with Stipulations; PASSED (4-2)
MOVER: Wall
SECONDER: Wilcher
AYES: Black, Wall, Wilcher, Williams
NAYS: Daniel, Higgins

K. Memorandum of Understanding Between Chatham County and the City of Pooler for the Formalization of Efforts in Furtherance of the Collaborative Capabilities and Readiness for Special Weapons and Tactics (SWAT) Teams

Assistant City Manager Matthew Saxon presented the MOU for consideration. Sergeant James Self reported on the agreement. Councilmember Stevie Wall moved to approve the Memorandum of Understanding Between Chatham County and the City of Pooler for the Formalization of Efforts in Furtherance of the Collaborative Capabilities and Readiness for Special Weapons and Tactics (SWAT) Teams.

Motion to Approve; PASSED (UNANIMOUS)
MOVER: Wall
SECONDER: Wilcher
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

VIII. EXECUTIVE SESSION

With no further public business to conduct, Councilmember Aaron Higgins moved to enter Executive Session. Mayor and Council entered at 6:02 p.m.

Motion to Enter; PASSED (UNANIMOUS)
MOVER: Higgins
SECONDER: Wilcher
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

Mayor Rebecca Benton called the meeting back to order at 6:33 p.m.

Councilmember Stevie Wall moved to adopt the amended City Council Executive Session Minutes of December 4, 2023 (previously approved under the Consent Agenda).

Motion to Adopt; PASSED (5-1)
MOVER: Wall
SECONDER: Daniel
AYES: Black, Daniel, Wall, Wilcher, Williams
NAYS: Higgins

IX. ADJOURNMENT

Councilmember Aaron Higgins moved to adjourn the meeting.

Motion to Adjourn; PASSED (UNANIMOUS)
MOVER: Higgins
SECONDER: Wall
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams
NAYS:

The meeting adjourned at 6:35 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Rebecca Benton, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
 }
COUNTY OF CHATHAM }

AFFIDAVIT

O.C.G.A. § 50-14-4(b) – Procedure When Meeting Closed/Executive Session

Before an officer duly authorized to administer oaths appeared REBECCA BENTON, who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 18TH day of DEC-, 2023. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows: When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was

 - B. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
 - C. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).

- D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- E. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2). *amended Executive Session Minutes of Dec 4, 2023*
- G. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was

- I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).
- J. Meeting to consider records or portions of records exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50 of the Georgia Code because there are no reasonable means to consider the record without disclosing the exempt portions.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting this

18th day of December, 2023

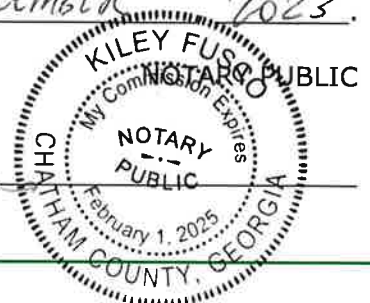
CITY OF POOLER, GEORGIA

Rebecca C. Benton
 Rebecca C. Benton, Mayor

Sworn to and subscribed before me this

18th day of DECEMBER, 2023.

[Signature]





CITY of POOLER
— GEORGIA —

PLANNING & ZONING STAFF REPORT

Site Plan for Tanger Outparcel #4 at 220 Tanger Outlets Blvd

| | |
|---------------------------------|--|
| Project: | #231277 |
| P&Z Meeting Date: | January 22, 2024 |
| City Council Meeting Date: | February 5, 2024 |
| Applicant and Authorized Agent: | Coleman Company (Travis Burke) |
| Location (Address): | 220 Tanger Outlets Blvd |
| Parcel (PIN): | 50017A 01099 |
| Acreage: | 1.08 total – 1.08 disturbed |
| Zoning: | C-2 (Heavy Commercial) |
| Proposed Use: | 13,000 sf retail shopping center |
| Staff Recommendation: | Approval |
| Planning & Zoning Commission: | <i>P&Z <u>agreed</u> with staff and recommend <u>approval</u>.</i> |
| <i>Recommended Motion:</i> | <i>"After review of the criteria, move for approval of the request."</i> |
| Zoning Action Standards: | <ol style="list-style-type: none">Whether the site plan is consistent with the Comprehensive Plan for the City of Pooler and any other small area plans.<ul style="list-style-type: none">The site plan is consistent with the recommendations and policies of the 2040 Comprehensive Plan for the FLUM designation and Character Area.Whether the site plan provides for adequate pedestrian and traffic access. |

- The site plan complies with the provisions for access and circulation; Sec. 11 of App. A, Art. V related to traffic impacts; and Sec. 2 of App. A, Art. III for traffic access.
3. Whether the site plan provides for adequate space for off-street parking and loading/unloading zones where applicable.
 - The site plan complies with the provisions of Sec. 5 of App. A, Art. III for parking and loading standards.
 4. Whether the site plan provides for the appropriate location, arrangement, size, and design of buildings, lighting, and signs, giving due consideration to the applicable zoning district(s).
 - The site plan complies with the provisions related to development standards for commercial development, including setbacks, building separation, and height and Chapter 74, Art. VI for lighting.
 5. Whether the site plan is appropriate in scale and relation to proposed use(s) to one another and those of adjacent properties.
 - The site plan complies with the provisions related to the location of uses/development areas, development standards for commercial development, and buffer standards.
 6. Whether the proposed development site is adequately served by existing or proposed public facilities, including roads, water, sanitary sewer, and stormwater infrastructure.
 - The site plan complies with Sec. 606 of App. B, Art. VI; Chapter 74, Art. V; and Chapter 42, Art. V related to servicing of utilities and infrastructure.
 7. Whether the proposed development site is adequately served by other public services to account for current or projected needs.
 - The site is adequately served by any other public services for current or projected needs.
 8. Whether the site plan provides adequate protection for adjacent properties against noise, glare, unsightliness, or other objectionable features.
 - The site plan complies with the provisions related to buffer and screening standards.
 9. Whether the site plan provides adequate landscaping, including type and arrangement of trees, shrubs, and other

landscaping, which may provide a visual or noise-detering buffer between adjacent properties.

- The site plan complies with the provisions of Chapter 42, Art. VI for tree and landscaping requirements, in general, and related buffers.

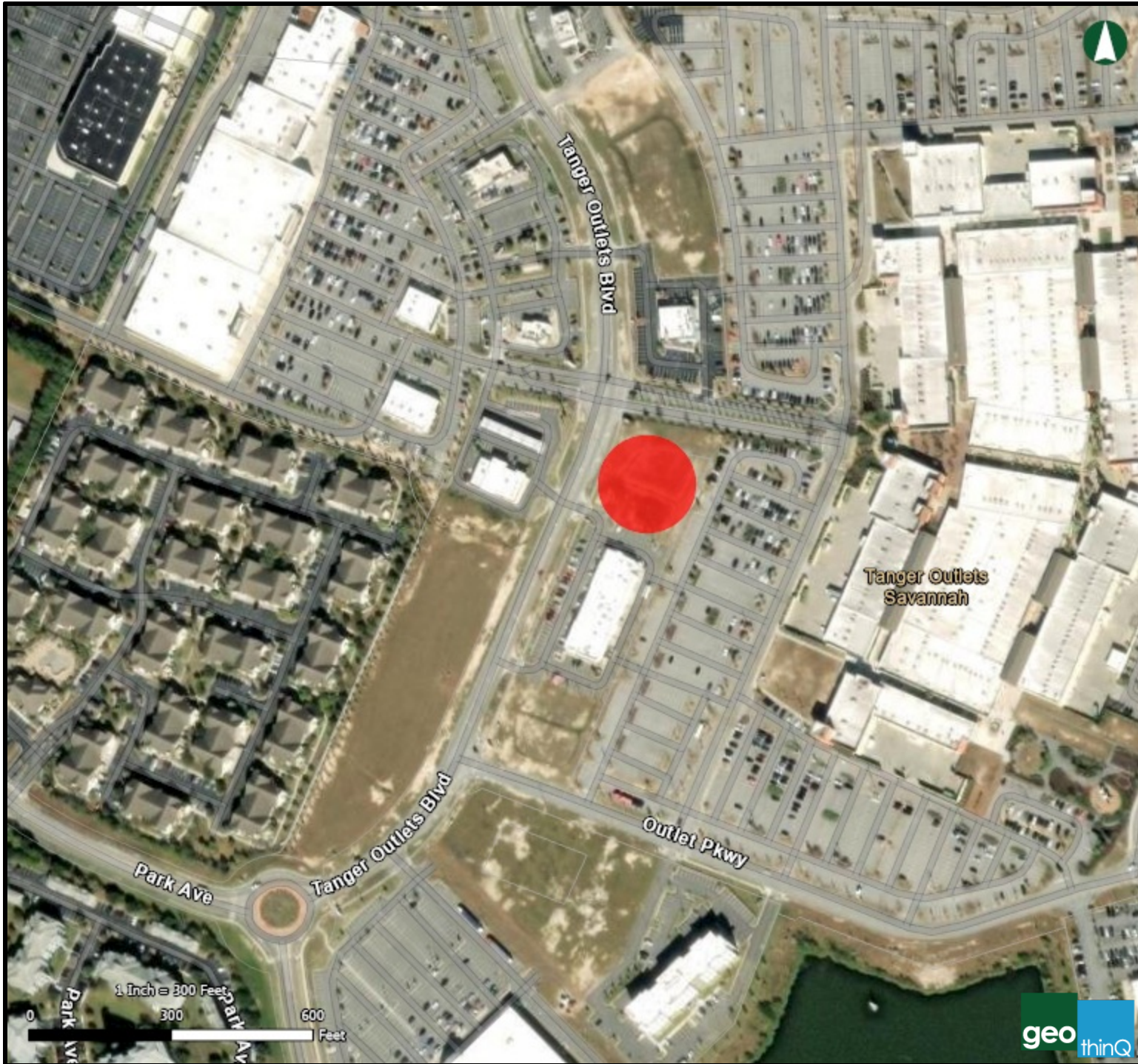
10. Whether the site plan provides for improvements in accordance with all applicable federal, state, and local laws, including without limitation the Code of Ordinances for the City of Pooler.

- The site plan complies with the provisions of the City of Pooler Code of Ordinances, specifications, or standards, and all other applicable laws.

Conclusion: The site plan addresses the site plan approval criteria. As such, staff recommends **Approval** of the request.

Attachments:

- A. Vicinity Map
- B. Application and Submittal Documentation
- C. Approval Letter



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

Project #231277 - Tanger OP 4

01/17/2024

Parcels





CIVIL CONSTRUCTION PLANS FOR

TANGER OUTLETS, OUTPARCEL #4

PREPARED FOR
YOGESH PATEL



RELEASED FOR CONSTRUCTION

REVISIONS:

| |
|--|
| |
| |
| |
| |

CIVIL CONSTRUCTION PLANS FOR
TANGER OUTLETS, OUTPARCEL #4
LOCATED IN POOLER, GEORGIA
PREPARED FOR YOGESH PATEL

JOB NUMBER: 22-954
DATE: 12/18/2023
DRAWN BY: DJM
CHECKED BY: TGB
SCALE: AS NOTED

COVER

SHEET:
COV

DESIGN PROFESSIONAL'S CREDENTIALS:
ENGINEER'S NAME (PRINTED): TRAVIS BURKE, PE
GEORGIA PE NUMBER: 31215
GSWCC LEVEL II CERTIFICATION NUMBER: 8134

© 2018 COLEMAN COMPANY, INC. DATE PLOTTED: 12/20/2023 2:23 PM BY: Devin Mubarek DRAWING DATE: 03/20/2023 02:06:40 D:\G\12-2554 CONSTRUCTION NOTES & DETAILS.dwg

| VICINITY MAP (N.T.S.) | REVISIONS | PROJECT SITE DATA | SHEET INDEX | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>VICINITY MAP NOT TO SCALE</p> | <table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table> | | | | | | | | | | | <p>PROJECT ADDRESS: 260 TANGER OUTLETS BLVD PROJECT CITY, STATE: POOLER, GEORGIA OWNER/REPRESENTATIVE: YOGESH PATEL PROPERTY AREA: 1.080 AC DISTURBED AREA: 1.08 AC ZONING: C-2 VERTICAL DATUM: NAVD 88 HORIZONTAL DATUM: NAD 83 FLOOD ZONE: X WATER & SEWER PROVIDER: POOLER PINS: 50017A01099 SURVEY PREPARED BY: COLEMAN COMPANY, INC. GEOTECHNICAL BY: N/A ARCHITECT: N/A CONSTRUCTION EXIT LOCATION: 32.13443, -81.24599</p> | <table border="1"> <thead> <tr> <th>Sheet Number</th> <th>Sheet Title</th> <th>Sheet Number</th> <th>Sheet Title</th> </tr> </thead> <tbody> <tr><td>COV</td><td>COVER</td><td>CE1.0</td><td>INITIAL ES&PC PLAN</td></tr> <tr><td>C0.0</td><td>CONSTRUCTION NOTES</td><td>CE2.0</td><td>INTERM ES&PC PLAN</td></tr> <tr><td>C1.0</td><td>EXISTING CONDITIONS</td><td>CE3.0</td><td>FINAL ES&PC PLAN</td></tr> <tr><td>C2.0</td><td>STAKING PLAN</td><td>CE4.0</td><td>EROSION CONTROL DETAILS</td></tr> <tr><td>C3.0</td><td>UTILITY PLAN</td><td>CE4.1</td><td>EROSION CONTROL DETAILS</td></tr> <tr><td>C4.0</td><td>GRADING PLAN</td><td>CE5.0</td><td>NPDES PERMIT NOTES</td></tr> <tr><td>C5.0</td><td>DRAINAGE PLAN</td><td>CE5.1</td><td>NPDES PERMIT NOTES</td></tr> <tr><td>C6.0</td><td>PAVING PLAN</td><td> </td><td> </td></tr> <tr><td>C7.0</td><td>PROFILES</td><td> </td><td> </td></tr> <tr><td>C8.0</td><td>CONSTRUCTION DETAILS</td><td> </td><td> </td></tr> <tr><td>C8.1</td><td>CONSTRUCTION DETAILS</td><td> </td><td> </td></tr> <tr><td>C8.2</td><td>CONSTRUCTION DETAILS</td><td> </td><td> </td></tr> <tr><td>C9.0</td><td>LIGHTING PLAN</td><td> </td><td> </td></tr> <tr><td>L1.0</td><td>LANDSCAPE PLAN</td><td> </td><td> </td></tr> <tr><td>L1.1</td><td>LANDSCAPE DETAILS</td><td> </td><td> </td></tr> </tbody> </table> | Sheet Number | Sheet Title | Sheet Number | Sheet Title | COV | COVER | CE1.0 | INITIAL ES&PC PLAN | C0.0 | CONSTRUCTION NOTES | CE2.0 | INTERM ES&PC PLAN | C1.0 | EXISTING CONDITIONS | CE3.0 | FINAL ES&PC PLAN | C2.0 | STAKING PLAN | CE4.0 | EROSION CONTROL DETAILS | C3.0 | UTILITY PLAN | CE4.1 | EROSION CONTROL DETAILS | C4.0 | GRADING PLAN | CE5.0 | NPDES PERMIT NOTES | C5.0 | DRAINAGE PLAN | CE5.1 | NPDES PERMIT NOTES | C6.0 | PAVING PLAN | | | C7.0 | PROFILES | | | C8.0 | CONSTRUCTION DETAILS | | | C8.1 | CONSTRUCTION DETAILS | | | C8.2 | CONSTRUCTION DETAILS | | | C9.0 | LIGHTING PLAN | | | L1.0 | LANDSCAPE PLAN | | | L1.1 | LANDSCAPE DETAILS | | |
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GENERAL NOTES:

- CONTRACTOR WILL BE REQUIRED TO ATTEND A PRE-CONSTRUCTION CONFERENCE WITH THE GOVERNMENTAL AGENCY IN CHARGE OF THE PROJECT.
- CONTRACTOR WILL BE RESPONSIBLE FOR OBTAINING ALL REQUIRED PERMITS AND INSPECTIONS AS REQUIRED FOR APPROVAL OF THE WORK WITH THE GOVERNMENTAL AGENCY WITH JURISDICTION.
- CONTRACTOR WILL BE RESPONSIBLE FOR COST OF AND COORDINATION WITH LOCAL UTILITY COMPANIES OR AGENCIES FOR RELOCATION OF, OR CONNECTION TO, ALL EXISTING UTILITIES INCLUDING POWER AND TELEPHONE POLES AND WIRES.
- ALL ELEVATIONS ARE BASED ON MEAN SEA LEVEL DATUM, NAVD 88.
- A MINIMUM SHOULDER WIDTH OF 4 FEET WITH A MINIMUM TRANSVERSE SLOPE OF 5% WILL BE PROVIDED ADJACENT TO CURBS AND WALKS. ALL WALKS SHALL HAVE A MINIMUM SLOPE OF 2%.
- MAXIMUM EARTH SLOPES WILL BE 3:1. GRADE FROM SHOULDER EDGE TO RIGHT-OF-WAY AT 1% MINIMUM.
- REMOVAL AND REPLACEMENT OF UNSUITABLE SUBGRADE MATERIAL WILL BE PAID FOR ON A CUBIC YARD BASIS IN PLACE MEASUREMENT, AT SUCH AUTHORIZED PRICE PER CUBIC YARD, AS AUTHORIZED BY THE ENGINEER.
- PROVIDE 1/2" EXPANSION JOINT IN NEW WALKS FOR DEPTH OF CONCRETE, WITH BITUMINOUS SEAL FOR TOP 1 INCH MINIMUM DEPTH AT ABUTMENTS WITH BUILDINGS OR OTHER CONCRETE STRUCTURES.
- SAW-CUT CONTRACTION JOINTS WILL BE PROVIDED IN ACCORDANCE WITH DETAILS, CUT TO BE 1/4 DEPTH OF CONCRETE MINIMUM.
- ALL DIMENSIONS ARE TO EXTERIOR FACE OF BUILDING, EDGE OF SURFACE COURSE OR FACE OF CURBING UNLESS OTHERWISE NOTED.
- ALL ANGLES ARE 90 DEGREES UNLESS OTHERWISE NOTED.
- THE CONTRACTOR SHALL KEEP ACCURATE RECORDS FOR "AS BUILT" PURPOSES AND PROVIDE THIS INFORMATION TO THE ENGINEER AT THE COMPLETION OF THE PROJECT. IF THE CONTRACTOR FAILS TO FURNISH THIS INFORMATION, THE ENGINEER WILL OBTAIN THE NECESSARY INFORMATION AND CHARGE THE CONTRACTOR FOR THE SERVICES. THE ENGINEER WILL CHECK INFORMATION PROVIDED BY THE CONTRACTOR FOR ACCURACY. AS BUILT INFORMATION INCLUDES, BUT IS NOT LIMITED TO, THE FOLLOWING: ALL UTILITIES INCLUDING INVERTS, TOP ELEVATIONS, PIPE LENGTHS AND TYPE OF CONSTRUCTION MATERIAL, SPOT ELEVATIONS ON FORCE MAINS AND WATER LINES, THE DISTANCE OF THE CENTERLINE OF UTILITIES FROM A PERMANENT STRUCTURE, ALL VALVE MANHOLES AND VALVE BOXES SHALL BE LOCATED WITH RESPECT TO A PERMANENT STRUCTURE, GRADES SHALL BE CONFIRMED IN ROADS AND PARKING AREAS AS WELL AS SWALES TO SHOW DIRECTION OF STORMWATER FLOW, THE FINISHED FLOOR ELEVATION SHALL BE SHOWN ON ALL BUILDINGS. IF THE LANDSCAPING IS CHANGED IN ANY WAY AN AS BUILT OF THE LANDSCAPE PLAN IS TO BE SUBMITTED TO THE ENGINEER.
- ALL NEW DISTURBED AREAS WILL BE GRASSED BY SEEDING OR SPRIGGING IN ACCORDANCE WITH CURRENT VERSION OF THE MANUAL FOR EROSION & SEDIMENT CONTROL, IN GEORGIA, AND AS DIRECTED BY THE ENGINEER.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING ALL EROSION AND SEDIMENT CONTROL MEASURES IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS.
- CONTRACTOR SHALL PROVIDE DUST CONTROL OF ALL DISTURBED AREAS BY THE USE OF WATER AND FAST GROWING, TEMPORARY VEGETATION ON ALL STOCKPILED SOILS.
- CONTRACTOR WILL PROVIDE A CONSTRUCTION SCHEDULE INCLUDING ALL EROSION AND SEDIMENT CONTROL MEASURES.
- ALL EXISTING INLETS AND DITCHES SUBJECT TO STORM WATER RUNOFF FROM THE SITE AND ALL NEW INLETS SHALL BE PROVIDED WITH HAY BALES SILT CARRIERS TO MINIMIZE SOIL TRANSPORT OFF SITE BY STORM WATERS.
- ALL MATERIAL AND INSTALLATION PRACTICES ASSOCIATED WITH THE CONSTRUCTION OF THIS PROJECT SHALL MEET THE CURRENT REQUIREMENTS OF THE CITY OF POOLER AND CHATHAM COUNTY DEVELOPMENT REGULATIONS AND SPECIFICATIONS.
- TESTING - PROVIDE ALL TESTING AS REQUIRED IN THE SPECIFICATIONS. PROVIDE ENGINEER WITH COPY DIRECT FROM TESTING LAB.
- CONTRACTOR SHALL MAINTAIN SITE ON A DAILY BASIS TO PROVIDE FOR POSITIVE DRAINAGE. CONTRACTOR, AT HIS COST, SHALL GRADE SITE AND PROVIDE NECESSARY TEMPORARY DRAINAGE SWALES TO INSURE STORM WATER DOES NOT POND ON SITE.
- ANY DETENTION BASINS SHALL BE CONSTRUCTED IN CONJUNCTION WITH CLEARING AND GRADING TO HELP PREVENT THE LOSS OF SEDIMENT FROM THE SITE. THE CONTRACTOR SHALL CLEAN OUT ANY SEDIMENT DEPOSITED IN THE BASINS DURING THE CONSTRUCTION PERIOD SO THAT THE SPECIFIED WATER DEPTH AT NORMAL POOL IS MAINTAINED. THE CONTRACTOR MAY OVER EXCAVATE THE BASINS TO ACCOMPLISH THIS, IF DESIRED, AT HIS OWN EXPENSE AND WITH THE CONCURRENCE OF THE ENGINEER.
- PRIOR TO CONSTRUCTION, ALL BUILDING AREAS, PLUS 10 FEET ON EACH SIDE AND ALL AREAS TO BE PAVED, SHALL BE STRIPPED OF ALL VEGETATION, TOP SOIL AND ROOT SYSTEMS.
- SITE DRAINAGE SHALL BE ESTABLISHED TO PREVENT ANY PONDED WATER CONDITIONS WITHIN THE CONSTRUCTION AREA AND TO FACILITATE THE RAPID RUN-OFF OF STORM WATER.
- ANY STUMP HOLES OR OTHER DEPRESSIONS SHALL BE CLEARED OF LOOSE MATERIAL AND DEBRIS AND SHALL THEN BE BACKFILLED WITH APPROVED FILL. THE BACKFILL SHALL BE PLACED IN SIX INCH MAXIMUM LIFTS AND COMPACTED TO 95% DENSITY IN ACCORDANCE WITH ASTM-D-1557.
- ANY UTILITIES THAT UNDERLIE THE SITE SHALL BE RELOCATED AND THE TRENCHES BACKFILLED WITH APPROVED SOIL. THE BACKFILL SHALL BE PLACED IN SIX INCH MAXIMUM LIFTS AND COMPACTED TO 95% DENSITY IN ACCORDANCE WITH ASTM-D-1557.
- THE SUBGRADE SHALL BE PROOFROLLED WITH A LOADED DUMP TRUCK TO LOCATE UNSTABLE OR SOFT AREAS. THESE AREAS SHALL THEN BE INVESTIGATED TO DETERMINE THE CAUSE OF THE INSTABILITY. IF DUE TO UNSUITABLE SOIL, SUCH AS HIGHLY ORGANIC SOILS OR SOFT CLAYS, THE AREA SHALL BE UNDERCUT TO A FIRM SOIL AND REPLACED WITH APPROVED FILL COMPACTED IN SIX INCH LIFTS TO MINIMUM DENSITY OF 95% IN ACCORDANCE WITH ASTM-D-1557. IF THE INSTABILITY IS DUE TO EXCESS MOISTURE IN OTHERWISE SUITABLE SOIL, THE AREA SHALL BE DRAINED AND COMPACTED TO 95% DENSITY. ANY FILL REQUIRED TO LEVEL OR RAISE THE SITE SHOULD THAN BE PLACED IN 6" THICK LOOSE LIFTS AND COMPACTED TO 95% DENSITY IN ACCORDANCE WITH ASTM-D-1557.
- ALL OF THE FILL FOR THIS PROJECT SHALL CONSIST OF A CLEAN, FREE DRAINING SAND WITH A MAXIMUM OF 15% FINES. THE FILL SHALL BE FREE OF OBJECTIONABLE ROOTS, CLAY LUMPS AND DEBRIS.
- MOISTURE CONTENT SHALL BE AT OR BELOW OPTIMUM.
- ALL WATER USED FOR CONSTRUCTION SHALL BE METERED THROUGH AN APPROVED BACKFLOW PREVENTION DEVICE AND FIRE HYDRANT METER OBTAINED FROM THE CITY OF POOLER CONVEYANCE AND DISTRIBUTION DEPARTMENT.
- IT SHALL BE THE RESPONSIBILITY OF THE DEVELOPER TO FOLLOW THE COMPREHENSIVE MONITORING PLAN PREPARED FOR THE DEVELOPER BY COLEMAN COMPANY, INC.
- ALL TAPS ON A MAIN FOR SERVICE LATERALS SHALL BE MADE WITH AN ALL STAINLESS STEEL DOUBLE STRAP EPOXY COATED TAPPING SADDLE. THE SIZE OF THE SADDLE SHALL BE WATER MAIN DIAMETER C-900 + 1" c.c. THREAD."
- ALL FIRE HYDRANTS AND VALVES SHALL BE MANUFACTURED BY AMERICAN, DARLING, MUELLER OR M&H.
- 50 L.F. OF 6" UNDERDRAIN AND ROCK SHALL BE INSTALLED FROM EACH SIDE OF EACH GRATE INLET. CONTRACTOR SHALL VERIFY THE STATIC WATER ELEVATION OF THE PROPOSED/EXISTING DRAINAGE SYSTEM EACH ROADSIDE INLET IS A COMPONENT OF AND NOT INSTALL THE UNDERDRAIN BELOW THAT STATIC ELEVATION.
- ANY AND ALL UTILITY CROSSINGS FOR WATER MAINS BETWEEN STORM OR SEWER PIPING SHOULD BE ACCOMPLISHED BY USING OF 45° BENDS BOTH DOWN AND UP.
- ALL KNOWN UTILITY FACILITIES ARE SHOWN SCHEMATICALLY ON THE PLANS AND ARE NOT NECESSARILY ACCURATE AS TO PLAN OR ELEVATION. UTILITY FACILITIES SUCH AS SERVICE LINES OR UNKNOWN FACILITIES NOT SHOWN ON THE PLANS WILL NOT RELIEVE THE CONTRACTOR OF HIS RESPONSIBILITIES, EXCEPT AS NOTED BELOW. THE CONTRACTOR WILL NOT BE RESPONSIBLE FOR THE COST OF REPAIRS TO DAMAGED UTILITY FACILITIES OTHER THAN SERVICE LINES FROM STREET MAINS TO ABUTTING PROPERTY WHEN SUCH FACILITIES ARE NOT SHOWN ON THE PLANS AND THEIR EXISTENCE IS UNKNOWN TO THE CONTRACTOR PRIOR TO THE DAMAGES OCCURRING PROVIDING THE ENGINEER DETERMINES THE CONTRACTOR HAS OTHERWISE FULLY COMPLIED WITH THE SPECIFICATIONS.
- CONTRACTOR(S) SHALL VERIFY THE LOCATION OF ALL UNDERGROUND UTILITIES. CONTRACTOR(S) ARE RESPONSIBLE FOR LOCATING, PROTECTING, REPAIRING, AND REPLACING ANY AND ALL UNDERGROUND UTILITIES DURING ALL PHASES OF CONSTRUCTION. COLEMAN COMPANY, INC. HAS MADE A DILIGENT EFFORT TO LOCATE ALL ABOVE AND BELOW GROUND UTILITIES BUT CANNOT GUARANTEE THAT ALL PRESENT UTILITIES HAVE BEEN IDENTIFIED. CONTRACTOR SHALL CALL UTILITY PROTECTION CENTER (1-800-282-7411) AT LEAST SEVENTY TWO (72) HOURS PRIOR TO DIGGING AND SHALL NOT BEGIN DIGGING UNTIL ALL UNDERGROUND UTILITY LOCATIONS ARE COMPLETE.
- ALL DEMOLITION DEBRIS SHALL BE PROPERLY DISPOSED AT THE CONTRACTOR'S EXPENSE.
- A CONTINUOUS RUN OF PLASTICIZED METALLIC TAPE SHALL BE INSTALLED ABOVE THE TOP OF PVC PIPE USED FOR GRAVITY SEWER AND FORCE MAINS AT APPROXIMATELY 30" BELOW FINISHED GRADE. THE TAPE SHALL BE SUITABLE FOR DETECTION WITH METAL PIPE LOCATION EQUIPMENT, COLOR CODED AND LABELED TO IDENTIFY CONTENTS OF THE PIPE AND BRIGHTLY COLORED TO CONTRAST WITH THE SOIL. IN ADDITION TO THE TAPE, A CONTINUOUS RUN OF TRACER WIRE SHALL BE ATTACHED TO THE PIPE AND CONNECTED TO MANHOLE RINGS. ON PIPE RUNS GREATER THAN 500', THE TRACER WIRE SHALL BE ATTACHED TO A 2" GALVANIZED PIPE WITH A 180 DEGREE BEND AT THE TOP, EXTENDING 36" ABOVE GRADE FOR CONNECTION TO LOCATOR EQUIPMENT. THE MAXIMUM DISTANCE BETWEEN 2" PIPE STUBS SHALL BE 500'.
- ALL SANITARY SEWER LATERALS SHALL BE PROPERLY MARKED AT THE POINT WHERE LATERALS TERMINATE WITH PVC PIPE PAINTED GREEN. ADDITIONAL MARKINGS SHALL BE STAMPED IN THE CURB OR MARKED ON THE EDGE OF PAVING WITH AN APPROVED PERMANENT MARKER CAPABLE OF BEING LOCATED BY A MAGNETIC LOCATOR, SUCH AS A NAIL WITH CAP, IF NO CURB PRESENT. LATERALS SHALL BE MARKED WITH MARKING TAPE AND TRACER WIRE AS DESCRIBED ABOVE.
- A CONTINUOUS RUN OF PLASTICIZED METALLIC TAPE SHALL BE INSTALLED ABOVE THE TOP OF PVC PIPE USED FOR WATER MAINS AT APPROXIMATELY 18" TO 24" BELOW FINISHED GRADE. THE TAPE SHALL BE SUITABLE FOR DETECTION WITH METAL PIPE LOCATION EQUIPMENT, COLOR CODED AND LABELED TO IDENTIFY CONTENTS OF THE PIPE AND BRIGHTLY COLORED TO CONTRAST WITH THE SOIL. IN ADDITION TO THE TAPE, A CONTINUOUS RUN OF TRACER WIRE SHALL BE ATTACHED TO THE PIPE AND CONNECTED TO CURB STOPS AND BROUGHT TO TOP OF VALVE, ON PIPE RUNS GREATER THAN 500'. THE TRACER WIRE SHALL BE ATTACHED TO A 2" GALVANIZED PIPE WITH A 180 DEGREE BEND AT THE TOP, EXTENDING 36" ABOVE GRADE FOR CONNECTION TO LOCATOR EQUIPMENT. THE MAXIMUM DISTANCE BETWEEN 2" PIPE STUBS SHALL BE 500'.
- ALL WATER SERVICES SHALL BE PROPERLY MARKED ABOVE GROUND WITH PVC PIPE PAINTED BLUE. ADDITIONAL MARKINGS SHALL BE STAMPED IN THE CURB OR MARKED ON THE EDGE OF PAVING WITH AN APPROVED PERMANENT MARKER CAPABLE OF BEING LOCATED BY A MAGNETIC LOCATOR, SUCH AS A NAIL WITH CAP, IF NO CURB PRESENT. SERVICES SHALL BE MARKED WITH MARKING TAPE AND TRACER WIRE AS DESCRIBED ABOVE.
- TRACER WIRE SHALL BE REQUIRED ON ALL STORM PIPE.
- THE CONTRACTOR SHALL HAVE APPROVED PLANS ON SITE AT ALL TIMES DURING LAND DISTURBING ACTIVITIES.
- THE CONTRACTOR SHALL HAVE A CERTIFIED EROSION AND SEDIMENTATION CONTROL INSPECTOR ON SITE AT ALL TIMES DURING LAND DISTURBING ACTIVITIES.

