



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – AGENDA

March 18, 2024 at 4:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

- I. ROLL CALL
- II. CALL TO ORDER
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE
- V. ANNOUNCEMENTS
- VI. CONSENT AGENDA
 - A. City Council Meeting Minutes of March 4, 2024
 - B. City Council Executive Session Minutes of March 4, 2024
 - C. New Alcoholic Beverage License Application for Poach Egg Café, LLC at 810 Towne Center Boulevard, Suite 108
 - D. Special Event Permit Application (No Alcohol) for Celebrating Georgia Families: Be the Village on April 27, 2024
 - E. Special Event Permit Application (No Alcohol) for Wingstock on May 11, 2024
 - F. Department Reports
 - 1. Public Works
 - 2. Finance
 - 3. Fire
 - 4. Police
 - 5. Recreation
 - 6. Planning & Development
- VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS
 - A. Ordinance O2024-03.A – Short-Term Rental Requirements (*First Reading; Public Hearing, Action*)
 - B. Resolution R2024-03.A - Moratorium on Short-Term Rentals

VIII. OUTSTANDING BUSINESS

A. Site Plan for 780 Pooler Parkway

IX. NEW BUSINESS

A. Zoning Map Amendment for 224 East US Highway 80 (*Public Hearing, Action*)

B. Policy for Rules of Council and Public Participation for Regular and Special Meetings

C. Supplemental Agreement to the Moffatt & Nichol Pooler Parkway/Quacco Road Widening Master Services Agreement

D. Extension to the Moffatt & Nichol Pooler Parkway/Quacco Road Widening Master Services Agreement

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

XII. ADJOURNMENT



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

March 4, 2024 at 4:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Mayor Pro Tem
Tom Hutcherson, Councilmember
Shannon Valim, Councilmember
Matthew Saxon, City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

Absent: John Wilcher, Councilmember

II. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 4:02 p.m.

III. INVOCATION

Pastor Bellamy of Victorious Life Community Church gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Mayor Karen Williams led the pledge.

V. ANNOUNCEMENTS

Mayor Karen Williams reminded those present of the City's upcoming "Partner With Pooler to Plant a Tree for Free" event to be held Saturday, March 9 from 9:00 a.m.-12:00 p.m. at the Pooler Recreation Complex.

Mayor Pro Tem Aaron Higgins moved to reconsider agenda item "Site Plan for 780 Pooler Parkway" from the February 20, 2024 Council Meeting.

Motion to Reconsider; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

Mayor Pro Tem Aaron Higgins moved to amend the agenda by adding item "Site Plan for 780 Pooler Parkway" to Outstanding Business.

Motion to Amend; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

VI. CONSENT AGENDA

A. City Council Meeting Minutes of February 20, 2024

B. City Council Executive Session Minutes of February 20, 2024

C. New Alcoholic Beverage License Application for Modish Nails & Spa at 111 South Godley Station Boulevard

D. New Alcoholic Beverage License Application for Sapporo Japanese Restaurant, LLC at 120 Towne Center Boulevard

E. Special Event Permit Application (No Alcohol) for the Coastal Boating Center Boat Show on March 22, 2024

F. Special Event Permit Application (No Alcohol) for the Community Car Show Benefit for Jeremy Batyias on March 30, 2024

G. Special Event Permit Application (No Alcohol) for the Super Duper Easter Egg Hunt on March 23, 2024

City Manager Matthew Saxon presented the Consent Agenda for consideration. Councilmember Tom Hutcherson moved to approve Consent Agenda Items B. through E.

Motion to Approve; PASSED (5-0-0)

MOVER: Hutcherson

SECONDER: Valim

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

Mayor Pro Tem Aaron Higgins moved to approve Consent Agenda Item A. City Council Meeting Minutes of February 20, 2024 as modified.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

A. Ordinance O2024-02.B – Zoning Text Amendment to Appendix A, Articles II and III to Provide Provisions Related to Multi-Use Development (*Second Reading*)

City Manager Matthew Saxon presented the second reading for consideration. Mayor Pro Tem Aaron Higgins moved to approve the second reading of Ordinance O2024-02.B – Zoning Text Amendment to Appendix A, Articles II and III to Provide Provisions Related to Multi-Use Development.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

B. Proclamation for National Multiple Sclerosis Education and Awareness Month

Mayor Karen Williams read aloud the proclamation for National Multiple Sclerosis Education and Awareness Month.

VIII. OUSTANDING BUSINESS

A. Site Plan for 780 Pooler Parkway

Mayor Pro Tem Aaron Higgins moved to postpone the Site Plan for 780 Pooler Parkway until the March 18, 2024 Council Meeting.

Motion to Postpone; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

IX. NEW BUSINESS

A. Site Plan for a Warehouse Expansion at 125 Coleman Boulevard

City Manager Matthew Saxon presented the site plan for consideration. Lauren Davenport of Thomas & Hutton was present on behalf of the petitioner. Mayor Pro Tem Aaron Higgins, upon review of the criteria, moved to approve the Site Plan for a Warehouse Expansion at 125 Coleman Boulevard subject to the following conditions:

1. Payment of \$19,950 into the Tree Fund prior to a preconstruction meeting
2. Acquisition of a Savannah Right-of-Way Permit prior to a preconstruction meeting

Motion to Approve with Stipulations; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

B. Site Plan for Mana Nutrition at 5212 Old Louisville Road

City Manager Matthew Saxon presented the site plan for consideration. Nick Skrobola of Coleman Company was present on behalf of the petitioner. Councilmember Wesley Bashlor, upon review of the criteria, moved to

approve Site Plan for Mana Nutrition at 5212 Old Louisville Road.

Motion to Approve; PASSED (5-0-0)
MOVER: Bashlor
SECONDER: Higgins
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim
NAYS:

X. PUBLIC COMMENT

There were no comments from the public.

XI. EXECUTIVE SESSION

With no further public business to conduct, Councilmember Tom Hutcherson moved to enter Executive Session. Mayor and Council entered at 4:22 p.m.

Motion to Enter; PASSED (5-0-0)
MOVER: Hutcherson
SECONDER: Higgins
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim
NAYS:

Mayor Karen Williams called the meeting back to order at 5:06 p.m.

XII. ADJOURNMENT

Mayor Pro Tem Aaron Higgins moved to adjourn the meeting.

Motion to Adjourn; PASSED (5-0-0)
MOVER: Higgins
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim
NAYS:

The meeting adjourned at 5:06 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
 }
COUNTY OF CHATHAM }

AFFIDAVIT

O.C.G.A. § 50-14-4(b) – Procedure When Meeting Closed/Executive Session

Before an officer duly authorized to administer oaths appeared KAREN L. WILLIAMS who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 4TH day of MARCH, 2024. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows: When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was

_____.
 - B. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
 - C. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).

- D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- E. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- G. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was

Current litigation status/City Manager Advertisement

- I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).
- J. Meeting to consider records or portions of records exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50 of the Georgia Code because there are no reasonable means to consider the record without disclosing the exempt portions.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting this

4th day of March, 2024.

CITY OF POOLER, GEORGIA

Karen L. Williams
 Karen L. Williams, Mayor

Sworn to and subscribed before me this

4th day of March, 2024.

[Signature]
 KILEY FURCO
 Commission Expires February 2025
 NOTARY PUBLIC
 CHATHAM COUNTY, GEORGIA



Alcoholic Beverage License Application (New)

Page 1 of 6

Updated SEPT 2023

NOTICE TO APPLICANT

The applicant for an alcoholic beverage license shall be the owner of the business. If this is a corporation, partnership, or other legal entity, the applicant must be a substantial and major stockholder or the General Manager charged with the regular operation of said business on the premises for which the license is issued. License applicants, as well as every owner having 10% or more ownership, must submit to fingerprinting prior to submitting the application. Instructions are attached.

- Complete the Application.** The application must be completed in its entirety including the Private Employer Affidavit, Affidavit Verifying Status, and, if applicable, the Sunday Sales Affidavit, including notarization. Notary services are available in our office if needed; an appointment is required. Do not enter "same", "N/A", "see below" or use white-out on this application.
- Complete the Background Check.** Applicants must register for criminal background fingerprints using the Georgia Applicant Processing Service (GAPS) through the Fieldprint website. Once registered, contact the Business Registration Office at finance@pooler-ga.gov to request approval of your registration. Provide your Registration ID# _____ and date of fingerprinting: _____.
- Provide Identification.** Attach a copy of at least one (1) secure and verifiable document (driver's license, passport, or I-551 permanent resident card). See the link for a complete list of acceptable forms of identification: <https://law.ga.gov/immigration-reports>.
- State of Georgia Registration.** Every new application (except wholesalers and manufacturers) must also apply through the Georgia Department of Revenue website. Please visit <https://dor.georgia.gov/alcohol-tobacco/alcohol-licenses-permits/apply-alcohol-permit> to apply for your state license. **No sales are allowed until the business has obtained both a state and local license.**
- Submit the Application.** You have the option of emailing your application to finance@pooler-ga.gov or calling (912) 748-7261 to schedule an appointment to submit your application in person.
- Make Payment.** Application payment can be made in person, via mail, or over the phone with a debit/credit card. Please refer to the fee schedule page to determine the amount due. If applying after July 1 of any calendar year, note that the retail fees only are prorated for the remainder of the year.
- Await Review.** Once the application is submitted and fee is paid, your application will be reviewed by the Planning & Development Department and your criminal history report will be forwarded to the Chief of Police. Both departments will review the application and provide recommendations for approval or denial. Applicants will receive an email with their recommendations.
- Await Approval.** The application will be placed on the upcoming council agenda. You will be notified of the meeting via email so a representative can be present. Final approval is given by Mayor and Council only. Upon approval, all licenses will be emailed to the applicant's email provided in the application, a copy uploaded to the state's website, and a mailed copy will also be sent out to the mailing address on file. Please allow at least 3-5 business days for processing.

OFFICE USE ONLY

Date Received: 2/14/24 Received by: CB Fee Paid: \$ 3440
License: 60806 Date Issued: _____



Alcoholic Beverage License Application (New)

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Updated SEPT 2023

Business Information

Business Type (select one):

- Restaurant Bar/Lounge Hotel/Motel Caterer Event Venue Specialty Shop
 Convenience/Gas/Drug Store Manufacturer/Distillery/Brewery Supermarket/Grocery
 Wholesale/Distributor Package/Liquor Store Temp/Special Event (Dispensing Alcohol) Permit

Legal Structure of Entity: Sole Proprietor Corporation LLC Partnership

Pooch Egg CAFE

Legal Business Name

DBA (if applicable)

93-3423575

FEIN

GA Tax ID Number (STIN)

Applicant Information

Tammy Cooper

Applicant Full Legal Name

038683733 GA

Driver's License & State

Savannah, GA USA

Date of Birth & Place of Birth (City, State, Country)

SSN

810 Towne Center Blvd 108

Business Mailing Address (if different)

Business Email

Race Sex Height Weight Hair Color Eye Color

3 Allen Brook Drive Port Wentworth GA 722511

Physical Home Address

NAICS

Mailing Address (if different)

Tammybaggs39@gmail.com

Email

Home Phone

912 272-3138

Mobile Phone

Owner Information (if other than applicant)

Owner Full Legal Name

Driver's License & State



Alcoholic Beverage License Application (New)

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03/25/1974 Savannah GA USA

Date of Birth & Place of Birth (City, State, Country)

SSN

3 Allen Brook Drive Port Wentworth GA 31551

Physical Home Address

NAICS

Mailing Address (if different)

Tammybuggs39@gmail.com

Email

Home Phone

Mobile Phone

Additional Owner Information

List all owners, if greater than one, who have an ownership interest of 10% or more in the business. Use additional paper if needed.

Owner Name

Address

Phone

Owner Name

Address

Phone

Owner Name

Address

Phone

Owner Name

Address

Phone

Criminal History

Warning: Failure to make full disclosure in responses to these questions may result in denial or subsequent revocation of the license. If the answer to any question in this section is "yes" for the applicant or any person connected with or having an interest in said business, attach a written explanation describing the circumstances in detail for each person.

Has the applicant or any person with or having an interest in said business:

- Ever been convicted of any criminal violation or city ordinance violation other than a traffic violation?
 No Yes
- Ever served time in prison or other correctional institution?
 No Yes
- Ever had an alcoholic beverage license suspended or revoked at any time in any locality?
 No Yes



Alcoholic Beverage License Application (New)

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4. Ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? (If yes, complete question 5. If no, skip question 5.)

No Yes

5. If yes to question 4, were there any violations of any law, regulation or ordinance relating to such business?

No Yes

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Pooler, says that the information given, and the statements made in this application are true, correct, and complete under penalty of law.

Tony Cooper
Applicant Name

[Signature]
Applicant Signature

1-19-24
Date

Notary Public

January 19 2024
Subscribed and Sworn This Day Of

Deja Gillans
Notary Name

[Signature]
Notary Signature

3/14/2026
Commission Expiration

Seal

Deja Gillans
NOTARY PUBLIC
CHATHAM COUNTY
State of Georgia
My Comm. Expires March 14, 2026



Alcoholic Beverage License Application (New)

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Classifications

RETAIL (new applications received after July 1 st rates are prorated to 50% off)					
CLASS	CLASSIFICATION	LIQUOR, BEER & WINE	BEER & WINE	BEER ONLY	TOTAL
A	Retail Package	<input type="checkbox"/> 1 \$1850	<input type="checkbox"/> 2 \$800	<input type="checkbox"/> 3 \$600	
B	Consumption On-Premises	<input checked="" type="checkbox"/> 1 \$2150	<input type="checkbox"/> 2 \$1000	<input type="checkbox"/> 3 \$750	2150
WHOLESALE					
CLASS	CLASSIFICATION	PRICE		TOTAL	
C	Liquor	<input type="checkbox"/> \$3200			
D	Beer & Wine	<input type="checkbox"/> \$1900			
MANUFACTURERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
E	Brewer, manufacturer of malt beverages	<input type="checkbox"/> \$1075			
G	Manufacturer of wine	<input type="checkbox"/> \$2250			
H	Distiller, manufacturer of distilled spirits	<input type="checkbox"/> \$2250			
HOTELS, EVENT VENUES, & CATERERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
F1	Hotel	<input type="checkbox"/> \$2500			
F2	Special event venue	<input type="checkbox"/> \$2000			
L	Consumption off-premises, Caterer	<input type="checkbox"/> \$1500			
SPECIAL EVENTS & COMPLIMENTARY ALCOHOL					
CLASS	CLASSIFICATION	PRICE		TOTAL	
I	Temporary/Private Event (max 2 days)	<input type="checkbox"/> \$100/day			
J	Home Brew Special Event (max 2 days an 6 days per annum)	<input type="checkbox"/> \$100/day	OUT-OF-CITY CATERERS <input type="checkbox"/> \$50/day (+ 3% excise tax)		
K	Complimentary Beer & Wine	<input type="checkbox"/> \$250			
ADD-ON LICENSES					
CLASS	CLASSIFICATION	APPLICABLE LICENSES	PRICE	TOTAL	
A	Brewpub	B1, B2, B3, E	<input type="checkbox"/> \$850		
C1	Sunday Sales (Retail)	A1, A2, A3, C, D, E, F1, F2, G, H	<input type="checkbox"/> \$750		
C2	Sunday Sales (11:00 a.m.)	B1, B2, B3, F1, F2	<input checked="" type="checkbox"/> \$1000	1000	
D	Tasting Event (must notify 5 days prior and 52 max events per annum)	A1, A2, A3	<input type="checkbox"/> No fee		
NEW APPLICATION FEES					
CLASS	FEES		GRAND TOTAL (add all above selections and application fees)		
A1 - H & L	<input checked="" type="checkbox"/> \$290		\$3,150 \$3,440		
I, J & K	<input type="checkbox"/> \$20				



Alcoholic Beverage License Application (New)

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Updated SEPT 2023

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 5007C 02056 Zoning: ~~RM~~ PUD

Approved Denied Reviewed by: BC Date: 3/1/24

Comments: 816 Towne Center Blvd

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: Cadley Brewer Date: 3/07/2024

Comments: O/A

MAYOR & COUNCIL USE ONLY

Approved Denied Mayor Signature: _____ Date: _____

Comments: _____



Affidavit Verifying Status for City Public Benefit Application (SAVE)

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Updated SEPT 2023

Affidavit

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Pooler, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

Check One: I am a United States citizen.

I am a legal permanent resident.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

The undersigned applicant also hereby verifies that they are 18 years of age or older and have provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be best classified as:

Driver license

Type of Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

[Signature]
Authorized Officer or Agent Name

[Signature]
Applicant Signature

1-19-24
Date of Execution

Plach Egg Cafe LLC
Name of Business

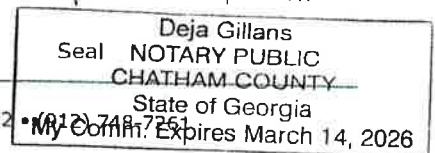
Notary Public

January 19, 2024
Subscribed and Sworn This Day Of

Deja Gillans
Notary Name

[Signature]
Notary Signature

3/14/2026
Commission Expiration





Sunday Sales Affidavit (New)

Page 1 of 1

Updated SEPT 2023

NOTICE TO APPLICANT

The City of Pooler permits eating establishment (restaurants) and hotels holding a license to dispense alcoholic beverages for consumption on the premises under certain conditions. To be authorized to dispense alcoholic beverages for consumption on Sunday, an establishment must:

- A. Be licensed by the City to sell alcoholic beverages by the drink for consumption on the premises;
- B. Be a licensed establishment that derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging; or
- C. Be an eating establishment whose primary business is the sale of prepared meals, Derive at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food;
- D. Have its primary floor area specifically designed, set aside, set up and operating to serve meals and food on the premises and shall have a fully equipped commercial kitchen to include inappropriate stove, refrigerator, food preparation area, sink and other items required by the county health department and city inspections department for the preparation of food;
- E. Have a printed or posted menu from which selections of prepared meals can be made;
- F. Provide full food service to the public during its entire operating hours, including Sunday; and
- G. Include the following certified affidavit from your certified public accountant (CPA) or Registered public accountant (RPA) and submit it along with the required Sunday sales renewal payment.

ACCOUNTANT'S CERTIFICATION OF REVENUES

I hereby certify that I have reviewed and attest to the accuracy of the financial records supplied to me from the food serving establishment described above; and further attest that the establishment derived at least 50 percent of its gross revenues for the last 12 months of business under present or previous ownership, from the sale of prepared meals.

Public Accounting: _____ Firm Date: _____

Accountant Printed Name: _____ Certifying Signature: _____

License Number: _____ Notary Public: _____

Sworn to and subscribed before me this _____ day of _____, 202_

Business Information

Poach Egg Cafe

Business Name

810 Towne Center Blvd, Pooler GA 31322

Business Location

STE 108

Business Phone



Special Event Permit Application (No Alcohol)

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Updated SEPT 2023

#6853

NOTICE TO APPLICANT

Applications must be submitted at least thirty (30) days prior to the event, no exceptions. Applications received with fewer than thirty (30) days' notice will neither be accepted, nor processed. No advertisements, fee collection, or orders should be made by the applicant (including online and on social media) until this application has been approved by the City's Mayor and Council.

- The application must be completed in its entirety. To speed up the process, please attach proposed event flyers, routes, maps, and any other supporting documents related to the event.
- Contact Business Registration at (912) 748-7261, ext. 118, to schedule an appointment to submit the application and pay the non-refundable fee of \$300/day (\$500/day for amusement park, carnival, or circus events) or email the form with supporting documents to finance@pooler-ga.gov and make a card payment over the phone. This permit is issued for a maximum of thirty (30) days.
- If seeking a waiver of fees, please indicate this on the application and attach, if applicable, your 501(C)(3) IRS letter. Please note that only Mayor and Council can waive fees.
- If your event will have food vendors (i.e., food trucks), state so on the application and indicate that food will be sold/provided. **If food vendors are not indicated on the application, they will not be allowed at the event.** (If alcohol will be served, this is not the correct form; please fill out the Temporary/Special Event Dispensing Alcohol Permit application.)
- The Police Chief, Fire Chief, and Parks & Recreation Director will review your completed application. At that time, each will make a recommendation for approval or denial and indicate what special stipulations, if any, must be completed prior to the application being presented to Mayor and Council. Following, Business Registration will contact you to inform you of the recommendation made and/or stipulations required by each department and provide you with contact information, if needed, to coordinate the use of police officers and/or emergency management personnel. You, the applicant, will contact all department personnel to schedule the use of staff as required.
- Business Registration will inform you when your application will be reviewed by the Mayor and Council (during a regularly scheduled council meeting). Please make plans to attend this meeting.
- If approved, the permit will be emailed and mailed to you within 2-3 business days of the meeting. If your application is not approved and you would like to appeal, contact finance@pooler-ga.gov.

