



**CITY of POOLER**  
— GEORGIA —

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**CITY COUNCIL REGULAR MEETING – MINUTES**

December 4, 2023 at 4:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

**I. ROLL CALL**

Present: Rebecca C. Benton, Mayor  
John Wilcher, Mayor Pro Tem  
Shannon Black, Councilmember  
Shirlenia Daniel, Councilmember  
Aaron Higgins, Councilmember  
Stevie Wall, Councilmember  
Karen Williams, Councilmember  
Robert Byrd, City Manager  
Craig Call, City Attorney  
Chris Lightle, Finance Officer  
Kiley Fusco, Clerk of Council

Absent:

**II. CALL TO ORDER**

Mayor Rebecca Benton called the meeting to order at 4:00 p.m.

**III. INVOCATION**

Councilmember Shirlenia Daniel gave the invocation.

**IV. PLEDGE OF ALLEGIANCE**

Councilmember Shirlenia Daniel led the pledge.

**V. CONSENT AGENDA**

**A. City Council Meeting Minutes of November 20, 2023**

**B. New Alcoholic Beverage License Application for Dae Pak Zip Bob, LLC  
DBA Zip Bob at 1024 US Highway 80, #118**

**C. Alcoholic Beverage License Application (Adding Liquor) for Seoul  
Soontofu, LLC DBA Seoul Soontofu at 155 Traders Way, Suite 150**

Councilmember Aaron Higgins moved to approve the Consent Agenda.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Wilcher

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams  
NAYS:

**VI. ORDINANCES, PROCLAMATIONS, RESOLUTIONS**

**A. Resolution R2023-11.A - Appointment of Commissioners to the Planning & Zoning Commission**

City Manager Robert Byrd presented the resolution for consideration. Planning & Development Director Nicole Dixon reviewed the resolution for those present. Councilmember Aaron Higgins moved to approve Resolution R2023-11.A - Appointment of Commissioners to the Planning & Zoning Commission, appointing Brad Rife as Commissioner and Jeremy Kelly as Alternate Commissioner.

Motion to Approve; PASSED (UNANIMOUS)  
MOVER: Higgins  
SECONDER: Wilcher  
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams  
NAYS:

**B. Resolution R2023-11.B - To Approve the Fiscal Year 2024 Budget (First Reading; Public Hearing, Action)**

City Manager Robert Byrd presented the resolution for consideration. Finance Officer Chris Lightle reviewed the resolution for those present. Mayor Rebecca Benton opened and closed the public hearing without comment. Councilmember Shirlenia Daniel moved to approve the first reading of Resolution R2023-11.B - To Approve the Fiscal Year 2024 Budget.

Motion to Approve; PASSED (UNANIMOUS)  
MOVER: Daniel  
SECONDER: Williams  
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams  
NAYS:

**VII. NEW BUSINESS**

**A. Zoning Map Amendment for Cheval Lane (Public Hearing, Action)**

City Manager Robert Byrd presented the amendment for consideration. David Hornsby was present on behalf of the petitioner to answer questions. Mayor Rebecca Benton opened the public hearing. Resident Charles Archer expressed his concerns regarding the rezoning. Mayor Rebecca Benton closed the public hearing, Councilmember Aaron Higgins moved to deny the Zoning Map Amendment for Cheval Lane.

Motion to Deny; PASSED (UNANIMOUS)  
MOVER: Higgins  
SECONDER: Daniel  
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams  
NAYS:

**B. Quitclaim Deed to SGLRP, LLC for Berm Tract 1**

City Manager Robert Byrd presented the deed for consideration, and Mayor Rebecca Benton recused herself and left the room. Mayor Pro Tem John Wilcher called for a vote. Councilmember Stevie Wall moved to approve the Quitclaim Deed to SGLRP, LLC for Berm Tract 1.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Wall

SECONDER: Higgins

AYES: Black, Daniel, Higgins, Wall, Williams

NAYS:

**C. New Public Library Architectural/Engineering Design Services Proposal from Hussey Gay Bell**

Mayor Rebecca Benton returned to her seat, and City Manager Robert Byrd presented the proposal for consideration. Elizabeth Schminke of Hussey Gay Bell presented the draft plans. Councilmember Stevie Wall moved to approve the New Public Library Architectural/Engineering Design Services Proposal from Hussey Gay Bell in the amount of \$867,500 contingent upon execution of the consultant agreement by both the City of Pooler and Hussey Gay Bell.

Motion to Approve with Stipulations; PASSED (UNANIMOUS)

MOVER: Wall

SECONDER: Wilcher

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams

NAYS:

**D. Separation Agreement (*Following Executive Session*)**

Councilmember John Wilcher moved to accept the Separation Agreement.

Motion to Accept; PASSED (UNANIMOUS)

MOVER: Wilcher

SECONDER: Higgins

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams

NAYS:

**VIII. EXECUTIVE SESSION**

With no further public business to conduct, Councilmember Aaron Higgins moved to enter Executive Session. Mayor and Council entered at 4:34 p.m.

Motion to Adjourn; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Wilcher

AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams

NAYS:

Mayor Rebecca Benton called the meeting back to order at 5:10 p.m.

Councilmember Aaron Higgins moved to amend the agenda, adding Item D. Separation Agreement under New Business.

Motion to Amend; PASSED (UNANIMOUS)  
MOVER: Higgins  
SECONDER: Daniel  
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams  
NAYS:

**IX. ADJOURNMENT**

Councilmember John Wilcher moved to adjourn the meeting.

Motion to Adjourn; PASSED (UNANIMOUS)  
MOVER: Wilcher  
SECONDER: Wall  
AYES: Black, Daniel, Higgins, Wall, Wilcher, Williams  
NAYS:

The meeting adjourned at 5:12 p.m.

The foregoing minutes are true and correct and are approved on this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

CITY OF POOLER, GEORGIA

\_\_\_\_\_  
Rebecca Benton, Mayor

ATTEST:

\_\_\_\_\_  
Kiley Fusco, Clerk of Council