- ALL CONSTRUCTION MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE CITY OF POOLER AND CHATHAM COUNTY'S LATEST CONSTRUCTION SPECIFICATIONS AND DETAILS.
- ALL CURB AND GUTTER TO BE 18" STANDARD PITCH CURB UNLESS OTHERWISE NOTED.
- FOR CITY WATER AND SEWER LINE LOCATIONS, CONTACT THE UTILITIES PROTECTION CENTER (1-800-282-7411) A MINIMUM OF SEVENTY-TWO (72) HOURS PRIOR TO DIGGING.
- NO SOIL TEST HAS BEEN PERFORMED ON THIS SITE.
- STORM SEWER SPECIFICATIONS FOR MANHOLE COVER IN STREET:
GENERAL: ALL CASTINGS SHALL BE MANUFACTURED IN THE UNITED STATES OF AMERICA BY NEENAH FOUNDRY COMPANY, U.S. FOUNDRY & MANUFACTURING CORPORATION, EAST JORDAN IRON WORKS, INC. OR APPROVED EQUAL. THEY SHALL BE OF UNIFORM QUALITY, FREE FROM SAND HOLES, SHRINKAGE, CRACKS, COLD SHUTS OR OTHER DEFECTS. CASTINGS SHALL BE SMOOTH AND WELL CLEANED BY SHOT BLASTING.
MATERIALS: GRAY IRON CASTINGS SHALL BE MANUFACTURED FROM IRON CONFORMING TO ASTM A48 CLASS 35B AND ASTM A48 CLASS 30. DUCTILE IRON CASTINGS SHALL BE MANUFACTURED TRUE TO PATTERN AND COMPONENT PARTS SHALL FIT TOGETHER PROPERLY. ROUND MANHOLE FRAMES, COVERS AND GRATES SHALL HAVE MACHINED BEARING SURFACES TO PREVENT ROCKING. TOLERANCES SHALL BE ACCEPTED FOUNDRY STANDARDS AS OUTLINED IN THE IRON CASTINGS HANDBOOK PUBLISHED BY THE AMERICAN FOUNDRYMEN'S SOCIETY, INC. CASTINGS WEIGHT SHALL NOT VARY MORE THAN 5% ABOVE OR BELOW THOSE VALUES REPRESENTED BY THE MANUFACTURER.
MARKINGS: ALL CASTINGS SHALL BE CLEARLY MARKED WITH THE MANUFACTURER'S NAME, COMPANY LOGO AND "MADE IN USA" IN CAST LETTERS. ADDITIONALLY, THE TOP OR TRAFFIC SIDE OF ALL CASTINGS SHALL BE CLEARLY MARKED "STORM" AND "CITY OF POOLER" IN FLUSH CAST LETTERS AND THE TOP OR TRAFFIC SIDE OF ALL CASTINGS DESIGNED TO COLLECT WATER, (CATCH BASINS, GRATES, ETC.) SHALL BE CLEARLY MARKED "DRAINS TO RIVER - DO NOT DUMP" OR SIMILAR VERBIAGE THAT ACHIEVES THE SAME MEANING.

- INTERNATIONAL FIRE CODE, 2012 EDITION:
SECTION 3310
ACCESS FOR FIREFIGHTING
3310.1 REQUIRED ACCESS. APPROVED VEHICLE ACCESS FOR FIREFIGHTING SHALL BE PROVIDED TO ALL CONSTRUCTION OR DEMOLITION SITES. VEHICLE ACCESS SHALL BE PROVIDED TO WITHIN 100 FEET (30.5 METERS) OF TEMPORARY OR PERMANENT FIRE DEPARTMENT CONNECTIONS. VEHICLE ACCESS SHALL BE PROVIDED BY EITHER TEMPORARY OR PERMANENT ROADS, CAPABLE OF SUPPORTING VEHICLE LOADING UNDER ALL WEATHER CONDITIONS. VEHICLE ACCESS SHALL BE MAINTAINED UNTIL PERMANENT FIRE APPARATUS ACCESS ROADS ARE AVAILABLE.
SECTION 3312
WATER SUPPLY FOR FIRE PROTECTION
3312.1 WHEN REQUIRED, AN APPROVED WATER SUPPLY FOR FIRE PROTECTION, EITHER TEMPORARY OR PERMANENT, SHALL BE MADE AVAILABLE AS SOON AS COMBUSTIBLE MATERIAL ARRIVES ON THE SITE.
- IN THE CASE OF ANY CONFLICT OF THESE CONSTRUCTION DOCUMENTS AND THE CITY OF POOLER CODIFIED ORDINANCES, STANDARDS, SPECIFICATIONS, OR DETAILS, THE CITY OF POOLER STANDARDS ARE TO TAKE PRECEDENCE.
- MAXIMUM BUILDING HEIGHT IS TO BE 45 PER APPENDIX A, ARTICLE III, SECTION 6 OF THE CITY OF POOLER CODIFIED ORDINANCES.

- ADA NOTES:
- ACCESSIBLE ROUTE - EXTERIOR:
MINIMUM CLEAR WIDTH IS 3'. IF ACCESSIBLE ROUTE HAS LESS THAN 5' CLEAR WIDTH, THEN PASSING SPACES AT LEAST 5'X5' SHALL BE LOCATED EVERY 200' OR LESS (INTERSECTING SIDEWALKS MEET THIS REQUIREMENT). LONGITUDINAL (RUNNING) SLOPE MAY NOT EXCEED 5% UNLESS RAMP IS INSTALLED (RAMPS MAY NOT EXCEED 8.33%). CROSS SLOPE MAY NOT EXCEED 2%. GAPS IN ROUTE MAY NOT EXCEED 12" IN WIDTH.
 - FINISHED SURFACE HEIGHT DIFFERENCE REQUIREMENTS:
A. 0 TO 1/4" - NO REQUIREMENTS
B. 1/4 TO 1/2" - BEVEL WITH 1:2 SLOPE
C. LARGER THAN 1/2" - CONFORM TO REQUIREMENTS FOR RAMP
 - RAMPS:
• MAX RAMP SLOPE 8.33% (1:12)
• RAMPS STEEPER THAN 8.33% ARE NOT ACCEPTABLE
• MAX RISE FOR ANY RAMP RUN IS 30" (AT 8.33% SLOPE, MAXIMUM RUN OF RAMP IS 30')
• MAX CROSS SLOPE OF RAMP 2% (1:50)
 - LANDINGS:
• RAMPS SHALL HAVE LEVEL LANDINGS AT BOTTOM AND TOP OF EACH RAMP.
• LANDINGS SHALL BE AT LEAST AS WIDE AS RAMP LEADING TO IT.
• LANDING LENGTH SHALL BE MINIMUM 5' CLEAR
• IF RAMPS CHANGE DIRECTION AT LANDING, MINIMUM LANDING SIZE SHALL BE 5'X5'.
• ALL LANDINGS ARE TO BE NO MORE THAN 2% SLOPE IN ANY DIRECTION.
 - HANDRAILS:
• HANDRAILS ARE REQUIRED ON BOTH SIDES (MIN. 36" CLEAR BETWEEN HANDRAILS)
• WHEN RAMP RISE IS GREATER THAN 6".
• PROVIDE MINIMUM 12" LONG HANDRAIL EXTENSIONS AT TOP AND BOTTOM LANDINGS.
• PROVIDE MINIMUM 2" HIGH EDGE PROTECTION OR RAIL WITH LESS THAN 4" CLEAR TO RAMP IF RAMP HAS DROP-OFFS.
• ROUTES BETWEEN BUILDINGS WITH ONLY DWELLING UNITS DO NOT HAVE TO HAVE HANDRAILS.
• STAIRS ARE NOT ALLOWED AS PART OF ACCESSIBLE ROUTE BUT IF ADJACENT TO ROUTE OR PART OF TENANT THEY SPACE MUST MEET REQUIREMENTS FOR STAIR RAILS.

- CURB RAMPS:
• MAX SLOPE OF CURB RAMP 8.33%
• MAX SLOPE OF SIDE FLARES 10%
• MAX SLOPE OF ADJOINING GUTTERS, ROAD SURFACE, OR ACCESSIBLE ROUTE 5%.
• MIN WIDTH 36" (NOT INCLUDING SIDE FLARES).
• DETECTABLE WARNING IS REQUIRED ON CURB RAMPS IN PUBLIC RIGHT OF WAYS, AND SHALL BE 24" MINIMUM IN THE DIRECTION OF TRAVEL AND EXTEND THE FULL WIDTH OF THE CURB RAMP OR FLUSH SURFACE. DETECTABLE WARNINGS SHALL BE LOCATED SO THE EDGE NEAREST THE CURB LINE IS 6" TO 8" FROM THE CURB LINE.
- PAVEMENT MARKINGS:
• AS REQUIRED BY LOCAL JURISDICTIONAL AUTHORITY (RECOMMENDED CROSSWALK MARKING TO DESIGNATE ACCESSIBLE PEDESTRIAN ROUTE)
- PARKING SPACES:
• MINIMUM 8' WIDE ACCESSIBLE PARKING SPACE.
• MINIMUM 5' WIDE ACCESS AISLE AT STANDARD SPACES
• MINIMUM 8' WIDE ACCESS AISLE AT VAN ACCESSIBLE SPACES
• MAXIMUM 2% (1:50) SLOPE IN ANY DIRECTION
- SIGNAGE:
ACCESSIBLE PARKING SPACES SHALL BE DESIGNATED AS RESERVED BY A SIGN SHOWING THE SYMBOL OF ACCESSIBILITY. VAN ACCESSIBLE SPACES SHALL HAVE AN ADDITIONAL SIGN "VAN ACCESSIBLE" MOUNTED BELOW THE SYMBOL. SUCH SIGNS SHALL BE LOCATED SO THEY CANNOT BE OCCUPIED BY A VEHICLE PARKED IN THE SPACE (SIGNAGE TO BE INSTALLED AT A MINIMUM HEIGHT OF 7' TO BOTTOM OF VAN ACCESSIBLE DESIGNATION, AND 7' MINIMUM TO THE BOTTOM OF ALL OTHER SIGN FACES).
- ACCESSIBLE ROUTES:
MUST COMPLY WITH ADA, THE FAIR HOUSING ACT AND ICC/ANSI A117.1-2003

DESIGN PROFESSIONAL'S CREDENTIALS:
ENGINEER'S NAME (PRINTED): TRAVIS BURKE, PE
GEORGIA PE NUMBER: 31215
GSWCC LEVEL II CERTIFICATION NUMBER: 8134

- WATER - SEWER NOTES:**
- HIGHLY CHLORINATED WATER USED IN THE DISINFECTION PROCESS SHALL BE HANDLED AND DISPOSED OF IN ACCORDANCE WITH THE LATEST CITY OF POOLER CONSTRUCTION SPECIFICATIONS.
 - ANY PIPE, SOLDER AND FLUX USED DURING INSTALLATION OF THE WATER LINES MUST BE "LEAD FREE" IN ACCORDANCE WITH THE LATEST CITY OF POOLER CONSTRUCTION SPECIFICATIONS.
 - MAINTAIN MINIMUM HORIZONTAL/VERTICAL CLEARANCE IN ACCORDANCE WITH THE LATEST CITY OF POOLER CONSTRUCTION SPECIFICATIONS.
 - WHERE THE WATER MAIN CROSSES SEWER OR STORM PIPES, THE WATER LINE SHALL BE DUCTILE IRON IN ACCORDANCE WITH THE LATEST CITY OF POOLER CONSTRUCTION SPECIFICATIONS.
 - THE CONTRACTOR IS RESPONSIBLE TO BRING PROPOSED MANHOLE TOPS TO GRADE.
 - MAXIMUM COVER FOR THE WATER MAIN SHALL BE IN ACCORDANCE WITH THE LATEST CITY OF POOLER CONSTRUCTION SPECIFICATIONS.
 - CONTRACTOR TO VERIFY ALL INVERT ELEVATIONS OF SANITARY SEWER LATERALS PRIOR TO CONSTRUCTION. NOTIFY ENGINEER WITH INVERT DATA TO INSURE THERE ARE NO CONFLICTS.
 - ALL FILLING AND HYDROSTATIC TESTING OF NEW MAINS SHALL BE COORDINATED WITH AND WITNESSED BY THE CITY'S INSPECTOR.
 - INDUSTRIAL WASTEWATER DISCHARGE IS NOT ANTICIPATED NOR DESIGNED FOR WITH THIS DEVELOPMENT.
 - IN ADDITION TO THE SEDIMENTATION AND EROSION CONTROL MEASURES AS INDICATED ON THE PLANS THE CONTRACTOR SHALL TAKE WHATEVER ACTIONS AS ARE NECESSARY TO ENSURE THAT ALL SEDIMENTATION IS CONFINED TO THE SITE AND THAT NO OFFSITE EROSION IS CAUSED BY THE WORK EITHER DIRECTLY OR INDIRECTLY.

DEVELOPMENT REQUIREMENTS:

FRONT SETBACK: 60'
SIDE YARD SETBACKS: 10'
REAR YARD SETBACK: 10'

EXISTING USE: VACANT LOT
PROPOSED USE: SHOPPING CENTER
PROPOSED BUILDING: 12,996 S.F.

PARKING REQUIREMENTS:
REQUIRED: 4.5 SPACES PER 1,000 SF
4.5 X (12,996 / 1,000) = 59 SPACES
PROVIDED: 37 ON SITE (2 HANDICAP)
22 SHARED
59 TOTAL

IMPERVIOUS AREA REQUIREMENTS:
MAX IMPERVIOUS: 85% X 1.08 AC = 0.918 AC
PROPOSED IMPERVIOUS: 80.5% = 0.869 AC

SITE INFORMATION:

PARENT PIN: 50017A01099
ZONING DISTRICT: C-2
FLOOD ZONE: X
SIZE: 1.080 AC

PROPOSED LAND USE: SHOPPING CENTER (8 SUITES)

EROSION CONTROL NOTES:

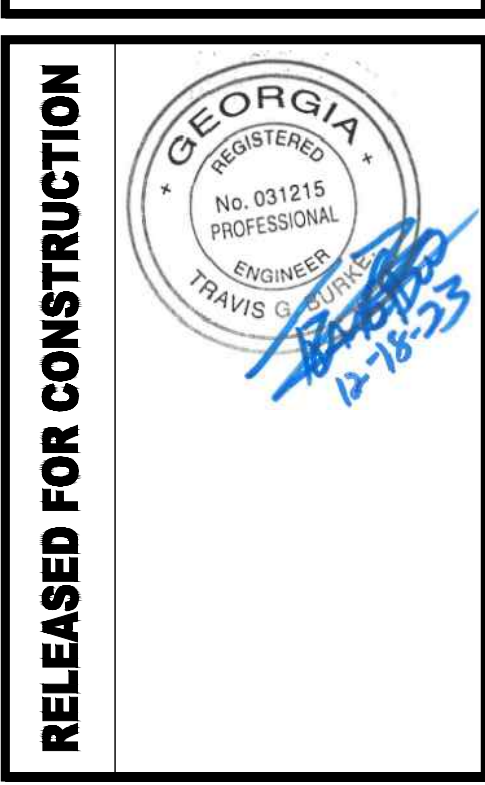
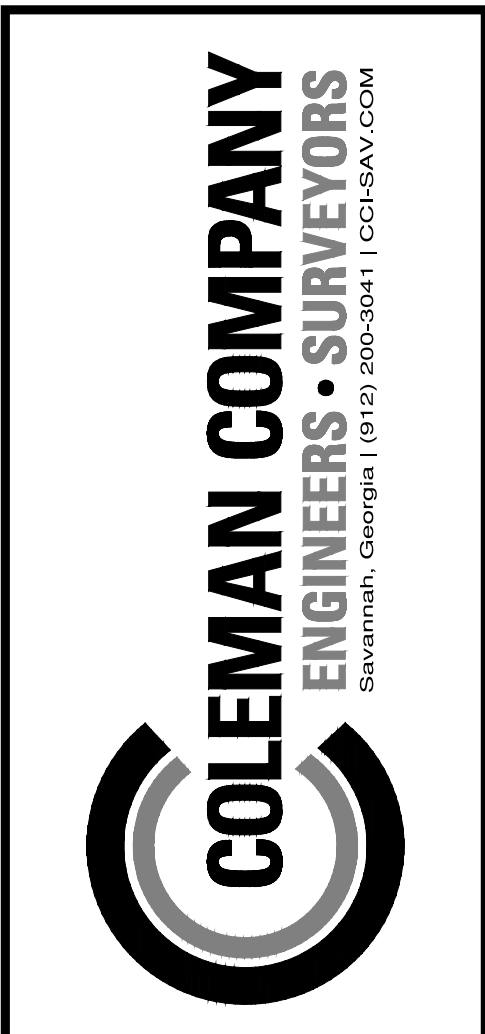
- EROSION CONTROL IS THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL UTILIZE BEST MANAGEMENT PRACTICES (BMP) DURING ALL PHASES OF CONSTRUCTION AND SHALL INSTALL & MAINTAIN ALL EROSION CONTROL MEASURES ON THE SITE AT ALL TIMES IN ACCORDANCE WITH THESE PLANS AND THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA".
- NARRATIVE DESCRIPTION:
LOCATION: 260 TANGER OUTLETS BLVD POOLER, GEORGIA
PINS: 50017A01099
NATURE OF WORK: RETAIL BUILDING WITH 8 SUITES AND ASSOCIATED INFRASTRUCTURE.
SIZE:
TOTAL PROPERTY ACREAGE: 1.080 AC
DISTURBED ACREAGE: 1.08 AC
ZONING CLASSIFICATION: C-2
MAXIMUM BUILDING HEIGHT: 45 FEET
PHASES: THE WORK WILL BE PERFORMED IN ONE PHASE.

- THERE ARE NO APPARENT WATERS OF THE UNITED STATES WITHIN 200 FEET OF THE PROJECT SITE.
- THERE ARE NO APPARENT WETLANDS PRESENT ON THE PROPERTY.
- ALL SUITABLE TOPSOIL WILL BE STOCKPILED BY THE CONTRACTOR AND SPREAD IN PROPOSED VEGETATIVE AREAS PRIOR TO LANDSCAPE INSTALLATION.
- THE SOILS ON SITE ARE : OGECHEE LOAMY FINE SAND (SOIL GROUP B/D)
- THIS SITE IS CURRENTLY CLEARED AND ROUGHLY GRADED.
- MAINTENANCE OF ALL SOIL EROSION AND SEDIMENT CONTROL PRACTICES, WHETHER TEMPORARY OR PERMANENT, SHALL BE AT ALL TIMES THE RESPONSIBILITY OF THE OWNER.
- THE CONTRACTOR SHALL ENSURE THAT STRUCTURAL EROSION CONTROL MEASURES ARE INSPECTED DAILY. ANY DEFICIENCIES, INCLUDING SEDIMENT ACCUMULATION AND REMOVAL, OBSERVED SHALL BE CORRECTED BY THE END OF THAT DAY'S WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING A DAILY INSPECTION LOG AND NOTIFYING THE OWNER AND ENGINEER OF ANY DEFICIENCIES IDENTIFIED IN THE EROSION CONTROL MEASURES. EROSION CONTROL MEASURES SHALL REMAIN IN PLACE UNTIL DISTURBED AREAS ARE STABILIZED.
- THE ESCAPE OF SEDIMENT FROM THE SITE SHALL BE PREVENTED BY THE INSTALLATION OF EROSION CONTROL MEASURES AND PRACTICES PRIOR TO, OR CONCURRENT WITH, LAND DISTURBING ACTIVITIES.
- EROSION CONTROL MEASURES WILL BE MAINTAINED AT ALL TIMES. IF FULL IMPLEMENTATION OF THE APPROVED PLAN DOES NOT PROVIDE FOR EFFECTIVE EROSION CONTROL, ADDITIONAL EROSION AND SEDIMENT CONTROL WILL BE IMPLEMENTED TO CONTROL OR TREAT THE SEDIMENT SOURCE.
- ANY DISTURBED AREA LEFT EXPOSED FOR A PERIOD OF GREATER THAN 14 DAYS SHALL BE STABILIZED WITH MULCH OR TEMPORARY SEEDING.
- ACCORDING TO THE FLOOD INSURANCE RATE MAPS, AS PREPARED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, THIS PROJECT SITE DOES NOT APPEAR TO LIE IN AN FLOOD HAZARD AREA AS DEPICTED ON FIRM PANEL NO. 13051C0109F EFFECTIVE DATE: AUGUST 16, 2018.

CONTACT INFORMATION:
CIVIL ENGINEER: OWNER/REPRESENTATIVE CONTACT:
YOGESH PATEL
TRAVIS G. BURKE, PE 115 COFFEE POINTE DRIVE
COLEMAN COMPANY, INC. SAVANNAH, GA 31419
1480 CHATHAM PKWY, SAVANNAH, GA 31408 P: 917.789.0806
P: 912.200.3041 F: 912.200.3056

16. THE INITIAL RECEIVING WATER FOR THIS PROJECT IS THE EXISTING STORM SEWER SYSTEM THAT HAS BEEN INSTALLED FOR THE TANGER OUTLETS AND SURROUNDING OUTPARCELS. FINAL RECEIVING WATERS ARE THE PIPEMAKERS CANAL WHICH ULTIMATELY DISCHARGES INTO THE SAVANNAH RIVER.

- ANY ON-SITE FUEL STORAGE TANK MUST BE PROTECTED FROM LEAKS, SPILLS, AND RUPTURE AS PER APPLICABLE CODES.
- SILT FENCE MUST BE INSPECTED DAILY FOR FAILURES AND CLEANED OUT WHEN SILT REACHES 1/2 THE FENCE HEIGHT.
- ALL TEMPORARY BMP'S FOR EROSION & SEDIMENT CONTROL SHALL BE REMOVED ONCE FINAL STABILIZATION IS ACHIEVED.



REVISIONS:

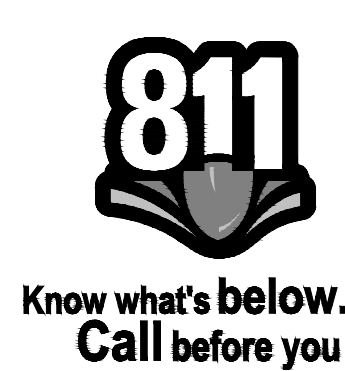
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CIVIL CONSTRUCTION PLANS FOR
TANGER OUTLETS, OUTPARCEL #4
LOCATED IN POOLER, GEORGIA
PREPARED FOR YOGESH PATEL

JOB NUMBER: 22-954
DATE: 12/18/2023
DRAWN BY: DJM
CHECKED BY: TGB
SCALE: AS NOTED

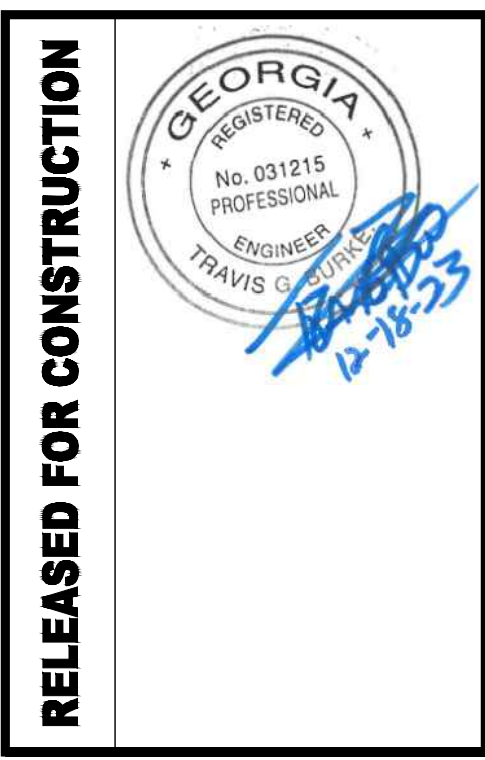
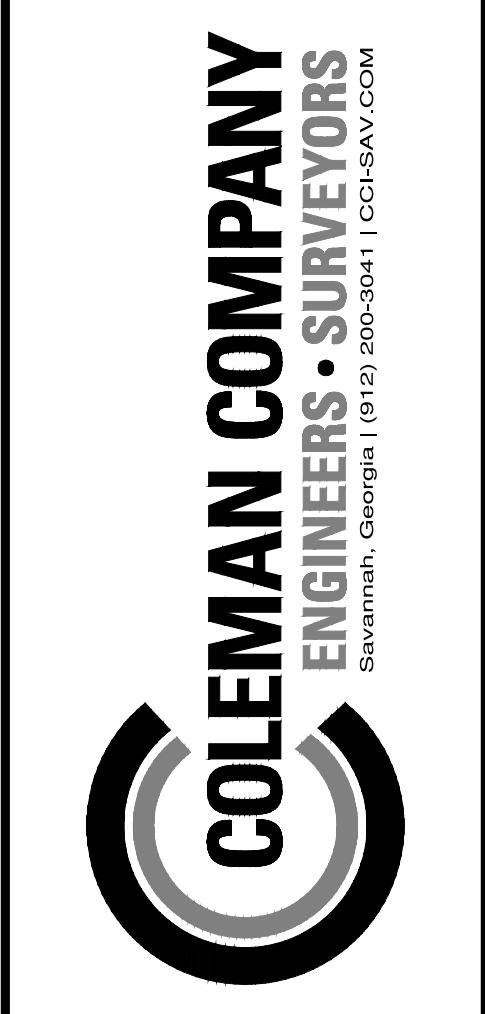
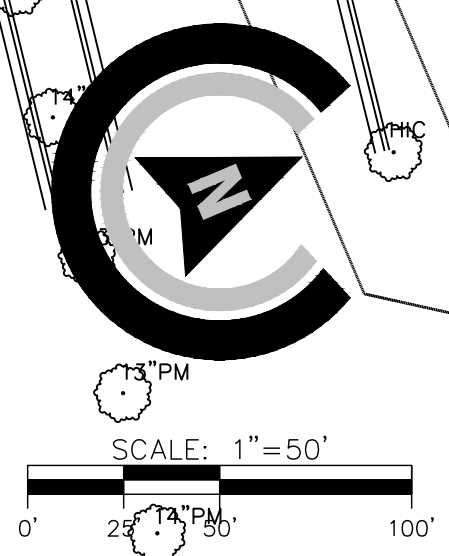
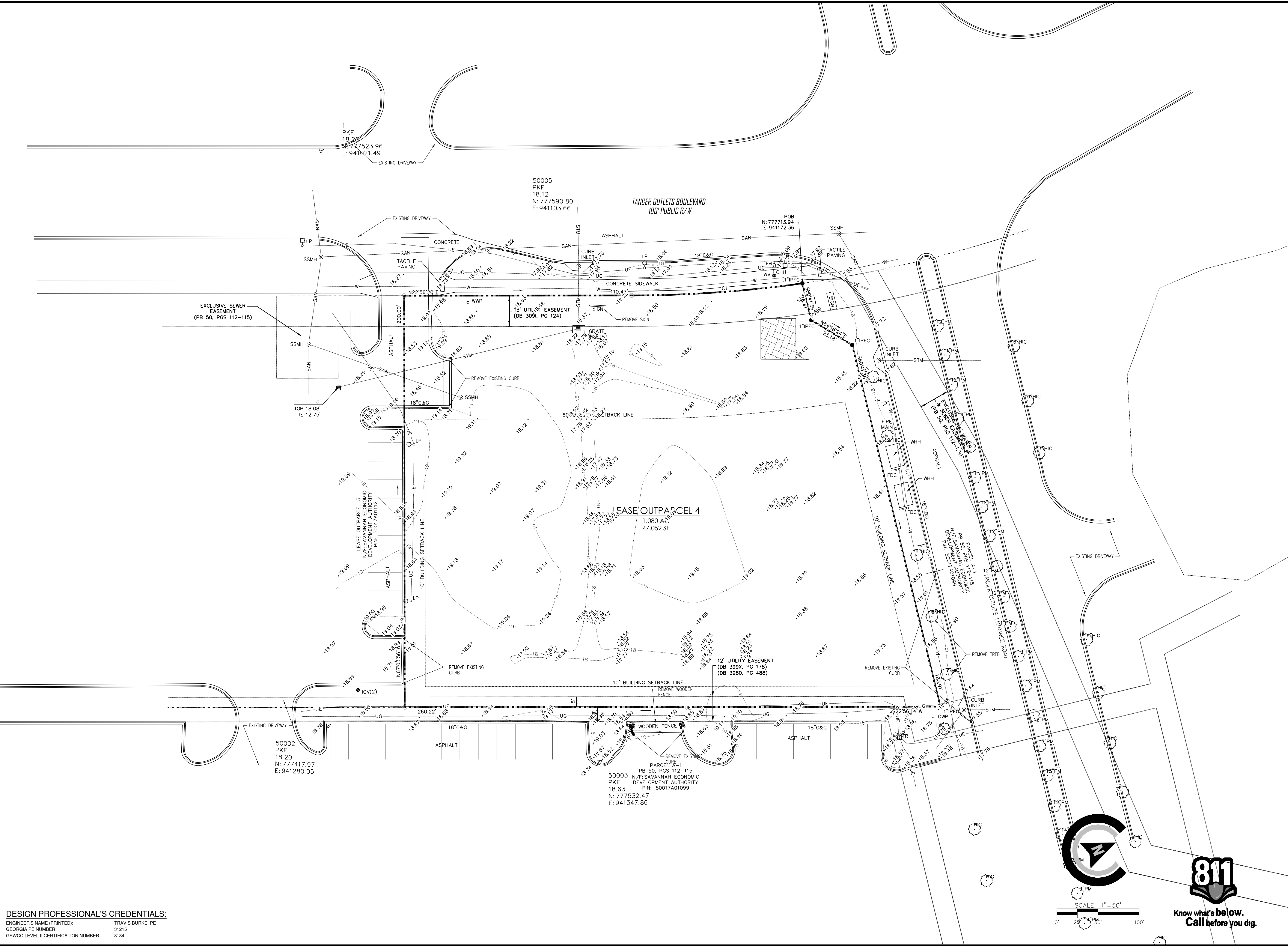
CONSTRUCTION NOTES

SHEET:
C0.0



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DESIGN PROFESSIONAL'S CREDENTIALS:
ENGINEER'S NAME (PRINTED): TRAVIS BURKE, PE
GEORGIA PE NUMBER: 31215
GSWCC LEVEL II CERTIFICATION NUMBER: 8134



RELEASED FOR CONSTRUCTION

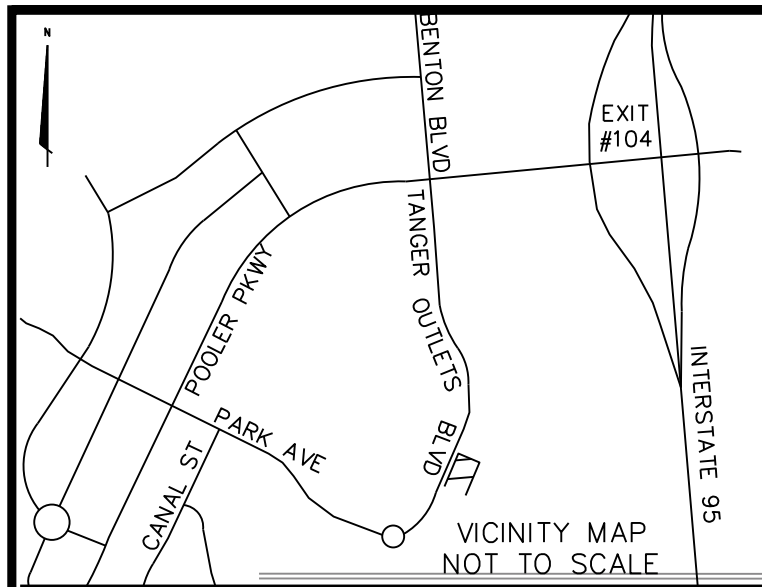
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CIVIL CONSTRUCTION PLANS FOR
TANGER OUTLETS, OUTPARCEL #4
LOCATED IN POOLER, GEORGIA
PREPARED FOR YOGESH PATEL

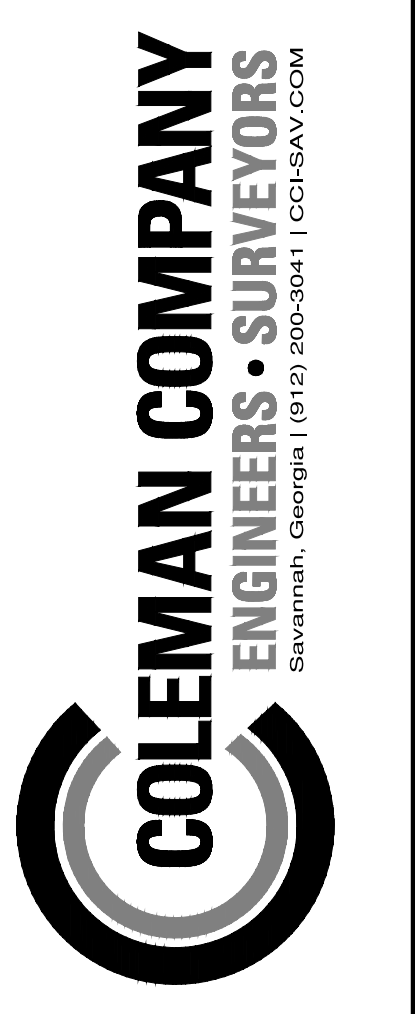
JOB NUMBER: 22-954
DATE: 12/18/2023
DRAWN BY: DJM
CHECKED BY: TGB
SCALE: AS NOTED

EXISTING CONDITIONS

SHEET:
C1.0



SITE DATA:
 AREA: 1.08 AC
 ZONING: C-2
 PIN: 50017A01099
 ADDRESS: 220 TANGER OUTLETS BLVD
 FRONT SETBACK: 60'
 SIDE YARD SETBACKS: 10'
 REAR YARD SETBACK: 10'
 EXISTING USE: VACANT LOT
 PROPOSED USE: SHOPPING CENTER
 PROPOSED BUILDING: 12,996 S.F.
PARKING REQUIREMENTS:
 REQUIRED: 4.5 SPACES PER 1,000 SF
 4.5 X (12,996 / 1,000) = 59 SPACES
 PROVIDED: 37 ON SITE (2 HANDICAP)
 22 SHARED
 59 TOTAL
IMPERVIOUS AREA REQUIREMENTS:
 MAX IMPERVIOUS: 80% X 1.08 AC = 0.864 AC
 PROPOSED IMPERVIOUS: 79.7% = 0.861 AC



RELEASED FOR CONSTRUCTION

REVISIONS:

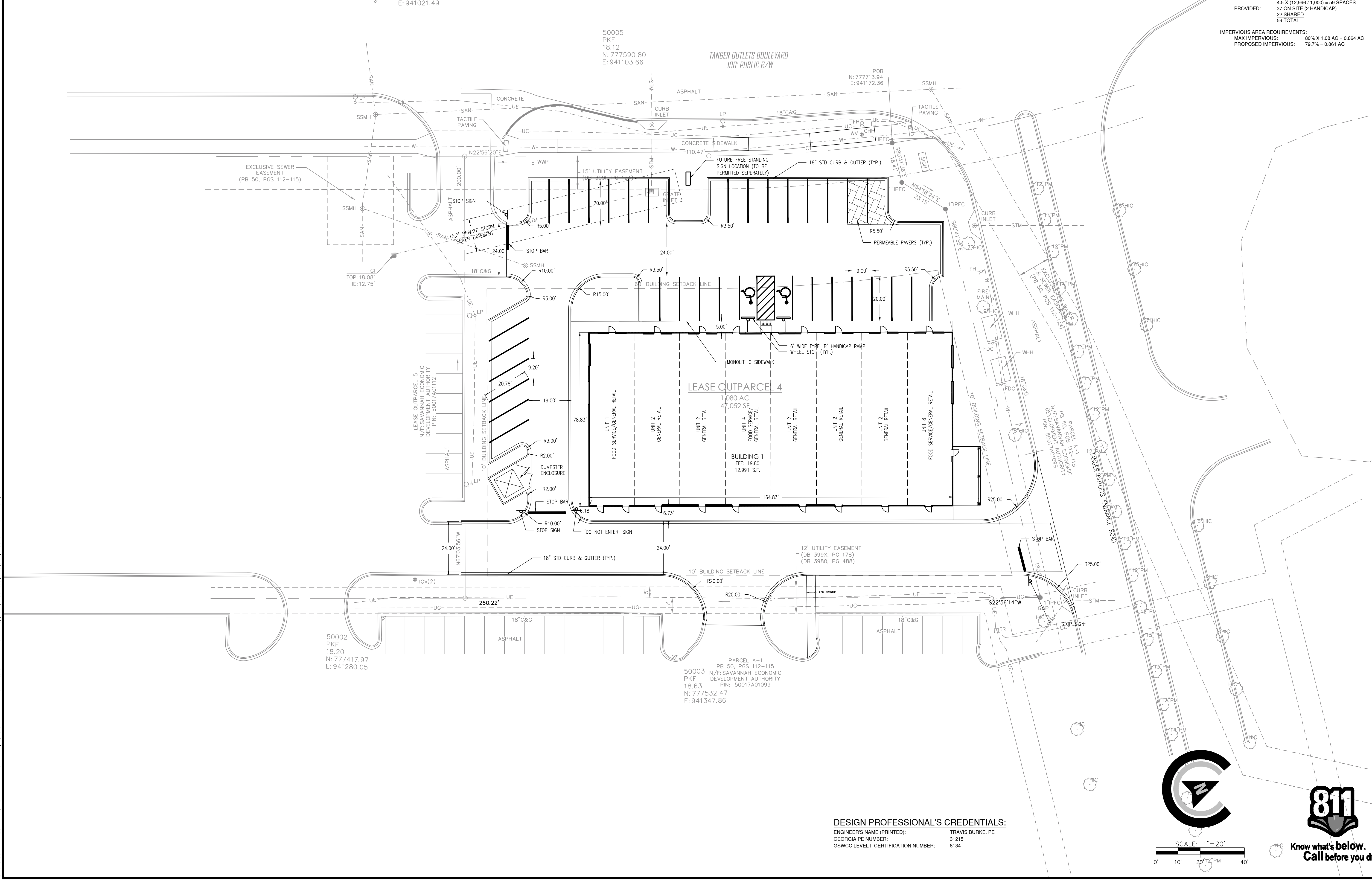
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CIVIL CONSTRUCTION PLANS FOR
TANGER OUTLETS, OUTPARCEL #4
 LOCATED IN POOLER, GEORGIA
 PREPARED FOR YOGESH PATEL

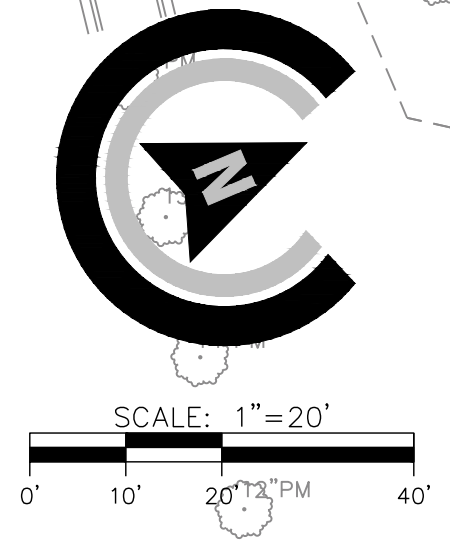
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 DRAWN BY: DJM
 CHECKED BY: TGB
 SCALE: AS NOTED

STAKING PLAN

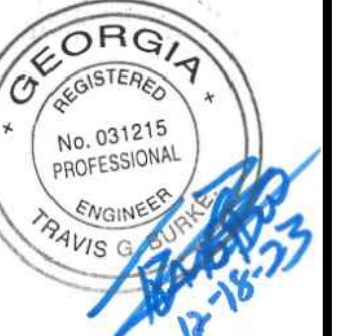
SHEET:
C2.0



DESIGN PROFESSIONAL'S CREDENTIALS:
 ENGINEER'S NAME (PRINTED): TRAVIS BURKE, PE
 GEORGIA PE NUMBER: 31215
 GSWCC LEVEL II CERTIFICATION NUMBER: 8134



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REVISIONS:

CIVIL CONSTRUCTION PLANS FOR

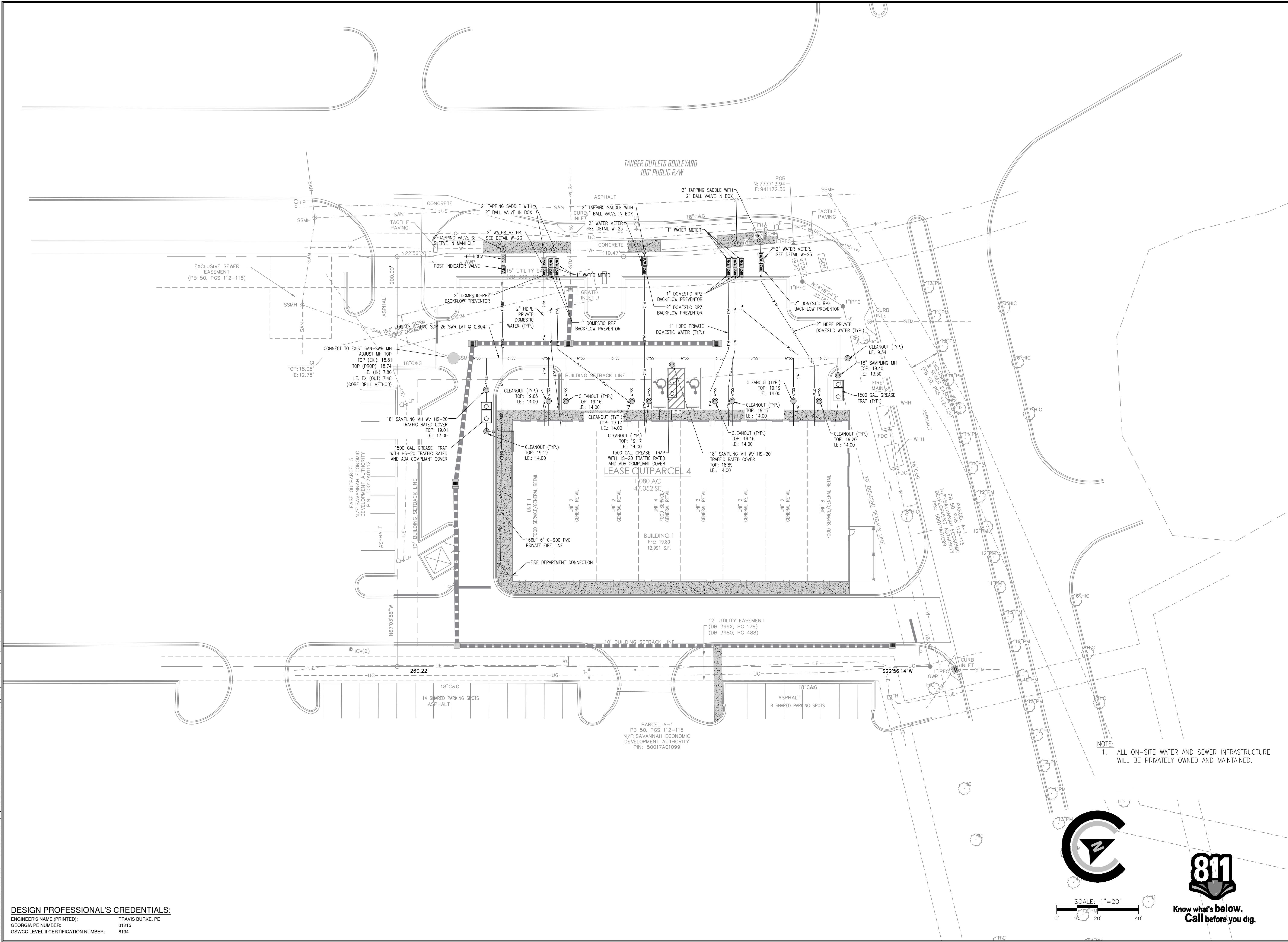
TANGER OUTLETS, OUTPARCEL #4

LOCATED IN POOLER, GEORGIA
PREPARED FOR YOGESH PATEL

JOB NUMBER: 22-954
DATE: 12/18/2023
DRAWN BY: DJM
CHECKED BY: TGB
SCALE: AS NOTED

UTILITY PLAN

SHEET:
C3.0



NOTE:
1. ALL ON-SITE WATER AND SEWER INFRASTRUCTURE WILL BE PRIVATELY OWNED AND MAINTAINED.



SCALE: 1" = 20'



REVISIONS:

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CIVIL CONSTRUCTION PLANS FOR
TANGER OUTLETS, OUTPARCEL #4
LOCATED IN POOLER, GEORGIA
PREPARED FOR YOGESH PATEL

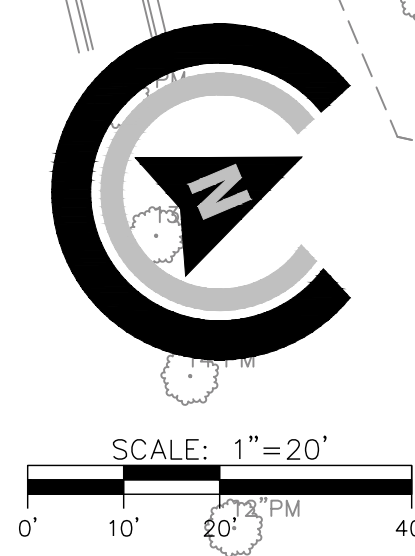
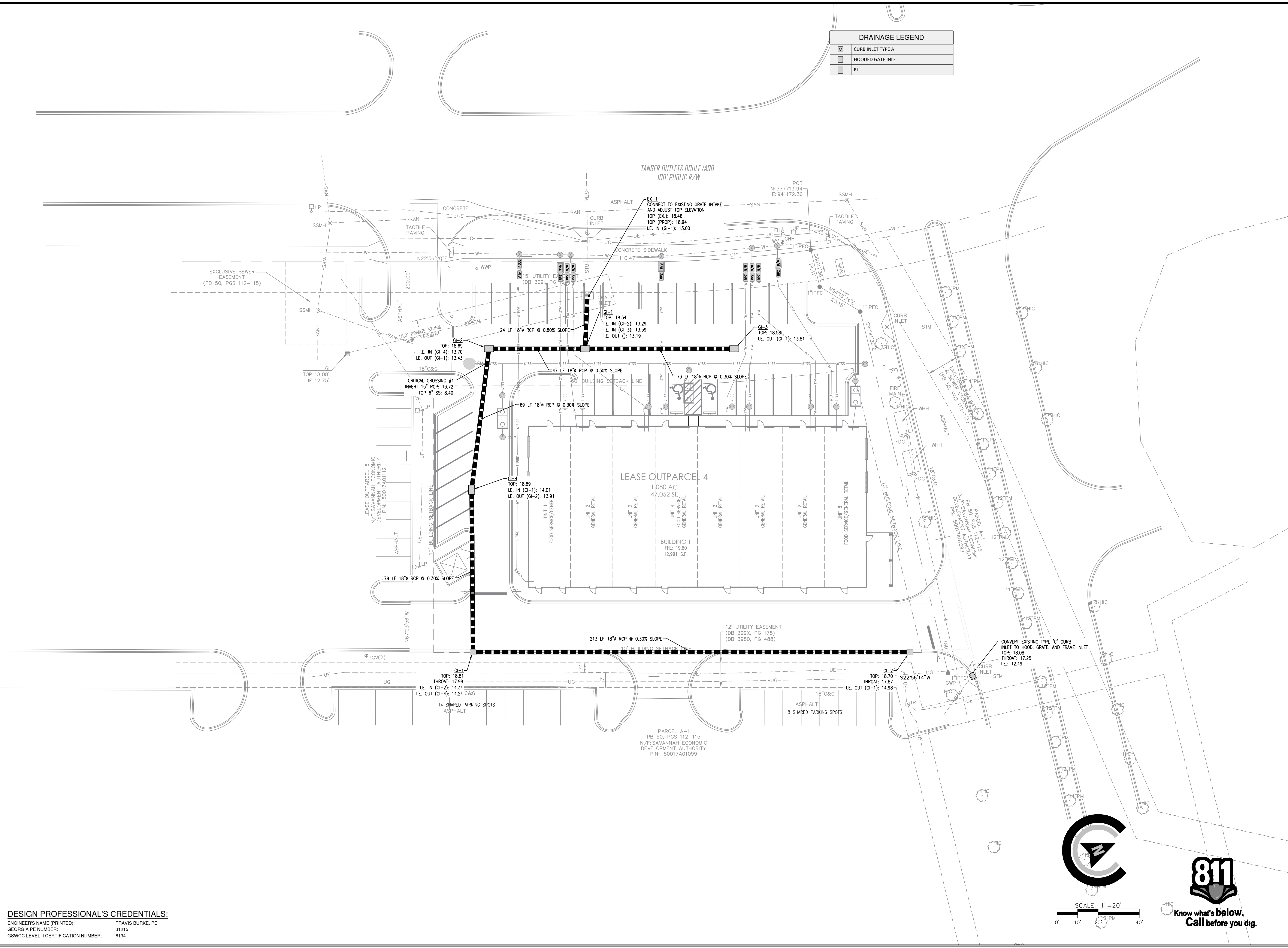
JOB NUMBER: 22-954
DATE: 12/18/2023
DRAWN BY: DJM
CHECKED BY: TGB
SCALE: AS NOTED

DRAINAGE PLAN

SHEET:
C5.0

DRAINAGE LEGEND

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| | CURB INLET TYPE A |
| | HOODED GATE INLET |
| | RI |

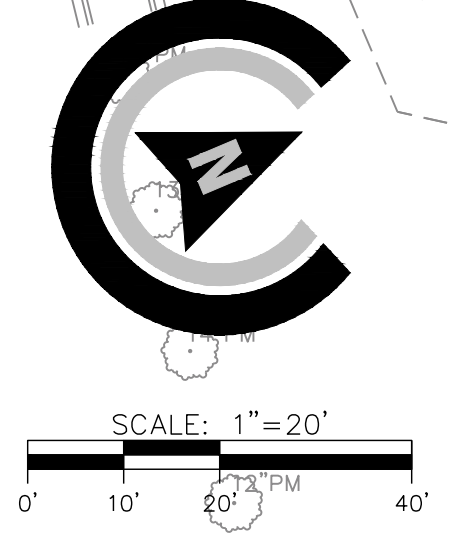
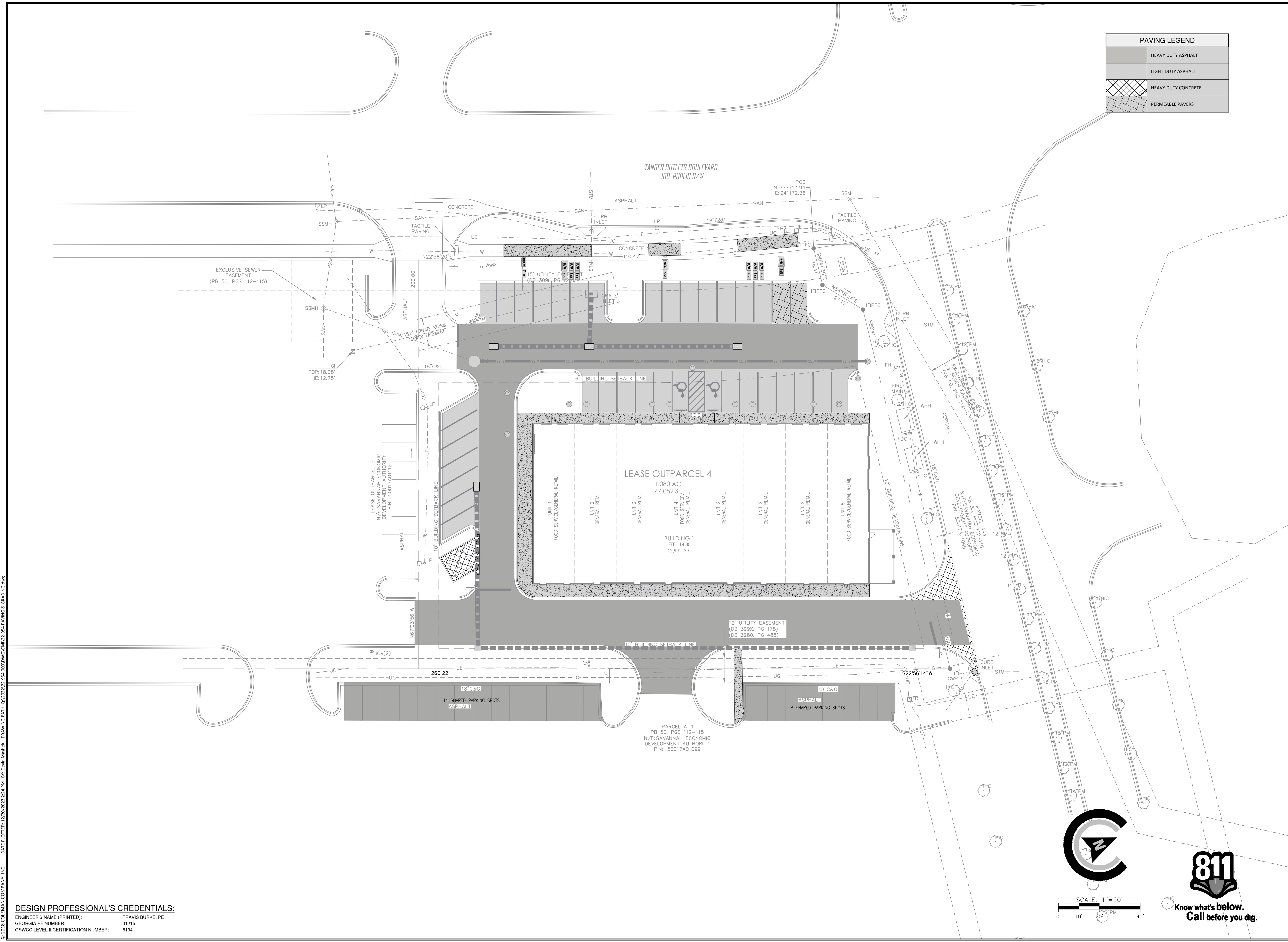


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DESIGN PROFESSIONAL'S CREDENTIALS:
ENGINEER'S NAME (PRINTED): TRAVIS BURKE, PE
GEORGIA PE NUMBER: 31215
GSWCC LEVEL II CERTIFICATION NUMBER: 8134

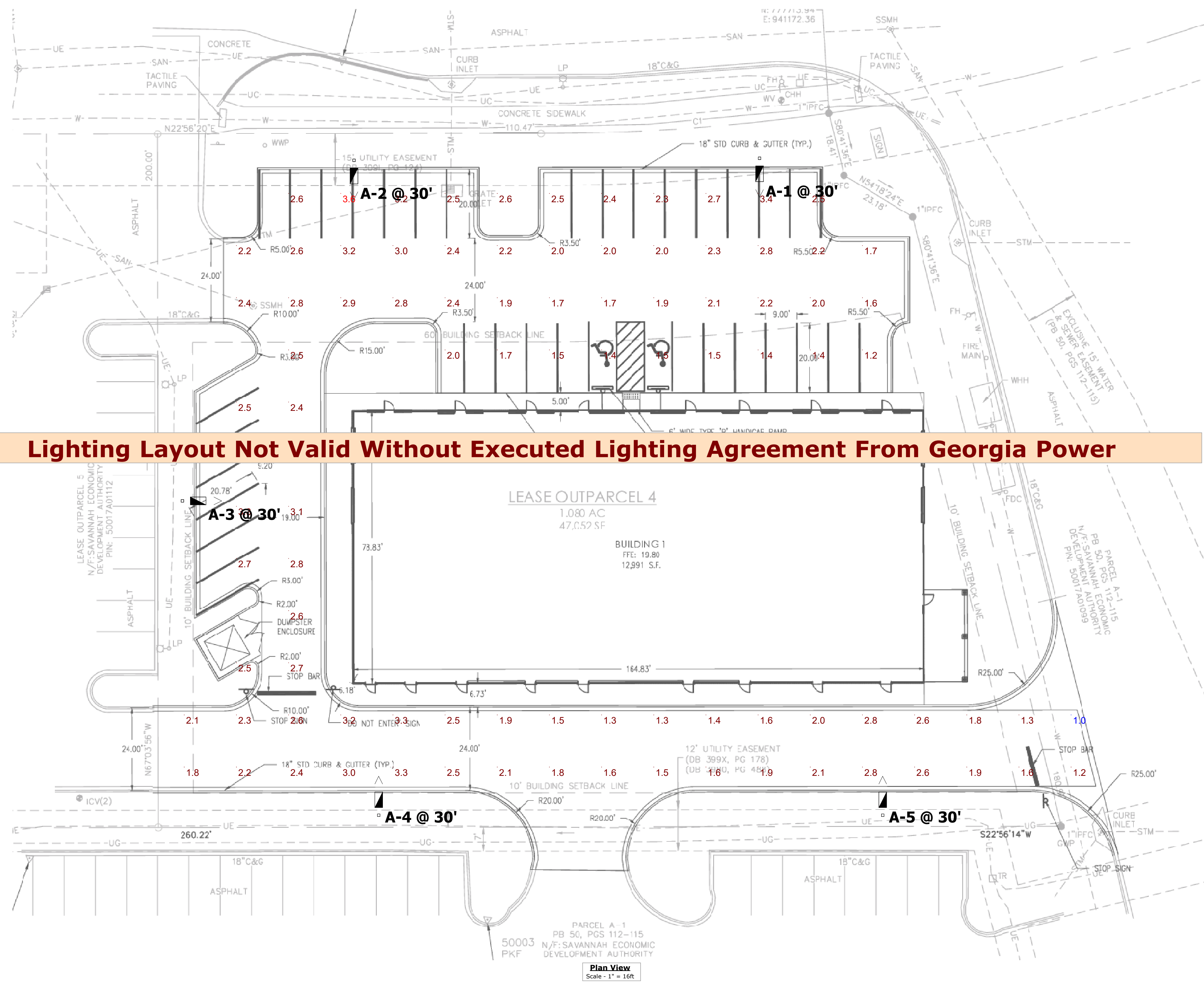
PAVING LEGEND

| | |
|-----------|---------------------|
| [Pattern] | HEAVY DUTY ASPHALT |
| [Pattern] | LIGHT DUTY ASPHALT |
| [Pattern] | HEAVY DUTY CONCRETE |
| [Pattern] | PERMEABLE PAVERS |



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DESIGN PROFESSIONAL'S CREDENTIALS:
 ENGINEER'S NAME (PRINTED): TRAVIS BURKE, PE
 GEORGIA PE NUMBER: 31215
 GSWCC LEVEL II CERTIFICATION NUMBER: 8134



| Symbol | Label | QTY | Catalog Number | Description | LLF | Wattage |
|--------|-------|-----|--------------------------|--|-------|---------|
| A | A | 5 | ARCH-L-PA3-180-740-U-T4W | ARCHEON-L ROADWAY AND AREA LUMINAIRE (3) 70 CRI, 4000K, 775mA LIGHT ENGINES WITH 24 LEDS AND TYPE IV WIDE OPTICS | 0.912 | 181 |

| Description | Symbol | Avg | Max | Min | Max/Min | Avg/Min |
|--------------|--------|--------|--------|--------|---------|---------|
| Calc Zone #1 | + | 2.2 fc | 3.6 fc | 1.0 fc | 3.6:1 | 2.2:1 |

- Notes**
1. Readings are shown in units of maintained footcandles.
 2. Total Light Loss Factor (LLF) = .912 LLF for LED
 3. Test Plane = 0' Above grade
 4. Fixture Mounting Height = See Plan view.
 5. Fixture Spacing = See Plan view.
 6. This photometric layout was calculated using specific criteria. Any deviation from stated parameters will affect actual performance.
 7. These lighting calculations are not a substitute for independent engineering analysis of lighting system suitability and safety.

Disclaimer
This lighting design is not a professional engineering drawing and is provided for informational purposes only, without warranty as to accuracy, completeness, reliability or otherwise. Frazier Photometrics is not responsible for specifying the lighting or illumination requirements for any specific project. It is the obligation of the end-user to consult with a professional engineering advisor to determine whether this lighting design meets the applicable project requirements for lighting system performance, safety, suitability and effectiveness for use in a particular application. End-user environment and application (including, but not limited to, voltage variation and dirt accumulation) can cause actual field performance to differ from the calculated photometric performance represented in this lighting design. In no event will Frazier Photometrics be held responsible for any loss resulting from any use of this lighting design.

CITY OF POOLER LANDSCAPE REQUIREMENTS

TOTAL AREA: 1.22 AC
 TOTAL DISTURBED AREA: 1.3 AC
 TREE REQUIREMENT: 15 TREES PER ACRE
 TOTAL AMENITY PROPERTY REQUIREMENT = (15) TREES PER ACRE x 1.08 ACRE = 16.2 TREES
 TREES PROVIDED = 16
 NO SIGNIFICANT TREES TO BE REMOVED

PLANTED TREES SHALL BE: HARDWOOD TREES NO LESS THAN TWO-INCH DBH AND A MINIMUM HEIGHT REQUIREMENT OF EIGHT FEET. THE TREES TO BE PLANTED MUST BE PREFERRED HARDWOODS THAT CONFORM TO THE AMERICAN STANDARD FOR NURSERY STOCK. PLANTED OR RELOCATED TREES SHOULD BE APPROPRIATELY PLACED SO AS TO ENHANCE THE OVERALL LANDSCAPING OF THE SITE. ALL TREES PLANTED OR RELOCATED ON THE SITE MUST BE PROTECTED AND NURTURED UNTIL FINAL INSPECTION AND APPROVAL OF IMPROVEMENTS BY THE CITY BUILDING OFFICIAL. POOLER, GEORGIA, CODE OF ORDINANCES >> PART II - CODE OF ORDINANCES >> CHAPTER 42 - ENVIRONMENT >> ARTICLE VI. TREE PROTECTION >> SEC. 42-199. REPLACEMENT.

PREFERRED TREE LIST
 LARGE SPECIES: AMERICAN BEECH, AMERICAN ELM HYBRIDS, AMERICAN SYCAMORE, GREEN ASH, WHITE ASH, BALD CYPRESS, POND CYPRESS, GINKGO (MALE), HICKORY SPECIES, SOUTHERN MAGNOLIA, LIVE OAK, NUTTALL OAK, OVERCUP OAK, SHUMARD OAK, WHITE OAK, WILLOW OAK, SOUTHERN RED OAK, AND YELLOW POPLAR.
 MEDIUM SPECIES: AMERICAN HOLLY, RED MAPLE, FLORIDA MAPLE, TRIDENT MAPLE, EASTERN RED CEDAR
 SMALL SPECIES: EASTERN REDBUD, ATTENUATA HYBRIDS HOLLY, YAUPON HOLLY, SWEETBAY MAGNOLIA, FRINGE TREE

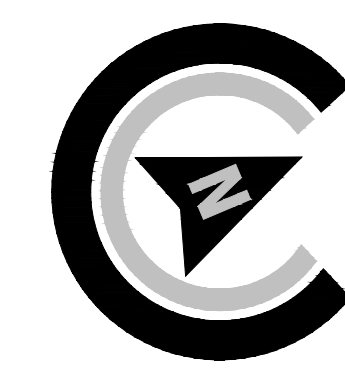
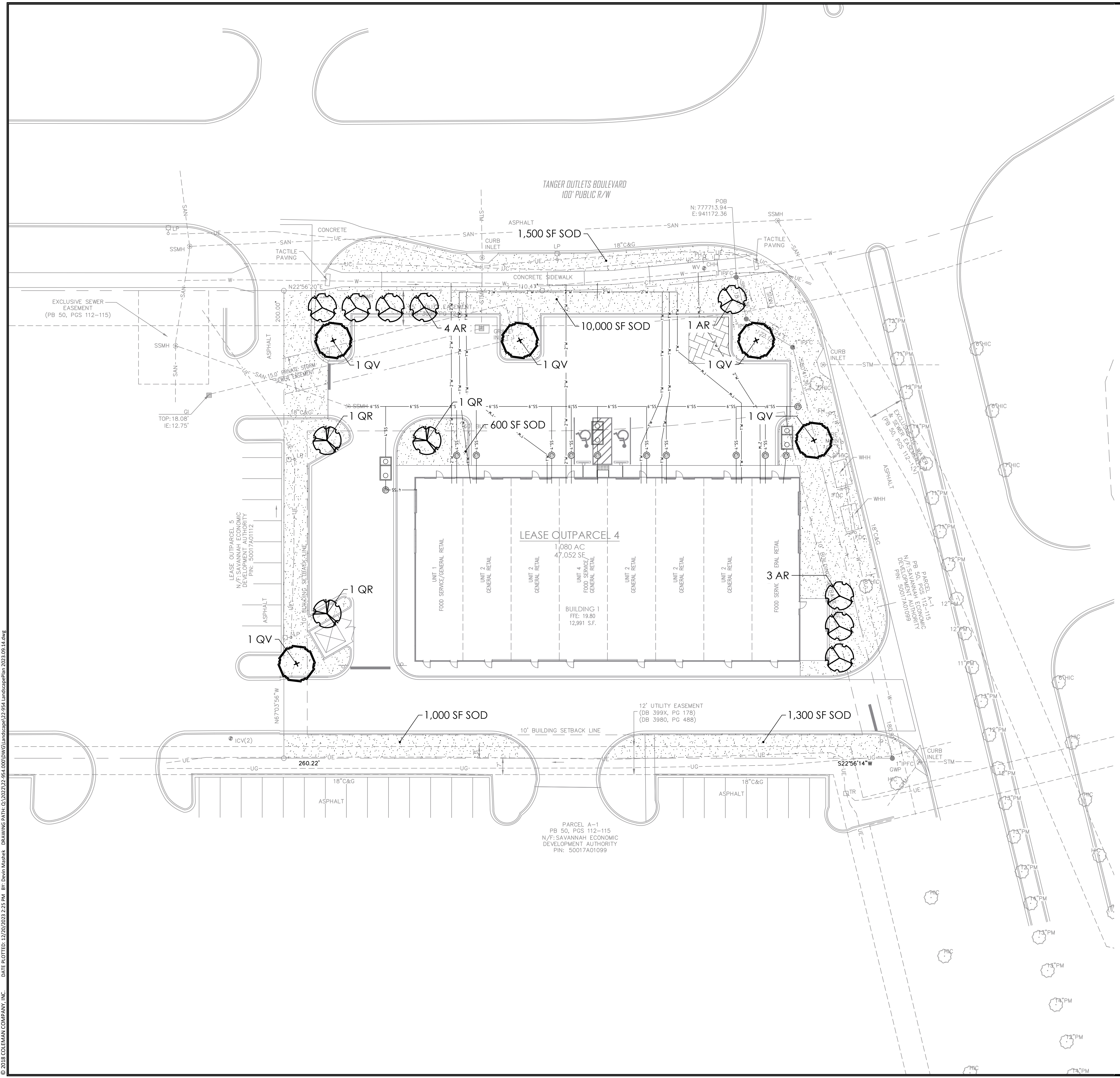
NO MORE THAN 30% OF SMALL SPECIES CAN BE USED FOR TREE REPLACEMENT, MINIMUM 500 SF OF PLANTING AREA PER TREE

- IRRIGATION AND MAINTENANCE NOTES
- ADEQUATE WATER SOURCES FOR PROPOSED LANDSCAPING SHALL BE PROVIDED FOR AT LEAST ONE YEAR.
 - ANY TREE REQUIRED TO MEET MINIMUM TREE COVERAGE REQUIREMENTS THAT IS LOST AFTER 12 MONTHS OF FINAL APPROVAL BY THE CITY BUILDING OFFICIAL SHALL BE REPLACED WITH A TWO AND ONE-HALF-INCH DBH TREE OF THE SAME TYPE.

- NOTES:
1. PLANT LIST QUANTITIES ARE FOR REFERENCE ONLY, KEYED PLANS SHALL GOVERN OVER PLANT LIST.
 2. ALL PLANTS/PLANT BEDS SHALL RECEIVE A 3" LAYER OF FRESH PINE STRAW MULCH.
 3. THE GENERAL CONTRACTOR SHALL SUPPLY ROUGH GRADES ±0.2' WITH POSITIVE DRAINAGE PATTERNS ESTABLISHED. THE LANDSCAPE CONTRACTOR WILL FINE GRADE FOR PLANTING OPERATIONS.
 4. SEE SPECIFICATIONS ON SHEET L3.0 FOR FURTHER INSTRUCTIONS.
 5. TOPSOIL SHALL BE STRIPPED AND STOCKPILED BY THE GRADING CONTRACTOR. STOCKPILED TOPSOIL SHALL BE SPREAD BY THE GRADING CONTRACTOR TO A DEPTH OF 4 INCHES IF QUANTITIES ARE SUFFICIENT. GRADING CONTRACTOR SHALL PROVIDE STOCKPILED TOPSOIL FOR LANDSCAPE CONTRACTOR USE.
 6. ALL PLANT MATERIAL SHALL MEET OR EXCEED SIZE AND SHAPE RELATIONSHIPS SPECIFIED IN THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSERYMEN.
 7. ALL SIZES SPECIFIED REFER TO THE SIZE AT THE TIME OF PLANTING.