OFFICE USE ONLY

Date Received: 3/12/24 Received by: CB Fee Paid: \$ seeking waiver

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

Applicant Information

Coastal Coalition For Children, Inc.

lorih@cc4children.org

Applicant Name

Applicant Email



Special Event Permit Application (No Alcohol)

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1612 Newcastle Street, Brunswick Georgia Suite 104	(912) 275-8439
Applicant Home Address	Applicant Phone
Lori Hatton, Executive Director	(912) 614-0626
Contact/Agent Name	Contact/Agent Phone
Coastal Coalition For Children, Inc.	
Non-Profit Name (if applicable)	IRS Status (if applicable)
	Fee Waiver Requested? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Event Information

Celebrating Georgia Families, Be The Village	Tanger Outlets	
Name of Event	Event Location	Entry Fee (if applicable)
April 27, 2024	10:00am	10:00pm
Event Date	Event Start Time	Event End Time
A celebration of Prevent Child Abuse Month in Georgia		100+
Description of Event		Estimated Participants
Will food be sold or given away? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (food trucks)		
Will alcohol be served? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (If yes, STOP, you have the wrong form.)		

Affidavit

I solemnly affirm and declare that the information provided in this application is true, complete, and accurate to the best of my knowledge and belief. I understand that any false statements or omissions may result in the denial of this application or the revocation of any permit issued based on this application.

I further acknowledge my responsibility to comply with all applicable local, state, and federal laws, regulations, and ordinances related to the event for which this permit is sought. I agree to assume all liability for any damages, injuries, or losses arising from or related to the event, and I will obtain any necessary insurance coverage as required by the local government. I also agree to promptly notify the local government of any material changes to the information provided in this application.

Lori Hatton

Applicant Name

Lori Hatton

Applicant Signature

2/28/2024

Date



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 3/12/2024 Reviewed by: Coleley Brewer

Comments/Concerns: Security plan required.
Contact Captain Bogden 03

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: See Next Page

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 3/12/24 Reviewed by: G.W. Simmons

Comments/Concerns: REQUIRE 1 FF/EMT OFF-DUTY FOR COVERAGE.
CONTACT DEPUTY CHIEF SCOTT CRIBBS FOR
SCHEDULING.

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Coastal Coalition for Children

First Steps • Healthy Families • Grandparent Connection

Presents

"Celebrating Georgia Families, Be The Village"



Come join us for a day of fun, live music, entertainment, community resources, and more!!!!



Saturday April 27th

11am - 3pm

Tanger Outlet;

200 Tanger Outlet Blvd.

Pooler, GA 31322

ATLANTA GA 39901-0001

In reply refer to: 0752861009
Aug. 06, 2018 LTR 4168C 0
58-1497814 000000 00

00031078
BODC: TE

COASTAL COALITION FOR CHILDREN INC
1612 NEWCASTLE ST
BRUNSWICK GA 31520-6781



025188

Employer ID number: 58-1497814
Form 990 required: YES

Dear Taxpayer:

We're responding to your request dated July 26, 2018, about your tax-exempt status.

We issued you a determination letter in MAY 1990, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,



Special Event Permit Application (No Alcohol)

Page 1 of 3

Updated SEPT 2023

6850

NOTICE TO APPLICANT

Applications must be submitted at least thirty (30) days prior to the event, no exceptions. Applications received with fewer than thirty (30) days' notice will neither be accepted, nor processed. No advertisements, fee collection, or orders should be made by the applicant (including online and on social media) until this application has been approved by the City's Mayor and Council.

- The application must be completed in its entirety. To speed up the process, please attach proposed event flyers, routes, maps, and any other supporting documents related to the event.
- Contact Business Registration at (912) 748-7261, ext. 118, to schedule an appointment to submit the application and pay the non-refundable fee of \$300/day (\$500/day for amusement park, carnival, or circus events) or email the form with supporting documents to finance@pooler-ga.gov and make a card payment over the phone. This permit is issued for a maximum of thirty (30) days.
- If seeking a waiver of fees, please indicate this on the application and attach, if applicable, your 501(C)(3) IRS letter. Please note that only Mayor and Council can waive fees.
- If your event will have food vendors (i.e., food trucks), state so on the application and indicate that food will be sold/provided. **If food vendors are not indicated on the application, they will not be allowed at the event.** (If alcohol will be served, this is not the correct form; please fill out the Temporary/Special Event Dispensing Alcohol Permit application.)
- The Police Chief, Fire Chief, and Parks & Recreation Director will review your completed application. At that time, each will make a recommendation for approval or denial and indicate what special stipulations, if any, must be completed prior to the application being presented to Mayor and Council. Following, Business Registration will contact you to inform you of the recommendation made and/or stipulations required by each department and provide you with contact information, if needed, to coordinate the use of police officers and/or emergency management personnel. You, the applicant, will contact all department personnel to schedule the use of staff as required.
- Business Registration will inform you when your application will be reviewed by the Mayor and Council (during a regularly scheduled council meeting). Please make plans to attend this meeting.
- If approved, the permit will be emailed and mailed to you within 2-3 business days of the meeting. If your application is not approved and you would like to appeal, contact finance@pooler-ga.gov.

OFFICE USE ONLY

Date Received: 3/12/24 Received by: C.B. Fee Paid: \$ 300

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

Applicant Information

Wild Wing Cafe Pooler Robert Carpenter Robertwncpooler@gmail.com
Applicant Name Applicant Email



Special Event Permit Application (No Alcohol)

Page 2 of 3

Updated SEPT 2023

93 Cedar Way

Applicant Home Address

@ 404-642-3257

Applicant Phone

Robert Carpenter

Contact/Agent Name

404-642-3257

Contact/Agent Phone

Non-Profit Name (if applicable)

IRS Status (if applicable)

Fee Waiver Requested? Yes No

Event Information

Wingstock

Name of Event

Restaurant 417 pooler pkwy

Event Location

N/A

Entry Fee (if applicable)

5-11-24

Event Date

4pm

Event Start Time

11pm

Event End Time

Stage in parking lot (Attached)

Description of Event

150-200

Estimated Participants

Will food be sold or given away? No Yes

Will alcohol be served? No Yes (If yes, STOP, you have the wrong form.)

part of restaurant

Affidavit

I solemnly affirm and declare that the information provided in this application is true, complete, and accurate to the best of my knowledge and belief. I understand that any false statements or omissions may result in the denial of this application or the revocation of any permit issued based on this application.

I further acknowledge my responsibility to comply with all applicable local, state, and federal laws, regulations, and ordinances related to the event for which this permit is sought. I agree to assume all liability for any damages, injuries, or losses arising from or related to the event, and I will obtain any necessary insurance coverage as required by the local government. I also agree to promptly notify the local government of any material changes to the information provided in this application.

Robert Carpenter

Applicant Name

[Signature]

Applicant Signature

3-12-24

Date



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 3/13/2024 Reviewed by: Coleley Brown

Comments/Concerns: Security plan required
Contact Captain Bogden

FIRE-RESCUE SERVICES USE ONLY

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Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: See Next page

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Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

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Approval Denial Date: 3/12/24 Reviewed by: G.W. Simmons

Comments/Concerns: REQUIRE 1 FF/EMT OFF-DUTY FOR
COVERAGE. CONTACT DEPUTY CHIEF CALIBBS FOR
SCHEDULING.

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Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

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Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____

Wild Wing Café Pooler
Wingstock Event Permit
Saturday, May 11th



POOLER, GA

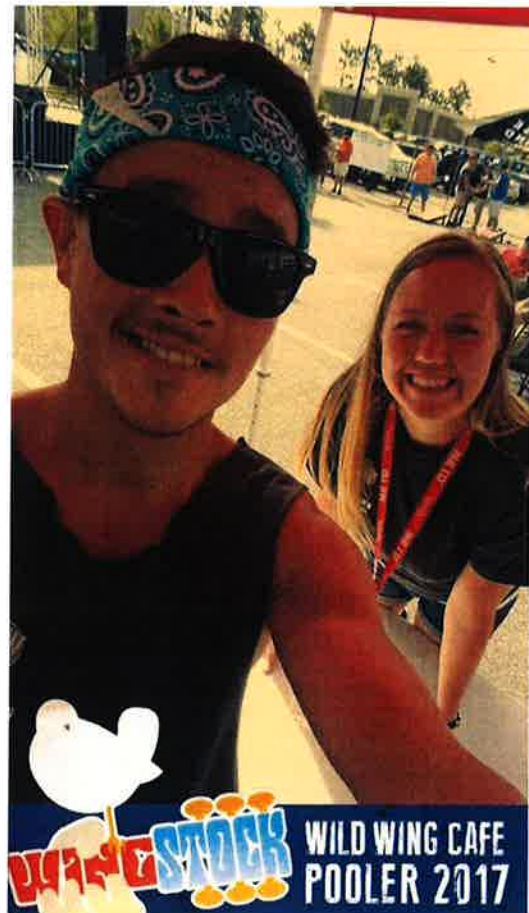
Wild Wing Café in Pooler, GA is not only known for it's great food, bar and service. It is also home to live and local entertainment. Wingstock is a fun and exciting annual outdoor concert where we like to showcase all we have to offer. This year we will host our 4th consecutive Wingstock event. The event is scheduled for Saturday, May 11th and the event will run 3:30-11:00pm. The expected attendance is 150-200 guests at one time with our restaurant business and outdoor area business combined.

The event takes place in a section of our parking lot directly adjacent to the outdoor patio side of the building. We provide a fence to enclose the area and the only entrance is through a garage door that opens to our patio. We can easily provide a point of access to the event area by panels of fence being opened for vehicles and services before and after the event or for emergencies. We provide not only our own two members that make up

our security staff but we also hire two police officers. Our security staff members are responsible for verifying identification and issuing wristbands to patrons over 21. The prior three years have been without incident. We coordinate with a team of security, the police department, eight managers, sounds engineers, stage technicians, also, beer and spirits distributors to ensure a great event in a safe environment.

We will host 4 bands, cornhole tournament, wing eating contest, face painting and a mechanical bull. We will also rent tables and chairs for dining and cocktail service outside.

We are submitting our permit for the event to allow us to serve liquor, wine and beer. The outdoor event space is an extension of the responsible service that we do on a daily basis and simply allows us to operate on a larger scale. There will also be no glass allowed in the event area.







CITY of POOLER
— GEORGIA —

Council Report for the month of February

Date: 03/12/2024
To: Council and Mayor
From: John Winn
Subject: Council Report
Cc: Kiley Fusco

Council and Mayor,

It gives me great pleasure to present to you, the work that our Wastewater Treatment Plant, Sewer, and Water Departments have accomplished since the last council meeting:

Water:

- Repaired water main on **100** block of Durden Dr.
- **74** C.O inspections conducted.
- Replaced **15** residential and/or commercial laterals.
- Completed multiple misc. service orders throughout the city.
- Repaired and/or replaced **40** water meters/mxu's
- Reviewed **13** Excavation/Encroachment Permits.
- Conducted **3** flow inspections on hydrants.
- Witnessed the testing and certification of **203** backflow preventers.
- Replaced and upgraded the water main to an 8" for better water quality and fire protection on Cliff Dr (between Gleason Ave and Pinewood Dr). Also replaced and added fire hydrants and all new residential services to meters.
- Replaced and upgraded the water main to a 4" for better water quality and replaced residential services to meters on Gleason Ct and Cliff Ct.

Sewer & WWTP:

EOM report attached.

Respectfully submitted,
John Winn



CITY of POOLER
— GEORGIA —

Council Report for the month of February

Date: 03/12/2024
To: Council and Mayor
From: John Winn
Subject: Council Report
Cc: Kiley Fusco

Street:

- Continued routine maintenance throughout the city repairing potholes, sidewalks, and shoulder work.
- LEMIG, South Rogers Street.

Signs:

- Replaced **29** signs throughout the city.
- Repaired **20** signs throughout the city.

Storm Water:

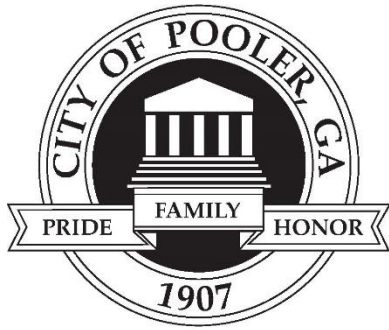
- Completed routine residential workorders.
- Dug **855** feet of ditches on Holly Ave.
- Completed **16,425** feet of routine roadside ditch and outfall maintenance.
- Cleaned out and dug roadside ditches in various locations.
- Dug Mell Street outfall and removed **28** feet of damaged pipe.
- Assisted in the planting of **50** trees at the recycling center.

Canal Maintenance:

- Removed fallen trees along access roads/canals throughout the city.
- Routine maintenance of canals throughout the city.
- Remove beaver dams from Sharon Ct.

Public Works Admin:

- Reviewed **4** sets of site plans.
- Approved **1** pre-construction meeting.
- Released **4** warranty bonds.



FEBRUARY
2024

Monthly Report



PO BOX 1648
Richmond Hill, GA 31324
912.445.0050
www.eomworx.com



TABLE OF CONTENTS

Content	Section
Executive Summary.....	1.0
Wastewater Treatment	2.0
Collections & Distribution.....	3.0
Engineering	4.0
Administration.....	5.0
Appendix	6.0



SECTION 1.0

EXECUTIVE SUMMARY

EOM is pleased to provide this revised monthly report to the City of Pooler for review. Departmental reports and requested supplemental data can be found enclosed.

MONTH HIGHLIGHT

- **SEWER** – Cleared (2) sewer blockages
- **SEWER** – Repaired (3) sewer laterals
- **SEWER** – Replaced(1) Air release valve cover

WASTEWATER LIFT STATIONS

- **PO-LS-05.02 POOLER PARKWAY:** Removed Pump Blockage
- **PO-LS-12.02 PAMPAS :** Removed Pump Blockage
- **PO-LS-12.01 PAMPAS:** Replaced Faulty HOA and Thermal Overload
- **PO-LS-01.05 NORTH SANGRENA:** Control Panel Repair

WASTEWATER TREATMENT PLANT

- Responded to (2) After hours calls
- **PO-WW-GR-30 STABALIZER WHEELS_1:** Replace Trunnion Wheel & Bearing
- **PO-WW-GR-40 STABALIZER WHEELS_2:** Replace Trunnion Wheel & Bearing
- **PO-WW-GR-32 FINE SCREEN_2:** Welded Drum
- **PO-WW-PM-13 PERMEATE PUMP_4:** Replaced Discharge Pipe



Section 2.0

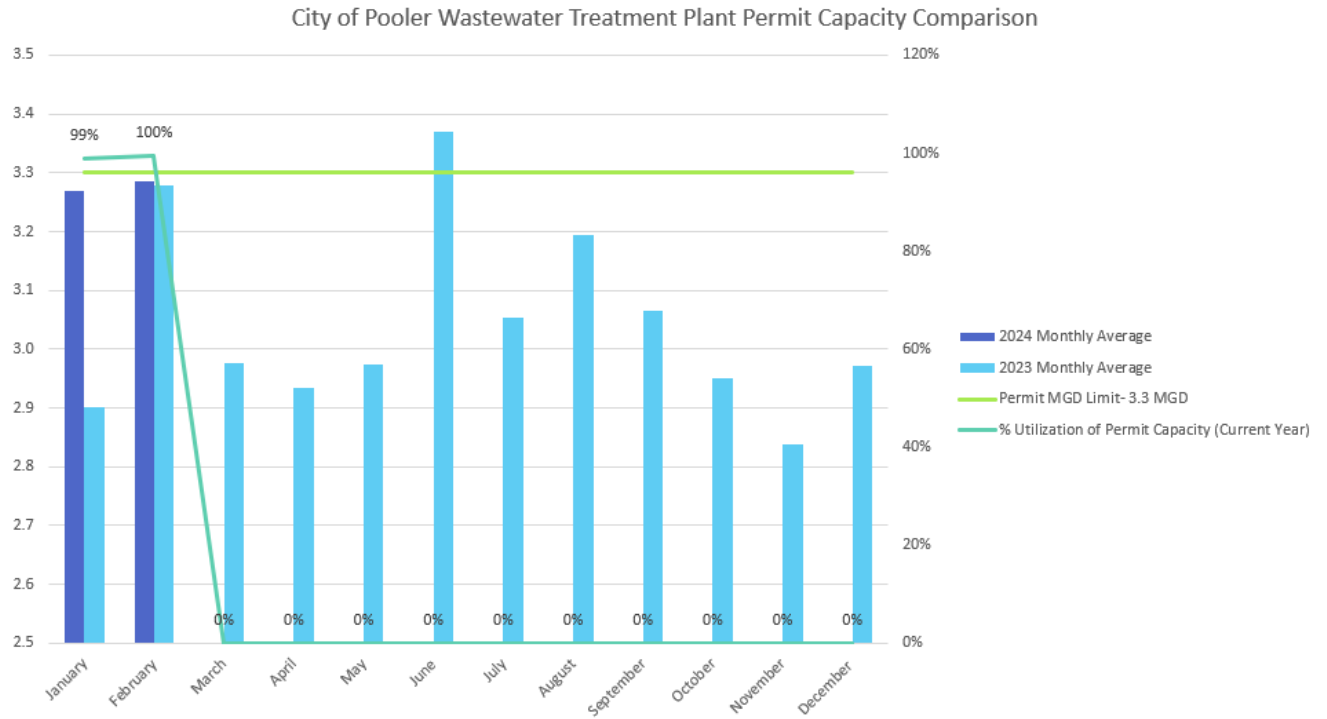
WASTEWATER TREATMENT



SECTION 2.0

WASTEWATER TREATMENT

Table 1 – WASTEWATER TREATMENT PLANT PERMIT COMPARISON





Section 3.0

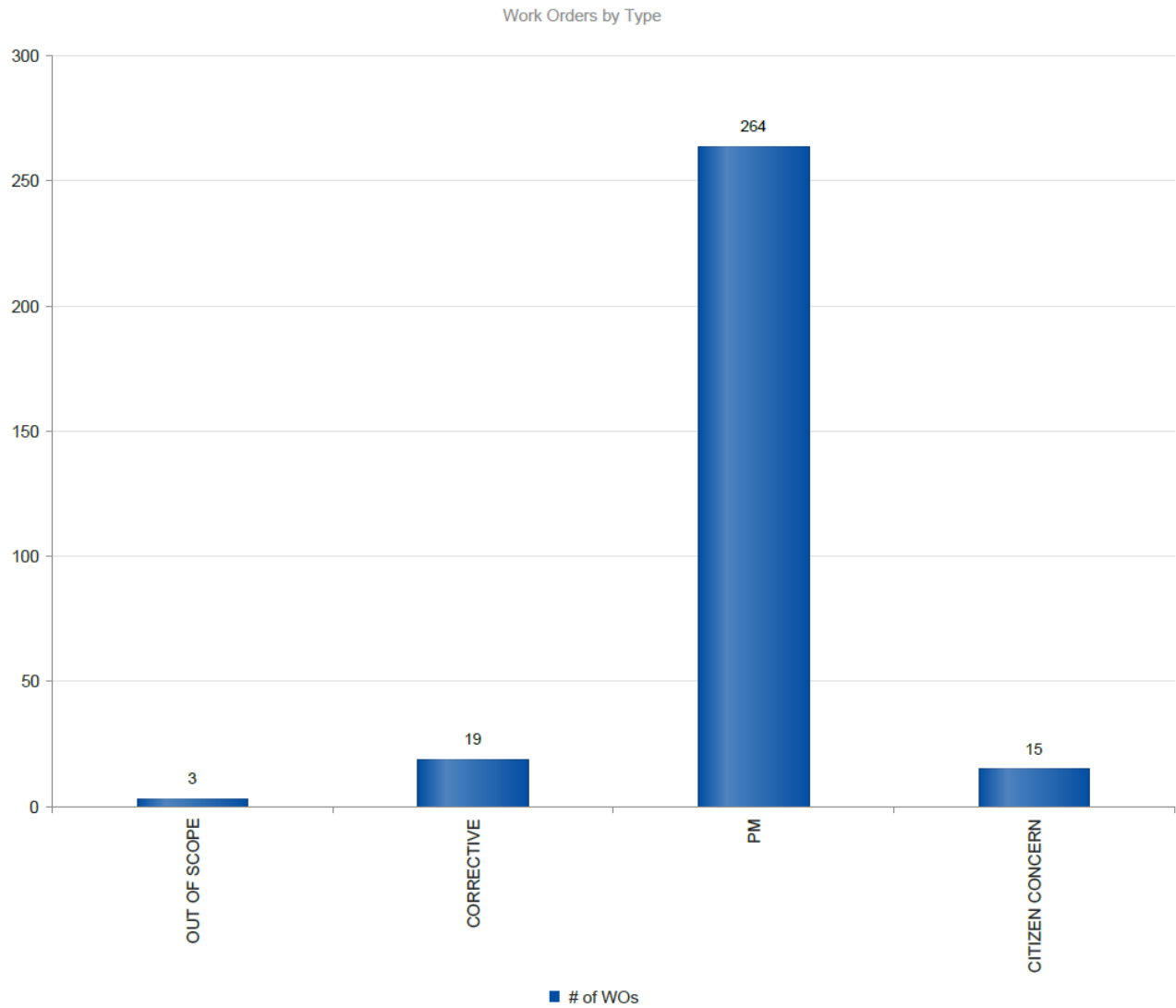
COLLECTIONS &
DISTRIBUTION



SECTION 3.0

COLLECTIONS & DISTRIBUTION

Table 1 – SEWER MAINTENANCE WORK ORDER REPORT





Section 4.0

ENGINEERING



SECTION 4.0

ENGINEERING

Site Plan Review:

I. Approved Projects

- Mana Nutrition
- Thompson Thrift Residential

II. Projects Under Review

- 313 Collins – Site Improvements (*Submittal #1*)
- 6 AJ Garcia - Container Stacking (*Submittal #1*)
- Pooler Plaza Condos – Water & Sewer (*Submittal #1*)
- Lot A Blakely Commons (*Submittal #2*)
- Enmarket Improvements (*Submittal #1*)
- Merlot Lane Retail (*Submittal #1*)
- Towne Lake Office (*Submittal #1*)
- Barret Bond Reshaping (*Submittal #2*)

III. Projects Waiting On Responses

- Floodway Analysis for JCB Site Expansion – *1st review 2/23/2024*
- Harmony Subdivision Phase 8A (Revised) – *6th review 2/19/2024*
- Harmony Subdivision Phase 8B (Revised) – *5th review 2/19/2024*
- Hwy 80 Gym – *1st review 2/15/2024*
- Providence at Pooler – *1st review 1/25/2024*
- DST Trailer Yard – *2nd review 1/23/2024*
- Circle K Expansion – *1st review 12/26/2023*
- Oglethorpe Speedway Industrial Park – *1st review 11/13/2023*
- National Museum of the Mighty 8th Airforce – *1st review 10/25/2023*
- Lift Station 193 Force Main Upgrade – *1st review 9/25/2023*
- Memorial Blvd Commercial Development – *1st review 9/12/2023*
- Pipemaker's Independent Senior Living Center – *2nd review 9/11/2023*
- Little Neck Trailer Yard – *3rd review 9/7/2023*
- Old Louisville Storage Yard – *1st review 7/13/2023*

Bond Review:

I. Approved Bond Requests

- N/A



II. Bond Requests Under Review

- N/A

Additional Engineering Services:

- City Standard Specifications:
A number of updated sections/details for Standard Specifications document were submitted to City for review in December 2023. The updated City Standard Specifications document is expected to be complete in Winter 2024.
- Lift Station #21 & 22:
EOM submitted proposal for construction of Lift Stations to City in August 2023. It is understood that the City Attorney currently working on a contract for proposed work.



Section 5.0

ADMINISTRATION



SECTION 5.0

ADMINISTRATION

BUDGET

Description	Budget	Expense	Balance
Sewer Expenses	\$ 2,436,500.00	\$ 99,809.99	\$ 2,336,690.01
WWTP Expenses	\$ 1,400,000.00	\$ 287,327.17	\$ 1,112,672.83
TOTAL	\$ 3,836,500.00	\$ 387,137.16	\$ 3,449,362.84



Section 6.0

APPENDIX

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

Form Approved
 OMB No. 2040-0004

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

Page 1

NAME: Pooler City of
ADDRESS: 100 Southwest Hwy 80
 Pooler, GA 31322
FACILITY: Pooler, City of (Bloomingdale Regional WPCP)
LOCATION: Winskie Road
 Pooler GA 31322

GA0047066	002-B3
PERMIT NUMBER	DISCHARGE NUMBER

DMR MAILING ZIP CODE:
 MAJOR

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
24	01	01	24	01	31

WPCP Discharge
 External Outfall

No Discharge

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	****	****	****	8.0	****	****	mg/L	0	01/01	GR GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	6.0 MINIMUM	****	****	mg/L		01/01	GR GRAB
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	54.7	58.2	lb/d	****	2.0	2.1	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	82.6 MO AVG	102.6 WKLY AVG	lb/d	****	3.0 MO AVG	4.5 WKLY AVG	mg/L		03/DW	CP COMPOS
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	6792	6983	lb/d	****	263	297	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 RAW SEWAGE INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	lb/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PH	SAMPLE MEASUREMENT	****	****	****	6.8	****	7.1	SU	0	01/01	GR GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	6.0 MINIMUM	****	8.5 MAXIMUM	SU		01/01	GR GRAB
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	27.5	30.7	lb/d	****	1.0	1.1	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	138.0 MO AVG	172.0 WKLY AVG	lb/d	****	5.0 MO AVG	7.5 WKLY AVG	mg/L		03/DW	CP COMPOS
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	5525	5601	lb/d	****	213	234	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 RAW SEWAGE INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	lb/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, ORGANIC TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	0.958	****	mg/L	0	01/30	CP COMPOS
00605 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER Marcus Hobgood Wastewater Manager WW1-015056 TYPED OR PRINTED	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE		DATE		
		912	445-1894	24	02	12
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

Form Approved
 OMB No. 2040-0004

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

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YEAR	MO	DAY	YEAR	MO	DAY
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 External Outfall

No Discharge

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
NITROGEN, AMMONIA TOTAL (AS N)	SAMPLE MEASUREMENT	6.6	12.4	lb/d	****	0.3	0.5	mg/L	0	03/DW	CP COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	11.0 MO AVG	13.8 WKLY AVG	lb/d	****	0.4 MO AVG	0.6 WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, KJELDAHL TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	1.070	****	mg/L	0	01/30	CP COMPOS
00625 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
NITRITE PLUS NITRATE TOTAL 1 DET. (AS N)	SAMPLE MEASUREMENT	****	****	****	****	9.1	****	mg/L	0	01/30	CP COMPOS
00630 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	1.9	1.8	****	****	0.2	0.2	mg/L	0	03/DW	CP COMPOS
00665 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	27.5 MO AVG	34.4 WKLY AVG	****	****	1.0 MO AVG	1.5 WKLY AVG	mg/L		03/DW	CP COMPOS
PHOSPHATE, ORTHO (AS P)	SAMPLE MEASUREMENT	****	****	****	****	0.030	****	mg/L	0	01/30	CP COMPOS
04175 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	3.3	3.41	MGD	****	****	****	****	0	99/99	CN CONTIN
50050 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	3.3 MO AVG	4.2 WKLY AVG	MGD	****	****	****	****		99/99	CN CONTIN
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	****	****	****	****	1.4	1.9	#/100mL	0	02/DA	GR GRAB
74055 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	23 MO GEO	23 WKLY GEO	#/100mL		02/DA	GR GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER Marcus Hobgood Wastewater Manager WW1-015056 TYPED OR PRINTED	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE		DATE		
		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	912 445-1894	24	02	12
		AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

Form Approved
 OMB No. 2040-0004

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

Page 3

NAME: Pooler City of
ADDRESS: 100 Southwest Hwy 80
 Pooler, GA 31322
FACILITY: Pooler, City of (Bloomingdale Regional WPCP)
LOCATION: Winkie Road
 Pooler GA 31322

GA0047066	002-B3
PERMIT NUMBER	DISCHARGE NUMBER

DMR MAILING ZIP CODE:
 MAJOR

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
24	01	01	24	01	31

WPCP Discharge
 External Outfall

No Discharge

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
CYANIDE, TOTAL (AS CN)	SAMPLE MEASUREMENT	****	****	****	****	****	****	ug/L	0	01/30	GR GRAB
00720 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	MO AVG	****	ug/L		01/30	GR GRAB
MERCURY, TOTAL (AS HG)	SAMPLE MEASUREMENT	****	****	****	****	****	****	ng/L	0	01/30	GR GRAB
71900 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	MO AVG	****	ng/L		01/30	GR GRAB
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	dry ton	99.5	****	****	%	0	01/30	CA CALCTD
81011 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO AVG	****	dry ton	>85 MINIMUM	****	****	%		01/30	CA CALCTD
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	99.2	****	****	%	0	01/30	CA CALCTD
81010 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	>85 MINIMUM	****	****	%		01/30	CA CALCTD
SOLIDS, SLUDGE, TOT, DRY WEIGHT	SAMPLE MEASUREMENT	91	****	dry ton	****	****	****	****	0	01/30	CA CALCTD
78477 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO AVG	****	dry ton	****	****	****	****		01/30	CA CALCTD
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER Marcus Hobgood Wastewater Manager WW1-015056 TYPED OR PRINTED	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE		DATE		
		912	445-1894	24	02	12
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

INTERIM
COMPARATIVE
OPERATING
STATEMENTS

City of Pooler, Georgia

For the Two Months Ended February 29, 2024

*Prepared by:
Finance Department*



CITY *of* POOLER
— GEORGIA —

CITY OF POOLER, GEORGIA

Interim Comparative Operating Statements (*Unaudited*)

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CITY *of* POOLER
— GEORGIA —

COMPARATIVE FINANCIAL STATEMENTS

(UNAUDITED)



CITY of POOLER
— GEORGIA —

CITY OF POOLER, GEORGIA

Fund 100 - General Fund Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances For the Two Months Ended February 29, 2024 and 2023

	2024	2023		
REVENUES				
Taxes.....	\$ 4,287,837.85	\$ 3,547,818.75		
Licenses and permits.....	402,087.23	199,833.38		
Intergovernmental.....	95,884.30	299,313.26		
Charges for services.....	609,946.00	381,407.78		
Fines and forfeitures.....	110,520.42	157,196.76		
Investment earnings.....	123,335.30	85,070.33		
Contributions and donations.....	7,033.00	51,279.54		
Miscellaneous.....	22,104.58	20,938.70		
	<u>5,658,748.68</u>	<u>4,742,858.50</u>	915,890.18	19.31%
EXPENDITURES				
Current				
General government.....	676,706.72	445,992.30		
Judicial.....	69,908.47	63,490.01		
Public safety.....	2,477,992.56	2,102,883.53		
Public works.....	925,053.62	604,763.40		
Health and welfare.....	28,403.72	20,326.27		
Culture and recreation.....	274,828.70	204,968.50		
Housing and development.....	148,624.98	135,784.52		
Debt service				
Principal.....	439,144.93	545,108.43		
Interest.....	64,723.35	80,001.85		
	<u>5,105,387.05</u>	<u>4,203,318.81</u>	902,068.24	21.46%
Excess (deficiency) of revenues over (under) expenditures.....	<u>553,361.63</u>	<u>539,539.69</u>		
OTHER FINANCING SOURCES (USES)				
Transfers in.....	112,320.55	103,499.95		
Transfers out.....	(405,318.58)	(61,385.03)		
Sale of general capital assets.....	224,250.00	228,356.50		
Insurance recoveries.....	-	48,989.40		
	<u>(68,748.03)</u>	<u>319,460.82</u>	(388,208.85)	-121.52%
Net changes in fund balances.....	484,613.60	859,000.51		
Fund balances at beginning of year.....	36,894,571.41	32,491,719.49		
Fund balances at end of year.....	<u>\$37,379,185.01</u>	<u>\$33,350,720.00</u>		

CITY OF POOLER, GEORGIA

Fund 201 - Tree Fund

Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Two Months Ended February 29, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Contributions.....	\$ -	\$ 344,300.00		
Investment earnings.....	456.86	623.68		
Total revenues.....	<u>456.86</u>	<u>344,923.68</u>	(344,466.82)	-99.87%
EXPENDITURES				
Current				
Parks.....	94,542.90	36,954.55		
Total expenditures.....	<u>94,542.90</u>	<u>36,954.55</u>	57,588.35	155.84%
Net change in fund balance.....	(94,086.04)	307,969.13		
Fund balance, beginning of year.....	2,817,933.65	2,581,923.20		
Fund balance, end of year.....	<u>\$ 2,723,847.61</u>	<u>\$ 2,889,892.33</u>		

CITY OF POOLER, GEORGIA

Fund 210 - Forfeiture Fund
 Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Two Months Ended February 29, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Fines and forfeitures.....	\$ -	\$ -		
Investment earnings.....	<u>32.89</u>	<u>46.87</u>		
Total revenues.....	<u>32.89</u>	<u>46.87</u>	(13.98)	-29.83%
EXPENDITURES				
Current				
Public safety.....	<u>163.80</u>	<u>-</u>		
Total expenditures.....	<u>163.80</u>	<u>-</u>	163.80	
Excess (deficiency) of revenues over (under) expenditures.....	<u>(130.91)</u>	<u>46.87</u>		
Fund balance, beginning of year.....	<u>182,668.11</u>	<u>120,812.07</u>		
Fund balance, end of year.....	<u>\$ 182,537.20</u>	<u>\$ 120,858.94</u>		

CITY OF POOLER, GEORGIA

Fund 230 - American Rescue Plan Local Fiscal Recovery Fund
Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Two Months Ended February 29, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Intergovernmental grants.....	\$ -	\$ -		
Investment earnings.....	-	2,117.86		
Total revenues.....	<u>-</u>	<u>2,117.86</u>	(2,117.86)	-100.00%
EXPENDITURES				
Current				
Health and welfare.....	-	-		
Total expenditures.....	<u>-</u>	<u>-</u>	-	
Excess (deficiency) of revenues over (under) expenditures.....	<u>-</u>	<u>2,117.86</u>		
OTHER FINANCING SOURCES (USES)				
Transfers out.....	-	-	-	
Total other financing sources (uses)	<u>-</u>	<u>-</u>		
Net change in fund balance.....	-	2,117.86		
Fund balance, beginning of year.....	-	7,675.69		
Fund balance, end of year.....	<u>\$ -</u>	<u>\$ 9,793.55</u>		

CITY OF POOLER, GEORGIA

Fund 275 - Accommodation Excise Tax Fund
 Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Two Months Ended February 29, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Taxes.....	\$ 224,641.09	\$ 206,999.94		
Total revenues.....	<u>224,641.09</u>	<u>206,999.94</u>	17,641.15	8.52%
EXPENDITURES				
Intergovernmental:				
Assistance.....	112,320.54	103,499.97		
Total expenditures.....	<u>112,320.54</u>	<u>103,499.97</u>	8,820.57	8.52%
Excess (deficiency) of revenues over (under) expenditures.....	<u>112,320.55</u>	<u>103,499.97</u>		
OTHER FINANCING SOURCES (USES)				
Transfers out.....	<u>(112,320.55)</u>	<u>(103,499.97)</u>	(8,820.58)	8.52%
Total other financing sources (uses)	<u>(112,320.55)</u>	<u>(103,499.97)</u>		
Net change in fund balance.....	-	-		
Fund balance, beginning of year.....	-	-		
Fund balance, end of year.....	<u>\$ -</u>	<u>\$ -</u>		

CITY OF POOLER, GEORGIA

Fund 320 - Special Purpose Local Option Sales Tax (SPLOST) Fund
Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Two Months Ended February 29, 2024 and 2023

	2024	2023		
REVENUES				
Intergovernmental.....	\$ -	\$ -		
Investment earnings.....	80,035.84	22,877.38		
Total revenues.....	80,035.84	22,877.38	57,158.46	249.85%
EXPENDITURES				
Capital outlay				
Public safety.....	-	-		
Public works.....	-	-		
Recreation.....	-	-		
Debt service				
Principal.....	-	-		
Interest.....	-	-		
Total expenditures.....	-	-	-	
Excess (deficiency) of revenues over (under) expenditures.....	80,035.84	22,877.38		
Fund balance, beginning of year.....	9,652,831.48	6,378,722.94		
Fund balance, end of year.....	\$ 9,732,867.32	\$ 6,401,600.32		

CITY OF POOLER, GEORGIA

Fund 350 - Local Resources Fund

Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Two Months Ended February 29, 2024 and 2023

	2024	2023	
REVENUES			
Intergovernmental.....	\$ -	\$ -	
Investment earnings.....	-	-	
Total revenues.....	-	-	-
EXPENDITURES			
Capital outlay			
General government.....	-	-	
Public safety.....	58,575.00	-	
Public works.....	346,743.58	-	
Recreation.....	-	-	
Total expenditures.....	405,318.58	-	405,318.58
Excess (deficiency) of revenues over (under) expenditures.....	(405,318.58)	-	
OTHER FINANCING SOURCES (USES)			
Transfers in.....	405,318.58	-	405,318.58
Total other financing sources (uses)	405,318.58	-	
Net change in fund balance.....	-	-	
Fund balance, beginning of year.....	-	-	
Fund balance, end of year.....	\$ -	\$ -	

CITY OF POOLER, GEORGIA

Fund 505 - Water and Sewer Fund Comparative Statement of Revenues, Expenses, and Changes in Net Position

For the Two Months Ended February 29, 2024 and 2023

	2024	2023		
OPERATING REVENUES				
Water fees.....	\$ 428,782.37	\$ 386,750.11		
Sewer fees.....	549,111.85	358,420.17		
Miscellaneous fees.....	28,444.73	26,382.31		
Total operating revenues.....	1,006,338.95	771,552.59	234,786.36	30.43%
OPERATING EXPENSES				
<u>Sewer and Wastewater Treatment Plant</u>				
Purchased and contracted services.....	357,220.19	290,034.41		
Materials and supplies.....	201,821.69	160,701.03		
Total sewer and wastewater treatment plant.....	559,041.88	450,735.44	108,306.44	24.03%
<u>Water</u>				
Personnel services and employee benefits.....	137,170.79	108,861.38		
Purchased and contracted services.....	64,042.82	65,206.46		
Materials and supplies.....	202,350.75	149,862.65		
Total water.....	403,564.36	323,930.49	79,633.87	24.58%
Total operating expenses.....	962,606.24	774,665.93	187,940.31	24.26%
Operating income (loss).....	43,732.71	(3,113.34)	46,846.05	1504.69%
NONOPERATING REVENUES (EXPENSES)				
Interest income.....	91,401.40	67,924.38		
Interest expense.....	(59,047.50)	(46,382.05)		
Total nonoperating revenues (expenses).....	32,353.90	21,542.33	10,811.57	50.19%
Income (loss) before capital contributions.....	76,086.61	18,428.99	57,657.62	312.86%
CAPITAL CONTRIBUTIONS AND TRANSFERS				
Tap fees.....	213,396.00	168,911.34		
Capital cost recovery charges.....	1,725,879.66	968,007.75		
Total capital contributions.....	1,939,275.66	1,136,919.09	802,356.57	70.57%
Change in net position.....	2,015,362.27	1,155,348.08	860,014.19	74.44%
Net position, beginning of year.....	80,098,801.36	64,251,216.04		
Net position, end of year.....	\$82,114,163.63	\$65,406,564.12		



City of Pooler Fire-Rescue Services

Fire-Rescue Report Feb. 1st – 29th, 2024

MAJOR INCIDENT TYPE	# INCIDENTS Feb. 2024	% Of TOTAL Feb. 2024	YEAR to Date 2024	YEAR to Date 2023
Fires	18	4.47%	31	18
❖ Structure Fires	9	-	15	4
Emergency Medical Service	246	61.04%	525	451
Motor Vehicle Collisions	35	8.68%	81	86
Technical Rescues	7	1.74%	14	8
Hazardous Condition (No Fire)	3	0.74%	9	12
Service Call	38	9.43%	83	77
Good Intent Call	35	8.68%	84	71
False Alarm & False Call	21	5.22%	60	64
Severe Weather & Natural Disaster	0	0	0	0
Special Incident/Citizen Complaint	0	0	0	0
TOTAL	403	100%	887	787

*Feb. Call Volume **Increased** from 376 in 2023 to 403 in 2024, (7.18 % increase)*

*For the year, call volume has increased by **100** calls or **12.71%**.*

Total Fire Loss Year to Date 2024 - \$405,338

Total Fire Loss Year to Date 2023 - \$160,995

	February	Year to Date
1. Child Locked in Auto	1	3
2. Animal Locked in Auto	0	0
3. Blood Draws	6	12

SIGNIFICANT INCIDENTS

1. **2/1 - Tappan Zee Drive** – Structure Fire – Kitchen Fire
2. **2/9 - Dean Forest Road/Interstate 16** – Vehicle Extrication – 1 trapped, 3 injuries.
3. **2/11 - Miller Pines Drive** – Structure Fire - 1 civilian injury – 1 firefighter burn injury – Bloomingdale & Garden City assisted with Water Tankers.
4. **2/18 - Old River Road** – Lumber Kiln Fire - Mutual Aid to Effingham – Engine 601, Truck 601, Water Tender 601, Chief 601, Chief 603. Units on scene for over 8 hours.
5. **2/18 - 415 E. Highway 80** – Burger King – Structure Fire – 1 civilian injury.
6. **2/27 – Aquinnah Drive** – Structure Fire – 1 civilian injury and 1 civilian fatality, medical helicopter flew 1 victim to Augusta Burn Center.
7. **2/28 – Chatham Villa Drive** – Structure/Brush Fire – Mutual Aid to Garden City



Pooler Police Department

Monday March 18, 2024

February 2024



- A total of **54 Part 1 crimes** were reported in the month of February.
- From the prior year 2023, there is a **decrease of 16%**.
- A total of **24 shopliftings** were reported in the month of February.
- From the prior year 2023, this is a **decrease of 12%**.
- **Total Calls for service** in February were **2,556**.
- From the prior year 2023, this is an **increase of 20%**.
- A total of **1,699 citations** were issued in the month of February.
- From prior year 2023, this is a **decrease of 15%**.
- A total of **118 arrests** were made in the month of February.
- From the prior year 2023, this is an **increase of 24%**.
- A total of **14 DUI arrests** were made in the month of February.
- From the prior year 2023, this is a **decrease of 27%**.