PLANT KEY

| KEY | QUANTITY | BOTANICAL NAME | COMMON NAME |
|--------------|-----------|-------------------------------|---------------------|
| TREES | | | |
| AR | 8 | ACER RUBRUM 'ARMSTRONG' | ARMSTRONG RED MAPLE |
| QV | 5 | QUERCUS VIRGINIANA 'HIGHRISE' | HIGHRISE LIVE OAK |
| QW | 3 | QUERCUS X WAREI 'LONG' | REGAL PRINCE OAK |
| | 16 | TOTAL | |
| TURF | | | |
| SOD | 14,400 SF | ZOYZIA 'EMPIRE' | EMPIRE ZOYZIA SOD |



SCALE: 1" = 20'



COLEMAN COMPANY
 ENGINEERS • SURVEYORS
 Savannah, Georgia | (912) 900-2041 | CCL@CSAV.COM

RELEASED FOR CONSTRUCTION

GEORGIA REGISTERED
 JAY M. GEHLER
 No. 19233
 PROFESSIONAL
 LANDSCAPE ARCHITECT
 JAY M. GEHLER

REVISIONS:

| | |
|--|--|
| | |
| | |
| | |
| | |

LANDSCAPE PLANS FOR
TANGER OUTLETS, OUTPARCEL #4
 LOCATED IN POOLER, GEORGIA
 PREPARED FOR YOGESH PATEL

JOB NUMBER: 22-954
 DATE: 2023.09.14
 DRAWN BY: JMG
 CHECKED BY: CCH
 SCALE: AS NOTED

LANDSCAPE PLAN

SHEET:
L1.0



EOM Operations
Your solution to a better tomorrow

January 10th, 2024

Travis G Burke, P.E.
Coleman Company
1480 Chatham Pkwy
Savannah, GA 31405

Dear Mr. Burke,

I am pleased to provide you with a recommendation for Approval of the site development plans for Tanger Outlets – Outparcel #4, which is provided below.

Site Plan Review

| | | |
|-----------------------------|---|------------------|
| <u>Submittal Documents:</u> | Site Development Plans..... | <i>Dec. 2023</i> |
| | GSWCC Approval of ES&PC Plans..... | <i>Dec. 2023</i> |
| | Stormwater Maintenance Agreement..... | <i>Jan. 2024</i> |
| | Stormwater Management Report (Site)..... | <i>Nov. 2023</i> |
| | Utility Easement Document..... | <i>Nov. 2023</i> |
| | Tanger Off-Street Parking Requirements..... | <i>Nov. 2023</i> |
| | Access Management Report..... | <i>Sep. 2023</i> |

We have reviewed the submittal for the referenced project. The plans were reviewed for general conformance with the requirements of the City of Pooler. This review of the submitted site plans does not relieve the Owner, Designer and Contractor, or their representatives, from their individual or collective responsibility to comply with the applicable provisions of the local, State and Federal Laws and Engineering Standards, and all Development Codes that apply to the City of Pooler. This review is not to be construed as a check of every item in the plans or construction. Failure of this office to note any conflict with said requirements does not relieve the developer from compliance.

The Owner and the Design Consultant are fully responsible for all testing and inspections of their project during construction, and they also are fully responsible that the project is constructed in accordance with the approved construction plans. The design engineer is solely responsible that their designs are in compliance to all Federal, State, and City codes and regulations. All required permits and approvals, pursuant to land disturbing activities and land development shall be provided and found acceptable to the City of Pooler. All the required testing data, plans and related material must be available to the City of Pooler, or assigned representation, during and after the construction is complete.



EOM Operations
Your solution to a better tomorrow

To the best of our knowledge, it is our opinion that the plans are in general conformance with the City of Pooler's applicable design standards, codes and ordinances. We hereby recommend Approval of the site development plans.

Please contact me if you have any questions. I can be reached via email or phone at tshoemaker@eomworx.com or (912) 445-0050 ext. 4400.

Sincerely,

Trevor Shoemaker

Trevor Shoemaker

Project Manager

EOM

CC: Brian Crooks, AICP; City Planner - City of Pooler
Kimberly Dyer, CFM; Zoning Administrator - City of Pooler
Liberto Chacon, P.E.; Sr. Vice President – EOM



480 Edsel Drive, Ste 100
Richmond Hill, GA 31324



www.eomworx.com



Ph: 912.445.0050
F: 912.756.5882



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – STAFF REPORT

Agenda Item:

Approval of a Final Plat for 360 Communities Ph. 1B and acceptance of a lift station performance bond in the amount of \$71,250.

Meeting Date:

February 20, 2024

Department:

Planning & Zoning

Background & Discussion:

Thomas & Hutton has submitted a final subdivision plat and performance bond for Phase 1B of 360 Communities at Clear Lake Reserve. The project was approved for construction by City Council on Jun3 6, 2022. This is one of four phases. The bond is for the remaining construction of the lift station.

Recommendation:

Staff recommends approval of the bond, and acceptance of the plat subject to City Attorney approval.

Attachments:

Plat and Bond Documents

Pooler Subdivision Application

File # _____

Date Filed: _____

This application along with the application fee of \$ 600 (see schedule of fees) is to be submitted to the Planning & Zoning Department.

Check all that apply:

- | | | |
|---|--|--|
| <input type="checkbox"/> Recombination | <input type="checkbox"/> Minor Subdivision | <input checked="" type="checkbox"/> Final Plat |
| <input type="checkbox"/> Revised Subdivision Plat | <input type="checkbox"/> Major Subdivision | <input type="checkbox"/> 5-Acre Tract |

General Information

- Owner or authorized agent: _____ Phone: _____
- Property address: POOLER PKWY, POOLER, GA 31322
- Mailing address: _____

If agent, please attach authorization of property owner signed, dated and notarized.

- Have any previous applications been made for a subdivision affecting these same premises?
No If yes, please give date and action taken below:
Date _____ Action taken: _____
- Copy of current tax bill showing payments or documentation certified by the City of Pooler.

Action Requested

1. General location of property in question (the area, street number and location with respect to nearby public roads in common use).
The entrance is off of Pooler Parkway along Clear Lake Way. It is north of the I-16 exit for Pooler Parkway and west of Hardin Canal.
2. Legal description of property (name of subdivision, block and lot number, etc.) Attach extra sheet if necessary.
TRACT 2 OF RYALS & TUTEN TRACT 51/650 and Parcel "E-3", a portion of a portion of Parcel 3 of lands of the Morgan Family as per PB 51/346 31.29 acres
3. PIN # 51011 01071 and 51011 01065
4. Total area of property in question (acres or square feet) 59 AC
5. Existing land use (specify such as, grocery store, single family residence, vacant land, etc.)
Vacant, wooded land
6. Desired land use of each parcel of property (specify as above)
Townhomes

Pooler Subdivision Application

(cont.)

7. Attach a plat of the property where this subdivision is proposed to take effect. Said map shall indicate the properties in respect to the nearby public roads in common use. Include a list of all adjacent property owners. (*only for Minor or Major Subdivision*)

8. Describe the reasons for requesting the subdivision which would support the purposes of the zoning program. Phase 1B subdivision plat is submitted for approval.

Submittal Requirements

- 4 Sets of Plans
 - Preliminary plan, refer to Appendix B, Section 702.
 - Final plat, refer to Appendix B, Section 703.
- A neighborhood grading and drainage plan is required for all subdivisions. (Amendment 10-03-06)
- List of adjacent property owners with correct mailing addresses. (*minor and major subdivision*)

Planning & Zoning Commission

Approved

Denied

Remarks:

Date

Planning & Zoning Administrator

Mayor and Council

Approved

Denied

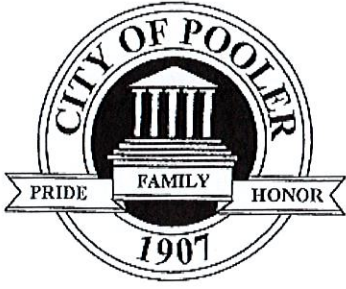
Remarks:

Date

City Clerk

Recorded Plat

Date: _____ Book _____ Page (s) _____



City of Pooler

AUTHORIZATION OF PROPERTY OWNER

Application for Rezoning, Conditional Use, Variance, Site Plans & Subdivision Submittals

I swear that I am the owner of the property which is the subject matter of the attached application, as shown in the records of Chatham County, Georgia.

I authorize the person named below to act as applicant in the pursuit of a variance, conditional use, rezoning of property or a site plan submittal.

Name of applicant: Clear Lake (GA) Owner I LLC

Address: c/o Freehold Capital Management, LLC 500 Boylston St, Suite 2010

City & State: Boston, MA Zip 02116

Telephone number: 617-221-8400

Clear Lake (GA) Owner I LLC

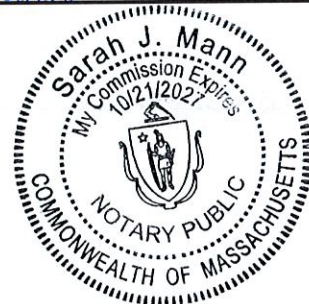
By: [Signature]
Name: Jesse R. Baker Title: Signature of owner
Authorized Signatory

Personally appeared before me Jesse R. Baker in his capacity as Authorized Signatory
of Clear Lake (GA) Owner I LLC

Who swears that the information contained in this authorization is true and correct to the best his/her knowledge and belief.

[Signature] Sarah J. Mann
Notary Public

4/5/23
Date



THOMAS & HUTTON

50 PARK OF COMMERCE WAY
SAVANNAH, GA 31405 | 912.234.5300
WWW.THOMASANDHUTTON.COM

January 17, 2023

Mr. Brian Crooks
Zoning Administrator
City of Pooler
100 SW Highway 80
Pooler, Georgia 31322

Re: 360 Communities at Clearlake
Phase 1B – Performance Bond Estimate
Approval
J-26640.0008
Pooler, Georgia

Dear Mr. Crooks,

We are preparing to submit a subdivision plat and performance bond for Phase 1B of 360 Communities at Clearlake. The project was approved for construction at City Council on June 6, 2022 and since that time, the project has been under construction. The project is being constructed in 4 phases per the phasing exhibit attached. The subdivision plat and bond submittals will be made under a separate cover, upon approval of the bond amount.

Please accept this letter and the following in support of this bond amount approval:

- Phasing Exhibit
- Contractor Pumpstation Payment Schedule – details unit costs

The total construction cost remaining is \$47,500, and at the 150% performance bonding amount, the proposed performance bond would be \$71,250. Please provide our office with your approval of this bond estimate so that we may proceed with the bond and plat submittal related to phase 1B. Please contact our office with any questions.

Sincerely,

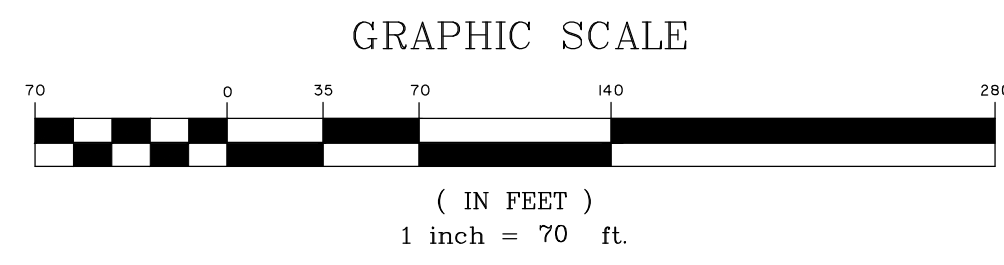
THOMAS & HUTTON



Nathan B. Long, P.E.

Cc: Richard Phillips, Project Manager – Freehold Capital Management, LLC
Michael Lerque, PE – Thomas & Hutton

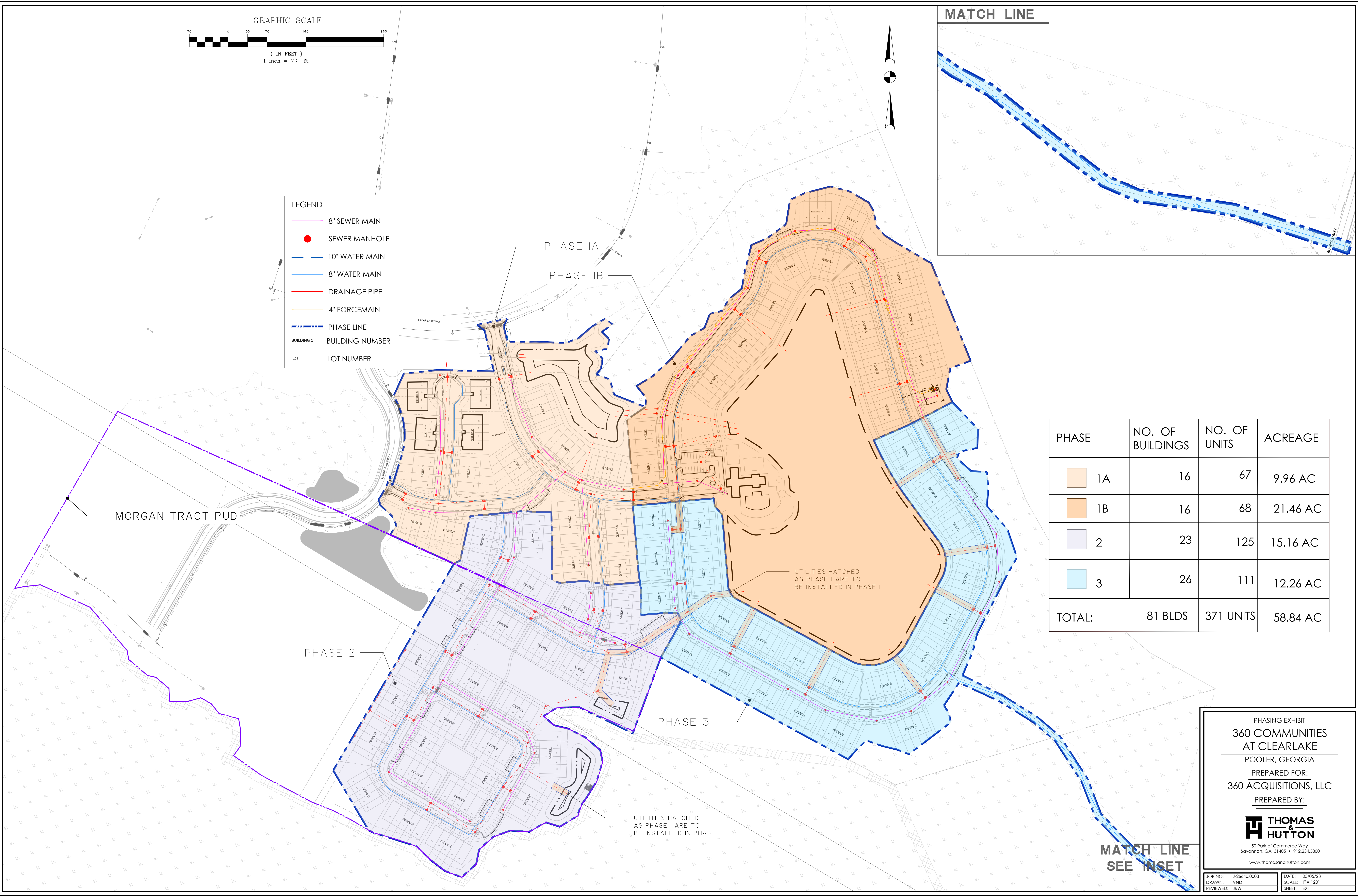
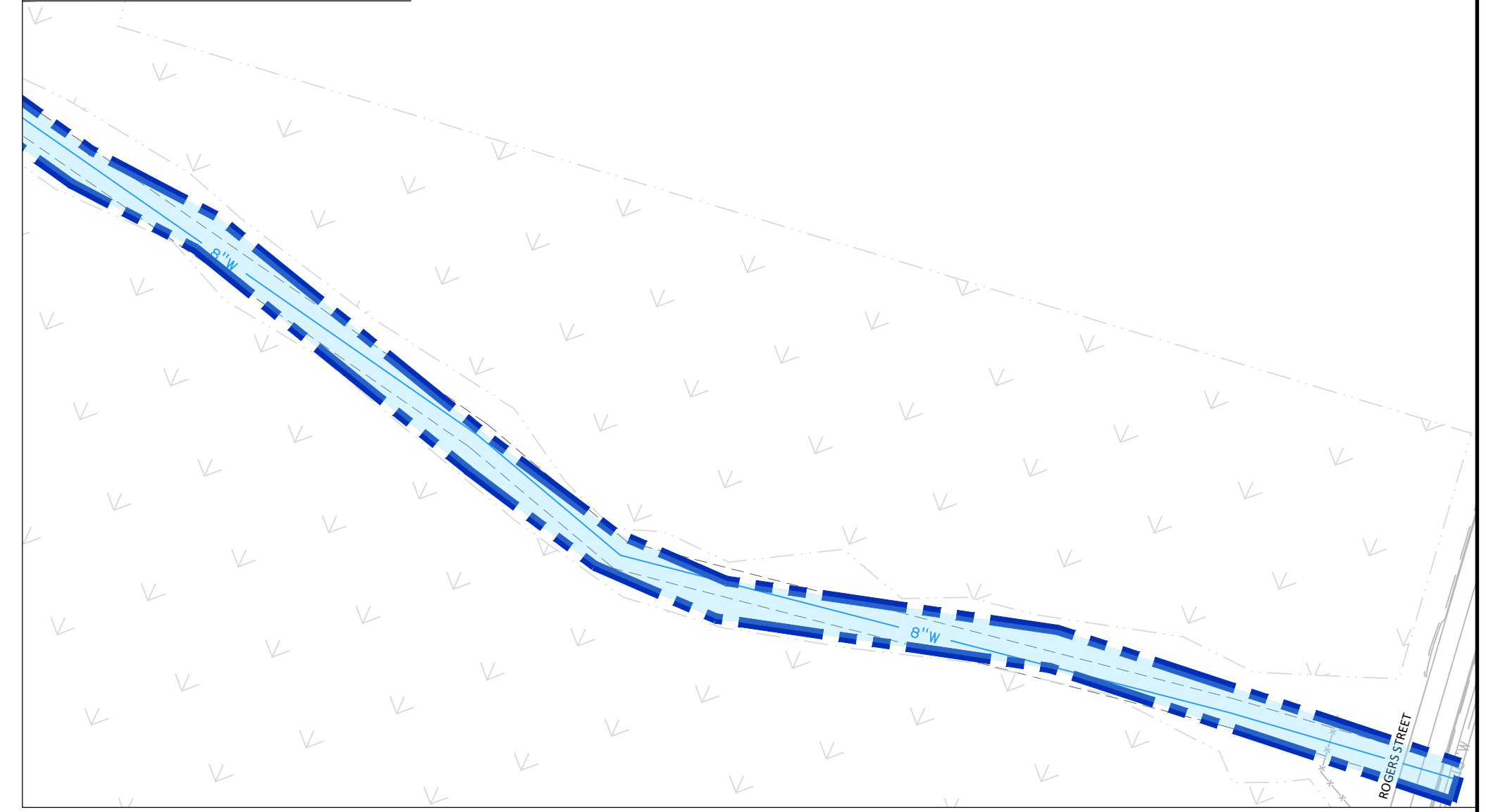
Enclosures



MATCH LINE

LEGEND

- 8" SEWER MAIN
- SEWER MANHOLE
- 10" WATER MAIN
- 8" WATER MAIN
- DRAINAGE PIPE
- 4" FORCEMAIN
- - - PHASE LINE
- BUILDING 1 BUILDING NUMBER
- 123 LOT NUMBER



| PHASE | NO. OF BUILDINGS | NO. OF UNITS | ACREAGE |
|---------------|------------------|------------------|-----------------|
| 1A | 16 | 67 | 9.96 AC |
| 1B | 16 | 68 | 21.46 AC |
| 2 | 23 | 125 | 15.16 AC |
| 3 | 26 | 111 | 12.26 AC |
| TOTAL: | 81 BLDs | 371 UNITS | 58.84 AC |

UTILITIES HATCHED AS PHASE I ARE TO BE INSTALLED IN PHASE I

UTILITIES HATCHED AS PHASE I ARE TO BE INSTALLED IN PHASE I

MATCH LINE
SEE INSET

PHASING EXHIBIT
360 COMMUNITIES AT CLEARLAKE
 POOLER, GEORGIA
 PREPARED FOR:
360 ACQUISITIONS, LLC
 PREPARED BY:

 50 Park of Commerce Way
 Savannah, GA 31405 • 912.234.5300
 www.thomasandhutton.com

| | |
|----------------------|------------------|
| JOB NO: J-26640.0008 | DATE: 05/05/23 |
| DRAWN: VND | SCALE: 1" = 120' |
| REVIEWED: JRW | SHEET: EX1 |

SPREAD & WORK SHEETS
SANITARY SEWER SYSTEM

PROJECT NAME: **CLEARLAKE**

| <i>Item</i> | <i>Description</i> | <i>Quantity</i> | <i>Unit</i> | <i>Unit Price</i> | <i>Total Cost</i> |
|---------------|--|-----------------|---------------|--------------------------|--------------------------|
| 1 | 6' Diameter Wet Well (Lined) +- 17' Excavation Depth | 1 | LS | \$ 120,000.00 | \$ 120,000.00 |
| 2 | Valve Vault | 1 | LS | \$ 5,000.00 | \$ 5,000.00 |
| 3 | Internal piping of Wet Well, Valve Vault & 4" By-Pass | 1 | LS | \$ 51,000.00 | \$ 51,000.00 |
| 4 | | | | | \$ - |
| 5 | Pumps & Controls | 1 | LS | \$ 85,000.00 | \$ 85,000.00 |
| 6 | SCADA System | 1 | LS | | \$ - |
| 7 | All Electrical Including Concrete Pads, Backboards, Control Panel Mounting and Misc. | 1 | LS | \$ 40,000.00 | \$ 40,000.00 |
| 8 | Special Coated Manhole No. 1 / 12-14' Deep | 1 | EA | \$ 14,000.00 | \$ 14,000.00 |
| 9 | 6" GABC ON Filter Fabric (inside PS Fence) | 356 | SY | \$ 30.00 | \$ 10,680.00 |
| 10 | Pump Station Fence w/2 ea. 10' Gates | 1 | EA | \$ 15,000.00 | \$ 15,000.00 |
| 11 | Startup & Testing of Pump Station | 1 | LS | \$ 5,000.00 | \$ 5,000.00 |
| 12 | GENERATOR | 1 | EA | \$ 2,500.00 | \$ 2,500.00 |
| | | | | | \$ 348,180.00 |

Total Preformance Bond Amount \$47,500 X 1.5 = \$71,250.00



EOM Operations
Your solution to a better tomorrow

January 16th, 2024

Brian Crooks
City of Pooler
100 Southwest HWY 80
Pooler, GA 31322

Subject: Performance Bond Request
360 Communities at Clear Lake – Phase 1B

Dear Mr. Crooks:

We have reviewed the requests for 360 Communities at Clear Lake Phase 1B – Performance Bonds, furnished by Thomas & Hutton, specifically the Schedule of Values and Unit Cost for the required bond.

For the Performance Bond Request, the remaining infrastructure includes: Electrical (for Lift Station).

Based on the calculations provided by Thomas & Hutton, the cost of the remaining Electrical work (for Lift Station) is \$47,500.00, which is correct. Therefore, the calculated value of the 150% Performance Bond of \$71,250.00 is correct.

This review was based exclusively on the information provided by the project design professional that is solely responsible for its content and the accuracy of that information.

If you have you have any questions and/or comments, please feel free to contact me via email or phone at tshoemaker@eomworx.com or (912) 445-0050 Ext 4400.

Sincerely,

Trevor Shoemaker
Trevor Shoemaker
Project Manager
EOM



480 Edsel Drive, Ste 100
Richmond Hill, GA 31324



www.eomworx.com



Ph: 912.445.0050
F: 912.756.5882

Bond No.: ES00016686
Premium: \$534.00/Annual

Principal Amount: \$71,250.00

SUBDIVISION PERFORMANCE BOND

Project: 360 Communities at Clear Lake, Phase 1B, Sanitary Sewer
City of Pooler Permit No.: (if applicable)
Project Location: Clear Lake, Pooler, GA

KNOW ALL MEN BY THESE PRESENTS:

That Clear Lake (GA) Owner I LLC, registered business address of 100 Blue Moon Crossing, Suite 114, Pooler, GA 31322, as Principal, hereinafter called "PRINCIPAL," and Everest National Insurance Company, as Surety, hereinafter called the "SURETY," registered business address of 1340 Treat Blvd., Suite 450, Walnut Creek, CA 94597, a Surety insurer, chartered and existing under the laws of the State of Delaware, and authorized to do business in the State of Georgia, are held and firmly bound unto City of Pooler, Georgia, a political subdivision of the State of Georgia, by and through its Mayor and Aldermanic Board, 100 SW Highway 80, Pooler, Georgia 31322, (912) 748-7261, herein called the "OBLIGEE," in the penal sum of Seventy-One Thousand Two Hundred Fifty & No/100ths and 00/100 Dollars (\$71,250.00), lawful money of the United States of America, for the payment of which well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH THAT:

WHEREAS, Principal has agreed to construct in Pooler, Georgia, the following improvements: Electrical (Lift Station) as detailed on attached plat. Said improvements shall be constructed in accordance with all applicable federal, state, and local rules, regulations, laws, etc. including without limitation the Code of Ordinances for the City of Pooler, Georgia.

NOW THEREFORE, until this obligations hereunder cease as outlined herein:

1. This bond shall not automatically expire, but in the sole discretion of Obligee, if the said Principal shall construct, or have constructed, the improvements herein described, and shall save the Obligee harmless from any loss, cost or damage by reason of its failure to complete said work, then this obligation shall be null and void, otherwise to remain in full force and effect.


2. The Surety, upon receipt of written notice from the Obligee indicating any non-performance or default by Principal, will complete the improvements or pay to the Obligee such amount up to the Principal Amount of this bond which will allow the Obligee to complete the improvements.

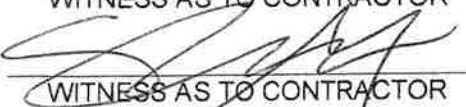
3. In the event any non-performance or default is not cured within ten (10) days following the date of the written notice being received by Surety, Obligee may proceed to have the work completed. Upon completion, Obligee shall present a written statement of costs to Surety for any work completed pursuant to the terms herein. The Surety shall provide payment in full of the amount shown on the statement of costs to Obligee within three (3) business days of receipt of the statement of costs, up to the Principal Amount of this bond. The Surety shall pay all costs and expenses, including reasonable attorney fees incurred by Obligee in enforcing the terms of this bond.

The principal amount of this Bond may be reduced in accordance with the Code of Ordinances for the City of Pooler, upon express written approval by the Oblige.

IN WITNESS WHEREOF, Contractor and Surety do hereby duly execute this Bond No.: ES00016686, this 17th day of January, 2024.


(SEAL)
ATTEST:



WITNESS AS TO CONTRACTOR


WITNESS AS TO CONTRACTOR

CONTRACTOR
Clear Lake (GA) Owner | LLC
a Delaware limited liability company



CONTRACTOR - Signature
Jesse R. Baker

(Print Name)

By: Authorized Signatory
Title

(SEAL)
ATTEST:

WITNESS AS TO SURETY

WITNESS AS TO SURETY

COMPANY NAME

Everest National Insurance Company

SURETY (Print Company Name)
1340 Treat Blvd., Suite 450, Walnut Creek, CA 94597

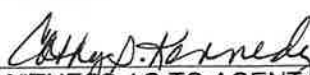
Business Address

By: _____
Authorized Signature

(Print Name)

OR

(SEAL)
ATTEST:



WITNESS AS TO AGENT
Cathy S. Kennedy

WITNESS AS TO AGENT

SURETY'S AGENT

By: Cheryl L. Thomas
As Attorney in Fact (Attached Power)
Cheryl L. Thomas

(Print Name)

0K07568

Agent's License Number
Acisure of California, LLC
DBA: Rohm Insurance Agency, LLC

Agent's Name

ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Orange }

On January 17, 2024 before me, Susan E. Morales, Notary Public
(Here insert name and title of the officer)

personally appeared Cheryl L. Thomas,
who proved to me on the basis of satisfactory evidence to be the person(s) whose
name(s) is/are subscribed to the within instrument and acknowledged to me that
~~he~~/she/~~they~~ executed the same in his/~~her~~/~~their~~ authorized capacity(ies), and that by
his/~~her~~/~~their~~ signature(s) on the instrument the person(s), or the entity upon behalf of
which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Susan E. Morales
Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Bond #ES00016686

(Title or description of attached document)

Everest National Insurance Company

(Title or description of attached document continued)

Number of Pages 2 Document Date 1/17/24

CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
 Corporate Officer

(Title)

- Partner(s)
 Attorney-in-Fact
 Trustee(s)
 Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they~~, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.



**POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY and EVEREST NATIONAL INSURANCE COMPANY**

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company and Everest National Insurance Company, corporations of the State of Delaware ("Company") having their principal offices located at Warren Corporate Center, 100 Everest Way, Warren, New Jersey, 07059, do hereby nominate, constitute, and appoint:

Shane Wolf, Cathy S. Kennedy, Beata A. Sensi, Cheryl L. Thomas, Todd M. Rohm, Wrenetta Walker

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on April 21, 2016:

RESOLVED, that the President, any Executive Vice President, and any Senior Vice President are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.

RESOLVED, FURTHER, that the President, any Executive Vice President, and any Senior Vice President are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.

RESOLVED, FURTHER, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.

IN WITNESS WHEREOF, Everest Reinsurance Company and Everest National Insurance Company have caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 10th day of October 2023.



Everest Reinsurance Company and Everest National Insurance Company

By: Anthony Romano, Senior Vice President

On this 22nd of March 2023, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS
Notary Public, State of New York
No 01R06239736
Qualified in Queens County
Term Expires April 25, 2027

Linda Robins, Notary Public

I, Sylvia Semerdjian, Assistant Secretary of Everest Reinsurance Company and Everest National Insurance Company do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporation as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATION, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, this 17th day of January 2024.



By: Sylvia Semerdjian, Assistant Secretary



CITY of POOLER
— GEORGIA —

PLANNING & ZONING STAFF REPORT
Preliminary Subdivision Plan for Canal Bank Subdivision

| | |
|---------------------------------|---|
| Project: | #231156 |
| P&Z Meeting Date: | January 22, 2024 |
| City Council Meeting Date: | February 5, 2024 |
| Applicant and Authorized Agent: | Maupin Engineering / Mehul Sheth |
| Location (Address): | Canal Bank Road |
| Parcel (PIN): | 51009 02022 |
| Acreage: | 51.8 total – 6.6 disturbed |
| Zoning: | R-A (Residential Agricultural) |
| Proposed Use: | Single-family Subdivision (9 lots) |
| Staff Recommendation: | Approval <ul style="list-style-type: none">The following items are needed for scheduling a pre-construction meeting: GSWCC approval, City of Savannah ROW Permit, and USACE JD and/or Nationwide Permit. |
| Planning & Zoning Commission: | <i>P&Z <u>agreed</u> with staff and recommend <u>approval</u>.</i> |
| <i>Recommended Motion:</i> | <i>"After review of the criteria, move for approval of the request."</i> |
| Zoning Action Standards: | <ol style="list-style-type: none">Whether the site plan is consistent with the Comprehensive Plan for the City of Pooler and any other small area plans.<ul style="list-style-type: none">The site plan is consistent with the recommendations and policies of the 2040 Comprehensive Plan for the FLUM designation and Character Area. |

2. Whether the site plan provides for adequate pedestrian and traffic access.
 - The site plan complies with the provisions for access and circulation; Sec. 11 of App. A, Art. V related to traffic impacts; and Sec. 2 of App. A, Art. III for traffic access.
3. Whether the site plan provides for adequate space for off-street parking and loading/unloading zones where applicable.
 - The site plan complies with the provisions of Sec. 5 of App. A, Art. III for parking and loading standards.
4. Whether the site plan provides for the appropriate location, arrangement, size, and design of buildings, lighting, and signs, giving due consideration to the applicable zoning district(s).
 - The site plan complies with the provisions related to development standards for commercial development, including setbacks, building separation, and height and Chapter 74, Art. VI for lighting.
5. Whether the site plan is appropriate in scale and relation to proposed use(s) to one another and those of adjacent properties.
 - The site plan complies with the provisions related to the location of uses/development areas, development standards for commercial development, and buffer standards.
6. Whether the proposed development site is adequately served by existing or proposed public facilities, including roads, water, sanitary sewer, and stormwater infrastructure.
 - The site plan complies with Sec. 606 of App. B, Art. VI; Chapter 74, Art. V; and Chapter 42, Art. V related to servicing of utilities and infrastructure.
7. Whether the proposed development site is adequately served by other public services to account for current or projected needs.
 - The site is adequately served by any other public services for current or projected needs.
8. Whether the site plan provides adequate protection for adjacent properties against noise, glare, unsightliness, or other objectionable features.
 - The site plan complies with the provisions related to buffer and screening standards.

9. Whether the site plan provides adequate landscaping, including type and arrangement of trees, shrubs, and other landscaping, which may provide a visual or noise-detering buffer between adjacent properties.
 - The site plan complies with the provisions of Chapter 42, Art. VI for tree and landscaping requirements, in general, and related buffers.
10. Whether the site plan provides for improvements in accordance with all applicable federal, state, and local laws, including without limitation the Code of Ordinances for the City of Pooler.
 - The site plan complies with the provisions of the City of Pooler Code of Ordinances, specifications, or standards, and all other applicable laws.

Conclusion:

The site plan addresses the site plan approval criteria. As such, staff recommends **Approval** of the request.

Attachments:

- A. Vicinity Map
- B. Application and Submittal Documentation
- C. Approval Letter



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

Project #231156 - Canal Bank Subdivision

01/17/2024

Parcels



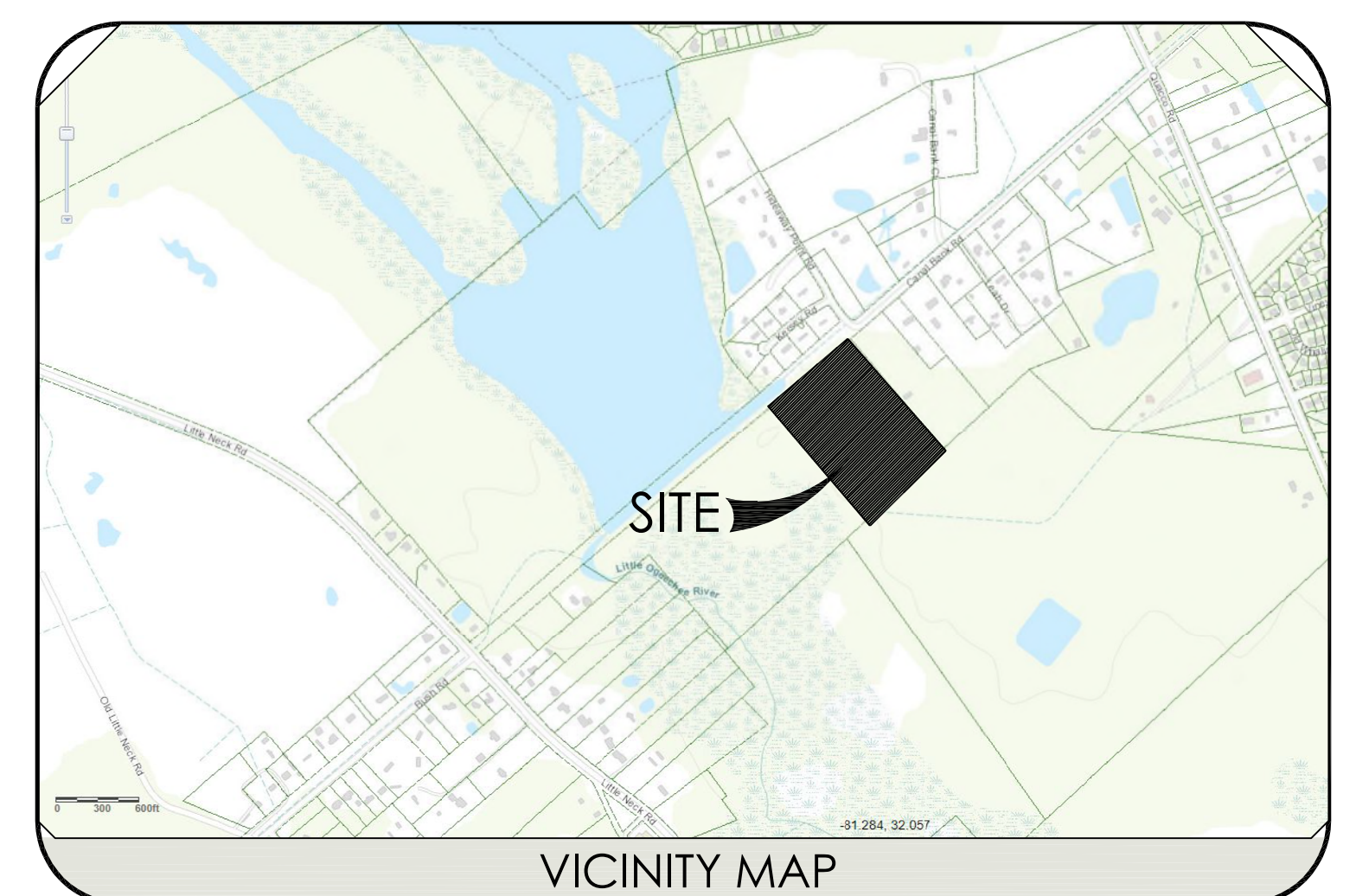
CANAL BANK ROAD SUBDIVISION

Specific Development Plan

MEI Proj #738-18-02 Plan Date: 10/6/23

PREPARED FOR:

MUKESH SHETH
 49 MYRTLE WOOD ROAD
 SAVANNAH, GA 31405
 912-224-5435
 mehlsheth89@gmail.com



MAUPIN[™]
 engineering

114 W. 42ND STREET • SAVANNAH, GA 31401
 O: 912 235 2915

SHEET INDEX

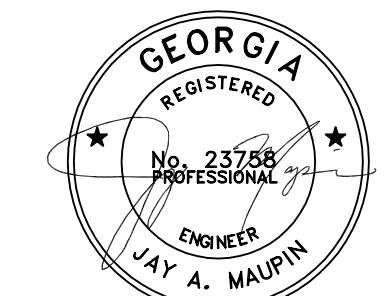
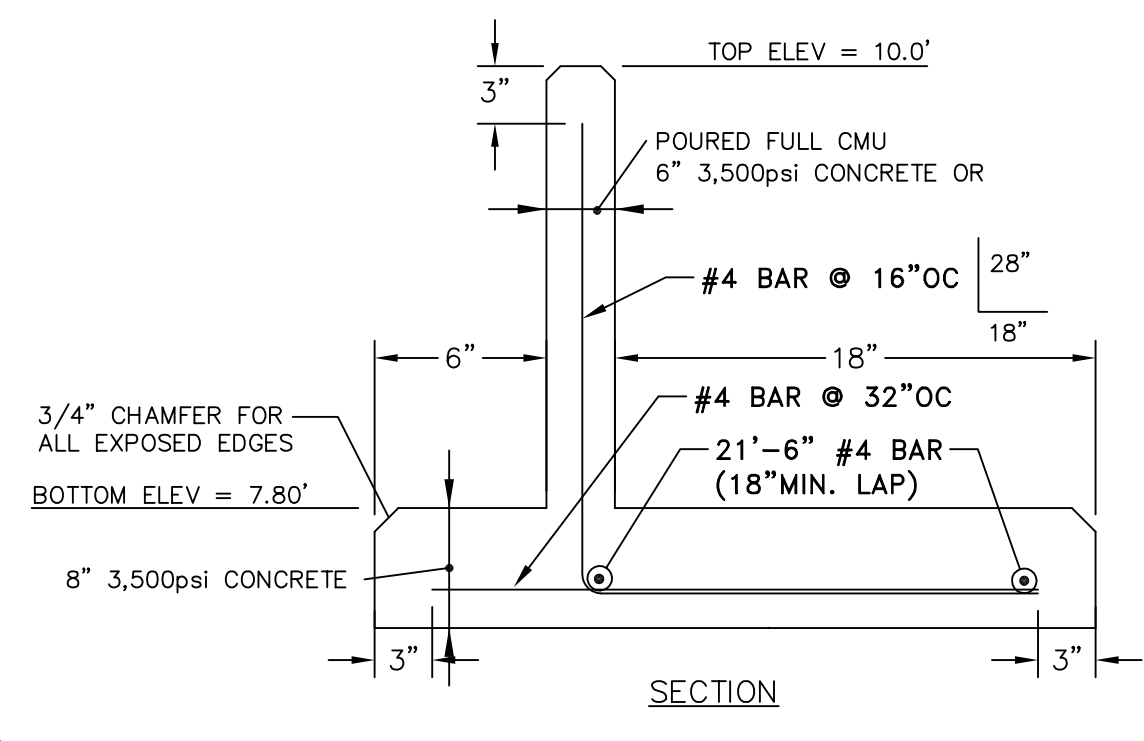
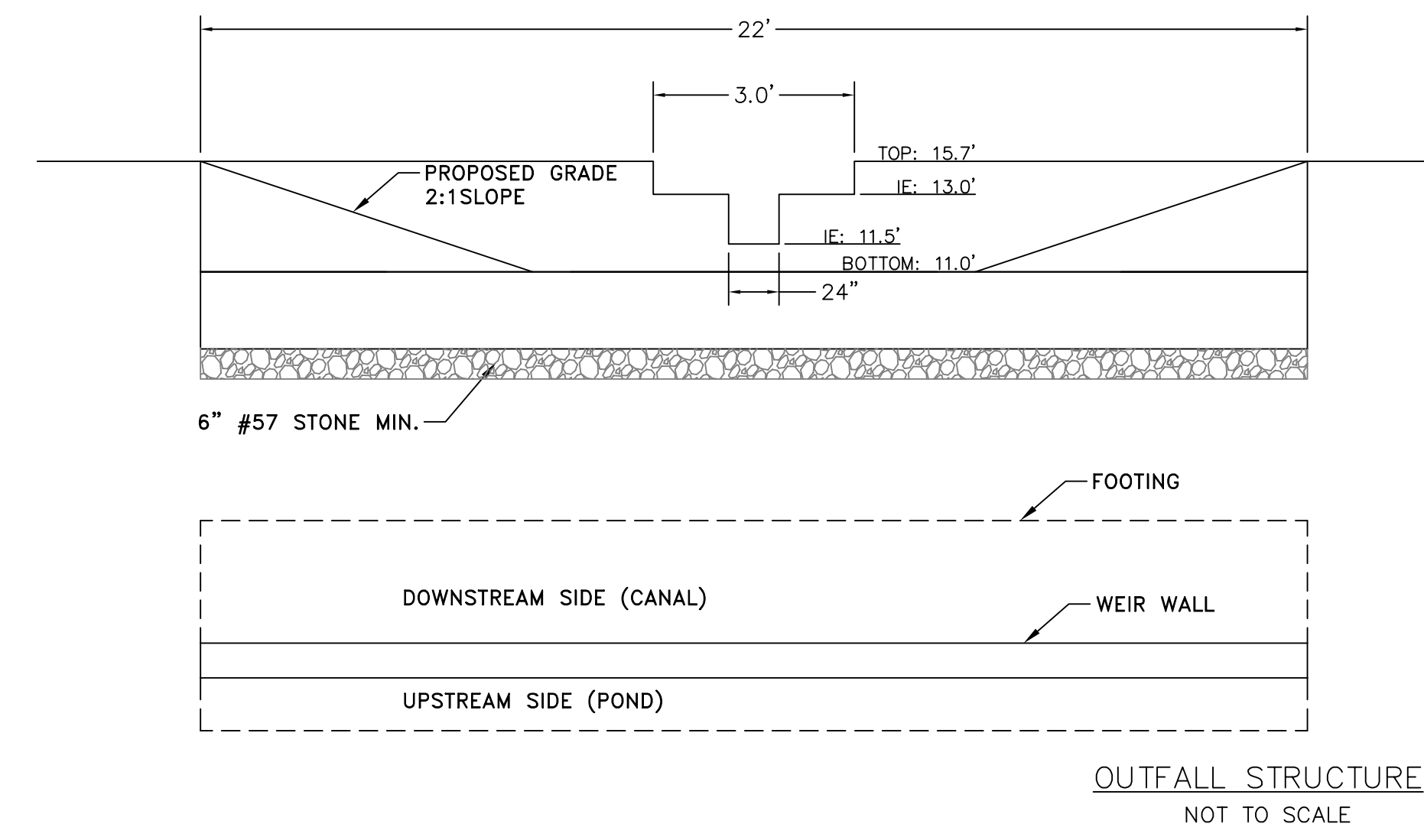
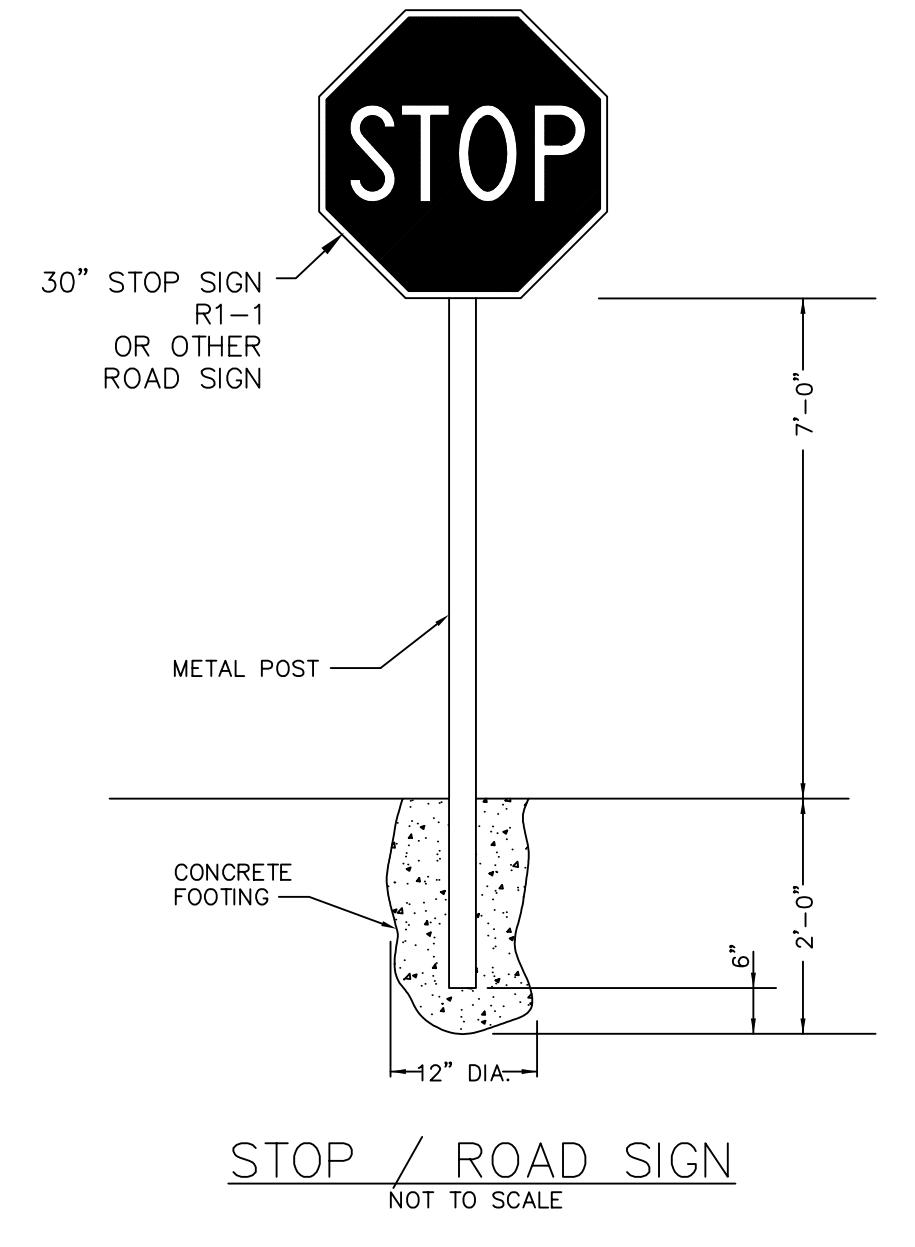
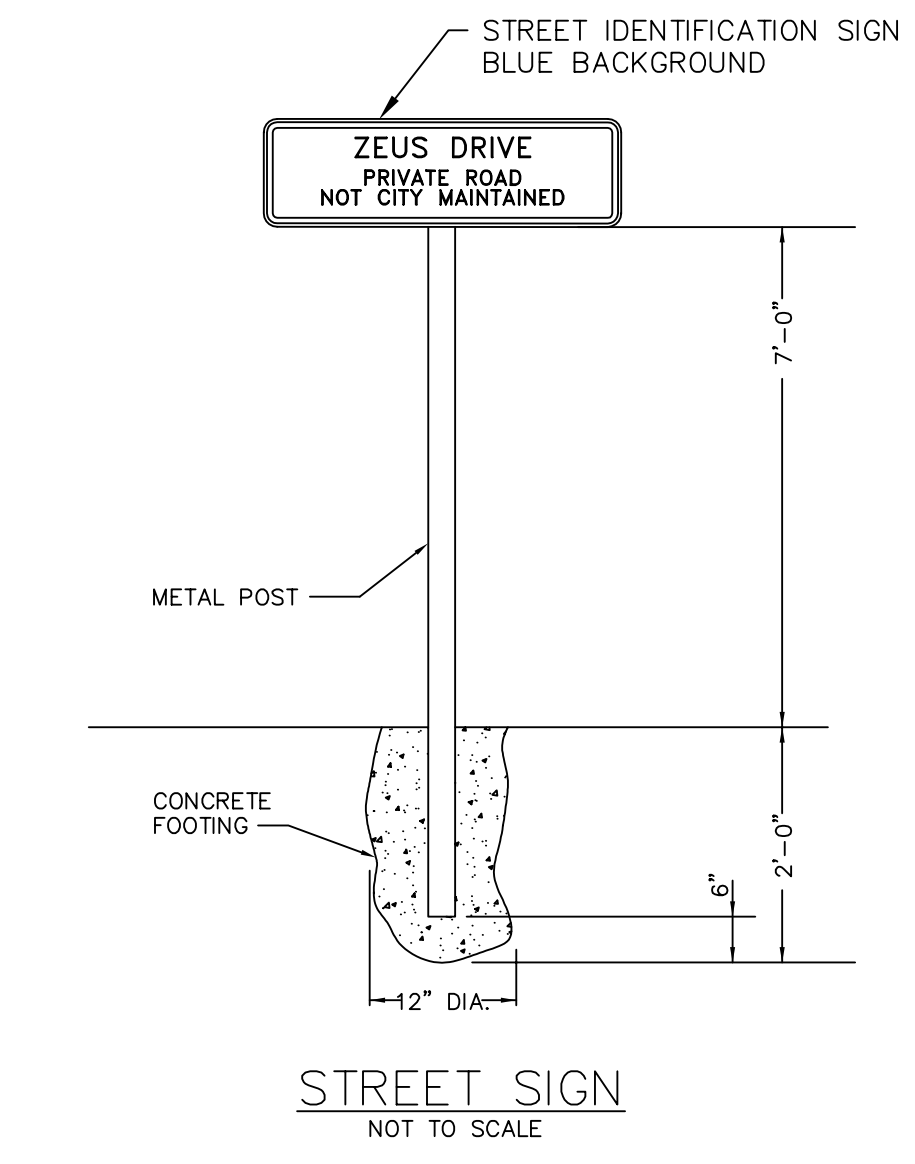
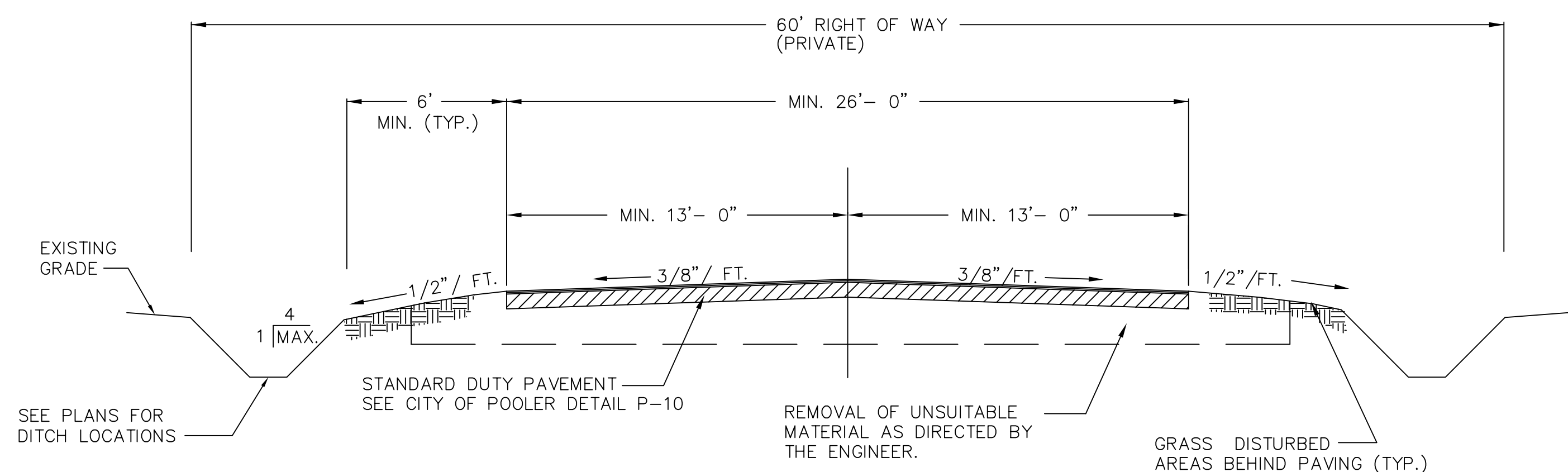
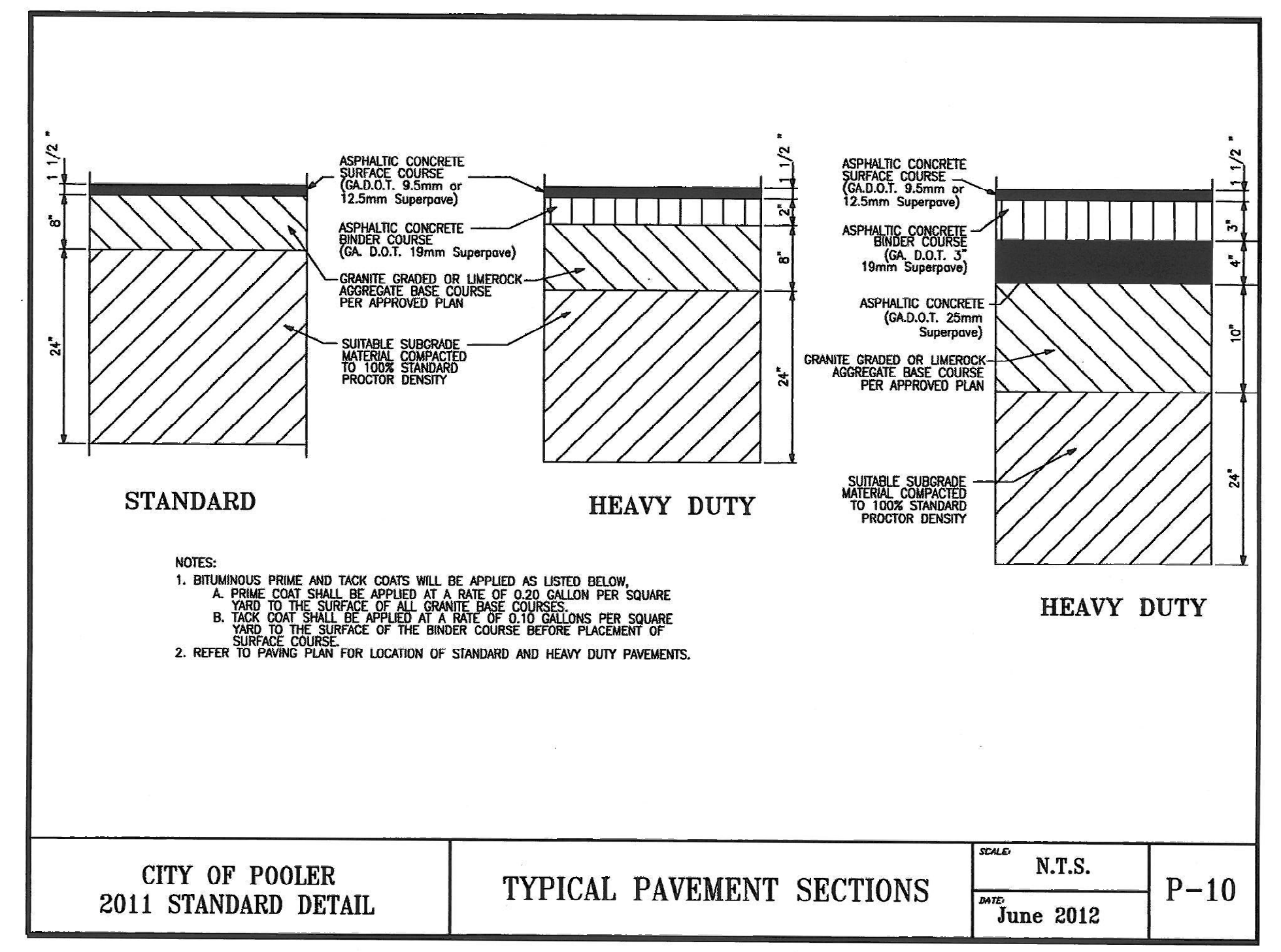
| | |
|-------|-------------------------------------|
| C0 | COVER - NOTES |
| C1 | EXISTING CONDITIONS DEMO PLAN |
| C2 | STAKING PLAN |
| C3 | GRADING PLAN |
| C4 | HEALTH DEPARTMENT PLAN |
| C5A | EROSION CONTROL PLAN - INITIAL |
| C5B | EROSION CONTROL PLAN - INTERMEDIATE |
| C5C | EROSION CONTROL PLAN -FINAL |
| D1-D2 | EROSION CONTROL DETAILS |
| D3 | ROADWAY PROFILE AND DETAILS |

| NO. | DATE | DESCRIPTION |
|-----|---------|---|
| 1 | 1.10.19 | Original Submittal Date |
| 2 | 7.9.19 | NRCs Comments and Adjustments |
| 3 | 8/22/22 | REVISED FOR CANAL BANK ROAD RIGHT-OF-WAY DEDICATION |
| 4 | 11/7/23 | REVISED FOR EOM COMMENTS |
| 5 | 1/16/24 | REVISED FOR FIRE MARSHALL COMMENTS |

- GENERAL DEVELOPMENT NOTES:**
- PIN: 5-1009-02-022
 ADDRESS: 0 CANAL BANK ROAD
 POOLER, GA 31322
 - TOTAL LAND ACREAGE = 51.8(±) AC
 TOTAL DISTURBED ACREAGE = 6.6(±) AC
 - EXISTING USE OF PROPERTY : VACANT / SINGLE FAMILY
 PROPOSED USE OF PROPERTY : SINGLE FAMILY
 - PRESENT SITE ZONING : R-A
 MAXIMUM BUILDING HEIGHT = 35'
 MAXIMUM IMPERVIOUS LOT COVERAGE = 60% FOR FIRST ACRE + 8% / ACRE THEREAFTER
 - A PORTION OF THIS PROPERTY IS LOCATED IN ZONE AEB A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY FEMA FLOOD INSURANCE RATE MAP # 13051C0225F, DATED 08/26/18
 - THESE LOTS ARE SERVED BY ON-SITE WELL AND ON-SITE SEPTIC SYSTEMS.
 - THE CONTRACTOR MUST OBTAIN A RIGHT-OF-WAY ENCROACHMENT PERMIT FOR WORK WITHIN THE CITY OF SAVANNAH RIGHT-OF-WAY.
 THIS IS A PRIVATE SUBDIVISION AND EXCEPT AS NOTED, THE ROAD, DRAINAGE AND INFRASTRUCTURE WILL BE PRIVATELY MAINTAINED AND NOT MAINTAINED BY THE CITY OF POOLER OR CITY OF SAVANNAH.
 THE ROADWAY FROM STATION 0+00 TO 1+68 WILL BE PUBLIC AND PUBLICLY MAINTAINED.
 THE ROADWAY FROM STATION 1+68 TO 11+03 WILL BE PRIVATE AND PRIVATELY MAINTAINED.
 - ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF POOLER ORDINANCES, STANDARDS, SPECIFICATIONS AND DETAILS. CITY OF POOLER REQUIREMENTS WILL TAKE PRECEDENCE IF THERE IS A CONFLICT WITH THE REQUIREMENTS OF THESE PLANS.
 - CONSTRUCTION OF ROADWAY PAVEMENT WILL BE PERFORMED UNDER THE SUPERVISION OF A GEORGIA REGISTERED ENGINEER AND SHALL BE IN ACCORDANCE WITH POOLER CODE SECTION 42-183.4(5)

POST DEVELOPMENT IMPERVIOUS AREA:

ROADWAY = 0.72ac
 APPROXIMATE LOT COVERAGE = 0.35ac/LOT
 TOTAL = 3.87ac (+/-)

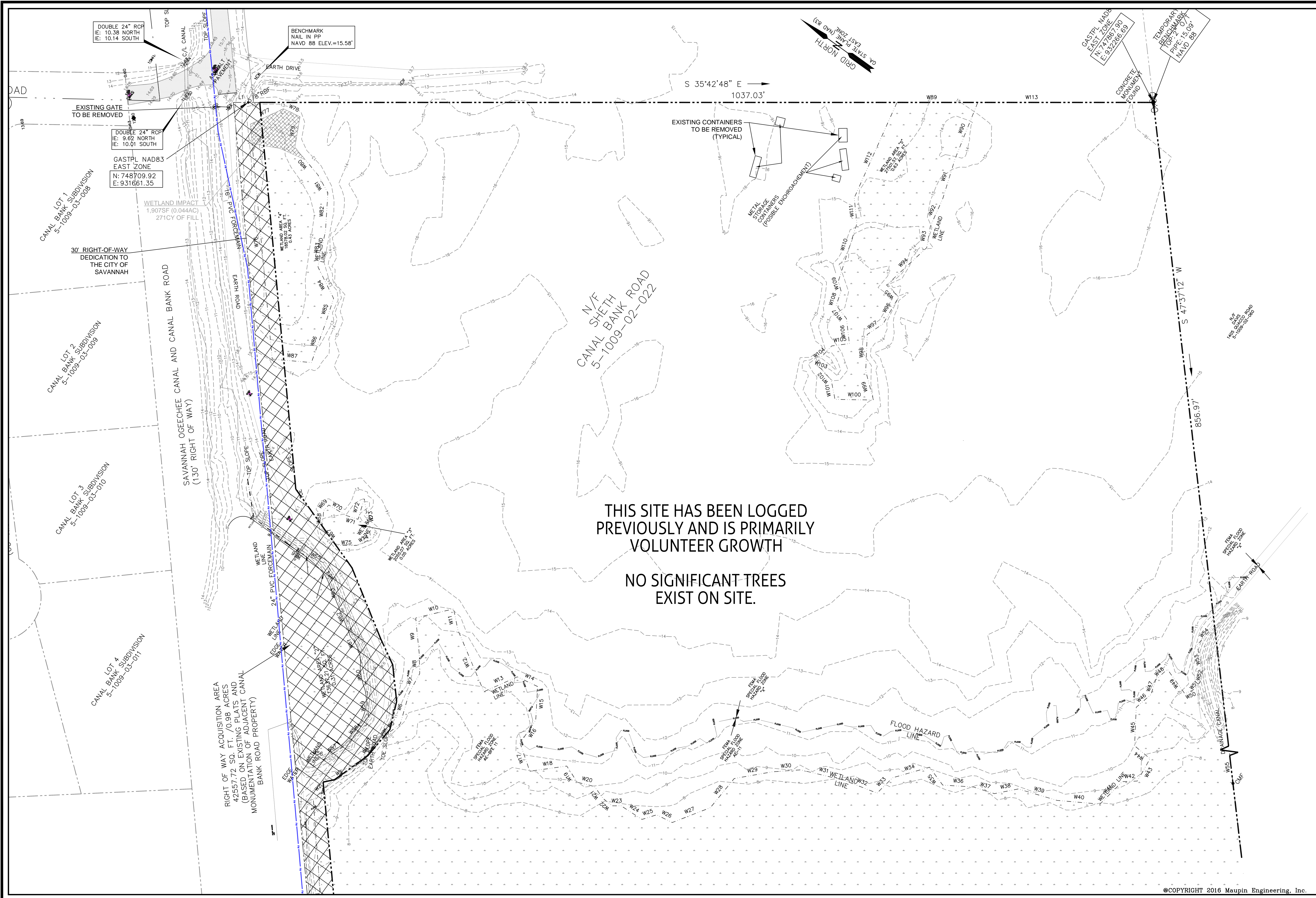


UTILITIES PROTECTION CENTER

Dig Safely.
 CALL 811

LEVEL II E&S CERT.
 #21051 EXP: 12/1/2024

CONTRACTOR IS REQUIRED TO CALL AT LEAST 3 DAYS PRIOR TO START OF CONSTRUCTION



M/F
SHEETH BANK ROAD
5-1009-02-022

THIS SITE HAS BEEN LOGGED
PREVIOUSLY AND IS PRIMARILY
VOLUNTEER GROWTH
NO SIGNIFICANT TREES
EXIST ON SITE.