ACTIVITY	TIME PERIOD 2/1 TO 2/29/2024	YEAR TO DATE 2024	YEAR TO DATE 2023	PERCENTAGE CHANGE FROM 23 - 24
PART 1 CRIMES	54	113	135	-16%
SHOPLIFTINGS	24	51	58	-12%
CALLS FOR SERVICE	2,556	4,997	4,170	20%
CITATION	1,699	3,179	3,727	-15%
ARRESTS	118	255	205	24%
DUI ARRESTS	14	35	48	-27%

Pooler Parks & Recreation



Monthly Report: February 2024

Recreation Department

- 1 Dance classes continued in February. Registration was opened for March.
- 2 Gymnastics, classes continued in February. Registrations for new sessions opened.
- 3 Youth basketball season concluded.
- 4 Registrations for youth spring sports opened, which includes baseball, softball, tball, soccer and volleyball.
- 5 PRD hosted first round games in the GRPA District 2 basketball tournaments. 10u boys basketball won the District 2 Championship and advanced to the state tournament in Murray County. 10u boys won the GRPA State Championship.
- 6 High school soccer began at the stadium with New Hampstead hosting Goves and Jenkins High Schools.
- 7 Registrations for youth spring sports continued, which included baseball, softball, tball, soccer and volleyball. Evaluations were held at Pooler Park on Feb 26.

Senior Center

- 1 All regularly scheduled classes continued in February.
- 2 In celebration of Black History Month, the center hosted program at the center, and seniors had the opportunity to attend a tour hosted by SCAD in Savannah.
- 3 The monthly birthday party also celebrated Valentine's Day.
- 4 Seniors were able to attend day trips to Hilton Head and McDonough.
- 5 The center participated in a fish fry and bingo outing hosted by the American Legion at the Moose Lodge in Savannah.
- 6

Parks

- 1 Parks performed routine maintenance at the parks, the community and senior centers, and the cemetery.
- 2
- 3

City of Pooler
Planning & Zoning Minutes
February 26, 2024

CALL TO ORDER:

Chair Dixon called the meeting to order at 3:00 p.m.
Commissioner Simmons led the Pledge of Allegiance.

Attendee Name	Title	Status
Nicole Dixon	Planning & Development Director	Present
Brad Rife	Commissioner	Present
Shirlinia Daniel	Commissioner	Present
Jeremy Kelly	Alternate	Present
Wade Simmons (Fire)	Commissioner	Present
Mark Williams (Public Works)	Commissioner	Present
Ashely Brown (Police)	Commissioner	Present
Pete Chaison	Commissioner	Present
Brian Crooks	City Planner	Present
Kimberly Dyer	Zoning Administrator/Secretary	Absent

APPROVAL OF MINUTES

The minutes of the February 12, 2024, Pooler Planning and Zoning Commission were reviewed.

Result: *Approved*

1-Motion: Commissioner Daniel

2-Second: Commissioner Brown
Passed without opposition.

NEW BUSINESS:

A. Conditional Use Request for a Warehouse at 385 Morgan Lakes Industrial Blvd

This item was withdrawn prior to the meeting.

Result: *Item was withdrawn; no action was taken.*

1- Motion:

2- Second:

No action was taken.

B. Site Plan for Mana Nutrition at 5212 Old Louisville Rd

Brian Crooks presented the request to the Commission for their review and recommendation. The applicant, Nick Skrobola, provided information related to the request.

Result: *After review of the criteria, a motion was made to recommend approval of the site plan for Mana Nutrition at 5212 Old Louisville Rd.*

1- Motion: Commissioner Simmons

2- Second: Commissioner Williams

Passed without opposition.

The meeting was adjourned by motion at approximately 3:03 pm.

The foregoing minutes are true and correct and approved by me on this 6th day of March 2024.

Brian Crooks, City Planner

**City of Pooler
Multi-Family Residential
Permits
February 2024**

Date	Permit #	Subdivision	Address	Contractor	Owner	PIN #	Flood Zone/Flood Way
2/15/2024	231404	Fox Farm	500 Fox Farm St., Bldg 3000/clubhouse	Oxford Properties LLC	Same	5101101073	
2/15/2024	231405	Fox Farm	500 Fox Farm St., Bldg 4000	Oxford Properties LLC	Same	5101101073	
Total	2		Total Units: 150				

**City of Pooler
Commercial Permits
February 2024**

Date	Permit #	Address	Contractor	Owner	Type/Project	PIN #	Flood Zone/Flood Way
2/12/2024	230401	100 Davol St.	Centerpointe Construction Corp	BPR Savannah Airport LLC	Element Hotel	50017C02020	
2/15/2024	231406	500 Fox Farm St.	Oxford Properites LLC	Same	Pool Pavilion	5101101073	
2/15/2024	231407	501 Fox Farm St.	Oxford Properites LLC	Same	Maintenance Bulding	5101101073	
2/15/2024	231408	502 Fox Farm St.	Oxford Properites LLC	Same	Trash Enclosure	5101101073	
2/27/2024	231560	400 E Hwy 80	Venture Construction Co	Calhoun Management Corp	Wendy's Remodel	5000706002	
2/2/2024	231797	221 E Hwy 80	Michael Rogers Construction	P&S Trading	Fire Damage Repairs	5000518006A	
2/29/2024	231860	1503 Dean Forest Rd.	George Hunter	Sapar Patel	Restaurant Remodel	5098804027	
2/20/2024	24-0016	88 Clyde Alexander Way	Forest Citcy Contracting	Dean Froest Partners LLC	Office Renovation	5098804036	
2/13/2024	24-0039	1224 E. Hwy 80	DL Acton Construction	JHCC Holding LLC	Joe Hudson Collision Center	5098707017	
2/13/2024	24-0051	5212 Old Louisville Rd.	A M King	Mana Nutrition	Renovation	5098701023	Yes/No
2/2/2024	24-0065	5240 Olde Louisville Rd., Bldg. 42	Wize Solutions INC	Rob Cassda	Storage Racking	5098701037	
2/13/2024	24-0082	5 Towne Center Ct.	Ericsson	Royal Group Management LLC	Cell Tower Collocate	50017C02028	
Total	12						

Misc. Permits February 2024

Date	Permit #	Address	Contractor	Owner	Project Type	PIN #	Flood Zone
2/13/2024	231472	2321 Pooler Pkwy	Signs By James	Mitul Patel	Monument Sign		
2/7/2024	231798	110 Chinese Fir Ct.	Outdoor Living Rooms LLC	Michelle Gonzales	Elite Panel Roof System Cover		
2/2/2024	231810	880 Towne Center Blvd.	Chelsia McCreary	Same	Temporary Banner Sign		
2/2/2024	231841	413 Cardinal St	Southeast Connections	Atlanta Gas Light CO	Excavation/Encroachment		
2/2/2024	231842	1541 Pooler Pkwy	Southeast Connections	Atlanta Gas Light CO	Excavation/Encroachment	5101001088	
2/2/2024	231843	Columbia Dr.	Southeast Connections	Atlanta Gas Light CO	Excavation/Encroachment	5098707056	
2/2/2024	231844	2321 Pooler Pkwy	Southeast Connections	Atlanta Gas Light CO	Excavation/Encroachment	5100902207	
2/12/2024	231847	111 Ripple Way	Heritage Electrical Contracting	Clear Lake Owner 1 LLC	Electrical		
2/12/2024	231848	Pooler Pkwy	Southeast Connections	Atlanta Gas Light CO	Excavation/Encroachment		
2/12/2024	231849	Easthaven Blvd.	Southeast Utilities	Comcast	Excavation/Encroachment		
2/12/2024	231850	Como Dr/Champlain Dr/Forest Lakes	Southeast Utilities	Comcast	Excavation/Encroachment		
2/14/2024	231851	1505 Dean Forest Rd.	Climatech Air Inc	Dean Forest Partners	HVAC Units		
2/14/2024	231853	1505 Dean Forest Rd.	Southside Electrical	Dean Forest Partners	Electrical		
2/21/2024	231856	1585 Pooler Pkwy	Fiberoptic	Clearwave Fiber	Excavation/Encroachment		
2/21/2024	231857	Columbia Dr.	Fiberoptic	Clearwave Fiber	Excavation/Encroachment		
2/22/2024	231859	157 Baxley Rd.	Mario Gonzalez	Same	Pole Barn	50988C01001	
2/26/2024	231861	Ellis Park	Southeast Utilities	Comcast	Excavation/Encroachment		
2/29/2024	231863	100 Half Moon Way	Coastal Electric of Georgia Inc	Savannah Quarters	Electrical	5100901119	
2/16/2024	231885	Grand Central Blvd.	Southeast Utilities	Comcast	Excavation/Encroachment		
2/2/2024	24-0023	405 Pooler Pkwy	Doug Bean Signs	Landing 405 LLC	Wall Sign		
2/1/2024	24-0040	1024 W Hwy 80	SDS Bethel LLC	Pooler 80 West LLC	Wall Sign		
2/23/2024	24-0044	506 Forest Lakes Dr.	JDH Decks and Fences	Ludella Brown	Black Aluminum Fence	51014C01001	
2/23/2024	24-0045	118 Puttenham Xing	JDH Decks and Fences	Ash Patel	Black Aluminum Fence	51009G02005	
2/8/2024	24-0046	116 Bramswell Rd.	Hall Irrigation	Rob Walinchus	Shallow Well	51009G01181	
2/1/2024	24-0049	200 Tanger Outlets Blvd. Unit 791	Liberty Fire	Peach Cobbler Factory	Fire Sprinkler System	50017A01099	
2/2/2024	24-0060	207 James Rd.	Thompson & Thompson Plumbing & Heating	Carlos Taylor	HVAC Unit		
2/1/2024	24-0061	1565 Pooler Pkwy	AES Mechanical Services Group Inc	Lowe's Home Center LLC	Replace HVAC Units		
2/2/2024	24-0062	210 Longleaf Cir.	Great Day Improvements	Debbie Wechter	Screen Room and Extend Concrete Pad	51010A01027	
2/1/2024	24-0063	252 Pink Dogwood Ln.	Ricardo Vazquez	Same	4' Fence	51014B08018	
2/2/2024	24-0064	117 Fremond Ln.	Express Sunrooms	Mark Hartley	Screen Room	51009Q06001	
2/2/2024	24-0066	31 Canal Bank Rd.	Freedom Forever South Carolina LLC	Sheng Chen	Roof Mounted Soalr Panels	5100902054	
2/2/2024	24-0067	177 Old Pond Cir.	Thompson & Thompson Plumbing & Heating	Taylor Greene	HVAC Unit		
2/14/2024	24-0080	115 Kent Trl	Generator Supercenter of Savannah	Lalit Patel	Stand By Generator		
2/14/2024	24-0081	2131 Pooler Pkwy	Apollo Sign and Light	KPGC Properties	Multiple Signs	5100901154	
2/13/2024	24-0083	323 Brighton Woods Dr.	Pride Pools	Kyle Griffith	Inground Pool	5004B06023	Yes/No
2/14/2024	24-0087	133 Coleman Blvd.	Nextgen Technologies Inc	Sunport Holdings LLC	Fire Alarm System	5098504077	
2/23/2024	24-0088	137 Champlain Dr.	JDH Decks and Fences	Mike Lage	5" Aluminum Fence	51014C12001	
2/23/2024	24-0090	130 Harvest Hill	JDH Decks and Fences	Caroline Bartlett	Black Aluminum Fence	51009R01017	
2/15/2024	24-0092	2321 Pooler Pkwy Units 105-106	Signs By James	Tersa Tran	Sall Sign	5100901107	
2/16/2024	24-0093	309 Salter St.	Bell Construciton LLC	Yi Deng	6' Wood Privacy Fence	5001102015	
2/22/2024	24-0103	105 North Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O04003	
2/22/2024	24-0104	112 North Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O03018	
2/22/2024	24-0105	113 North Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O04007	
2/22/2024	24-0107	117 North Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O04009	
2/22/2024	24-0108	105 South Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O03006	
2/22/2024	24-0109	121 Fremont Ln.	Palmetto Solar	Melissa Schomody	Roof Mounted Soalr Panels	51009Q06003	

Misc. Permits February 2024

Date	Permit #	Address	Contractor	Owner	Project Type	PIN #	Flood Zone
2/22/2024	24-0110	133 Fremont Ln.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O06012	
2/22/2024	24-0111	135 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O01019	
2/22/2024	24-0112	136 Fremont Ln.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O05006	
2/22/2024	24-0113	140 Fremont Ln.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Soalr Panels	51009O05004	
9/27/1907	24-0114	141 Houston St.	Kirklands's ERS Inc	Logan Robertson	Electrical	50008A01006	
2/23/2024	24-0115	205 Grand Central Blvd.	Pye Barker	Chick-Fil-A	Fire Suppression System	50017A01037	
2/29/2024	24-0116	105 Moore Ave.	Rowell Electric Co.	Talmadge Fries	Electrical	5000704010	
2/21/2024	24-0117	18 Iron Gate Ct	Generator Supercenter of Savannah	Lela Tolbert	Electrical	51009J01009	
2/29/2024	24-0118	55 Gateway Dr.	Generator Supercenter of Savannah	Jean McCurry	Electrical	51009J02003	
2/23/2024	24-0126	212 S. Oliver St	Kieth Ulmer	Jensen Barret	6' Wood Privacy Fence	5000508013	
2/28/2024	24-0128	305 Georgia Ave.	Young's Electric	Sandra Robarge	Electrical	5000611004	
Total	57						

**City of Pooler
Certificate of Occupancy
February 2024**

Date	Permit #	Subdivision	Address	Type of Construction	Contractor	Owner
2/2/2024	230815	Westbrook	114 Holloway Hill, Lot 1032	Single Family Detached	Lennar Carolinas	Same
2/2/2024	230399		120 N Read St., Lot 5	Single Family Detached	KC Brothers Construction	Delta South
2/2/2024	230398		122 N Read St., Lot 4	Single Family Detached	KC Brothers Construction	Delta South
2/6/2024	231020	Westbrook	138 Binscombe Ln., Lot 992	Single Family Detached	Lennar Carolinas	Same
2/6/2024	231329	Ellis Park	146 Kraft Kove, Lot 267	Single Family Detached	DR Horton	Same
2/7/2024	231029		2321 Pooler Pkwy, Ste 102	Medical Office Buildout	Midland General Contractors	Mosaic Retail Properties
2/7/2024	230538	Westbrook	147 Greenhill Close, Lot 761	Single Family Detached	Michael Rogers Construction	Rajendra Patel
2/7/2024	231447	Ellis Park	112 Windrush Pines, Lot 306	Single Family Detached	DR Horton	Same
2/7/2024	231432	Ellis Park	141 Kraft Kove, Lot 297	Single Family Detached	DR Horton	Same
2/7/2024	231346	Ellis Park	150 Kraft Kove, Lot 265	Single Family Detached	DR Horton	Same
2/9/2024	230528	Westbrook	150 Tupelo St., Lot 211	Single Family Detached	Tippins Homes LLC	Paul and Joy Wicker
2/9/2024	231110	Telfair Park	137 Jepson Way, Lot 428	Single Family Detached	Mungo Homes	Same
2/9/2024	231160	Westside Business Park	133 Coleman Blvd. Ste 100	Office Buildout (Phase 1)	Mashburn Construction Co	Sunport Holdings
2/9/2024	220802	Bassford Industrial Park	5240 Old Louisville Rd., Bldg. 39-A	Office/Warehouse	Newton Bassford Jr	Same
2/12/2024	231209	Harmony	16 Jazz Dr., Lot 729	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/13/2024	220803	Bassford Industrial Park	5240 Old Louisville Rd., Bldg. 39-B	Office/Warehouse	Newton Bassford Jr	Same
2/13/2024	220805	Bassford Industrial Park	5240 Old Louisville Rd., Bldg. 43	Office/Warehouse	Newton Bassford Jr	Same
2/13/2024	220806	Bassford Industrial Park	5240 Old Louisville Rd., Bldg. 44	Office/Warehouse	Newton Bassford Jr	Same
2/14/2024	220989	Westbrook	127 Waterside Ln., Lot 196	Single Family Detached	Village Park Homes LLC	Same
2/14/2024	231446	Ellis Park	133 Kraft Kove, Lot 301	Single Family Detached	DR Horton	Same
2/14/2024	231019	Westbrook	135 Binscombe Ln., Lot 972	Single Family Detached	Lennar Carolinas	Same
2/14/2024	230397		124 N. Read ST., Lot 3	Single Family Detached	KC Brothers Construction	Delta South
2/14/2024	231347	Ellis Park	148 Kraft Kove, Lot 266	Single Family Detached	DR Horton	Same
2/14/2024	231018	Westbrook	133 Binscombe Ln., Lot 971	Single Family Detached	Lennar Carolinas	Same
2/15/2024	231113	Savannah Quarters-Easthaven	131 Oldwood Dr., Lot 440	Townhome	Dream Finders Homes LLC	Same
2/15/2024	231114	Savannah Quarters-Easthaven	133 Oldwood Dr., Lot 441	Townhome	Dream Finders Homes LLC	Same
2/15/2024	231115	Savannah Quarters-Easthaven	135 Oldwood Dr., Lot 442	Townhome	Dream Finders Homes LLC	Same
2/15/2024	231116	Savannah Quarters-Easthaven	137 Oldwood Dr., Lot 443	Townhome	Dream Finders Homes LLC	Same
2/15/2024	231117	Savannah Quarters-Easthaven	139 Oldwood Dr., Lot 444	Townhome	Dream Finders Homes LLC	Same
2/15/2024	231118	Savannah Quarters-Easthaven	141 Oldwood Dr., Lot 445	Townhome	Dream Finders Homes LLC	Same
2/15/2024	231494	Ellis Park	145 Kraft Kove, Lot 295	Single Family Detached	DR Horton	Same
2/15/2024	221374	Westbrook	631 Blue Moon Xing., Lot 860	Townhome	Logan Homes SC, LLC	Same
2/16/2024	231183	Telfair Park	122 Jepson Way, Lot 379	Single Family Detached	Mungo Homes	Same
2/16/2024	230376	Westbrook	139 Greenhill Close, Lot 757	Single Family Detached	Grant Homes Inc	Maria Tirona
2/16/2024	230530	Westbrook	729 Blue Moon Xing., Lot 919	Single Family Detached	Lennar Carolinas	Same
2/16/2024	230532	Westbrook	730 Blue Moon Xing., Lot 934	Single Family Detached	Lennar Carolinas	Same
2/16/2024	231023	Westbrook	132 Binscombe Ln., Lot 995	Single Family Detached	Lennar Carolinas	Same
2/16/2024	231122	Savannah Quarters-Easthaven	101 Petworth Pl., Lot 446	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231123	Savannah Quarters-Easthaven	103 Petworth Pl., Lot 447	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231124	Savannah Quarters-Easthaven	105 Petworth Pl., Lot 448	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231126	Savannah Quarters-Easthaven	107 Petworth Pl., Lot 449	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231127	Savannah Quarters-Easthaven	109 Petworth Pl., Lot 450	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231128	Savannah Quarters-Easthaven	111 Petworth Pl., Lot 451	Townhome	Dream Finders Homes LLC	Same