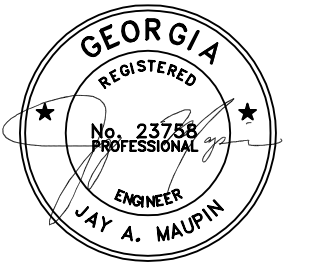
RIGHT OF WAY ACQUISITION AREA
42597.72 SQ. FT. / 0.98 ACRES
(BASED ON EXISTING PLATS AND
MONUMENTATION OF ADJACENT CANAL
BANK ROAD PROPERTY)

| REVISIONS | |
|-----------|--------|
| NO. | DATE |
| 1 | 7/3/19 |
| 2 | |

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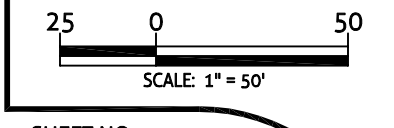
114 W. 42nd STREET • SAVANNAH, GA 31401
O: 912 235 2915

**EXISTING CONDITIONS &
DEMOLITION PLAN**
CANAL BANK ROAD SUBDIVISION

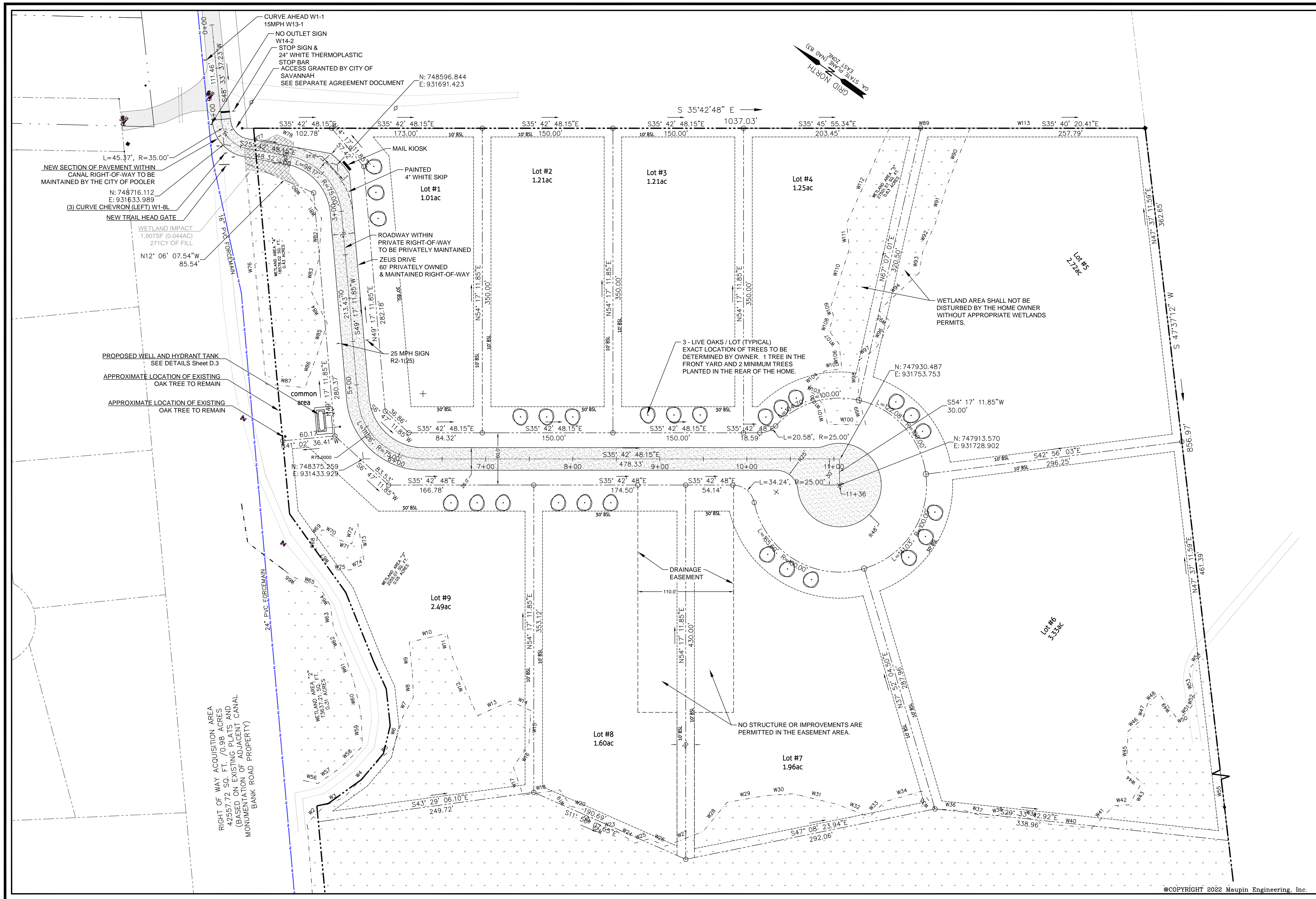


STATUS: **RELEASED FOR CONSTRUCTION**

DRWN: JAM 10-6-2023
CHK'D: JAM DATE



SHEET NO. **C.1**
738-18-02



REVISIONS

| NO. | DATE | DESCRIPTION |
|-----|----------|--------------------------------------|
| 1 | 11.01.19 | Original Submittal Date |
| 2 | 7.9.19 | NCE Comments and Adjustments |
| 3 | 11.26.19 | REVISED ENTRANCE CURVE TO AVOID TREE |

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STAKING PLAN
CANAL BANK ROAD SUBDIVISION



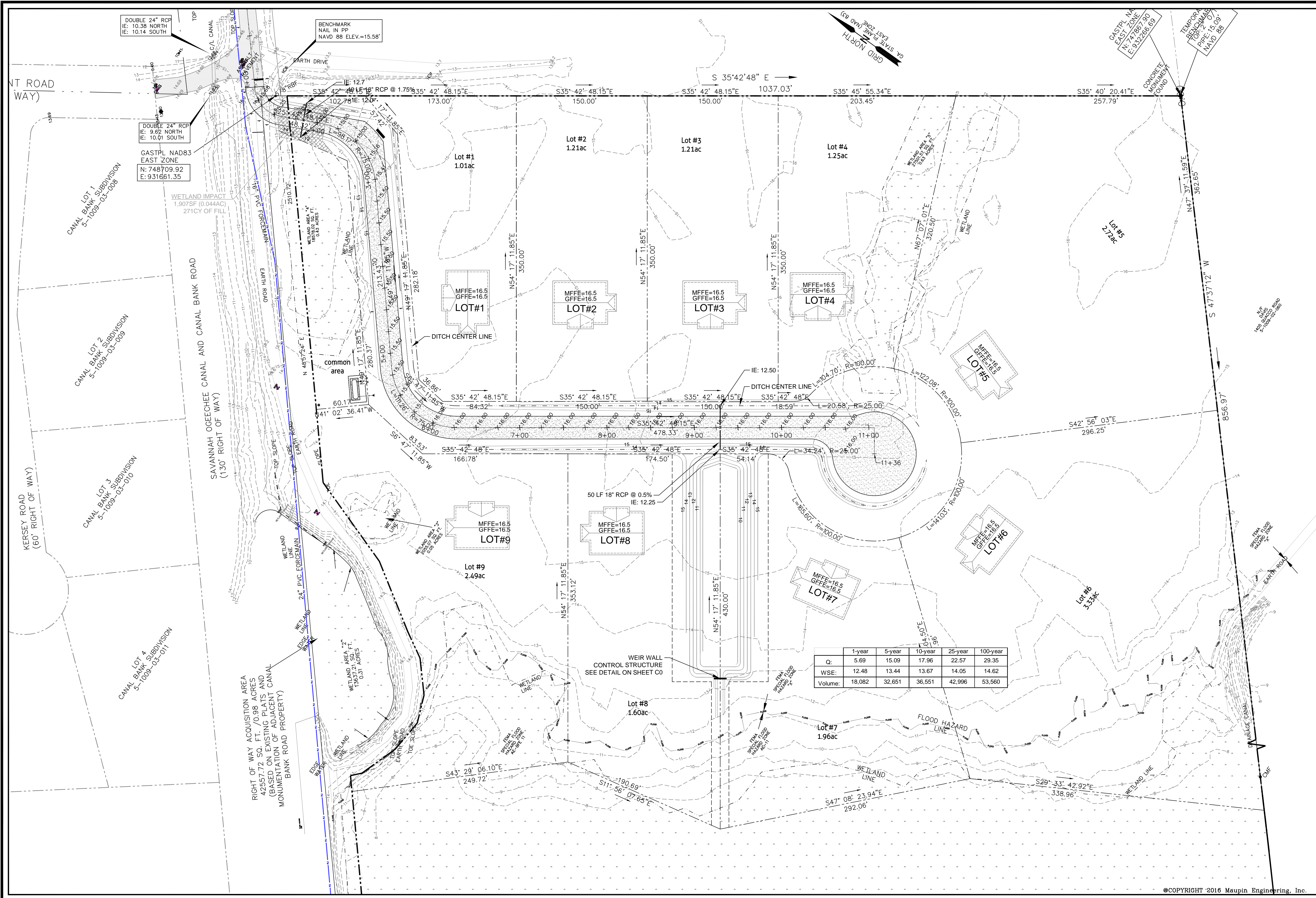
STATUS: **RELEASED FOR CONSTRUCTION**

DRWN: JAM 10-6-2023
CHK'D: JAM DATE

SCALE: 1" = 50'

SHEET NO. **C.2**
738-18-02

PROJECT NO.



DOUBLE 24" RCP
IE: 10.38 NORTH
IE: 10.14 SOUTH

BENCHMARK
NAIL IN PP
NAVD 88 ELEV.=15.58'

DOUBLE 24" RCP
IE: 9.62 NORTH
IE: 10.01 SOUTH

GASTPL NAD83
EAST ZONE
N: 748709.92
E: 931661.35

WETLAND IMPACT
1,907SF (0.044AC)
271CY OF FILL

SAVANNAH OGEECHEE CANAL AND CANAL BANK ROAD
(130' RIGHT OF WAY)

RIGHT OF WAY ACQUISITION AREA
42557.72 SQ. FT. (0.98 ACRES)
(BASED ON EXISTING PLATS AND
MONUMENTATION OF ADJACENT CANAL
BANK ROAD PROPERTY)

WEIR WALL
CONTROL STRUCTURE
SEE DETAIL ON SHEET C0

| | 1-year | 5-year | 10-year | 25-year | 100-year |
|---------|--------|--------|---------|---------|----------|
| Q: | 5.69 | 15.09 | 17.96 | 22.57 | 29.35 |
| WSE: | 12.48 | 13.44 | 13.67 | 14.05 | 14.62 |
| Volume: | 18,082 | 32,651 | 36,551 | 42,996 | 53,560 |

REVISIONS

| NO. | DATE | DESCRIPTION |
|-----|--------|--------------------------------|
| 1 | 7/2/19 | Initial Data |
| 2 | 7/2/19 | Final Comments and Adjustments |

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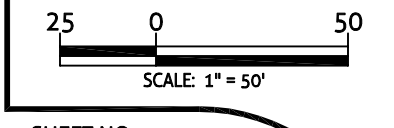
114 W. 42nd STREET • SAVANNAH, GA 31401
O: 912 235 2915

**GRADING & WATER
SYSTEM PLAN**
CANAL BANK ROAD SUBDIVISION



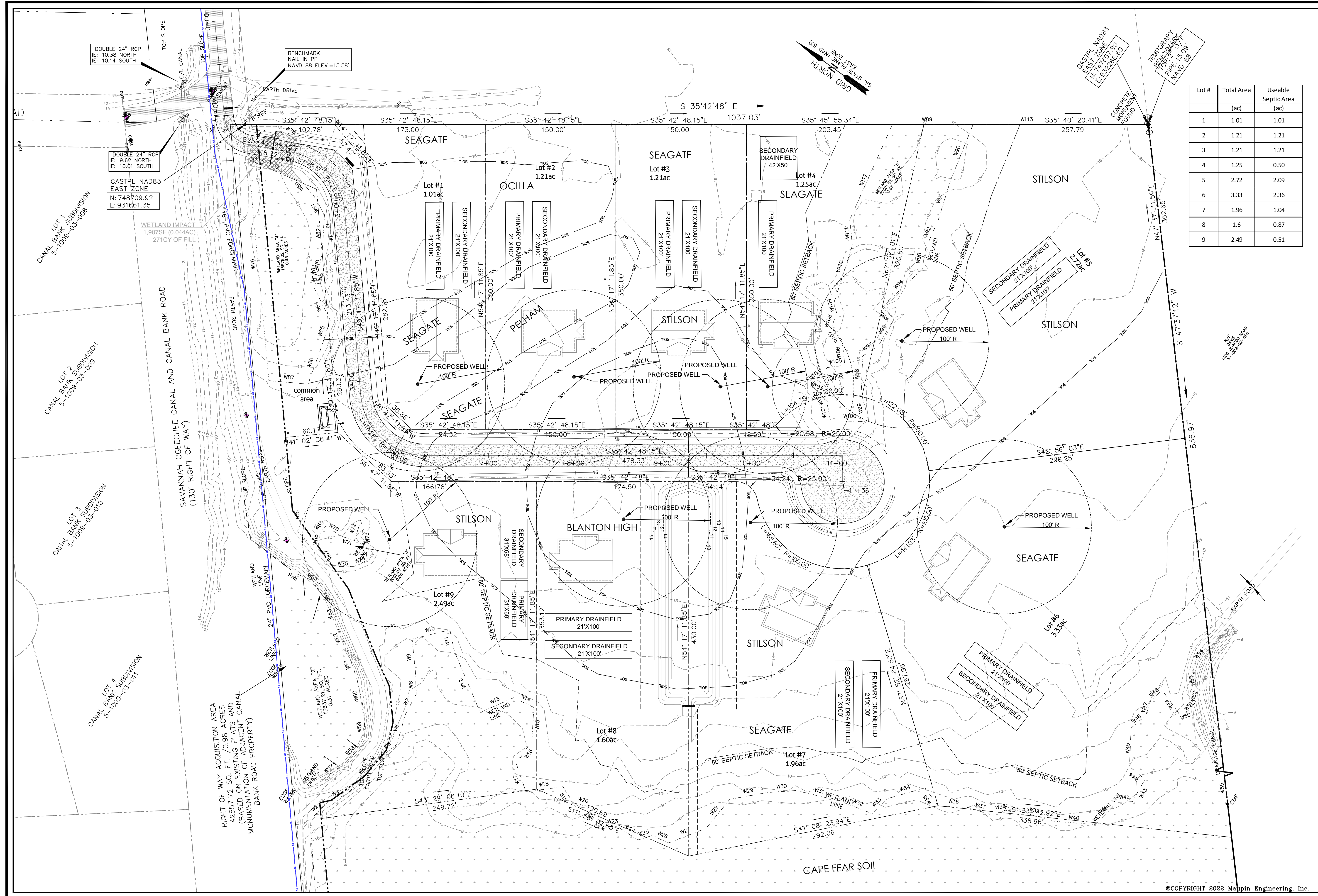
STATUS: **RELEASED
FOR
CONSTRUCTION**

DRWN: JAM 10-6-2023
CHK'D: JAM DATE



SHEET NO. **C.3**
738-18-02

PROJECT NO.



| Lot # | Total Area (ac) | Useable Septic Area (ac) |
|-------|-----------------|--------------------------|
| 1 | 1.01 | 1.01 |
| 2 | 1.21 | 1.21 |
| 3 | 1.21 | 1.21 |
| 4 | 1.25 | 0.50 |
| 5 | 2.72 | 2.09 |
| 6 | 3.33 | 2.36 |
| 7 | 1.96 | 1.04 |
| 8 | 1.6 | 0.87 |
| 9 | 2.49 | 0.51 |

RIGHT OF WAY ACQUISITION AREA
42557.72 SQ. FT. / 0.98 ACRES
(BASED ON EXISTING PLATS AND
MONUMENTATION OF ADJACENT CANAL
BANK ROAD PROPERTY)

| REVISIONS NO. | DATE | DESCRIPTION |
|---------------|------|-------------|
| | | |
| | | |
| | | |

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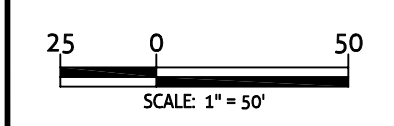
114 W. 42nd STREET • SAVANNAH, GA 31401
O: 912 235 2915

HEALTH DEPARTMENT
CANAL BANK ROAD SUBDIVISION



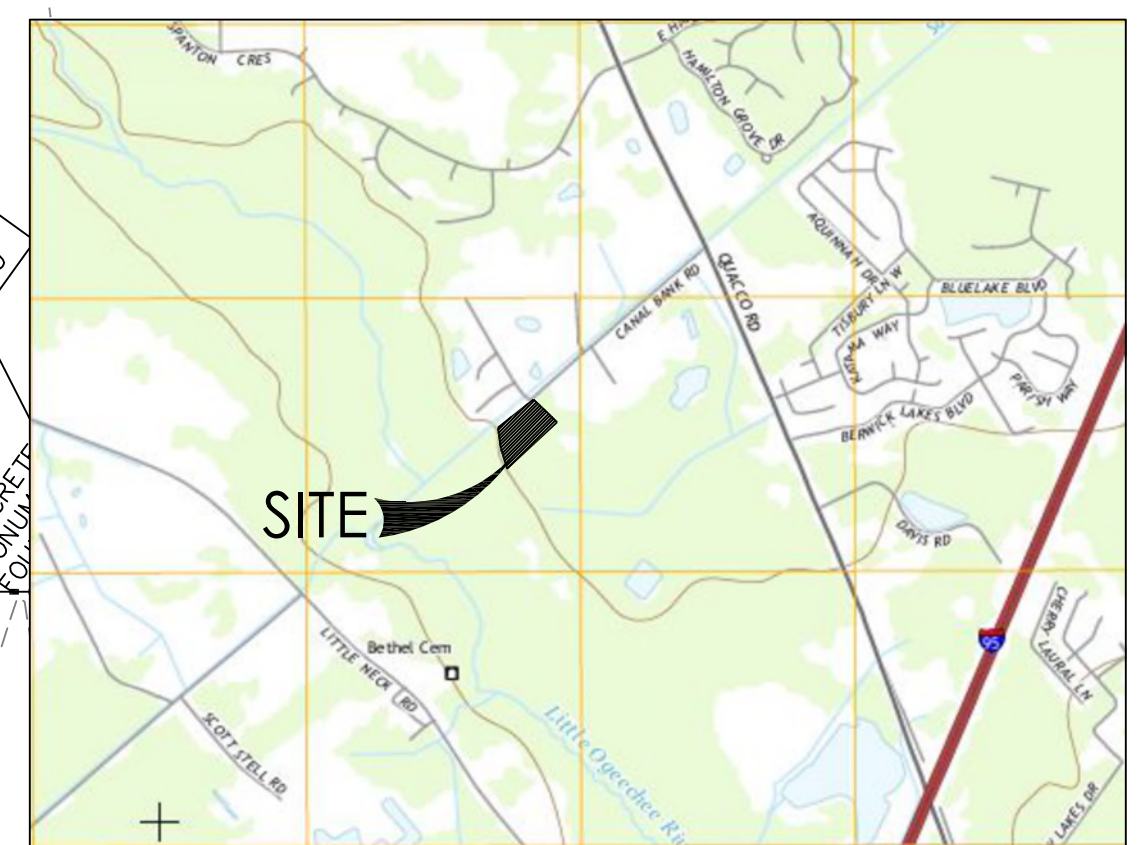
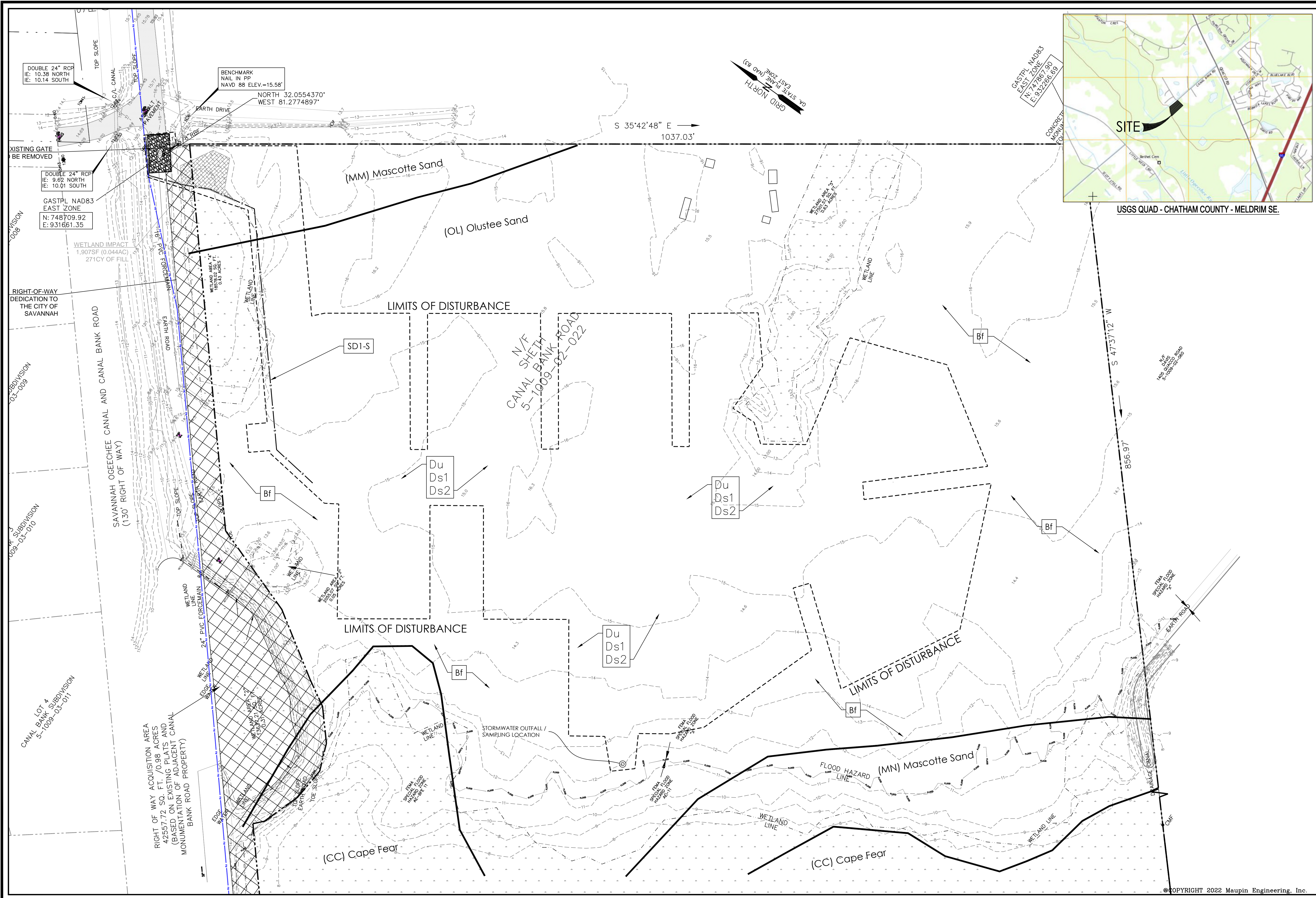
STATUS: **RELEASED FOR CONSTRUCTION**

DRWN: JAM 10-6-2023
CHK'D: JAM DATE



SHEET NO. **C.4**
738-18-02

PROJECT NO.

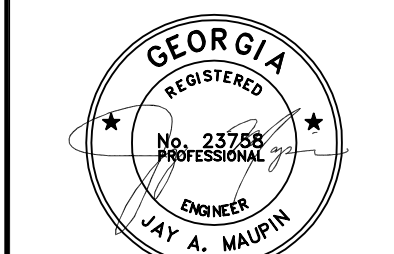


| REVISIONS | NO. | DATE | DESCRIPTION |
|-----------|-----|--------|--------------------------------|
| | 1 | 7/9/19 | Initial Design |
| | 2 | | Final Comments and Adjustments |

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O: 912 235 2915

SEDIMENT AND EROSION CONTROL PLAN - INITIAL
CANAL BANK ROAD SUBDIVISION



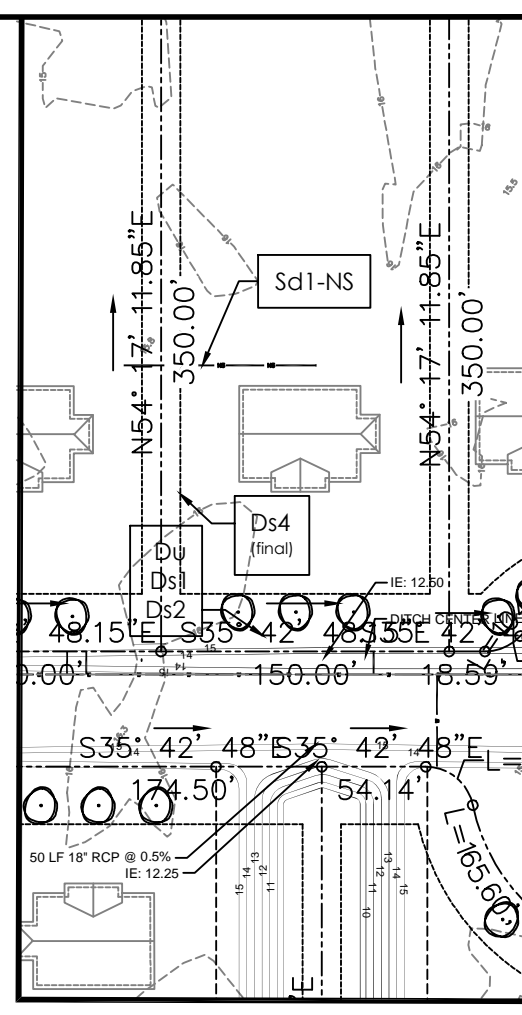
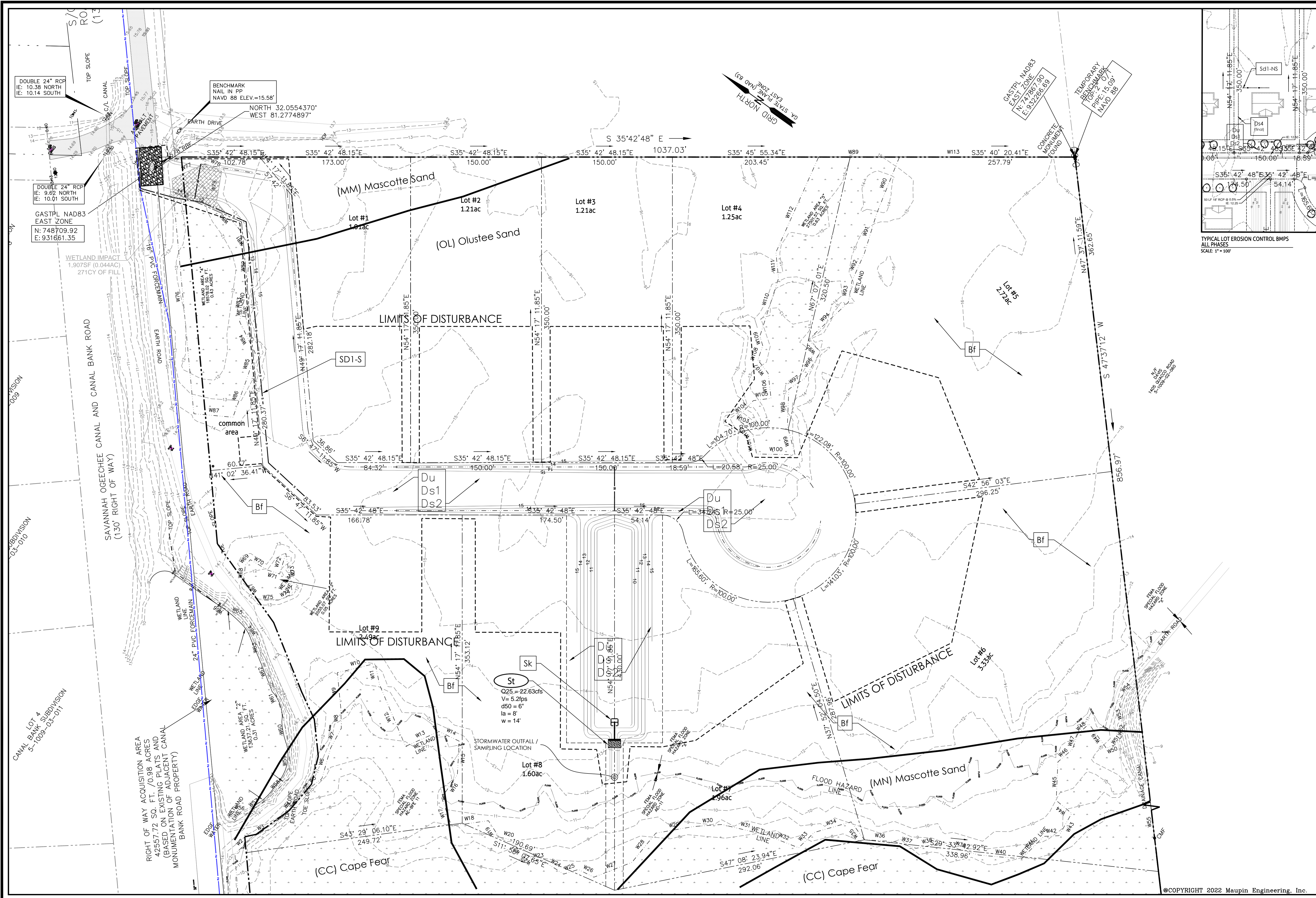
LEVEL II E&S
CERT #21051 EXP:12/1/2024
STATUS: **RELEASED FOR CONSTRUCTION**

DRWN: JAM 10-6-2023
CHK'D: JAM DATE

SCALE: 1" = 50'

SHEET NO. **C.5a**
738-18-02

PROJECT NO.

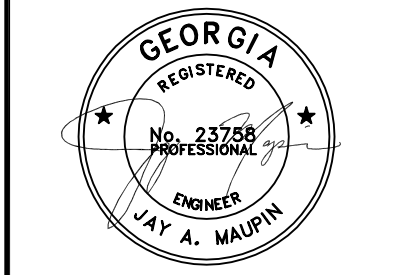


| REVISIONS | NO. | DATE | DESCRIPTION |
|-----------|-----|--------|--------------------------------|
| | 1 | 7/9/19 | Initial Data |
| | 2 | | Price Comments and Adjustments |

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 O: 912 235 2915

**SEDIMENT AND EROSION
 CONTROL PLAN - INTERMEDIATE
 CANAL BANK ROAD SUBDIVISION**

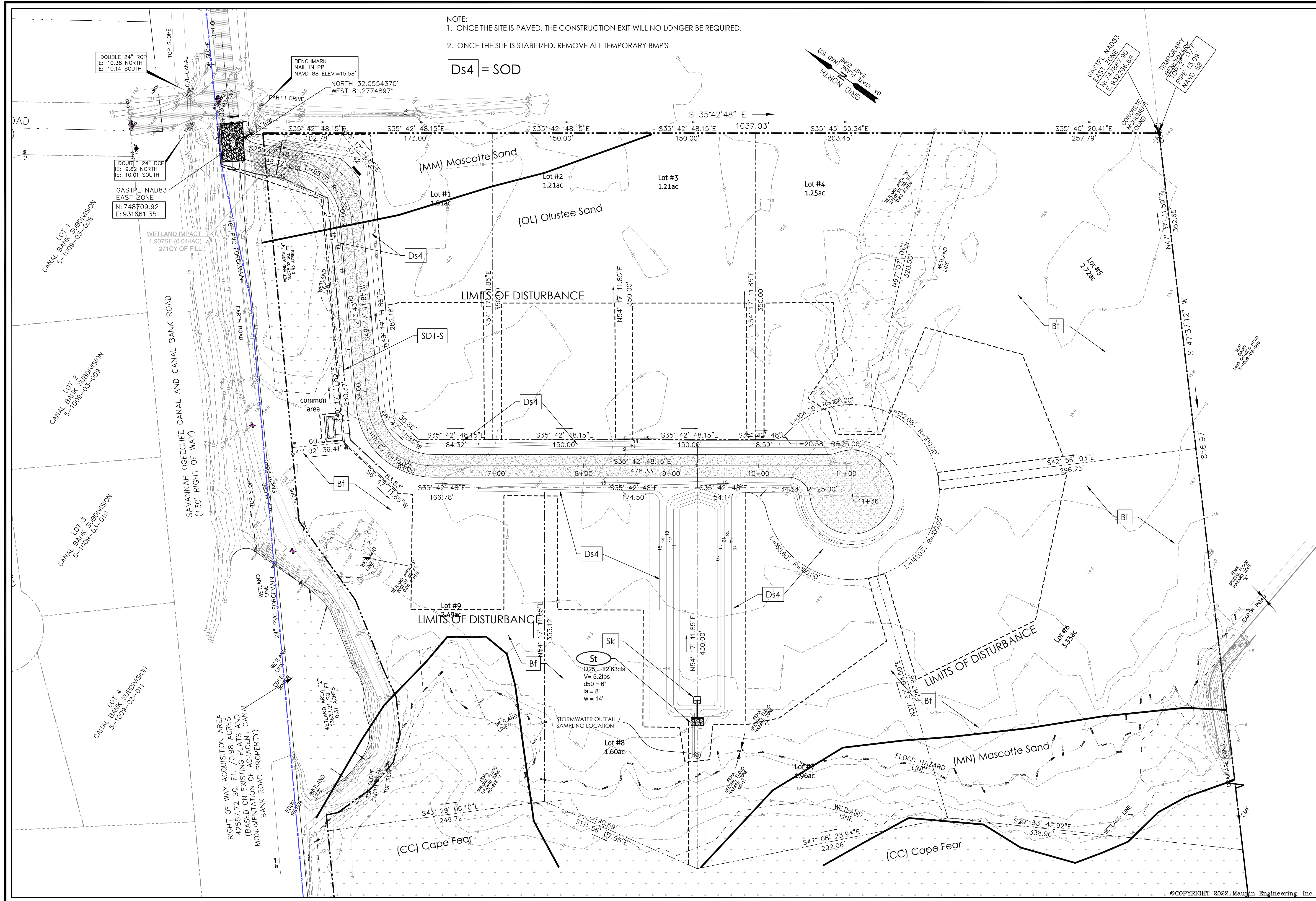


LEVEL II E&S
 CERT #21051 EXP:12/1/2024
 STATUS:
**RELEASED
 FOR
 CONSTRUCTION**
 DRWN: JAM 10-6-2023
 CHK'D: JAM DATE
 25 0 50
 SCALE: 1" = 50'
 SHEET NO.

C.5b
 738-18-02
 PROJECT NO.

- NOTE:
1. ONCE THE SITE IS PAVED, THE CONSTRUCTION EXIT WILL NO LONGER BE REQUIRED.
 2. ONCE THE SITE IS STABILIZED, REMOVE ALL TEMPORARY BMP'S

Ds4 = SOD



| REVISIONS | NO. | DATE | DESCRIPTION |
|-----------|-----|----------|-------------------------------|
| | 1 | 11/19/19 | Submit Data |
| | 2 | 7/21/19 | Make Comments and Adjustments |

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114 W. 42nd STREET • SAVANNAH, GA 31401
O: 912 235 2915

SEDIMENT AND EROSION CONTROL PLAN - FINAL
CANAL BANK ROAD SUBDIVISION



LEVEL II E&S
CERT #21051 EXP-12/1/2024
STATUS: **RELEASED FOR CONSTRUCTION**

DRWN: JAM 10-6-2023
CHK'D: JAM DATE

25 0 50
SCALE: 1" = 50'

SHEET NO. **C.5c**
738-18-02

PROJECT NO.

UNIFORM CODING SYSTEM

FOR SOIL EROSION AND SEDIMENT CONTROL PRACTICES

GEORGIA SOIL AND WATER CONSERVATION COMMISSION

STRUCTURAL PRACTICES

| CODE | PRACTICE | DETAIL | MAP SYMBOL | DESCRIPTION |
|------|---------------------------------|--------|------------|--|
| Cd | CHECKDAM | | | A small temporary barrier or dam constructed across a swale, drainage ditch or area of concentrated flow. |
| Ch | CHANNEL STABILIZATION | | | Improving, constructing or stabilizing an open channel, existing stream, or ditch. |
| Co | CONSTRUCTION EXIT | | | A crushed stone pad located at the construction site exit to provide a place for removing mud from tires thereby protecting public streets. |
| Cr | CONSTRUCTION ROAD STABILIZATION | | | A travelway constructed as part of a construction plan including access roads, subdivision roads, parking areas and other on-site vehicle transportation routes. |
| Dc | STREAM DIVERSION CHANNEL | | | A temporary channel constructed to convey flow around a construction site while a permanent structure is being constructed. |
| Di | DIVERSION | | | An earth channel or dike located above, below or across a slope to divert runoff. This may be a temporary or permanent structure. |
| Dn1 | TEMPORARY DOWNDRAIN STRUCTURE | | | A flexible conduit of heavy-duty fabric or other material designed to safely conduct surface runoff down a slope. This is temporary and inexpensive. |
| Dn2 | PERMANENT DOWNDRAIN STRUCTURE | | | A paved chute, pipe, sectional conduit or similar material designed to safely conduct surface runoff down a slope. |
| Fr | FILTER RING | | | A temporary stone barrier constructed at storm drain inlets and pond outlets. |
| Ga | GABION | | | Rock filter baskets which are hand-placed into position forming soil stabilizing structures. |
| Gr | GRADE STABILIZATION STRUCTURE | | | Permanent structures installed to protect channels or waterways where otherwise the slope would be sufficient for the running water to form gullies. |
| Lv | LEVEL SPREADER | | | A structure to convert concentrated flow of water into less erosive sheet flow. This should be constructed only on undisturbed soils. |
| Rd | ROCK FILTER DAM | | | A permanent or temporary stone filter dam installed across small streams or drainageways. |
| Re | RETAINING WALL | | | A wall installed to stabilize cut and fill slopes where maximum permissible slopes are not obtainable. Each situation will require special design. |
| Rt | RETRO FITTING | | | A device or structure placed in front of a permanent stormwater detention pond outlet structure to serve as a temporary sediment filter. |
| Sd1 | SEDIMENT BARRIER | | | A barrier to prevent sediment from leaving the construction site. It may be sandbags, bales of straw or hay, brush, logs and poles, gravel, or a silt fence. |
| Sd2 | INLET SEDIMENT TRAP | | | An impounding area created by excavating around a storm drain drop inlet. The excavated area will be filled and stabilized on completion of construction activities. |
| Sd3 | TEMPORARY SEDIMENT BASIN | | | A basin created by excavation or a dam across a waterway. The surface water runoff is temporarily stored allowing the bulk of the sediment to drop out. |
| Sd4 | TEMPORARY SEDIMENT TRAP | | | A small temporary pond that drains a disturbed area so that sediment can settle out. The principle feature distinguishing a temporary sediment trap from a temporary sediment basin is the lack of a pipe or riser. |
| Sk | FLOATING SURFACE SKIMMER | | | A buoyant device that releases/drains water from the surface of sediment ponds, traps, or basins at a controlled rate of flow. |
| Spb | SEEP BERM | | | Linear control device constructed as a diversion perpendicular to the direction of runoff to enhance dissipation and infiltration, while creating multiple sedimentation chambers with the employment of intermediate dikes. |

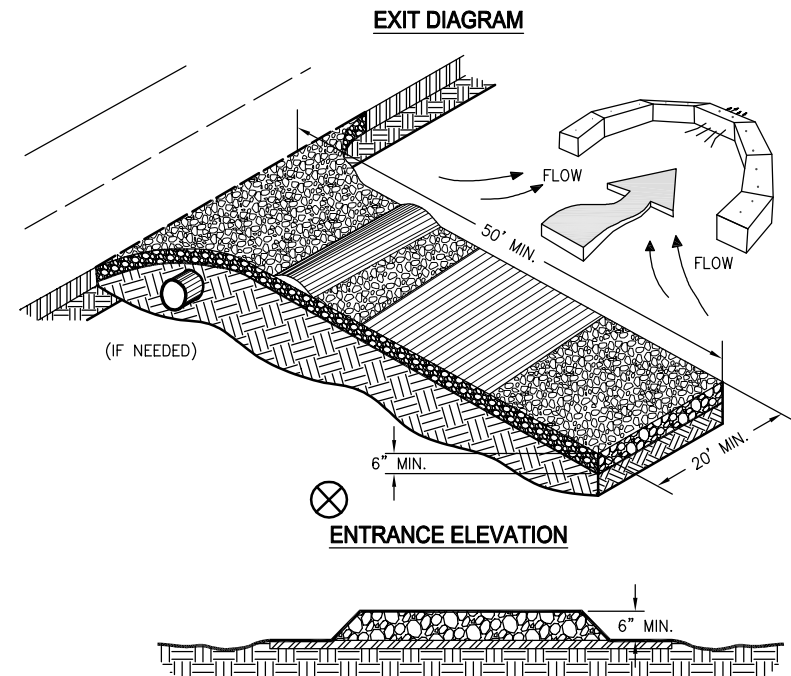
STRUCTURAL PRACTICES

| CODE | PRACTICE | DETAIL | MAP SYMBOL | DESCRIPTION |
|------|---|--------|------------|---|
| Sr | TEMPORARY STREAM CROSSING | | | A temporary bridge or culvert-type structure protecting a stream or watercourse from damage by crossing construction equipment. |
| St | STORMDRAIN OUTLET PROTECTION | | | A paved or short section of riprap channel at the outlet of a storm drain system preventing erosion from the concentrated runoff. |
| Su | SURFACE ROUGHENING | | | A rough soil surface with horizontal depressions on a contour or slopes left in a roughened condition after grading. |
| Tc | TURBIDITY CURTAIN | | | A floating or staked barrier installed within the water (it may also be referred to as a floating boom, silt barrier, or silt curtain). |
| Tp | TOPSOILING | | | The practice of stripping off the more fertile soil, storing it, then spreading it over the disturbed area after completion of construction activities. |
| Tr | TREE PROTECTION | | | To protect desirable trees from injury during construction activity. |
| Wt | VEGETATED WATERWAY OR STORMWATER CONVEYANCE CHANNEL | | | Paved or vegetative water outlets for diversions, terraces, berms, dikes or similar structures. |

VEGETATIVE PRACTICES

| CODE | PRACTICE | DETAIL | MAP SYMBOL | DESCRIPTION |
|-------|---|--------|------------|--|
| Bf | BUFFER ZONE | | | Strip of undisturbed original vegetation, enhanced or restored existing vegetation or the reestablishment of vegetation surrounding an area of disturbance or bordering streams. |
| Cs | COASTAL DUNE STABILIZATION (WITH VEGETATION) | | | Planting vegetation on dunes that are denuded, artificially constructed, or re-nourished. |
| Ds1 | DISTURBED AREA STABILIZATION (WITH MULCHING ONLY) | | | Establishing temporary protection for disturbed areas where seedlings may not have a suitable growing season to produce an erosion retarding cover. |
| Ds2 | DISTURBED AREA STABILIZATION (WITH TEMP SEEDING) | | | Establishing a temporary vegetative cover with fast growing seedlings on disturbed areas. |
| Ds3 | DISTURBED AREA STABILIZATION (WITH PERM SEEDING) | | | Establishing a permanent vegetative cover such as trees, shrubs, vines, grasses, or legumes on disturbed areas. |
| Ds4 | DISTURBED AREA STABILIZATION (SODDING) | | | A permanent vegetative cover using sods on highly erodable or critically eroded lands. |
| Du | DUST CONTROL ON DISTURBED AREAS | | | Controlling surface and air movement of dust on construction site, roadways and similar sites. |
| Fl-Co | FLOCCULANTS AND COAGULANTS | | | Substance formulated to assist in the solids/liquid separation of suspended particles in solution. |
| Sb | STREAMBANK STABILIZATION (USING PERM VEGETATION) | | | The use of readily available native plant materials to maintain and enhance streambanks, or to prevent, or restore and repair small streambank erosion problems. |
| Ss | SLOPE STABILIZATION | | | A protective covering used to prevent erosion and establish temporary or permanent vegetation on steep slopes, shore lines, or channels. |
| Tac | TACKIFIERS AND BINDERS | | | Substance used to anchor straw or hay mulch by causing the organic material to bind together. |

CRUSHED STONE CONSTRUCTION EXIT



CONTRACTOR SHALL EMPLOY THE FOLLOWING TEMPORARY METHODS TO LIMIT THE SURFACE AND AIR MOVEMENT OF DUST FROM EXPOSED SOIL SURFACES:

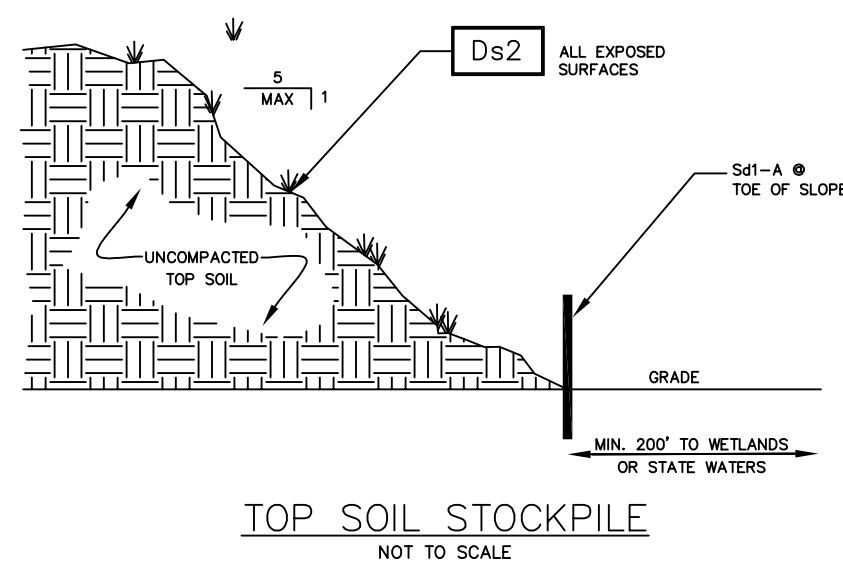
***TEMPORARY METHODS:**
 -MULCHES
 -SPRAY ON ADHESIVES
 -TILLING
 -IRRIGATION
 -BARRIERS
 -CALCIUM CHLORIDE

***PERMANENT METHODS:**
 -PERMANENT VEGETATION
 -TOPSOIL
 -STONE COVER

CONTRACTOR SHALL EMPLOY THE FOLLOWING TEMPORARY METHODS TO LIMIT THE SURFACE AND AIR MOVEMENT OF DUST FROM EXPOSED SOIL SURFACES:

***TEMPORARY METHODS:**
 -MULCHES
 -SPRAY ON ADHESIVES
 -TILLING
 -IRRIGATION
 -BARRIERS
 -CALCIUM CHLORIDE

***PERMANENT METHODS:**
 -PERMANENT VEGETATION
 -TOPSOIL
 -STONE COVER



TOP SOIL STOCKPILE
NOT TO SCALE

MULCHING & STRAWING RATES

| MATERIAL | RATE | DEPTH |
|---------------------------|------|----------|
| STRAW OR HAY | - | 2" to 4" |
| WOOD CHIPS, SAWDUST, BARK | - | 2" to 3" |

NOTES:
 1. APPLY DRY STRAW/HAY OR MULCH UNIFORMLY BY HAND OR BY MECHANICAL EQUIPMENT.
 2. PRESS THE STRAW/HAY INTO THE SOIL IMMEDIATELY AFTER APPLICATION.
 3. ANCHOR WOOD USING APPROPRIATE SIZED NETTING.

***CHEMICAL CONTROL**

| ADHESIVE | WATER DILUTION | TYPE OF NOZZLE | APPLICATION RATE (GAL/AC) |
|--------------------------|----------------|----------------|---------------------------|
| ANIONIC ASPHALT EMULSION | 7:1 | SPRAY | 1200 |
| LATEX EMULSION | 12 1/2:1 | FINE SPRAY | 235 |
| FRESH-IN-WATER EMULSION | 4:1 | FINE SPRAY | 300 |

DUST CONTROL ON DISTURBED AREAS [Du]

SEEDING RATES FOR TEMPORARY & PERMANENT COVER

| MONTH | TEMPORARY COVER | RATES PER ACRE | MONTH | PERMANENT COVER | RATES PER ACRE |
|---------------|--|---------------------------------|-------------|---|--|
| MARCH-JUNE | COMMON BERMUDA (HULLED) WEEPING LOVEGRASS | 10 lbs. 4 lbs. | MARCH-JUNE | COMMON BERMUDA (HULLED) WEEPING LOVEGRASS | 10 lbs. 4 lbs. |
| APRIL-AUGUST | BROWN TOP MILLET SUDANGRASS PEARL MILLET | 40 lbs. 60 lbs. 50 lbs. | JULY-AUGUST | COMMON BERMUDA (HULLED) COMMON BERMUDA (HULLED) & WEEPING LOVEGRASS COMMON BERMUDA (HULLED) & BROWN TOP MILLET PENSACOLA BAHIA & BROWN TOP MILLET | 10 lbs. 10 lbs. 2 lbs. 6 lbs. 30 lbs. 10 lbs. |
| SEPT-FEBRUARY | RYE (MOST WINTER HARDY) RYEGRASS BARLEY WHEAT | 3 BU 40 lbs. 3 BU 3 BU | | PENSACOLA BAHIA & WEEPING LOVEGRASS & BROWNTOP MILLET WEEPING LOVEGRASS & BROWN TOP MILLET | 10 lbs. 30 lbs. 2 lbs. 10 lbs. 4 lbs. 10 lbs. |

NOTES:
 1. CENTIPEDE SOD CAN BE USED AS PERMANENT COVER ANYTIME EXCEPT JUNE THROUGH OCTOBER.
 2. LISTED IN ORDER OF PREFERENCE.
 3. ALL PERMANENT GRASS PLANTINGS SHALL BE MULCHED.

SOD COVER

| GRASS | TEMPORARY VARIETIES | RESOURCE AREA | GROWING SEASON |
|---------------|--------------------------------------|---------------------------|----------------|
| BERMUDA | COMMON TIFWAY TIFGREEN TIFLAWN | M-L, P, C P, C P, C | WARM WEATHER |
| CENTPEDE | -- | P, C | WARM WEATHER |
| ST. AUGUSTINE | COMMON BITTERBLUE RALEIGH | C | WARM WEATHER |

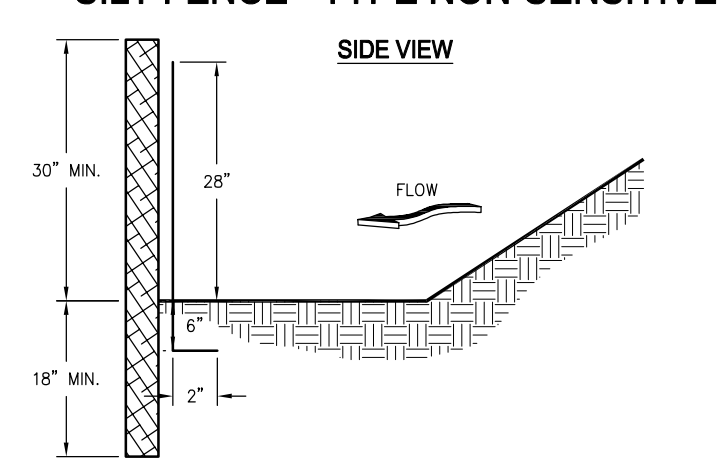
FERTILIZER REQUIREMENTS FOR SOD

| GRASS | PLANTING YEAR | FERTILIZER (N-P-K) | RATE lbs/ac | NITROGEN lbs/ac |
|---------------------|--------------------------|--------------------------------|---------------------|-----------------|
| COOL SEASON GRASSES | FIRST SECOND MAINTENANCE | 6-12-12 6-12-12 10-10-10 | 1500 1000 400 | 50-100 30 |
| WARM SEASON GRASSES | FIRST SECOND MAINTENANCE | 6-12-12 6-12-12 10-10-10 | 1500 800 400 | 50-100 30 |

Ds2-Ds4 NOTES:

- Ds2**
- A TEMPORARY GRASSING OF ANNUAL RYEGRASS SHALL BE APPLIED AT A RATE OF 40 LBS PER ACRE TO DISTURBED AREAS WITHIN 14 DAYS OF DISTURBANCE. THE PROPOSED ANNUAL RYEGRASS SHALL BE APPLIED DURING THE MONTHS OF SEPTEMBER THRU DECEMBER.
 - A 6-12-12 FERTILIZER SHALL BE USED ON THE DISTURBED AREA OF Ds2 AND SHALL BE APPLIED AT A RATE OF 1500 LBS. PER AC.
 - AGRICULTURAL LIME IS REQUIRED UNLESS SOIL TESTS INDICATE OTHERWISE.
- Ds3**
- A PERMANENT GRASSING OF UNHULLED COMMON BERMUDA SHALL BE APPLIED AT A RATE OF 10 LBS. PER ACRE DURING THE MONTHS OF SEPTEMBER THRU FEBRUARY. IF A HYDRAULIC SEEDER IS TO BE USED, REFER TO THE EROSION AND SEDIMENT CONTROL MANUAL FOR FURTHER DIRECTION ON THE METHOD OF APPLICATION.
 - A 6-12-12 FERTILIZER SHALL BE USED ON THE DISTURBED AREA OF Ds3 AND SHALL BE APPLIED AT RATE OF 1500 LBS. PER AC.
 - DRIED STRAW OR DRY HAY SHALL BE USED FOR MULCHING AND APPLIED AT A RATE OF 2 TONS PER ACRE. MULCH WILL BE SPREAD UNIFORMLY WITHIN 24 HOURS AFTER SEEDING. THE MULCH MAY BE SPREAD BY BLOWER-TYPE SPREADING EQUIPMENT, OTHER SPREADING EQUIPMENT OR BY HAND. MULCH SHALL BE APPLIED TO COVER 75% OF THE SOIL SURFACE.
 - AGRICULTURAL LIME IS REQUIRED AT A RATE OF 1-2 TONS PER ACRE UNLESS SOIL TESTS INDICATE OTHERWISE.
- Ds4**
- SOIL SURFACE IS BROUGHT TO FINAL GRADE AND CLEAR OF ANY TRASH, DEBRIS, AND CLOUDS LARGER THAN 1".
 - SOD SHOULD BE APPLIED TO SOIL SURFACE ONLY (NOT TO FROZEN OR GRAVEL TYPE SOILS). CUT AND INSTALLED WITHIN 36 HOURS OF DIGGING.
 - LIME & FERTILIZER SHOULD BE APPLIED BASED ON SOIL TESTS OR AT A RATE OF 1 - 2 TONS PER ACRE.
 - SOD SHOULD BE ANCHORED WITH PINS ON SLOPES STEEPER THAN 3:1
 - IRRIGATION SHOULD BE USED AS A SUPPLEMENT TO RAINFALL FOR A MIN OF 2 - 3 WEEKS
 - GRASS HEIGHT SHOULD NOT BE CUT LESS THAN 2" - 3" WHEN MOWING

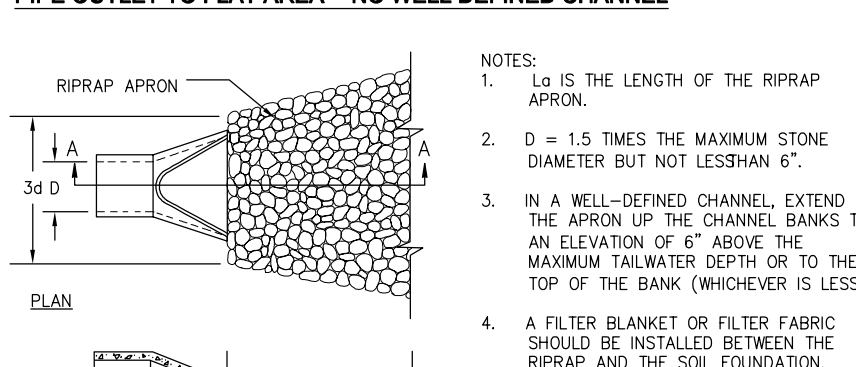
SILT FENCE - TYPE NON-SENSITIVE



NOTES:
 1. USE STEEL OR WOOD POSTS OR AS SPECIFIED BY THE EROSION, SEDIMENTATION, AND POLLUTION CONTROL PLAN.
 2. HEIGHT (H) IS TO BE SHOWN ON THE EROSION, SEDIMENTATION, AND POLLUTION CONTROL PLAN.

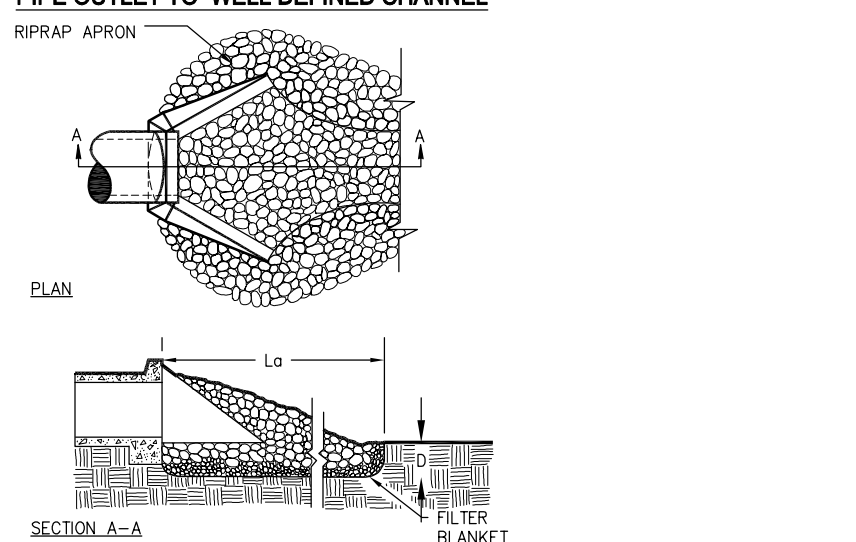
RIPRAP OUTLET PROTECTION

PIPE OUTLET TO FLAT AREA - NO WELL DEFINED CHANNEL



NOTES:
 1. L_a IS THE LENGTH OF THE RIPRAP APRON.
 2. D = 1.5 TIMES THE MAXIMUM STONE DIAMETER BUT NOT LESS THAN 6".
 3. IN A WELL-DEFINED CHANNEL, EXTEND THE APRON UP THE CHANNEL BANKS TO AN ELEVATION OF 6" ABOVE THE MAXIMUM TAILWATER DEPTH OR TO THE TOP OF THE BANK (WHICHEVER IS LESS).
 4. A FILTER BLANKET OR FILTER FABRIC SHOULD BE INSTALLED BETWEEN THE RIPRAP AND THE SOIL FOUNDATION.

PIPE OUTLET TO WELL DEFINED CHANNEL



| REVISIONS NO. | DATE | DESCRIPTION |
|---------------|------|-------------|
| | | |

MAUPIN
 engineering

114 W. 42ND STREET • SAVANNAH, GA 31401
 O: 912 235 2915

EROSION CONTROL DETAILS

CANAL BANK ROAD SUBDIVISION



LEVEL II E&S
 CERT #21051 EXP-10/31/2018

STATUS: **RELEASED FOR CONSTRUCTION**

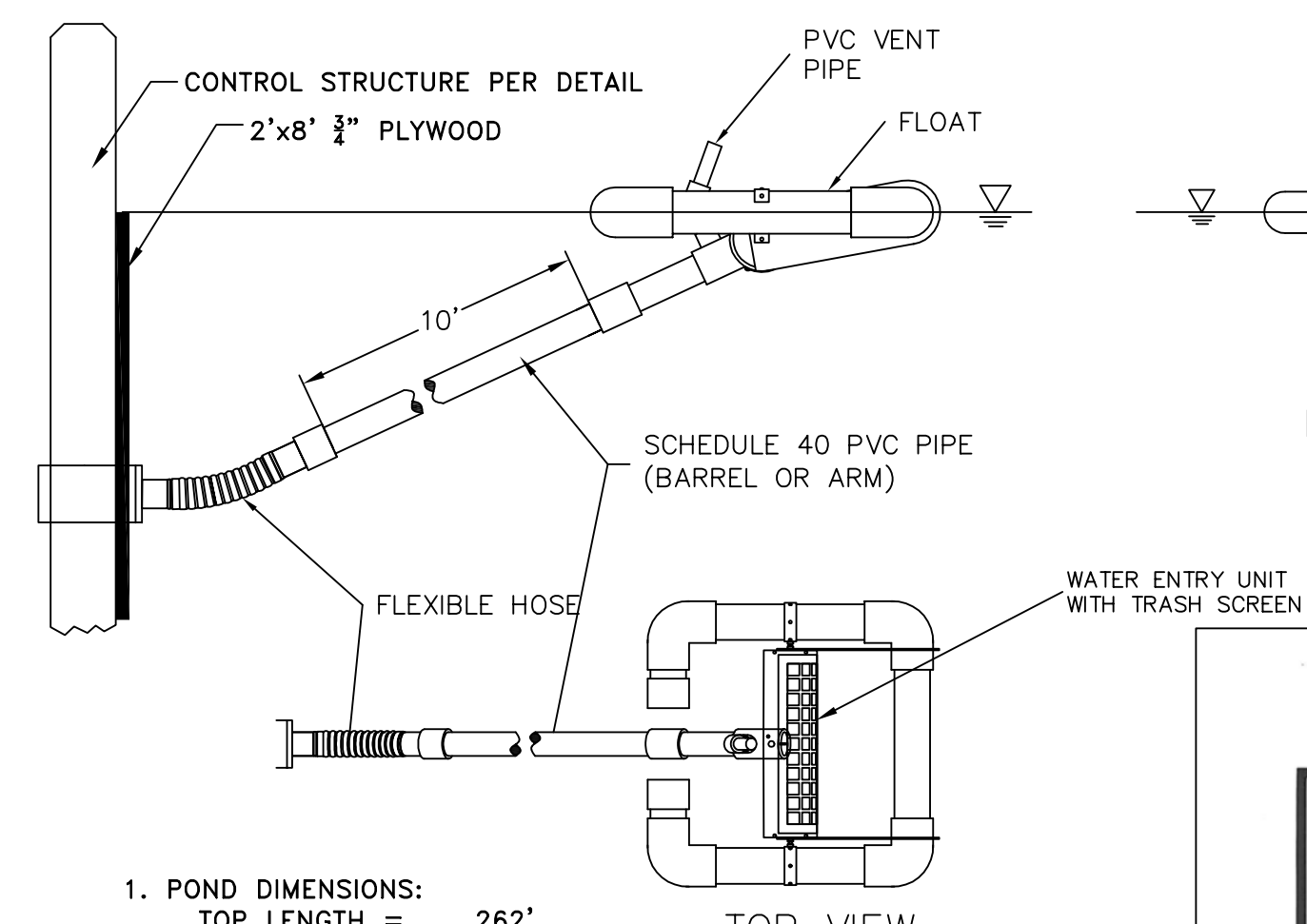
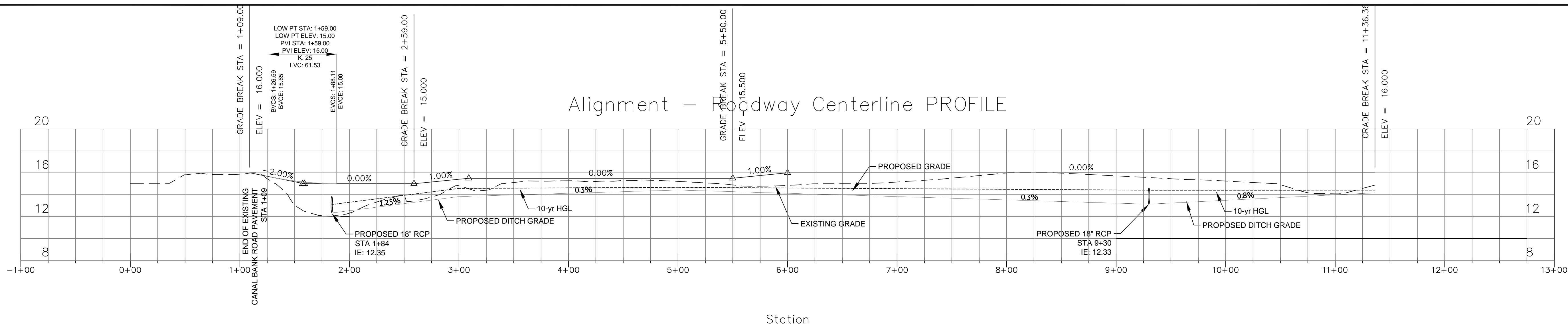
DRWN: JAM 10-6-2023
 CHK'D: JAM DATE

SHEET NO.

D.2

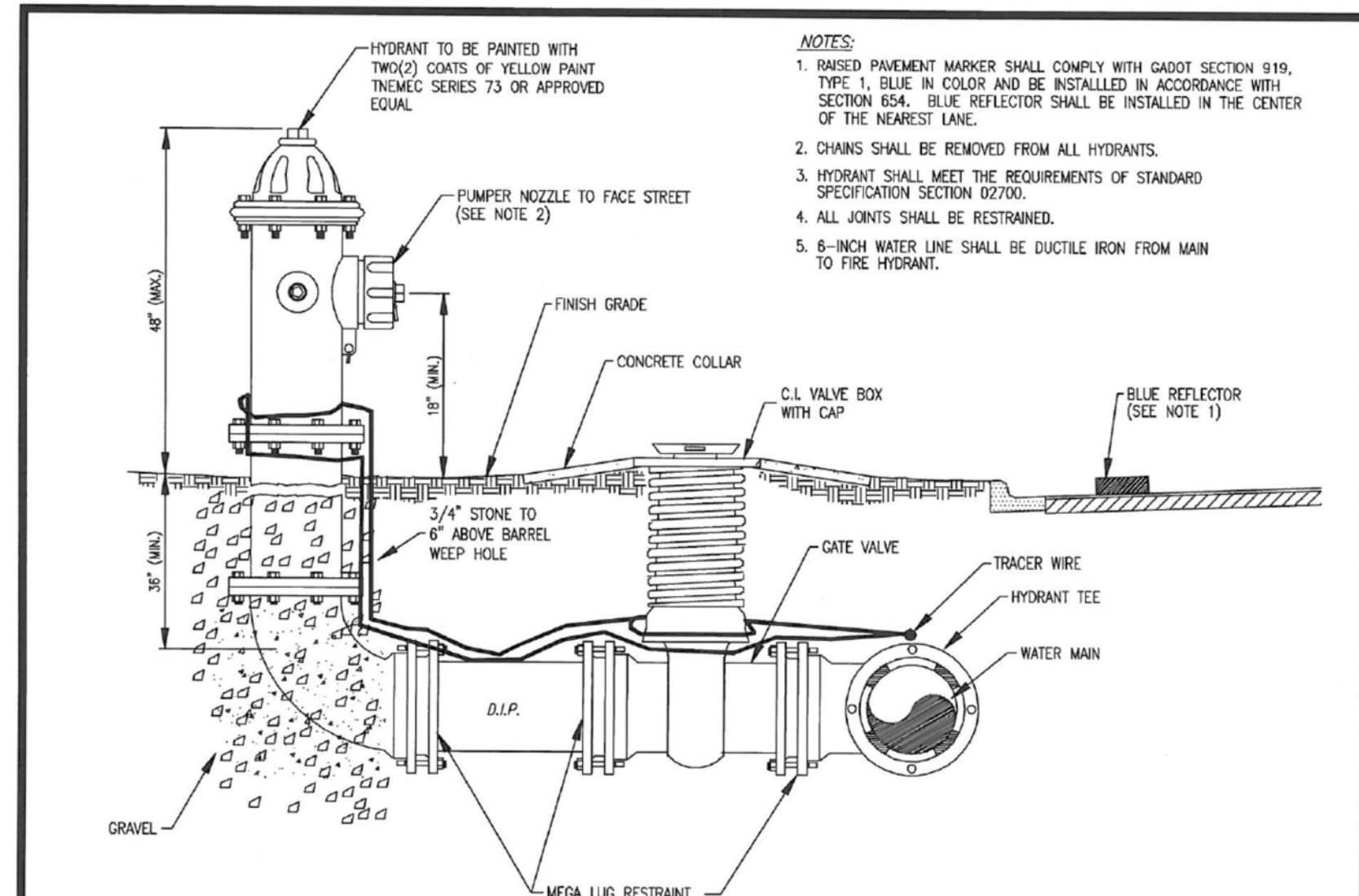
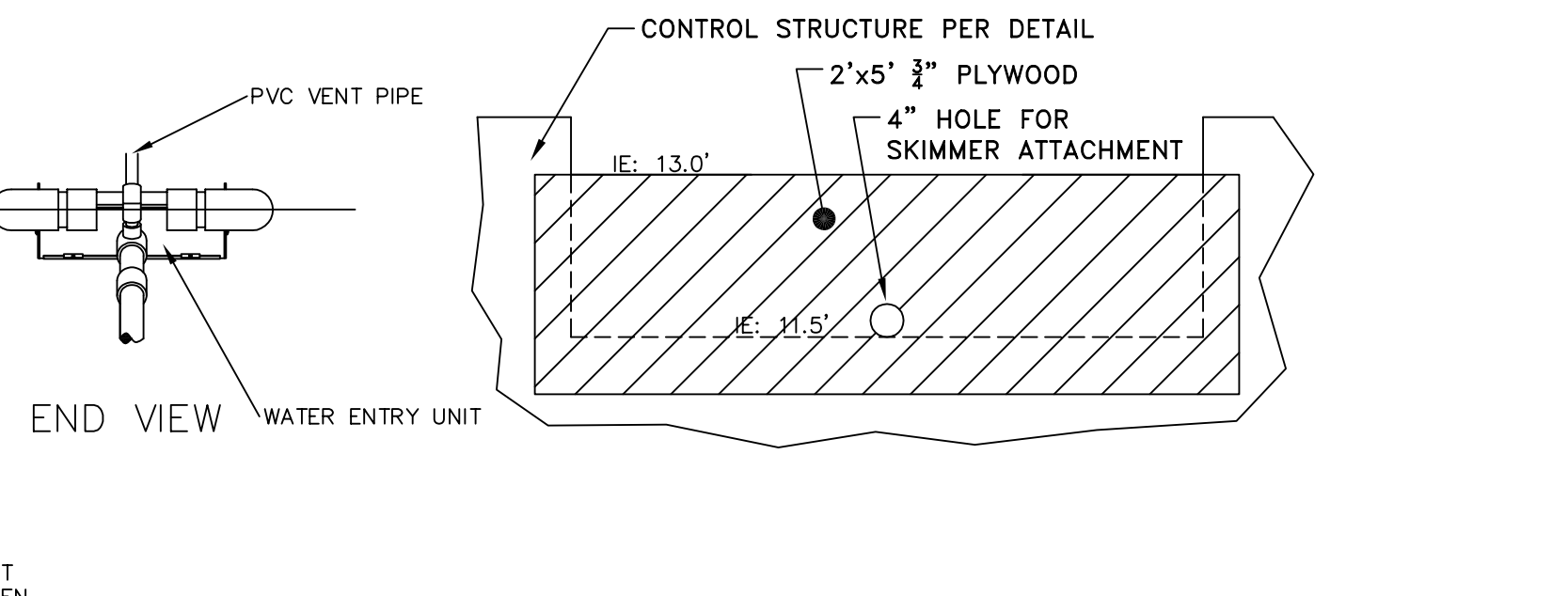
738-18-02

PROJECT NO.