**City of Pooler
Certificate of Occupancy
February 2024**

Date	Permit #	Subdivision	Address	Type of Construction	Contractor	Owner
2/16/2024	231057	Savannah Quarters-Easthaven	115 Petworth Pl., Lot 452	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231058	Savannah Quarters-Easthaven	117 Petworth Pl., Lot 453	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231059	Savannah Quarters-Easthaven	119 Petworth Pl., Lot 454	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231060	Savannah Quarters-Easthaven	121 Petworth Pl., Lot 455	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231061	Savannah Quarters-Easthaven	123 Petworth Pl., Lot 456	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231062	Savannah Quarters-Easthaven	125 Petworth Pl., Lot 457	Townhome	Dream Finders Homes LLC	Same
2/16/2024	231763		110 Southern Junction Blvd. Ste 103	Beauty Supply Buidout	The Beau Monde Builders Club	Harish Kurani
2/20/2024	230274	Westbrook	155 Binscombe Ln., Lot 982	Single Family Detached	Lennar Carolinas	Same
2/21/2024	230879	Forest Lakes	141 Champlain Dr., Lot 1031	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/21/2024	220986	Westbrook	125 Waterside Ln., Lot 195	Single Family Detached	Village Park Homes LLC	Same
2/21/2024	220990	Westbrook	129 Waterside Ln., Lot 197	Single Family Detached	Village Park Homes LLC	Same
2/21/2024	231333	Ellis Park	160 Kraft Kove, Lot 260	Single Family Detached	DR Horton	Same
2/21/2024	231334	Ellis Park	158 Kraft Kove, Lot 261	Single Family Detached	DR Horton	Same
2/21/2024	231336	Ellis Park	156 Kraft Kove, Lot 262	Single Family Detached	DR Horton	Same
2/21/2024	231345	Ellis Park	152 Kraft Kove, Lot 264	Single Family Detached	DR Horton	Same
2/21/2024	230875	Forest Lakes	146 Champlain Dr., Lot 1003	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/21/2024	230880	Forest Lakes	137 Champlain Dr., Lot 1033	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/21/2024	231192	Harmony	9 Cantata Cir., Lot 703	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/22/2024	230090	Westbrook	173 Wood Haven Ln., Lot 430	Single Family Detached	Tanscend Custom Homes	Lee Hubbard
2/22/2024	231207	Harmony	33 Cantata Cir., Lot 716	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/22/2024	230806	Towne Park	337 Governor Gwinnett Way, Lot 178	Townhome	Horizon Home Builders	Same
2/22/2024	230807	Towne Park	339 Governor Gwinnett Way, Lot 178	Townhome	Horizon Home Builders	Same
2/22/2024	230808	Towne Park	341 Governor Gwinnett Way, Lot 180	Townhome	Horizon Home Builders	Same
2/22/2024	230809	Towne Park	343 Governor Gwinnett Way, Lot 181	Townhome	Horizon Home Builders	Same
2/23/2024	220646		1713 Old Dean Forest Rd.	Modular Office Building	Griffin Contracting Inc	1713 Old Dean Forest LLC
2/23/2024	231495	Ellis Park	143 Kraft Kove, Lot 296	Single Family Detached	DR Horton	Same
2/23/2024	231496	Ellis Park	110 Windrush Pines, Lot 307	Single Family Detached	DR Horton	Same
2/23/2024	231496	Ellis Park	108 Windrush Pines, Lot 308	Single Family Detached	DR Horton	Same
2/23/2024	231507	Ellis Park	106 Windrush Pines, Lot 309	Single Family Detached	DR Horton	Same
2/23/2024	231208	Harmony	10 Cantata Cir., Lot 723	Single Family Detached	Landmark 24 Homes of Savannah	Same
2/23/2024	231025	Westbrook	118 Holloway Hill, Lot 1034	Single Family Detached	Lennar Carolinas	Same
2/23/2024	231014	Westbrook	131 Binscombe Ln., Lot 970	Single Family Detached	Lennar Carolinas	Same
2/23/2024	230544		502 Pooler Pkwy	7 Brew Coffee Drive Thru	Valston LLC	3J7B Real Estate LLC
2/26/2024	230531	Westbrook	731 Blue Moon Xing., Lot 920	Single Family Detached	Lennar Carolinas	Same
2/29/2024	231724		309 SE Hwy 80	DOT TWIC Card Lab Buildout	Redmond Construction	Nathan Foster
2/29/2024	230988	Towne Park	519 Governor Treutlen Cir., Lot 123	Townhome	Horizon Home Builders	Same
2/29/2024	230989	Towne Park	517 Governor Treutlen Cir., Lot 124	Townhome	Horizon Home Builders	Same
2/29/2024	230990	Towne Park	515 Governor Treutlen Cir., Lot 125	Townhome	Horizon Home Builders	Same
2/29/2024	221469		421 Morgan Lakes Industrial Blvd.	Office/Warehouse	Mahany Construction	Morgan Lakes Industrial XIII
Total	82					

**Monthly Report
February 2024**

INSPECTORS

Scott MacPherson	273	Inspections (Included in Salary)
Frank Garza	538	Inspections (Included in Salary)
Josh Moody	73	Inspections
Total Inspections:	884	Inspections



CITY of POOLER

— GEORGIA —

STATE OF GEORGIA }
)
COUNTY OF CHATHAM }

ORDINANCE O2024-03.A

Short Term Rental Requirements

AN ORDINANCE TO AMEND THE CITY OF POOLER CODE OF ORDINANCES CHAPTER 26 – BUSINESSES BY ADDING ARTICLE VIII – SHORT-TERM RENTALS; AND TO AMEND APPENDIX A, ARTICLE III – GENERAL PROVISIONS BY ADDING SECTION 32 – HOME-BASED LODGING AND TO AMEND APPENDIX A, TABLE 4.1 – ALLOWED USES BY ZONING DISTRICT AND TO AMEND APPENDIX A, ARTICLE III – GENERAL PROVISIONS, SECTION 17 – SECONDARY DWELLING STRUCTURES, SUBSECTION C; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Pooler that the Code of Ordinances of the City of Pooler, Georgia are hereby amended as follows:

I

That CHAPTER 26 – BUSINESSES be amended to add Article VIII. SHORT-TERM RENTALS as follows:

ARTICLE VIII – Short-term Rentals

Section 26-209. – Short title.

This article shall be known as the “City of Pooler Short-term Rental Ordinance”.

Section 26-210. – Purpose; intent.

The purpose of this article is to establish regulations for the use of residential dwellings as short-term rentals to transient occupants, so as to ensure the protection of public health, safety, and general welfare of individuals and the community at large; to monitor and provide reasonable means for citizens to mitigate impacts created by occupancy of short-term rentals; and to implement rationally based, reasonably tailored regulations to protect the integrity of the City’s neighborhoods.

Section 26-211. – Definitions.

Home-based Lodging. A short-term rental whereby the whole unit is provided as accommodation for a fee. This definition includes both a primary and an accessory structure when the unit is a detached secondary dwelling.

Home-based Lodging, Hosted. A short-term rental whereby a portion of the dwelling unit is provided as accommodation for a fee, as an accessory use to a residence, and where the owner of the property resides there.

Short-term rental. An accommodation where, in exchange for compensation, a residential dwelling unit, or a portion thereof, is provided for transient lodging for a period of time not exceeding 30 consecutive days. Abbreviated as "STR".

Short-term rental agent. A person or organization designated by the owner or long-term tenant of a short-term rental on the short-term rental license application. Such person shall be available for and responsive to contact at all times.

Short-term rental certificate. The certificate issued by the City to owners or designated agents of the short-term rental who have submitted the required documentation, met the requirements for the operation of a short-term rental unit, and have paid all requisite fees.

Short-term rental guest. Any guest(s), tourist(s), lessee(s), vacationer(s), occupant(s), or any other transient person(s) who, in exchange for compensation, occupies a short-term rental for a period of time not exceeding 30 consecutive days.

Short-term rental owner. The owner(s) of record for the property.

Short-term rental verification form. A document executed by the short-term rental owner certifying that the short-term rental complies with all applicable zoning, building, and health and life safety code provisions, which is required for occupancy of the unit as a short-term rental.

Section 26-212. – Applicability.

- (a) This article shall only apply to residential dwelling types, as determined by Section 32 of Article III of Appendix A of the City of Pooler Code of Ordinances.
- (b) This article shall not apply to hotels, motels, boarding houses, inns, or other similar lodging uses that are non-residential in nature.

Section 26-213. – Short-term rental certificate.

- (a) No person or entity shall operate, rent, lease, or otherwise exchange for compensation all or any portion of a dwelling unit as a short-term rental without first obtaining a short-term rental certificate pursuant to the regulations contained in this article and any other applicable provisions of City or state law.
- (b) Operation of a short-term rental without a short-term rental certificate shall be unlawful.
- (c) No certificate issued under this article may be transferred or assigned or used by any person or entity other than the one to whom it is issued.
- (d) No certificate issued under this article may be transferred or assigned to any location other than the one for which it is issued.
- (e) A short-term rental certificate shall be required for each short-term rental property.
- (f) Only one short-term rental certificate shall be allowed per primary dwelling.
- (g) A short-term rental certificate shall expire on December 31st of each year.

- (h) A copy of the short-term rental certificate shall be furnished in a conspicuous manner within the short-term rental.

Section 26-214. – Application for short-term rental certificate; regulatory fee.

(a) Applicants for a short-term rental certificate shall submit annually an application for a short-term rental certificate to the City of Pooler. An applicant for a short-term rental certificate shall be the owner or an owner's authorized agent. If the applicant is not the owner, a notarized letter of authorization shall be provided with the application. The application shall be furnished under oath on a form specified by the City, accompanied by a non-refundable administrative fee. Such application shall include, but is not limited to, the following:

- (1) The address of the unit to be used as a short-term rental and parcel number;
- (2) The zoning of the property and the category of short-term rental as identified in the City of Pooler zoning ordinance;
- (3) The name, address, telephone number, and email address of the short-term rental owner(s);
- (4) The name, address, telephone number, and email address of the short-term rental agent, which shall constitute 24-hr contact information, if different from the owner(s);
- (5) Notarized letter of authorization from the property owner(s) where the short-term rental agent is not the property owner;
- (6) The building floorplan with the proposed number of sleeping accommodations and in which rooms those sleeping accommodations will be provided;
- (7) The number and location of parking spaces allotted to the premises;
- (8) The short-term rental agent's signed agreement to assure that the use of the premises by short-term rental guests will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties;
- (9) The short-term rental agent's sworn acknowledgement that the requirements for short-term rentals have been reviewed and shall be complied with at all times the certificate is active;
- (10) The short-term rental agent's sworn acknowledgement that there are no private covenants or deed restrictions that prohibit short-term rentals at this location; and,
- (11) Any other information this article requires the owner to provide to the City as part of an application for a short-term rental certification. The City shall have the authority to obtain additional information, not expressly listed in this article, from the applicant as necessary to achieve the objectives of this article.

(b) Attached to and concurrent with submission of the application, the applicant shall provide:

- (1) The owner's notarized short-term rental verification form;

- (2) A copy exemplar rental agreement, which shall consist of the form of documents to be executed between the short-term rental agent and short-term rental guest(s), which shall contain the following provisions, and which shall be posted in the short-term rental:
 - a. The guest(s)' agreement to abide by all of the requirements of this article, any other City of Pooler ordinances, state, and federal law and acknowledge that his or her rights under the agreement may not be transferred or assigned to anyone else;
 - b. The guest(s)' acknowledgement that it shall be unlawful to allow or make any noise or sound that exceeds the limits set forth in the City's noise ordinance;
 - c. The guest(s)' acknowledgement and agreement that violation of the agreement or this article may result in immediate termination of the agreement and eviction from the short-term rental by the agent, as well as the potential liability of fines levied by the City; and,
 - d. The guest(s)' acknowledgement on the maximum occupancy of the short-term rental, and if available, the maximum number of vehicles allowed to be parked on the premises and location of on-site parking.
 - (3) Proof of ownership of the short-term rental, and proof of residence as applicable;
 - (4) Proof of insurance for the premises of the short-term rental; and
 - (5) Written certification from the short-term rental agent agreeing to perform all duties specified in Sec. 26-215.
- (c) If the rental agent changes, the property owner shall notify the City within five business days.

Section 26-215. – Short-term rental agent.

- (a) The applicant for a short-term rental shall designate a short-term rental agent on the application for a short-term rental certificate. The owner of the short-term rental may serve as the short-term rental agent.
- (b) The short-term rental agent shall:
 - (1) Be available to handle any problems arising from use of the short-term rental;
 - (2) Keep the agent's emergency contact information, including name and phone number, posted in a readily visible place in the short-term rental;
 - (3) Receive and accept service of any notice of violation related to the use or occupancy of the premises; and,
 - (4) Monitor the short-term rental for compliance with this article.
- (c) Only one person or contact may serve as the short-term rental agent. If an entity or company is utilized, there shall be one person from that company specified as the short-term rental agent.
- (d) The short-term rental agent may be changed temporarily or permanently by the owner. The owner shall notify the City in writing of the change along with all applicable documentation from Sec. 26-213.

Section 26-216. – Grant or denial of application.

Review of an application shall be conducted in accordance with due process principles and shall be granted unless the applicant fails to meet the conditions and requirements of this chapter, or otherwise fails to demonstrate the ability to comply with local, state, or federal regulations. Any false statements or information provided in the application for a short-term rental are grounds for revocation or suspension of the short-term rental certificate, and may result in the imposition of penalties, along with denial of future applications.

Section 26-217. – Fees.

Prior to the issuance of a certificate, the short-term rental certificate fee of \$600 along with a \$25 administrative fee must be paid.

Section 26-218. – Renewal of certificate.

- (a) A short-term rental certificate shall be renewed upon its expiration at the end of each calendar year.
- (b) Renewals shall be processed in accordance with the appropriate form provided by the City.
- (c) If a certificate is not renewed within 30 days of its expiration, it shall be invalidated, and operation of the short-term rental shall be subject to Section 26-219 of this article for violations.
- (d) The fee for the renewal of a short-term rental certificate shall be the same as the initial certificate fee and administrative fee.

Section 26-219. – Requirements; regulation procedure, violations, and penalties.

- (a) All guests on any given night shall be associated with the same rental contract. The maximum number of rental contracts per short-term rental is one.
- (b) Short-term rentals shall comply with all applicable requirements and regulations related to building, health, life safety, and zoning codes and any other applicable regulations of City of Pooler Code of Ordinances, International Residential Code, International Building Code and International Fire Code.
- (c) Short-term rentals require a site inspection by a city-approved fire inspector to ensure compliance of all designated bedrooms, including egress from all designated bedrooms, with all applicable safety codes and city ordinances. The site inspection required by this section shall be required once every year prior to new license being renewed. Periodic spot checks may also be done, at no charge, to ensure all requirements are being met.
- (d) Each bedroom used for the short-term rental shall have at least two (2) means of egress. Each bedroom shall have at least one operable 5.7 square feet window opening or door for emergency escape or rescue that opens directly to the exterior of the residence. The emergency door or window shall be operable from the inside.
- (e) Every bedroom, adjoining hallway, and common area shall be equipped with a dual powered and interconnected operational smoke detector that meets International Residential Code standards and shall be always maintained in good working order.

- (f) A short-term rental equipped with natural gas shall install a carbon monoxide detector outside of each sleep area, each carbon monoxide detector must meet applicable state law standards and shall be always maintained in good working order.
- (g) The owner and/or local contact person shall maintain a house number that is a minimum of 4' in height and a stroke width minimum of 1/2", plainly visible from the street at all times.
- (h) Smoke Alarms - Place one smoke alarm on every floor and sleeping room. Installed inside and outside of every sleeping area/bedroom and on every level of the home. They shall be Interconnected: when one smoke alarm sounds, they all sound (Alarms can be wired or wireless). Smoke alarms should be installed at least 10 feet (3 meters) from a cooking appliance to minimize false alarms when cooking. Mount smoke alarms high on walls or ceilings (remember, smoke rises). Wall-mounted alarms should be installed not more than 12 inches away from the ceiling (to the top of the alarm). Not expired or greater than 10 years old.
- (i) Fireplaces/Wood Stoves require a non-combustible ash receptacle outside the structure. Covered receptacles shall be a minimum of 2 feet from the structure. Uncovered receptacles shall be a minimum of 10 feet from the structure. Combustible materials shall not be store near fuel fire heating equipment, or in special rooms containing fuel fired equipment.
- (j) Each floor of the short-term rental shall be equipped with a fire extinguisher as recommended by the fire inspector that is fully charged and not past its expiration date.
- (k) To ensure the continued application of the intent of this article, the City shall notify the owner of a short-term rental of all instances in which the nuisance behavior of the guest or the conduct of the agent results in a citation for a code violation or other legal action.
- (l) The City shall maintain a file of each short-term rental, including a record of code violation charges, founded accusations, and convictions occurring at or relating to a short-term rental. When a property has accumulated four violations within a calendar year, the City shall revoke the certificate and reject any pending application for the subject premises for a period of 12 consecutive months.
- (m) Any violation cited for a short-term rental must be corrected and compliance demonstrated prior to being eligible for a short-term rental certificate.
- (n) Violations of this article are subject to the following fines, which may not be waived or reduced, and may be combined with any other legal remedy available to the City:
 - (1) First violation: \$250
 - (2) Second violation within the preceding 12 months: \$500
 - (3) Third violation within the preceding 12 months: \$750
 - (4) Fourth violation within the preceding 12 months: \$1,000.
- (o) A person aggrieved by the City's decision to revoke, suspend, or deny a short-term rental certificate may appeal the decision to the City Council. The request for an appeal must be submitted in writing within five business days of the City's decision by filing a notice with the City Clerk. The request for appeal must set forth in detail the reasons

why the action should be reversed. Upon receipt of a proper appeal, the following shall occur:

- (1) The Mayor shall appoint a committee of three members of City Council;
 - (2) The appointed committee shall conduct a de novo hearing at a time and date to be set by such committee to determine if the action should be sustained; and,
 - (3) At least 24 hours in advance of the meeting, shall provide written notice to the person or entity seeking reversal of the action of the time and date of the hearing.
- (p) Nothing in this section shall limit the City from enforcement of its code, state, or federal law by any other legal remedy available to the City. Nothing in this section shall be construed to limit or supplant the power of any City inspector, deputy, or other duly empowered officer under the City's ordinances, rules, and regulations and the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from property which constitutes a public nuisance or to abate a nuisance by any other lawful means of proceedings.

Section 26-220. – Taxes.

- (a) All applicants for a short-term rental certificate shall comply with the requirements of Chapter 22, Article II. OCCUPATION TAXES AND REGULATORY FEES.
- (b) Short-term rentals are subject to applicable state and local hotel-motel excise taxes and are responsible for payment thereof as established by state law and the city code.

II

That APPENDIX A – ZONING, Article III. GENERAL PROVISIONS be amended by adding the following:

Section 32. – Short-term Rentals

(A) Purpose.

(B) Definitions.

- (1) *Home-based Lodging.* A short-term rental whereby the whole unit is provided as accommodation for a fee. This definition includes both a primary and an accessory structure when the unit is a detached secondary dwelling.
- (2) *Home-based Lodging, Hosted.* A short-term rental whereby a portion of the dwelling unit is provided as accommodation for a fee, as an accessory use to a residence, and where the owner of the property resides there.
- (3) *Short-term rental.* An accommodation where, in exchange for compensation, a residential dwelling unit, or a portion thereof, is provided for transient lodging for a period of time not exceeding 30 consecutive days. Abbreviated as "STR".

(C) Applicability.

- (1) This section shall only apply to Home-based Lodging and Home-based Lodging, Hosted, uses.
- (2) The provisions of this section shall not apply to hotels, motels, bed & breakfasts inns, or any other Accommodations and Lodging uses.

(D) General requirements.

(1) For Home-based Lodging the following requirements shall apply:

- a. No external signage, except signage typically associated with residential dwellings, shall be allowed.
- b. Street address numbers shall be posted in a conspicuous location and of significant size that is visible and legible from the street.
- c. Adequate off-street parking spaces shall be provided. There shall be no parking of vehicles on grass surfaces or along rights-of-ways unless otherwise allowed.
- d. The number of guests per night shall not exceed the number of occupants allowed by the building code, which varies according to the size of the home and number of bedrooms.
- e. Events and activities, including luncheons, banquets, parties, weddings, meetings, fundraisers, commercial or advertising activities, and any other gatherings of persons in association with the home-based lodging other than the authorized guests, whether for direct or indirect compensation, is prohibited.

(2) For Home-based Lodging, Hosted, the following requirements shall apply:

- a. The owner of the short-term rental must reside in the dwelling used for the short-term rental. The property must be the primary residence of the owner in order to be utilized.
- b. The number of guests per night shall not exceed the number of occupants allowed by the building code, which varies according to the size of the home and number of bedrooms.
- c. No external signage, except signage typically associated with residential dwellings, shall be allowed.
- d. Street address numbers shall be posted in a conspicuous location and of significant size that is visible and legible from the street.
- e. A minimum of one off-street parking space shall be provided for guests in addition to the minimum off-street parking spaces required for the dwelling.
- f. Events and activities, including luncheons, banquets, parties, weddings, meetings, fundraisers, commercial or advertising activities, and any other gatherings of persons in association with the home-based lodging other than the authorized guests, whether for direct or indirect compensation, is prohibited.

III

That Appendix A, Article III. GENERAL PROVISIONS, Table 4.1 *Allowed Uses by Zoning District* be amended to include Home-based Lodging as a permitted use in the R-1, R-2, R-3, and R-4 districts and Home-based Lodging, Hosted, as a permitted accessory use to a residential structure in the R-1, R-2, R-3, and R-4 districts:

p	Permitted by Right
C	Permitted with Conditional Use Approval
	Prohibited

Table 4.1 Allowed Uses by Zoning District

Uses with NAICS Codes are found within the NAICS Manual : <https://www.census.gov/eos/www/naics/>

Uses in R-1A, R-1B, R-1C are listed in this table under R-1
 Uses in R-2A, R-2B, R-2C are listed in this table under R-2
 Uses in R-3A, R-3B, R-3C are listed in this table under R-3
 *Uses in a PUD are determined case-by-case by the Board

NAICS Code	Use	R-1	R-2	R-3	R-4	MH-1	MH-2	MH-3	C-1	C-2	C-P	I-1	I-2	R-A	RA-1	RA-2	PUD*
72	Accommodation and Food Services																
	Hotels and Motels								C	P	C						
	Home-based Lodging	P	P	P	P												
72119	Bed-and-Breakfast Inns	C	C	C					C	P							
7212	RV (Recreational Vehicle) Parks and Recreational Camps													C			
721214	Fishing Camps, Hunting Lodges, Wilderness Camps and Other Overnight Recreational and Vacation Camps													P			

p	Permitted by Right
C	Permitted with Conditional Use Approval
	Prohibited

Table 4.1 Allowed Uses by Zoning District

Uses with NAICS Codes are found within the NAICS Manual : <https://www.census.gov/eos/www/naics/>

Uses in R-1A, R-1B, R-1C are listed in this table under R-1
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 *Uses in a PUD are determined case-by-case by the Board

NAICS Code	Use	R-1	R-2	R-3	R-4	MH-1	MH-2	MH-3	C-1	C-2	C-P	I-1	I-2	R-A	RA-1	RA-2	PUD*
	Accessory Uses to a Principal Use																
	Accessory Uses to a Residential Use																
	Accessory Uses Customary to a Dwelling	P	P			P	P	P						P	P	P	
	Garage Apartment	C	C	C										P	P	P	
	Guest Home	C	C	C	C												
	Farm Dwelling													P	P		
	Manufactured Home													P		P	
	Home Occupation	C	C			P	P	P						P	P	P	
	Home Business Office	P	P	P	P	P	P	P						P	P	P	
	Home-based Lodging, Hosted	P	P	P	P												
	Family Day Care Home	P	P	P	P	P	P	P						P	P	P	
	Accessory Recreation Amenities to a Residential Development	P	P			P	P	P						P	P		
	Horse Stable, Personal													P			
	Accessory Use to an Agricultural Use																
	Accessory Structures to a Working Farm, such as a barn, stable, silo, corral, shed, etc.													P	P	P	
	Accessory Uses to a Non-Residential Use																
	Caretaker Dwelling											C	C	P	P		
	Shipping Container											C	P				

IV

And That APPENDIX A – ZONING, Article III. GENERAL PROVISIONS, Section 17. *Secondary dwelling structures*, subsection 17(C) be amended by deleting the strikethrough text and adding the underline text as follows:

- (C) *Guest home*. Guest homes may only be permitted on a lot with a single-family single-family dwelling and provided that such shall only be permitted in a rear yard, there is adequate parking for two single-family dwelling units, and the lot on which such use is to be established meets 1½ of the minimum lot area requirements for the zoning district. Guest homes may not have a living area greater than one-third of

the primary structure's total living area. Guest homes are intended for housing members of the family occupying the main building ~~and or their non-paying~~ guests and shall not be rented, sold or otherwise used as a separate dwelling, except as Home-based Lodging, Hosted.

V

Any person, entity, corporation, etc., currently operating or intending to operate a short-term rental shall have 45 days from the effective date of this Ordinance to comply with the provisions of this Ordinance before being deemed in violation.

VI

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

VII

If any section, clause, sentence, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, the said holding shall in no way affect the validity of the remaining portions of this ordinance.

VIII

This ordinance shall be effective immediately upon its adoption by the Mayor and City Council of Pooler, Georgia.

FIRST READING: _____ day of _____, _____

SECOND READING: _____ day of _____, _____

ADOPTED: _____ day of _____, _____

CITY OF POOLER, GEORGIA

Karen Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council

RESOLUTION

WHEREAS, by the Mayor and City Council of the City of Pooler, Georgia, have been vested with substantial powers, rights and functions to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the City of Pooler; and

WHEREAS, there is a growing concern in communities throughout the country with properties, or portions of properties, which are often rented by the owner(s) to individuals, commonly known as “Short Term Vacation Rentals”; and

WHEREAS, the Georgia Supreme Court, in the case of DeKalb County v. Townsend, 243 Ga. 80 (1979), has held that, “To justify a moratorium, it must appear first, that the interests of the public generally, as distinguished from those of a particular class, require such interference; and second, that the means are reasonably necessary for the accomplishment of the purpose, and not unduly oppressive upon individuals”; and

WHEREAS, the operation of short term vacation rentals is the subject of ongoing studies and analysis implicating zoning, regulatory and enforcement issues such that the Mayor and Council find that a moratorium is necessary in order for the City, through its staff and elected officials, to investigate and explore the impact of such operations and opportunities to improve the quality of life and to enhance public safety for all residents and visitors to the City of Pooler; and

WHEREAS, short term vacation rental operations create a strong public safety concern to the public generally and the Mayor and City Council of the City of Pooler wish to continue to review the City’s ordinances pertaining to zoning; and

WHEREAS, short term vacation rental operations often require additional parking, often operate largely unregulated, causing increased traffic throughout the City of Pooler, which activities may be potentially injurious to health, safety, and the welfare of the citizens of the City of Pooler, and therefore, the Mayor and City Council find that in the interests of the public the enactment of a moratorium is justified to study the potential impact of short term vacation rental operations; and

WHEREAS, the Mayor and City Council of the City of Pooler declare that their finding that the interests of the public necessitate the immediate enactment of a moratorium as set forth herein, for health, safety, morals, and general welfare purposes, and by means which are reasonable and not unduly oppressive; and

WHEREAS, the Mayor and City Council of the City of Pooler are aware that the City of Pooler’s Zoning Code does not presently recognize short term vacation rentals or any variation thereof and does not specifically allow for the same in any zoning district; and

WHEREAS, the Mayor and City Council of the City of Pooler believe that a moratorium

on the acceptance and processing of applications for zoning permit approvals for short term vacation rentals or any variation thereof will not deny property owners economically viable use of their property and will give city officials the time needed to determine the proper zoning for such businesses; and

NOW, THEREFORE, the City of Pooler hereby ordains the following:

Moratorium on Accepting Applications for Short Term Vacation Rentals

A 180 day moratorium starting from the effective date of this resolution on the establishment or expansion of any short term vacation rental or any variation thereof, whether independent or incidental to or accessory to any other permitted use. As part of this moratorium the City shall not accept or process any applications for zoning permits, certificates of occupancy, occupational tax certificates, or any other City licensing for short term vacation rentals or any variation thereof. This moratorium shall apply to all applications currently pending or under review by the City of Pooler and staff as of the effective date of this resolution.

This moratorium shall be effective in the corporate and municipal boundaries of the City of Pooler.

The Mayor and City Council may extend the moratorium established by this resolution 3 time(s) for a period not to exceed 180 day(s) upon a finding by the Mayor and City Council that the problems that gave rise to the original moratorium continue to exist and that progress is being made by the City but that additional time is necessary to adequately address the issues facing the City.

This moratorium shall only apply to residential properties as determined by The City of Pooler Ordinances.

This moratorium has been placed into effect as an emergency measure by the Mayor and City Council as a reasonable measure deemed necessary for the public health, safety, and general welfare of the City and its residents and property owners.

The Mayor and City Council may authorize exceptions to the moratorium imposed by this resolution when it finds, based upon substantial competent evidence presented to it, that the deferral of action on an application for a zoning permit or any city issued license for the duration of the moratorium would impose an extraordinary hardship on a landowner or petitioner.

Any request for an exception from the moratorium imposed by this resolution shall be filed in writing with the City Manager or designee and shall include the name of the requester, the name and address of the proposed location, the relationship of the requester to the proposed business and location, a recitation of the facts which are alleged to support a claim for an extraordinary hardship, any other information the City Manager deems necessary for the Mayor and City Council to be informed with respect to the request, and shall be signed and notarized.

At least one public hearing on any request for an exception for an extraordinary hardship under the moratorium shall be held by the Mayor and City Council before the Mayor and City Council may take action on such request.

When the Mayor and City Council is tasked with reviewing a written application for an exception from the moratorium imposed by this resolution due to a claim of an extraordinary hardship they shall consider, at a minimum, the following criteria, but final discretion shall remain with the Mayor and City Council:

- (1) Whether, prior to the effective date of this resolution, the applicant has received any permits or licenses from the city for such business location; and
- (2) Whether, prior to the effective date of this resolution, the applicant has made substantial expenditures of money or resources in reliance of those permits or licenses which may have been issued by the city; and
- (3) Whether, prior to the effective date of this resolution, the applicant has contractual commitments in reliance of those permits or licenses which many have been issued by the city; and
- (4) Whether, prior to the effective date of this resolution, the applicant has incurred any financial obligations to a lending institution which, despite a thorough review of alternative solutions, the applicant cannot meet those financial obligations unless granted an exemption and the opportunity to conduct business; and
- (5) Whether the moratorium will expose the applicant to substantial monetary liability to third parties or would leave the applicant unable to earn a reasonable return on any investment made on the real property affected by this resolution; and
- (6) The history and location of the property, including past uses of the property, if any; and
- (7) Any staff report which may have been created based upon the application for an exemption from the moratorium imposed by this resolution; and
- (8) Any other criteria the Mayor and City Council deems pertinent to deciding whether such exemption from the moratorium imposed by this resolution should be granted.

This moratorium may be terminated by the Mayor and City Council prior to the expiration of 180 days upon the adoption by the Council of appropriate zoning and licensing ordinances and/or regulations.

If any section, clause, sentence or phrase of this resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this resolution.

This resolution shall become effective immediately upon its adoption by the City Council.

SO RESOLVED this _____ day of _____, 2024.

Karen L. Williams
Mayor

Attest:

Kiley Fusco
Clerk of Council

Wesley Bashlor
Council Member

Michael Carpenter
Council Member

Aaron Higgins
Council Member

Tom Hutcherson
Council Member

Shannon Valim
Council Member

John Wilcher
Council Member



CITY of POOLER
— GEORGIA —

PLANNING & ZONING STAFF REPORT
Site Plan for 780 Pooler Parkway

Project:	#210748
P&Z Meeting Date:	February 12, 2024
City Council Meeting Date:	February 20, 2024
Applicant and Authorized Agent:	Alec Metzger (EMC Engineering)
Location (Address):	780 Pooler Parkway
Parcel (PIN):	51011 01027
Acreage:	1.62 total – 1.42 disturbed
Zoning:	PUD [Godley Station]
Proposed Use:	Commercial retail center
Staff Recommendation:	Approval
Planning & Zoning Commission:	<i>P&Z <u>agreed</u> with staff and recommends <u>approval</u>.</i>
<i>Recommended Motion:</i>	<i>"After review of the criteria, move for approval of the request."</i>
Zoning Action Standards:	<ol style="list-style-type: none">Whether the site plan is consistent with the Comprehensive Plan for the City of Pooler and any other small area plans.<ul style="list-style-type: none">The site plan is consistent with the recommendations and policies of the 2040 Comprehensive Plan for the FLUM designation and Character Area.Whether the site plan provides for adequate pedestrian and traffic access.<ul style="list-style-type: none">The site plan complies with the provisions for access and circulation per the Godley Station PUD; Sec. 11 of App.

A, Art. V related to traffic impacts; and Sec. 2 of App. A, Art. III for traffic access.

3. Whether the site plan provides for adequate space for off-street parking and loading/unloading zones where applicable.
 - The site plan complies with the provisions of the Godley Station PUD and Sec. 5 of App. A, Art. III for parking and loading standards.
4. Whether the site plan provides for the appropriate location, arrangement, size, and design of buildings, lighting, and signs, giving due consideration to the applicable zoning district(s).
 - The site plan complies with the provisions related to development standards for commercial development, including setbacks, building separation, and height and Chapter 74, Art. VI for lighting.
5. Whether the site plan is appropriate in scale and relation to proposed use(s) to one another and those of adjacent properties.
 - The site plan complies with the provisions related to the location of uses/development areas, development standards for commercial development, and buffer standards.
6. Whether the proposed development site is adequately served by existing or proposed public facilities, including roads, water, sanitary sewer, and stormwater infrastructure.
 - The site plan complies with Sec. 606 of App. B, Art. VI; Chapter 74, Art. V; and Chapter 42, Art. V related to servicing of utilities and infrastructure.
7. Whether the proposed development site is adequately served by other public serves to account for current or projected needs.
 - The site is adequately served by any other public services for current or projected needs.
8. Whether the site plan provides adequate protection for adjacent properties against noise, glare, unsightliness, or other objectionable features.
 - The site plan complies with the provisions related to buffer and screening standards.
9. Whether the site plan provides adequate landscaping, including type and arrangement of trees, shrubs, and other

landscaping, which may provide a visual or noise-detering buffer between adjacent properties.

- The site plan complies with the provisions of Chapter 42, Art. VI for tree and landscaping requirements, in general, and related buffers.

10. Whether the site plan provides for improvements in accordance with all applicable federal, state, and local laws, including without limitation the Code of Ordinances for the City of Pooler.

- The site plan complies with the provisions of the City of Pooler Code of Ordinances, specifications, or standards, and all other applicable laws.

Conclusion: The site plan addresses the site plan approval criteria. As such, staff recommends **Approval** of the request.

Attachments:

- A. Vicinity Map
- B. Application and Submittal Documentation
- C. Approval Letter



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

Project #210748 - 780 Pooler Parkway

02/08/2024

Parcels

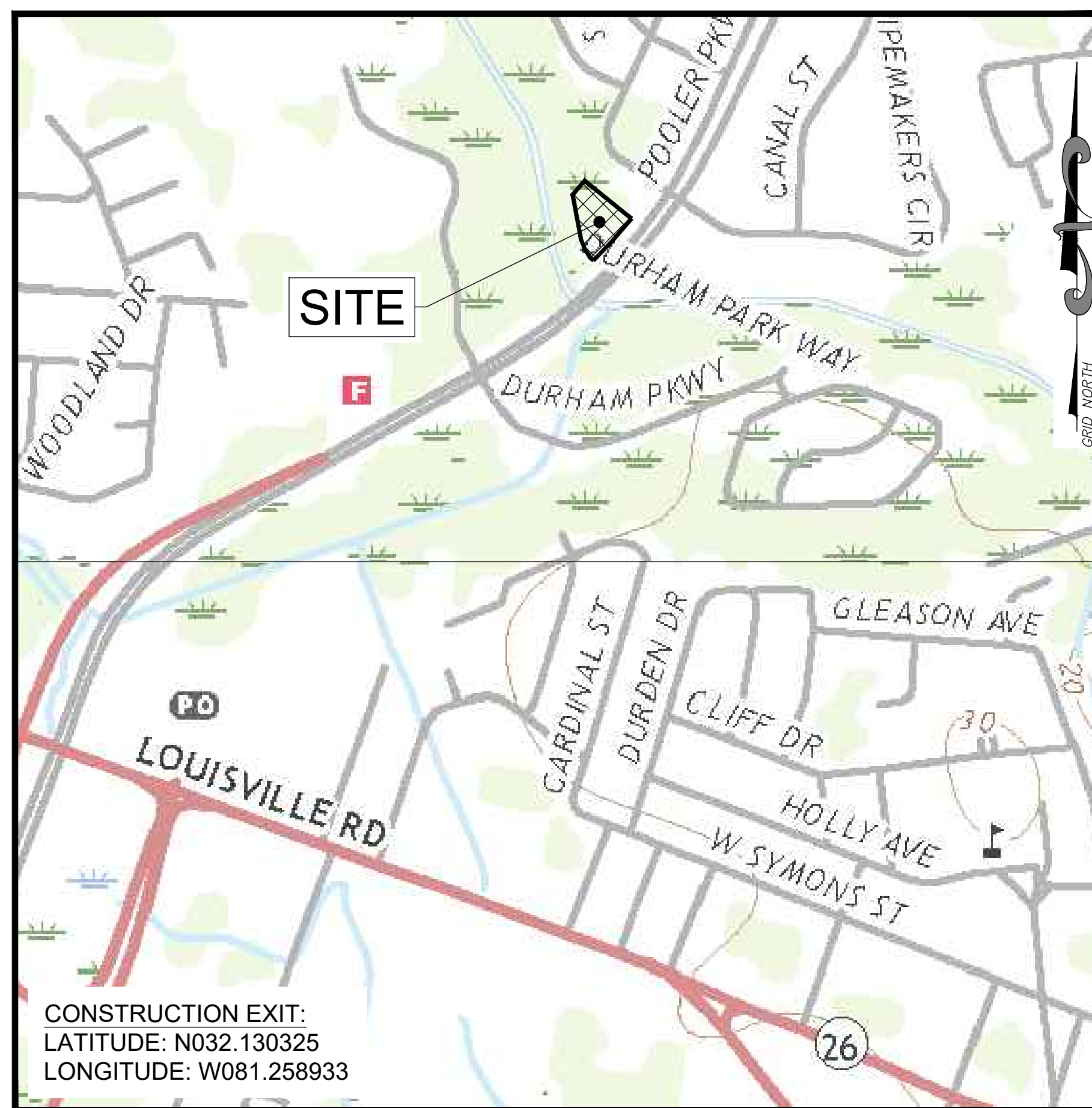


SITE DEVELOPMENT PLANS FOR COMMERCIAL SPACE POOLER, CHATHAM COUNTY, GEORGIA

Prepared for
COMBAT VETERANS, LLC

PROJECT DATA

OWNER/DEVELOPER:	COMBAT VETERANS, LLC 107 GODLEY WAY POOLER, GEORGIA, 31322
24HR CONTACT:	ALEC B. METZGER (912) 644-3223
TAX MAP & PARCEL NUMBER:	50017A01040
PARCEL AREA:	1.62 AC
ZONING CLASSIFICATION:	PUD - PLANNED UNIT DEVELOPMENT
PROPOSED USE:	COMMERCIAL / RETAIL
IMPERVIOUS AREA:	0.81 AC
DISTURBED AREA:	1.42 AC
TOTAL BUILDING AREA:	9,070 SF
PARKING SPACES REQUIRED:	37
PARKING SPACES PROVIDED:	58



VICINITY MAP
NOT TO SCALE

CONSTRUCTION EXIT:
LATITUDE: N032.130325
LONGITUDE: W081.258933

Sheet List Table	
Sheet Number	Sheet Title
1	COVER
2	GENERAL NOTES & LEGEND
3	EXISTING CONDITIONS & DEMOLITION PLAN
4	STAKING PLAN
5	UTILITY PLAN
6	PAVING, GRADING, & DRAINAGE PLAN
7	LANDSCAPE PLAN
8	INITIAL EROSION, SEDIMENTATION, & POLLUTION CONTROL PLAN
9	INTERMEDIATE EROSION, SEDIMENTATION, & POLLUTION CONTROL PLAN
10	FINAL EROSION, SEDIMENTATION, & POLLUTION CONTROL PLAN
11-12	EROSION, SEDIMENTATION, & POLLUTION CONTROL NOTES
13-16	CONSTRUCTION DETAILS

THE OWNER MUST CERTIFY THAT ALL LAND DISTURBING AND DEVELOPMENT ACTIVITIES WILL BE COMPLETED IN ACCORDANCE WITH THE APPROVED STORMWATER MANAGEMENT DESIGN PLAN.