1. POND DIMENSIONS:
TOP LENGTH = 262'
BOTTOM LENGTH = 242'
TOP WIDTH = 70'
BOTTOM WIDTH = 54'
DEPTH = 2.4'
2. DRAIN TIME = 72hrs
3. SKIMMER SIZE = 4"

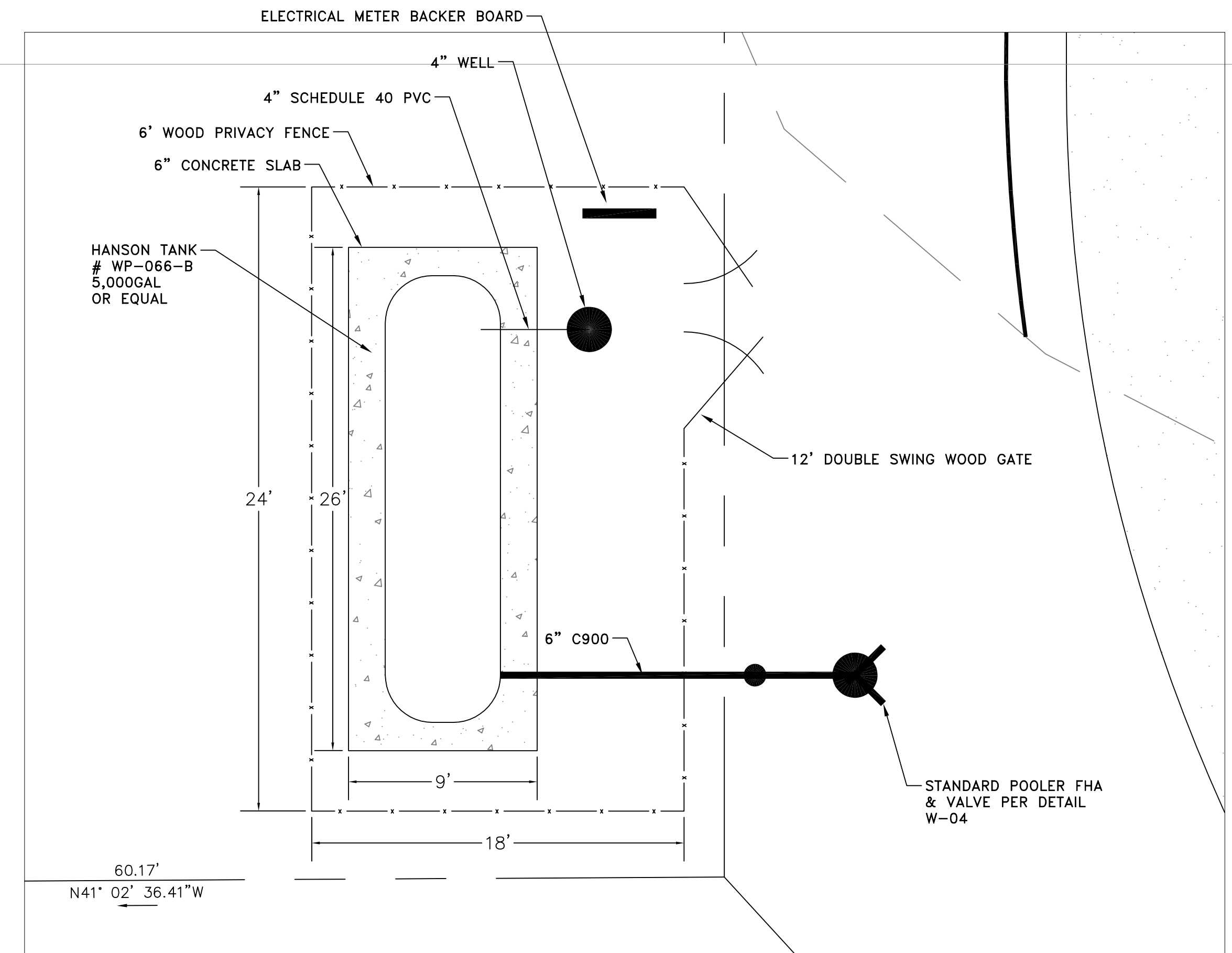
SKIMMER DETAIL
NTS



CITY OF POOLER
2011 STANDARD DETAIL

FIRE HYDRANT DETAIL

SCALE: N.T.S.
DATE: August 2008
W-04



HYDRANT SHALL FLOW 250 GPM FOR 20 MINS. IN FIELD TEST UPON COMPLETION OF CONSTRUCTION

NO DRINKING WATER OR IRRIGATION WATER SYSTEMS MAY BE TIED TO THIS WELL
THE CITY WILL NOT MAINTAIN THIS WELL. WELL MUST BE MAINTAINED BY THE HOA
FHA MUST BE TESTED ON AN ANNUAL BASIS AT A MINIMUM.

PROPOSED WELL AND HYDRANT TANK DETAIL
SCALE: 1" = 5'

| REVISIONS NO. | DATE | DESCRIPTION |
|---------------|------|-------------|
| | | |

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engineering

114 W. 42nd STREET • SAVANNAH, GA 31401
O: 912 235 2915

DETAILS

CANAL BANK ROAD SUBDIVISION

REGISTERED PROFESSIONAL ENGINEER
No. 23756
JAY A. MAUPIN

STATUS: RELEASED FOR CONSTRUCTION

DRWN: JAM 10-6-2023
CHK'D: JAM DATE

SHEET NO. **D.3**
738-18-02



January 10th, 2024

Jay Maupin, P.E.
Maupin Engineering
114 West 42nd Street
Savannah, GA 31401

Dear Mr. Maupin,

I am pleased to provide you with a recommendation for Approval of the site development plans for Canal Bank Rd Subdivision, which is provided below.

Site Plan Review

| | | |
|-----------------------------|---------------------------------------|------------------|
| <u>Submittal Documents:</u> | Site Development Plan..... | <i>Dec. 2023</i> |
| | Stormwater Management Report..... | <i>Dec. 2023</i> |
| | Stormwater Maintenance Agreement..... | <i>Dec. 2023</i> |
| | GSWCC Approval of ESPC Plans..... | <i>Dec. 2023</i> |
| | Savannah Encroachment Permit..... | <i>Dec. 2023</i> |
| | Non-Exclusive Easement Agreement..... | <i>Dec. 2023</i> |
| | DPH Septic Approval..... | <i>Dec. 2023</i> |
| | USACE JD Letter..... | <i>Dec. 2023</i> |
| | Non-Exclusive Easement Agreement..... | <i>Dec. 2023</i> |

We have reviewed the submittal for the referenced project. The plans were reviewed for general conformance with the requirements of the City of Pooler. This review of the submitted site plans does not relieve the Owner, Designer and Contractor, or their representatives, from their individual or collective responsibility to comply with the applicable provisions of the local, State and Federal Laws and Engineering Standards, and all Development Codes that apply to the City of Pooler. This review is not to be construed as a check of every item in the plans or construction. Failure of this office to note any conflict with said requirements does not relieve the developer from compliance.

The Owner and the Design Consultant are fully responsible for all testing and inspections of their project during construction, and they also are fully responsible that the project is constructed in accordance with the approved construction plans. The design engineer is solely responsible that their designs are in compliance to all Federal, State, and City codes and regulations. All required permits and approvals, pursuant to land disturbing activities and land development shall be provided and found acceptable to the City of Pooler. All the required testing results, plans and related material must be available to the City of Pooler, or assigned representation, during and after the construction is complete.



EOM Operations
Your solution to a better tomorrow

To the best of our knowledge, it is our opinion that the plans are in general conformance with the City of Pooler's applicable design standards, codes and ordinances. We hereby recommend Approval of the site development plans.

Please contact me if you have any questions. I can be reached via email or phone at tshoemaker@eomworx.com or (912) 445-0050 ext. 4400.

Sincerely,

Trevor Shoemaker

Trevor Shoemaker

Project Manager

EOM

CC: Brian Crooks, AICP; City Planner - City of Pooler
Kimberly Dyer, CFM; Zoning Administrator - City of Pooler
Liberto Chacon, P.E.; Sr. Vice President – EOM



480 Edsel Drive, Ste 100
Richmond Hill, GA 31324



www.eomworx.com



Ph: 912.445.0050
F: 912.756.5882



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – STAFF REPORT

February 5, 2024 at 4:00 p.m. | Council Chambers, 100 US Highway 80, Pooler, GA 31322

Agenda Item: Pooler Tennis Complex Change Order #1 for Contract C (#4 for the Total)

Meeting Date: February 5, 2024

Department: Parks & Recreation – Capital Project

Background & Discussion: Proposed Change to Tennis and Pickleball Courts

Recommendation: Staff recommends completing only Item 1 of the proposed change order, totaling \$25,793.00.

Attachments: Change Order #1 for Contract C (#4 for the Total)

Change Order Form

CHANGE
ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: Pooler Tennis Courts

CHANGE ORDER NUMBER: #1 for Contract C; #4 for the total

DATE: 1/24/24

ARCHITECT'S PROJECT NO.: J-25396.0002

FROM CONTRACTOR: Parker Properties

CONTRACT DATE: 01/2023

CONTRACT FOR: City Of Pooler

The Contract is changed as follows:

- 1 -
 * Materials, Labor and Equipment to change the 16 Pickleball and 4 Tennis Court layout to the new proposed layout of 8 Pickleball and 6 Tennis Courts.
 - Demo Header Curb along back of one quadrant, form and pour new concrete sidewalk on backside of quadrant for New Tennis Courts. Includes Court Surfacing, nets and hardware for each court. (1) - \$25,793.00
- 2 -
 * Acid Etch concrete sidewalk preparation for color coating. Apply 1 coat of Acrylock Primer to entire concrete surface. Apply 2 coats of fortified Acryletech playing surface to he entire sidewalk around perimeter of courts. (2) - \$40,320.00


APPROVED: 
 Construction Management

Not valid until signed by the Owner, Architect and Contractor.

| | |
|---|-------------------------|
| The original Contract Sum was: | <u>\$749,999.50</u> |
| Net change by previously authorized Change Orders | |
| The Contract Sum prior to this Change Order was: | <u>\$749,999.50</u> |
| The Contract Sum will be increased by this Change Order in the Amount of: (1) | <u>\$25,793.00</u> |
| The Contract Sum will be increased by this Change Order in the Amount of: (2) | <u>\$40,320.00</u> |
| The new Contract Sum including this Change Order will be: | <u>\$816,112.50</u> |

The Contract Time will be Increase by: 2 Weeks
 The date of Substantial Completion as of the date of this Change Order therefore is: TDB

NOTE: This Change Order is due to the change in the Additional Tennis and Pickleball Court Layout.

| | | |
|-----------|---|---------|
| <hr/> |  | <hr/> |
| ARCHITECT | CONTRACTOR | OWNER |
| <hr/> | P.O Box 2885 | <hr/> |
| Address | Address | Address |
| <hr/> | Richardson Hill, GA. | <hr/> |
| BY | BY | BY |
| <hr/> | DATE 1-24-2024. | <hr/> |
| DATE | DATE | DATE |



Chatham Emergency Management Agency
124 Bull Street, Room 140
Savannah, Georgia 31401
Office: 912-201-4500



January 8, 2024

Matthew Saxon
Assistant City Manager
The City of Pooler
100 US Highway 80 SW
Pooler, GA 31322

Dear Mr. Saxon,

Every four years, the Georgia Emergency Management Agency (GEMA) renews Statewide Mutual Aid Agreements (SWMAA) between political jurisdictions throughout Georgia. The current SWMAA is set to expire on March 1, 2024. This SWMAA supports and compliments the existing Local Disaster Mutual Aid Agreement between your jurisdiction and Chatham County.

These agreements, collectively, solidify cooperative relationships and define how assistance to and from your jurisdiction will be coordinated and managed when requested. These Agreements are also designed to ensure connectivity for resources from CEMA and GEMA during emergency and disaster situations. Both documents are in line with the Georgia Emergency Management Act O.C.G.A §38-3-29 and the Chatham County Emergency Management Ordinance §4-304.1.c.

Attached, please find 1) A fact sheet providing more information about the SWMAA; 2) the previous SWMAA signed by your jurisdiction in 2020, and 3) the current SWMAA as distributed by GEMA.

Thank you for your continued support. We are one community, and the efforts you have taken ensure the whole community will be as prepared as possible. If I can answer any questions, please don't hesitate to contact me at 912-201-4500.

Best,

Dennis Jones, CEM, GAPEM
Director
Chatham Emergency Management Agency

Enclosures



Chatham Emergency Management Agency
124 Bull Street, Room 140
Savannah, Georgia 31401
Office: 912-201-4500



Statewide Mutual Aid Agreement (SWMAA) FAQs

Why do I need to do this?

Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and reimbursement of costs incurred by those parties who render such assistance. This agreement also provides the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, or other significant events or homeland security activities.

What other jurisdictions are involved?

Participating Party means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement. Your GEMA/HS EM Field Coordinator can assist you with this.

What kind of assistance are we talking about?

"Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.

Who will our resources be working for?

The Assisting Party's mutual aid resources will continue under the command and control of their own supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

What if my jurisdiction doesn't want to send resources?

A jurisdiction may withhold resources to the extent necessary to meet the current or anticipated needs of the jurisdiction's own political subdivision.

What about liability and reimbursement?

Those issues are covered in Article VI Liability and Immunity, and Article VIII Reimbursement in the Agreement.

What if my jurisdiction wants to withdraw from this agreement?

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

County/Municipality: POOLER

The State of Georgia is vulnerable to a wide range of natural and man-made disasters and emergencies. The Georgia Emergency Management Act, as amended (The Act) gives the local governments of the State the authority to make agreements for mutual aid assistance in emergencies. Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and the reimbursement of costs incurred by those parties who render such assistance.

This mutual aid agreement is entered pursuant to authorities contained in Articles I through III, Chapter 3, Title 38, Official Code of Georgia Annotated.

ARTICLE I

STATEMENT OF AGREEMENT, DEFINITIONS AND AUTHORITIES

This Agreement is made and entered into between the participating political subdivisions, which approve and execute this Agreement, hereinafter called "Participating Parties" and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). For purposes of this Agreement, the following terms and expressions shall apply:

- (1) "Agreement" means this agreement, generally referred to as the "Statewide Mutual Aid Agreement" (SWMAA).
- (2) "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.
- (3) "Assisting Party" means a party that provides assistance pursuant to this Agreement during an emergency or disaster.
- (4) "Authorized Representative" means a Participating Party's elected or appointed official or employee who has been authorized in writing by that party to request, to offer, or otherwise to provide mutual aid assistance.
- (5) "Participating Party" means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.
- (6) "Participating Parties" means the combination of counties and municipalities that have become parties to this Agreement by their approval and execution of this Agreement.
- (7) "Requesting Party" means a party that requests assistance pursuant to this Agreement during an emergency or disaster.

Any term or expression not defined in this Agreement shall have the meaning specified in the Georgia Emergency Management Act, as amended (the Act) and rules promulgated thereunder, unless used in a context that clearly suggests a different meaning.

ARTICLE II
GENERAL PURPOSE

The purpose of this Agreement is to:

1. Provide the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or homeland security activity; and
2. Identify those persons who are authorized to act on behalf of the Participating Party signing this Agreement as their Authorized Representative(s) concerning the provision of mutual aid resources and requests for mutual aid resources related to any mutual aid assistance sought from another Participating Party, or from or through the State of Georgia. Appendix A of this Agreement shall contain the name(s) of the Participating Party's Authorized Representative for purposes of this Agreement. Appendix A can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix A shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

ARTICLE III
ACKNOWLEDGEMENT OF PRINCIPLES

The prompt, full and effective utilization of resources of the Participating Parties, including any resources on hand or available from the State or Federal Government or any other source, that are essential to the safety, care and welfare of the people shall be the underlying principle on which all articles of this Agreement shall be understood.

In the event of a conflict between any provision of this Agreement and any existing intrastate mutual aid agreement affecting a Participating Party, the provisions of this Agreement shall be controlling.

On behalf of the governing authority of each political subdivision of this State participating in the Agreement, the director of emergency management of such political subdivision will be responsible for formulation of the appropriate mutual aid plans and procedures necessary to implement this Agreement.

ARTICLE IV
PARTICIPATING PARTY RESPONSIBILITIES

(a) It shall be the responsibility of each Participating Party to formulate procedures and programs for intergovernmental cooperation in the performance of the responsibilities listed in this Article. In formulating such plans, and in carrying them out, each Participating Party, insofar as practical, shall:

- (1) Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material; and

(2) Inventory and set procedures for the loan and delivery of human and material resources, together with procedures for reimbursement.

(b) Whenever a Participating Party requires mutual aid assistance from another Participating Party and/or the State of Georgia, the Requesting Party may request assistance by:

(1) Contacting the Participating Party who is the owner/operator/employer of the supplies, equipment and/or personnel being sought for mutual aid assistance (the Assisting Party); or

(2) Contacting GEMA/HS to serve as the facilitator of such request for those resources being sought for mutual aid that are owned/operated/employed by Participating Parties (where such Participating Parties have submitted a record of those resources to GEMA/HS for such use); and/or, when such resources being sought for mutual aid are owned/operated/employed directly by the State of Georgia.

The provisions of this Agreement shall only apply to requests for assistance made by an Authorized Representative. Requests may be verbal or in writing. If verbal, the request must be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

(1) A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, damage assessment, volunteer and donated goods and search and rescue; and

(2) The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time each will be needed; and

(3) The specific place and time for staging of the Assisting Party's response and a point of contact at that location.

The Assisting Party will (a) maintain daily personnel time records, material records and a log of equipment hours (or miles, if appropriate) and (b) report work progress to the Requesting Party at mutually agreed upon intervals.

ARTICLE V LIMITATIONS

Any Participating Party requested to render mutual aid shall take such action as is necessary to provide and make available the resources covered by this Agreement in accordance with the terms hereof; provided that it is understood that the Participating Party who is asked to render aid may withhold resources to the extent necessary to meet the current or anticipated needs of the Participating Party's own political subdivision to remain in compliance with such Participating Party's policy, rule or law.

The Assisting Party's mutual aid resources will continue under the command and control of their own

supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

In the event the Governor should declare a State of Emergency, any and all provisions of this Agreement which may conflict with the declared State of Emergency shall be superseded by the terms and conditions contained within the State of Emergency.

ARTICLE VI LIABILITY AND IMMUNITY

(a) In accordance with O.C.G.A. § 38-3-35(a), no political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity. The foregoing shall not affect the right of any person to receive benefits or compensation to which he might otherwise be entitled under Chapter 9 of Title 34, Code Section 38-3-30, any pension law, or any act of Congress.

(b) In accordance with O.C.G.A. § 38-3-35(b), no political subdivision of the state nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer or auxiliary emergency management worker or member of any agency engaged in any emergency management activity complying with or reasonably attempting to comply with Articles 1 through 3, Chapter 3, Title 38, Official Code of Georgia Annotated; or any order, rule, or regulation promulgated pursuant to Articles 1 through 3 of title, or pursuant to any ordinance relating to precautionary measures enacted by any political provisions of Articles 1 through 3 of said chapter and title, or pursuant to any ordinance relating to precautionary measures enacted by any political subdivision of the state shall be liable for the death of or the injury to person or for damage to property as a result of any such activity.

(c) It is the express intent of the parties that the immunities specified in accordance with O.C.G.A. § 38-3-35 shall apply in addition to any other immunity provided by statute or case law.

ARTICLE VII RIGHTS AND PRIVILEGES

In accordance with O.C.G.A. § 38-3-30(a), whenever the employees of any Assisting Party or political subdivision are rendering outside aid pursuant to this agreement and the authority contained in Code Section 38-3-27, the employees shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivisions in which they are normally employed.

ARTICLE VIII REIMBURSEMENT

In accordance with O.C.G.A. § 38-3-30(b), The Requesting Party shall be liable for any loss of or damage to equipment used or placed within the jurisdiction of the Requesting Party and shall pay any expense incurred in the operation and maintenance thereof. No claim for the loss, damage or expense shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of

the claim under oath is served by mail or otherwise upon the designated fiscal officer of the Requesting Party. Appendix B of this Agreement shall contain the name(s) of the Participating Party's designated fiscal officer for purposes of this Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix B shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

The Requesting Party shall also pay and reimburse the Assisting Party for the compensation paid to employees furnished by the Assisting Party during the time of the rendition of the aid, as well as the actual travel and per diem expenses of such employees while they are rendering the aid. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees are engaged in rendering the aid. The term "employee," as used herein, shall mean, and this provision shall apply with equal effect to, paid, volunteer and auxiliary employees and emergency management workers.

Expenses to be reimbursed by the Requesting Party shall include the following:

- (1) Labor costs, which shall include all usual wages, salaries, compensation for hours worked, mobilization and demobilization, the Assisting Party's portion of payroll taxes (as employer), insurance, accrued paid leave and other fringe benefits, but not those amounts paid or due as a benefit to the Assisting Parties personnel under the terms of the Georgia Workers Compensation Act; and
- (2) Equipment costs, which shall include the fair rental value, the cost of fuel and other consumable supplies, service and repairs. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract for insurance, the Requesting Party may deduct such payment from any item or items invoiced; and
- (3) Material costs, which shall include the total reasonable cost for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the benefit of the Requesting Party; and
- (4) Meals, lodging and other related expenses, which shall include charges for meals, lodging and other expenses relating to the provision of assistance pursuant to this Agreement shall be the actual and reasonable costs incurred by the Assisting Party.

The Assisting Party shall maintain records and submit invoices within 60 days for reimbursement as specified hereinabove and the Requesting Party shall pay the invoice no later than 30 days following the invoice date.

ARTICLE IX IMPLEMENTATION

This Agreement shall become operative immediately upon its approval and execution by GEMA/HS and any two political subdivisions of this State; thereafter, this Agreement shall become effective as to any other political subdivision of this State upon its approval and execution by such political subdivision.

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

Copies of this Agreement shall, at the time of their approval, be deposited with each of the respective Participating Parties and with GEMA/HS.

ARTICLE X
TERM OF AGREEMENT

This Agreement, once executed, is valid until March 1, 2024. Agreement of the Participating Parties to extend the term of this agreement at any time during the last year of its original term or the last year of any subsequent four-year term shall extend the term of this agreement for four years. Each four-year extension shall constitute a separate agreement.

ARTICLE XI
VALIDITY

If any provision of this Agreement is declared unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Agreement and the applicability thereof to other persons and circumstances shall not be affected thereby.

Agreed:



Chief Executive Officer - Signature



Chief Executive Officer - Print Name

County/Municipality: CITY OF POOLER

Date: 2 / 19 / 2020



GEMA/HS Director - Signature
Deputy Director



GEMA/HS Director - Print Name
Deputy Director

Date: 7 / 17 / 2020

APPENDIX A
AUTHORIZED REPRESENTATIVE

The below named individual(s), in addition to the chief executive officer, is/are the "Authorized Representative(s)" for THE CITY OF POOLER, and are authorized to request, offer, or otherwise provide and coordinate mutual aid assistance on behalf of the above named county/municipality:

DENNIS JONES

CEMA DIRECTOR

Print Name

Job Title/Position

Signature of Above Individual

Rebecca C Benton

Mayor

Print Name

Job Title/Position

Signature of Above Individual

Print Name

Job Title/Position

Signature of Above Individual

Chief Executive Officer - Signature

Date: ____ / ____ / ____

ROBERT H. BYRD JR

Chief Executive Officer - Print Name

Statewide Mutual Aid and Assistance Agreement- 2020

APPENDIX B
DESIGNATED FISCAL OFFICER(S)

The below named individual(s) is/are the "designated fiscal officer(s)" for THE CITY OF POOLER for the purpose of reimbursement sought for mutual aid:

CHRIS LIGHTLE FINANCE OFFICER
Print Name Job Title/Position


Signature of Above Individual

Print Name Job Title/Position

Signature of Above Individual

Print Name Job Title/Position

Signature of Above Individual


Chief Executive Officer - Signature

Date: / /

ROBERT H. BYRD JR.
Chief Executive Officer - Print Name

STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

County/Municipality: CITY OF POOLER

The State of Georgia is vulnerable to a wide range of natural and man-made disasters and emergencies. The Georgia Emergency Management Act, as amended (The Act) gives the local governments of the State the authority to make agreements for mutual aid assistance in emergencies. Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and the reimbursement of costs incurred by those parties who render such assistance.

This mutual aid agreement is entered pursuant to authorities contained in Articles I through III, Chapter 3, Title 38, Official Code of Georgia Annotated.

ARTICLE I STATEMENT OF AGREEMENT, DEFINITIONS AND AUTHORITIES

This Agreement is made and entered into between the participating political subdivisions, which approve and execute this Agreement, hereinafter called "Participating Parties" and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). For purposes of this Agreement, the following terms and expressions shall apply:

- (1) "Agreement" means this agreement, generally referred to as the "Statewide Mutual Aid Agreement" (SWMAA).
- (2) "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.
- (3) "Assisting Party" means a party that provides assistance pursuant to this Agreement during an emergency or disaster.
- (4) "Authorized Representative" means a Participating Party's elected or appointed official or employee who has been authorized in writing by that party to request, to offer, or otherwise to provide mutual aid assistance.
- (5) "Participating Party" means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.
- (6) "Participating Parties" means the combination of counties and municipalities that have become parties to this Agreement by their approval and execution of this Agreement.
- (7) "Requesting Party" means a party that requests assistance pursuant to this Agreement during an emergency or disaster.

Any term or expression not defined in this Agreement shall have the meaning specified in the Georgia Emergency Management Act, as amended (the Act) and rules promulgated thereunder, unless used in a context that clearly suggests a different meaning.

ARTICLE II
GENERAL PURPOSE

The purpose of this Agreement is to:

1. Provide the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or homeland security activity; and
2. Identify those persons who are authorized to act on behalf of the Participating Party signing this Agreement as their Authorized Representative(s) concerning the provision of mutual aid resources and requests for mutual aid resources related to any mutual aid assistance sought from another Participating Party, or from or through the State of Georgia. Appendix A of this Agreement shall contain the name(s) of the Participating Party's Authorized Representative for purposes of this Agreement. Appendix A can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix A shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

ARTICLE III
ACKNOWLEDGEMENT OF PRINCIPLES

The prompt, full and effective utilization of resources of the Participating Parties, including any resources on hand or available from the State or Federal Government or any other source, that are essential to the safety, care and welfare of the people shall be the underlying principle on which all articles of this Agreement shall be understood.

In the event of a conflict between any provision of this Agreement and any existing intrastate mutual aid agreement affecting a Participating Party, the provisions of this Agreement shall be controlling.

On behalf of the governing authority of each political subdivision of this State participating in the Agreement, the director of emergency management of such political subdivision will be responsible for formulation of the appropriate mutual aid plans and procedures necessary to implement this Agreement.

ARTICLE IV
PARTICIPATING PARTY RESPONSIBILITIES

(a) It shall be the responsibility of each Participating Party to formulate procedures and programs for intergovernmental cooperation in the performance of the responsibilities listed in this Article. In formulating such plans, and in carrying them out, each Participating Party, insofar as practical, shall:

- (1) Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material; and

(2) Inventory and set procedures for the loan and delivery of human and material resources, together with procedures for reimbursement.

(b) Whenever a Participating Party requires mutual aid assistance from another Participating Party and/or the State of Georgia, the Requesting Party may request assistance by:

(1) Contacting the Participating Party who is the owner/operator/employer of the supplies, equipment and/or personnel being sought for mutual aid assistance (the Assisting Party); or

(2) Contacting GEMA/HS to serve as the facilitator of such request for those resources being sought for mutual aid that are owned/operated/employed by Participating Parties (where such Participating Parties have submitted a record of those resources to GEMA/HS for such use); and/or, when such resources being sought for mutual aid are owned/operated/employed directly by the State of Georgia.

The provisions of this Agreement shall only apply to requests for assistance made by an Authorized Representative. Requests may be verbal or in writing. If verbal, the request must be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

(1) A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, damage assessment, volunteer and donated goods and search and rescue; and

(2) The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time each will be needed; and

(3) The specific place and time for staging of the Assisting Party's response and a point of contact at that location.

The Assisting Party will (a) maintain daily personnel time records, material records and a log of equipment hours (or miles, if appropriate) and (b) report work progress to the Requesting Party at mutually agreed upon intervals.

ARTICLE V LIMITATIONS

Any Participating Party requested to render mutual aid shall take such action as is necessary to provide and make available the resources covered by this Agreement in accordance with the terms hereof; provided that it is understood that the Participating Party who is asked to render aid may withhold resources to the extent necessary to meet the current or anticipated needs of the Participating Party's own political subdivision to remain in compliance with such Participating Party's policy, rule or law.

The Assisting Party's mutual aid resources will continue under the command and control of their own

supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

In the event the Governor should declare a State of Emergency, any and all provisions of this Agreement which may conflict with the declared State of Emergency shall be superseded by the terms and conditions contained within the State of Emergency.

ARTICLE VI LIABILITY AND IMMUNITY

(a) In accordance with O.C.G.A. § 38-3-35(a), no political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity. The foregoing shall not affect the right of any person to receive benefits or compensation to which he might otherwise be entitled under Chapter 9 of Title 34, Code Section 38-3-30, any pension law, or any act of Congress.

(b) In accordance with O.C.G.A. § 38-3-35(b), no political subdivision of the state nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer or auxiliary emergency management worker or member of any agency engaged in any emergency management activity complying with or reasonably attempting to comply with Articles 1 through 3, Chapter 3, Title 38, Official Code of Georgia Annotated; or any order, rule, or regulation promulgated pursuant to Articles 1 through 3 of title, or pursuant to any ordinance relating to precautionary measures enacted by any political provisions of Articles 1 through 3 of said chapter and title, or pursuant to any ordinance relating to precautionary measures enacted by any political subdivision of the state shall be liable for the death of or the injury to person or for damage to property as a result of any such activity.

(c) It is the express intent of the parties that the immunities specified in accordance with O.C.G.A. § 38-3-35 shall apply in addition to any other immunity provided by statute or case law.

ARTICLE VII RIGHTS AND PRIVILEGES

In accordance with O.C.G.A. § 38-3-30(a), whenever the employees of any Assisting Party or political subdivision are rendering outside aid pursuant to this agreement and the authority contained in Code Section 38-3-27, the employees shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivisions in which they are normally employed.

ARTICLE VIII REIMBURSEMENT

In accordance with O.C.G.A. § 38-3-30(b), The Requesting Party shall be liable for any loss of or damage to equipment used or placed within the jurisdiction of the Requesting Party and shall pay any expense incurred in the operation and maintenance thereof. No claim for the loss, damage or expense shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of

the claim under oath is served by mail or otherwise upon the designated fiscal officer of the Requesting Party. Appendix B of this Agreement shall contain the name(s) of the Participating Party's designated fiscal officer for purposes of this Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix B shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

The Requesting Party shall also pay and reimburse the Assisting Party for the compensation paid to employees furnished by the Assisting Party during the time of the rendition of the aid, as well as the actual travel and per diem expenses of such employees while they are rendering the aid. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees are engaged in rendering the aid. The term "employee," as used herein, shall mean, and this provision shall apply with equal effect to, paid, volunteer and auxiliary employees and emergency management workers.

Expenses to be reimbursed by the Requesting Party shall include the following:

- (1) Labor costs, which shall include all usual wages, salaries, compensation for hours worked, mobilization and demobilization, the Assisting Party's portion of payroll taxes (as employer), insurance, accrued paid leave and other fringe benefits, but not those amounts paid or due as a benefit to the Assisting Parties personnel under the terms of the Georgia Workers Compensation Act; and
- (2) Equipment costs, which shall include the fair rental value, the cost of fuel and other consumable supplies, service and repairs. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract for insurance, the Requesting Party may deduct such payment from any item or items invoiced; and
- (3) Material costs, which shall include the total reasonable cost for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the benefit of the Requesting Party; and
- (4) Meals, lodging and other related expenses, which shall include charges for meals, lodging and other expenses relating to the provision of assistance pursuant to this Agreement shall be the actual and reasonable costs incurred by the Assisting Party.

The Assisting Party shall maintain records and submit invoices within 60 days for reimbursement as specified hereinabove and the Requesting Party shall pay the invoice no later than 30 days following the invoice date.

ARTICLE IX IMPLEMENTATION

This Agreement shall become operative immediately upon its approval and execution by GEMA/HS and any two political subdivisions of this State; thereafter, this Agreement shall become effective as to any other political subdivision of this State upon its approval and execution by such political subdivision.

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

Copies of this Agreement shall, at the time of their approval, be deposited with each of the respective Participating Parties and with GEMA/HS.

ARTICLE X
TERM OF AGREEMENT

This Agreement, once executed, is valid until March 1, 2028. Agreement of the Participating Parties to extend the term of this agreement at any time during the last year of its original term or the last year of any subsequent four-year term shall extend the term of this agreement for four years. Each four-year extension shall constitute a separate agreement.

ARTICLE XI
VALIDITY

If any provision of this Agreement is declared unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Agreement and the applicability thereof to other persons and circumstances shall not be affected thereby.

Agreed:

Chief Executive Officer - Signature

Chief Executive Officer – Print Name

County/Municipality: CITY OF POOLER

Date: _____/_____/_____

GEMA/HS Director – Signature

GEMA/HS Director – Print Name

Date: _____/_____/_____

APPENDIX A
AUTHORIZED REPRESENTATIVE

The below named individual(s), in addition to the chief executive officer, is/are the “Authorized Representative(s)” for CITY OF POOLER (county/municipality), and are authorized to request, offer, or otherwise provide and coordinate mutual aid assistance on behalf of the above- named county/municipality:

DENNIS T. JONES

CEMA DIRECTOR

Print Name

Job Title/Position

Signature of Above Individual

Print Name

Job Title/Position

Signature of Above Individual

Print Name

Job Title/Position

Signature of Above Individual

Chief Executive Officer - Signature

Date: ____/____/____

Chief Executive Officer – Print Name