SIGNATURE:

THE DESIGNER MUST CERTIFY THAT THE DESIGN MEETS THE REQUIREMENTS OF THE CITY OF POOLER AND THE LATEST EDITION OF THE COASTAL STORMWATER SUPPLEMENT TO THE GEORGIA STORMWATER MANAGEMENT MANUAL, AND ANY RELEVANT LOCAL ADDENDA.

SIGNATURE:

UTILITY LOCATION DISCLAIMER

THE UTILITIES ARE SHOWN AS PER THE LOCATION OF POLES, MANHOLES, VALVES, PEDESTALS, ETC., EXISTING DRAWINGS AND INFORMATION PROVIDED BY UTILITY PERSONNEL. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE THE EXACT LOCATION INDICATED, ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE.



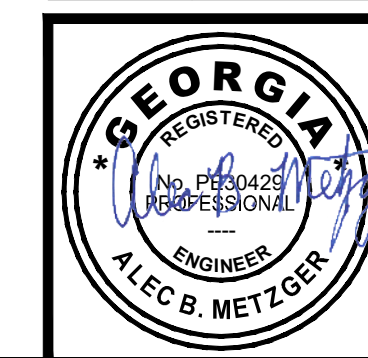
Know what's below.
Call before you dig.

PROJECT LOCATION:
780 POOLER PARKWAY
POOLER, CHATHAM COUNTY, GEORGIA
EMC PROJECT# 20-0130
JULY 2023



EMC ENGINEERING SERVICES, INC.
ENVIRONMENTAL- MARINE - CIVIL - SURVEY

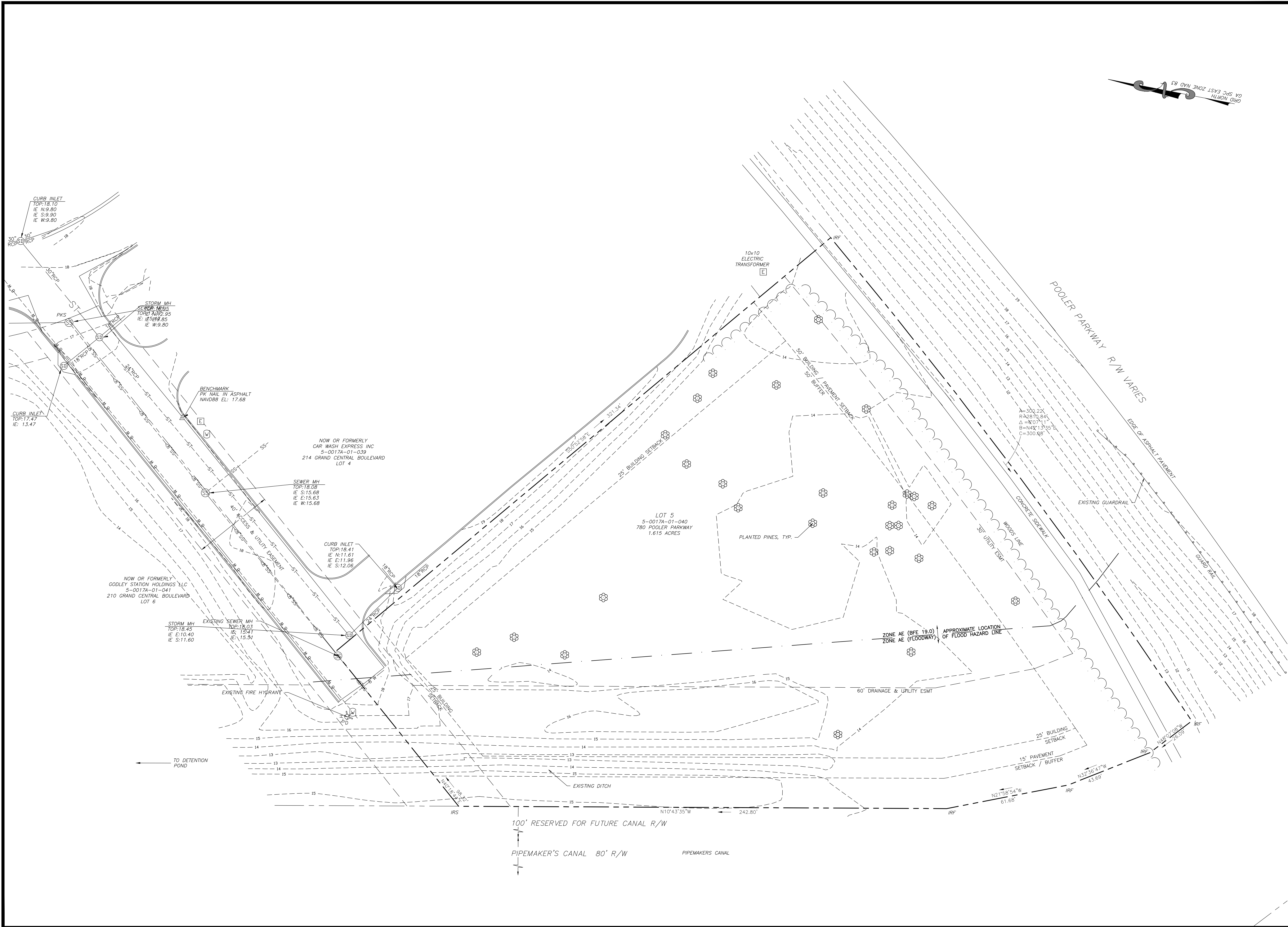
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1	REVISIONS PER CITY OF POOLER - INITIAL SUBMITTAL DATE 7/1/2021 - REVISIONS RECEIVED 7/21/2021	9/1/2021
2	REVISIONS PER CITY OF POOLER - RESUBMITTAL DATE 9/1/2021 - REVISIONS RECEIVED 10/6/2021	10/26/2021
3	REVISIONS PER CITY OF POOLER - RESUBMITTAL DATE 10/26/2021 - REVISIONS RECEIVED 11/4/2021	11/1/2021
4	REVISIONS PER CITY OF POOLER - FINAL COMMENTS	8/1/2023
-	-	-
-	-	-
-	-	-



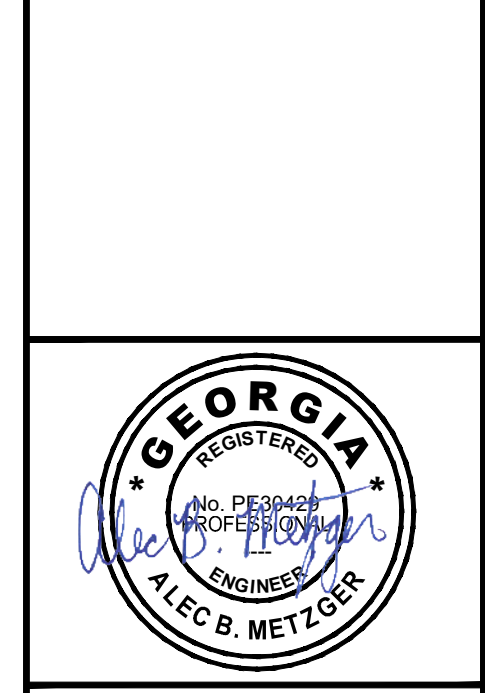
EMC ENGINEERING SERVICES, INC.
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01/20/2021 10:30 780 POOLER PARKWAY DWG 20-0130C_B01 7-26-23.DWG 1/24/2024 5:42 PM



NO.	REVISION DESCRIPTION	DATE
1	REVISIONS PER CITY OF POOLER	9/1/2021
2	REVISIONS PER CITY OF POOLER	10/26/2021
3	REVISIONS PER CITY OF POOLER	11/1/2021
4	REVISIONS PER CITY OF POOLER	8/1/2023



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EXISTING CONDITIONS & DEMOLITION PLAN

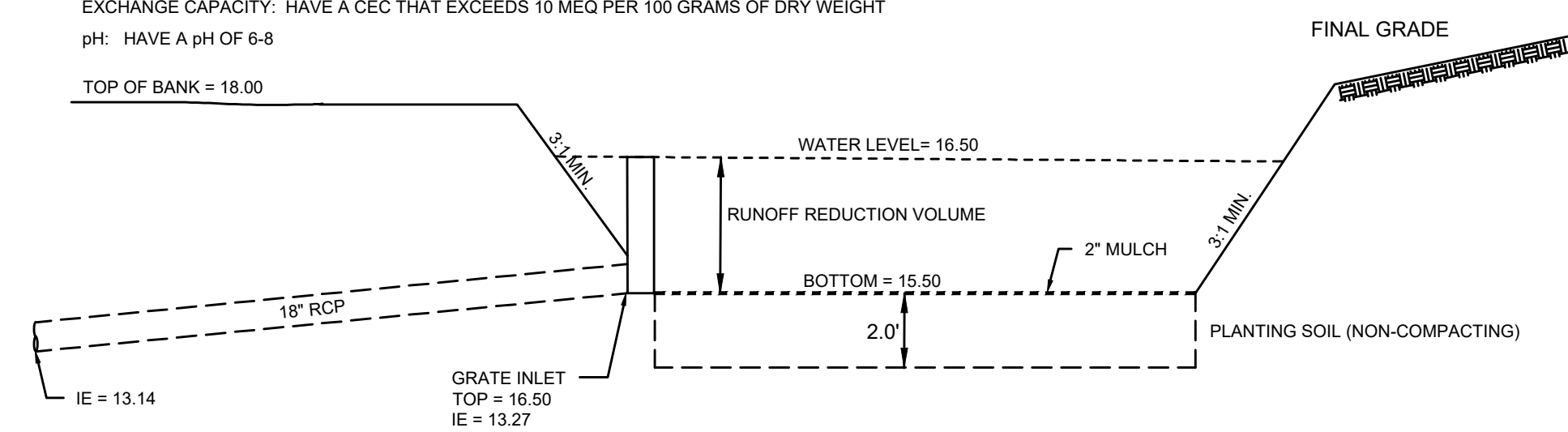
COMMERCIAL SPACE
 780 POOLER PARKWAY
 POOLER, CHATHAM COUNTY, GEORGIA

Prepared for:
COMBAT VETERANS, LLC

PROJECT NO.:	20-0130
DRAWN BY:	MRK
DESIGNED BY:	MRK
SURVEYED BY:	BREWER
CHECKED BY:	ABM
SCALE:	1" = 20'
DATE:	JULY 2023

PLANTING SOIL MIX SPECIFICATIONS:
 TEXTURE: SANDY LOAM OR LOAMY SAND
 SAND CONTENT: CONTAIN 85%-88% CLEAN, WASHED SAND
 TOPSOIL CONTENT: CONTAIN 8% - 12% TOPSOIL
 ORGANIC MATTER CONTENT: CONTAIN 3% - 5% ORGANIC MATTER
 INFILTRATION RATE: HAVE A RATE OF AT LEAST 0.25 IN/HR
 PHOSPHOROUS INDEX: HAVE A P-INDEX OF LESS THAN 30
 EXCHANGE CAPACITY: HAVE A CEC THAT EXCEEDS 10 MEQ PER 100 GRAMS OF DRY WEIGHT
 pH: HAVE A pH OF 6-8

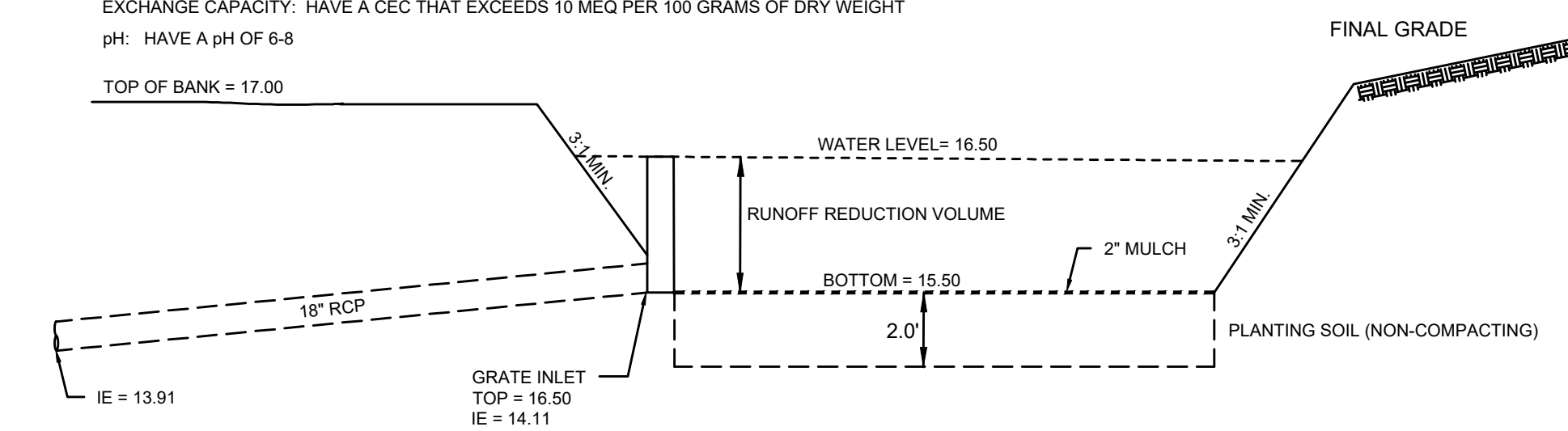
SPECIAL NOTE:
 REFER TO LANDSCAPE PLAN FOR SPECIFIC PLANTINGS



BIO-RETENTION AREA 01 CROSS SECTION
 NOT TO SCALE

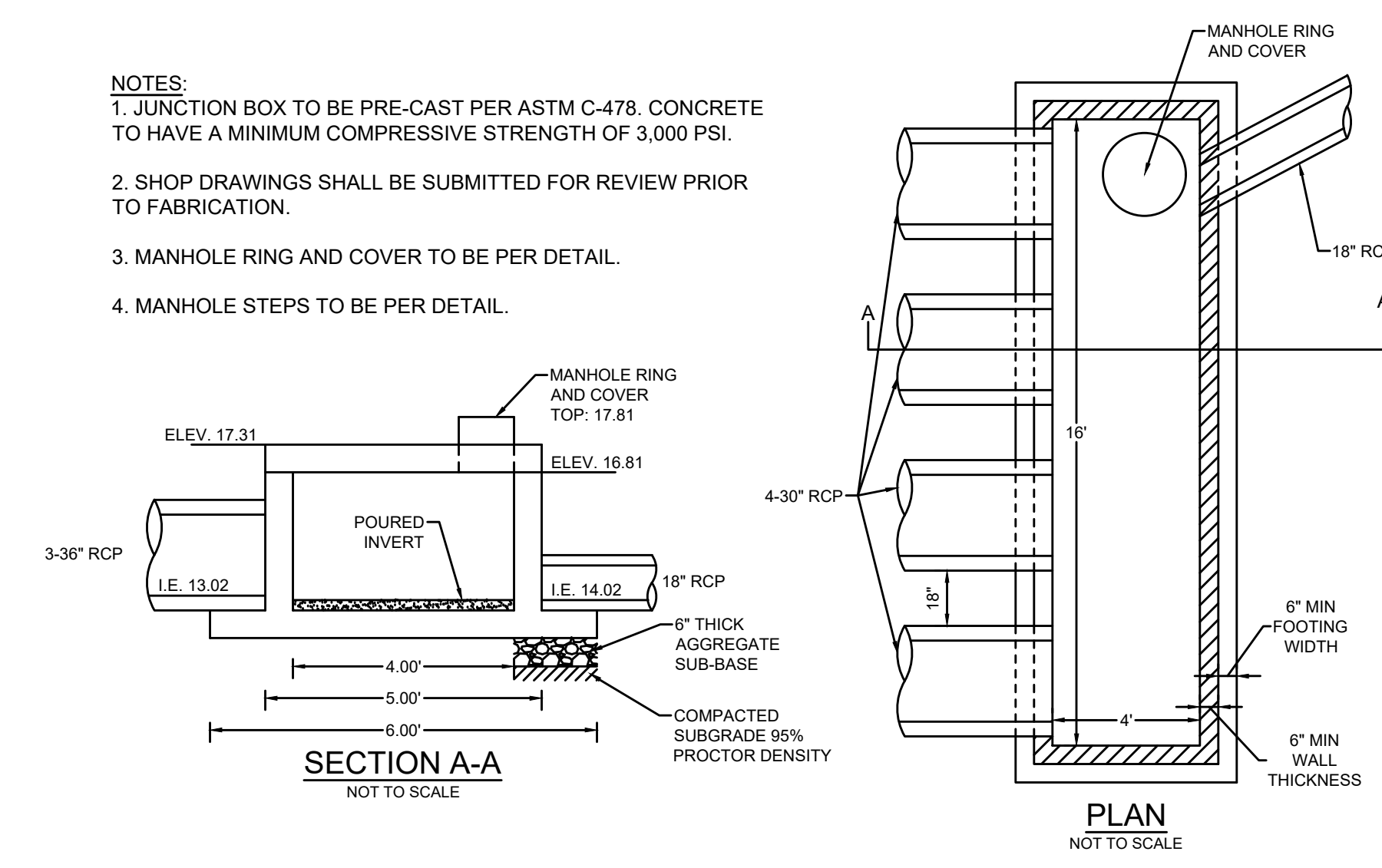
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 TEXTURE: SANDY LOAM OR LOAMY SAND
 SAND CONTENT: CONTAIN 85%-88% CLEAN, WASHED SAND
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SPECIAL NOTE:
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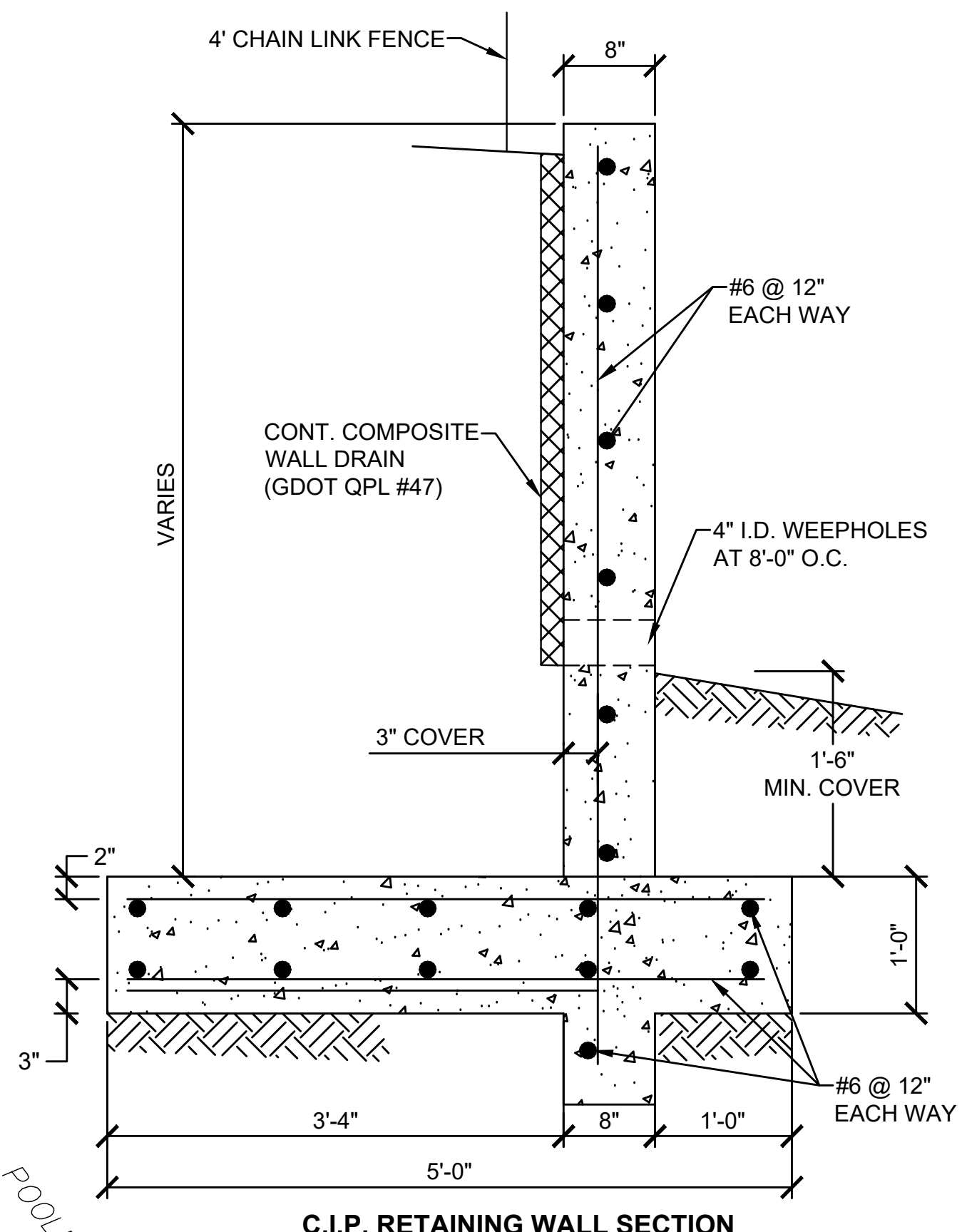


BIO-RETENTION AREA 02 CROSS SECTION
 NOT TO SCALE

- NOTES:**
1. JUNCTION BOX TO BE PRE-CAST PER ASTM C-478. CONCRETE TO HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3,000 PSI.
 2. SHOP DRAWINGS SHALL BE SUBMITTED FOR REVIEW PRIOR TO FABRICATION.
 3. MANHOLE RING AND COVER TO BE PER DETAIL.
 4. MANHOLE STEPS TO BE PER DETAIL.



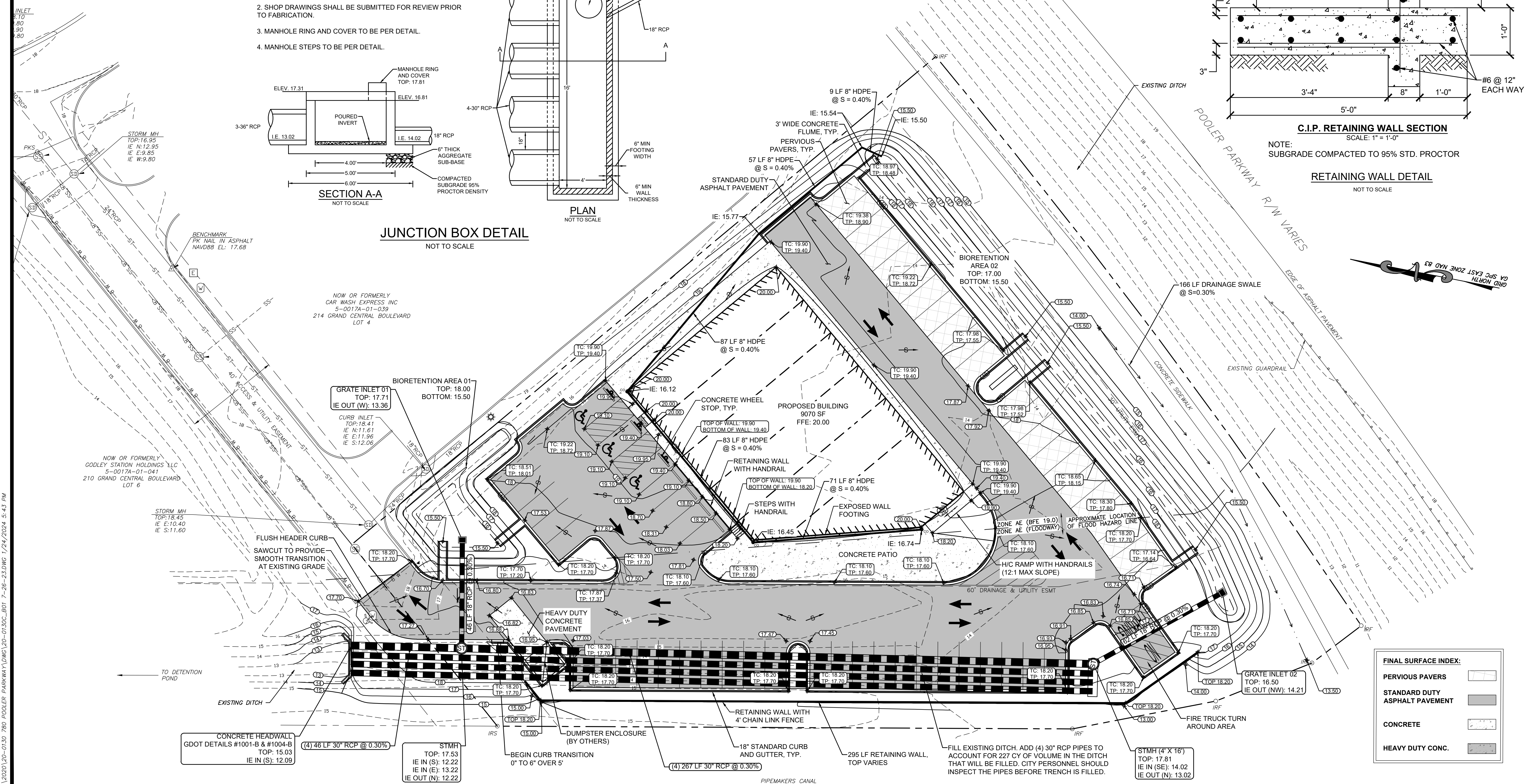
JUNCTION BOX DETAIL
 NOT TO SCALE



C.I.P. RETAINING WALL SECTION
 SCALE: 1" = 1'-0"

NOTE: SUBGRADE COMPACTED TO 95% STD. PROCTOR

RETAINING WALL DETAIL
 NOT TO SCALE



FINAL SURFACE INDEX:

PERVIOUS PAVERS	[Symbol]
STANDARD DUTY ASPHALT PAVEMENT	[Symbol]
CONCRETE	[Symbol]
HEAVY DUTY CONC.	[Symbol]

NO.	REVISION DESCRIPTION	DATE
1	REVISIONS PER CITY OF POOLER	9/10/2021
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4	REVISIONS PER CITY OF POOLER	8/10/2023



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PAVING, GRADING, & DRAINAGE PLAN
COMMERCIAL SPACE
 780 POOLER PARKWAY
 POOLER, CHATHAM COUNTY, GEORGIA
 Prepared for:
COMBAT VETERANS, LLC

PROJECT NO.:	20-0130
DRAWN BY:	MRK
DESIGNED BY:	MRK
SURVEYED BY:	BREWER
SURVEY DATE:	2018
CHECKED BY:	ABM
SCALE:	1" = 20'
DATE:	JULY 2023

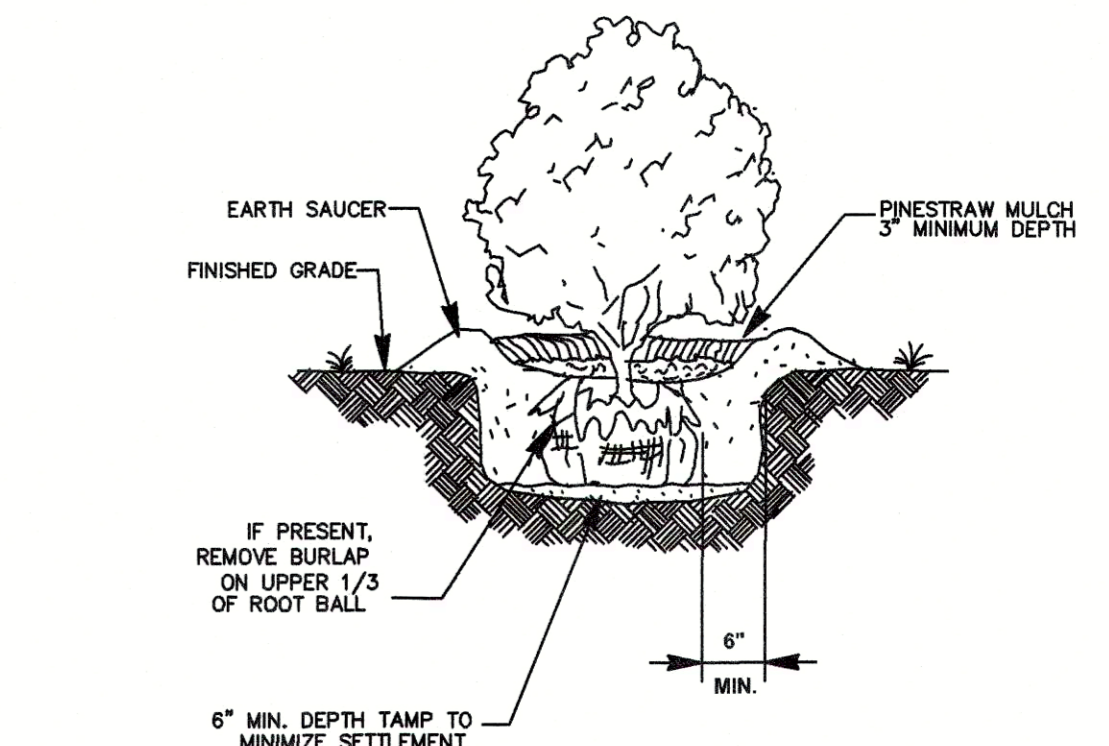
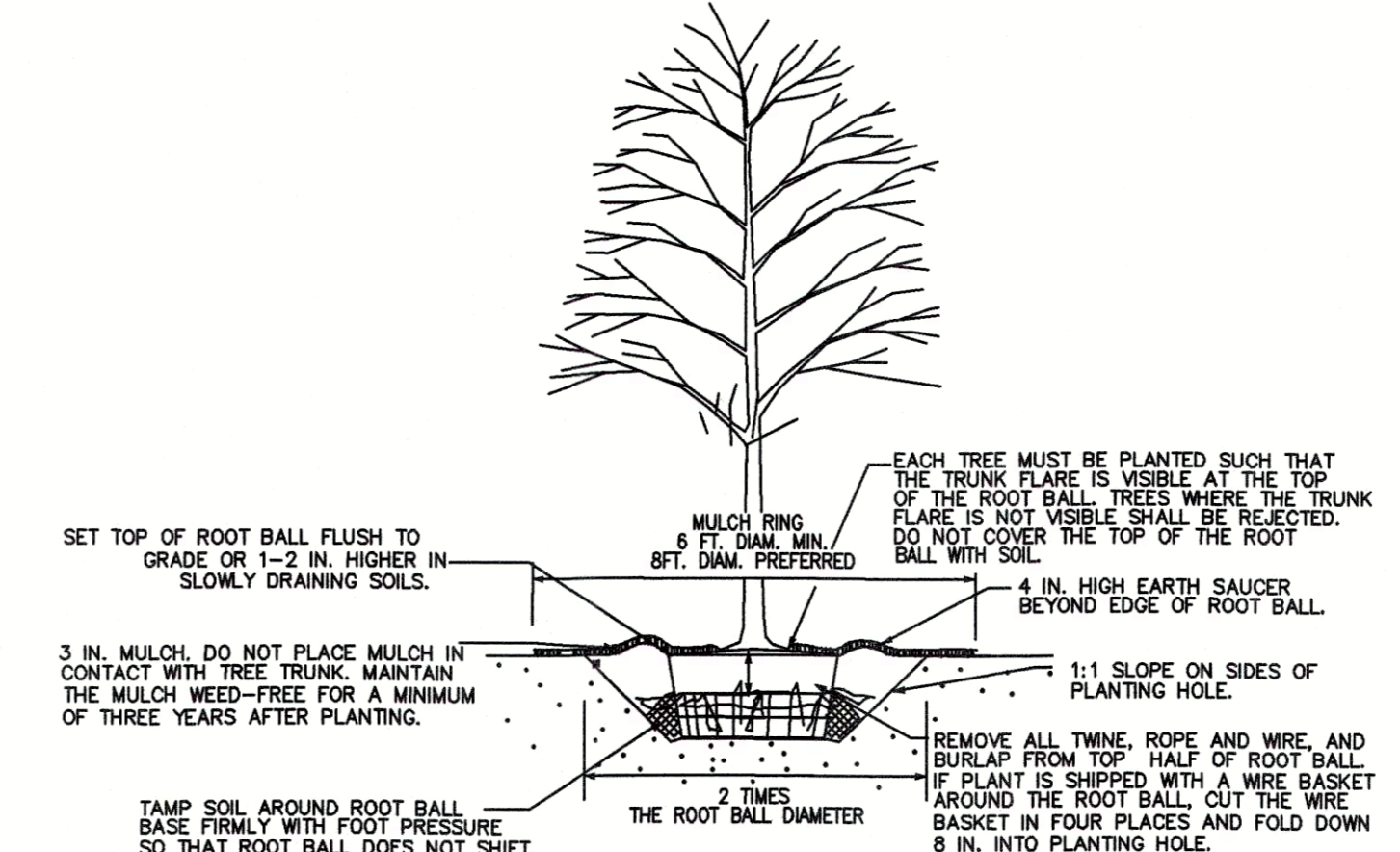
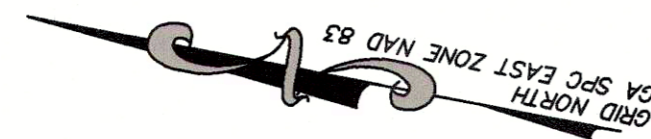
G:\2020\20-0130-0130-780 POOLER PARKWAY\DWG\20-0130C_B01 7-26-23.DWG 1/24/2024 5:43 PM

TREE NOTES:

1. A RESIDENTIAL LOT SHALL HAVE A MINIMUM OF 3 PREFERRED TREES, OF WHICH ONE SHALL BE LOCATED IN THE FRONT OF THE RESIDENCE.
2. MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL REQUIREMENT—THE MINIMUM ALLOWABLE POST DEVELOPMENT TREE COVERAGE FOR ALL DEVELOPMENT SITES SHALL BE 15 EXISTING TREES (EXCLUDING PINE TREES AND SWEET GUMS), EIGHT-INCH DIAMETER AT BREAST HEIGHT (DBH) OR LARGER PER ACRE DEVELOPABLE LAND (EXCLUDING BUFFERS AND WETLANDS). EACH TREE WITH A DIAMETER OF 24 INCHES DBH OR LARGER (18 INCHES DBH FOR LIVE OAKS) MUST BE DESIGNATED ON THE LANDSCAPE PLAN AND MAY COUNT AS FIVE TREES TOWARDS MEETING THE MINIMUM ALLOWABLE COVERAGE. EACH TREE WITH A DIAMETER OF 30 INCHES DBH OR LARGER (30 INCHES DBH FOR LIVE OAKS) MUST ALSO BE DESIGNATED ON THE LANDSCAPE PLAN AND MAY COUNT AS TEN TREES TOWARDS MEETING THE MINIMUM ALLOWABLE COVERAGE.
3. A TREE WITH DBH OF 24" (EXCEPT SWEET GUMS AND PINES) LIVE OAKS WITH DBH OF 18"
4. IF A SIGNIFICANT TREE IS TO BE REMOVED, THE PLANTING OF NEW TREES OF THE SAME SPECIES, OR PREFERRED SPECIES IF THE SAME SPECIES IS NOT AVAILABLE, TOTALING THE SAME NUMBER OF INCHES IN DIAMETER WILL BE REQUIRED. REPLACEMENT TREES SHALL HAVE A MINIMUM DBH OF SIX INCHES.
5. REPLACEMENT TREES SHALL BE AT LEAST 2" DBH AND 8' TALL.
6. PARKING LOT ISLANDS - A 400 SF (MIN) LANDSCAPED ISLAND AREA WITH AT LEAST 1 PREFERRED TREE IS REQUIRED FOR EVERY 12 PARKING SPACES.
7. THE AREA WITHIN THE TREE PROTECTION ZONE MUST BE OPEN AND UNPAVED, EXCEPT WHERE APPROVED PAVEMENT PAVING MAY BE UTILIZED OR TREE AERATION SYSTEMS AND TREE WELLS ARE INSTALLED.
8. THE PROTECTION ZONE IS DEFINED AS A CIRCLE WITH A RADIUS OF 1' PER 1" DBH EXTENDING OUTWARDLY FROM THE TREE TO BE PROTECTED OR THE EXTENT OF THE DRIP LINE, WHICHEVER IS MORE RESTRICTIVE.
9. TREE PROTECTIVE BARRIERS MUST BE AT LEAST 4' IN HEIGHT, BE PROMINENT VISUALLY AND ERRECTED COMPLETELY AROUND THE PROTECTION ZONE. THE USE OF ORANGE POLYETHYLENE SAFETY FENCING OR A SIMILAR MATERIAL IS REQUIRED AS A MINIMUM.
10. *TREES SHALL NOT BE PLANTED WITHIN 10 FEET OF ANY UNDERGROUND UTILITY OR STORM DRAIN*
11. ALL TREES AND LANDSCAPED AREAS SHALL BE PROVIDED WITH A MEANS FOR DELIVERY OF WATER IN A QUANTITY THAT IS SUFFICIENT TO ESTABLISH AND MAINTAIN THE VIABILITY OF THE PLANTS; A WATER SUPPLY IS NOT REQUIRED FOR AREAS OF ESTABLISHED TREES AND OTHER VEGETATION THAT ARE RETAINED FOR GREEN SPACE, PROVIDED THAT SITE GRADING OR DEVELOPMENT ACTIVITIES WILL NOT RESULT IN DAMAGE TO SAID AREAS.
12. FOR RESIDENTIAL - AMERICAN HOLLY, BIRCH, CYPRESS, DOGWOOD, HICKORY, LIVE OAK, MAGNOLIA, MAPLE, PECAN, SYCAMORE, WALNUT, WILLOW, DRAKE ELM, BOSQUE ELM, AND ALEE ELM.
13. FOR MULTI-FAMILY, COMMERCIAL, PUBLIC INSTITUTIONAL OR INDUSTRIAL DEVELOPMENTS—AMERICAN HOLLY, BIRCH, CYPRESS, HICKORY, LIVE OAK, MAPLE, PALM (GREATER OR EQUAL TO EIGHT-INCH DBH), SYCAMORE, WALNUT, WILLOW, DRAKE ELM, BOSQUE ELM, AND ALEE ELM.

LANDSCAPE NOTES:

1. ALL DISTURBED AREAS NOT COVERED BY STRUCTURES, PAVING, OR LANDSCAPING SHALL BE GRASSED BY BERMUDA SOI/SEED. OWNER WILL DETERMINE EXTENT OF SODDING VS. SEEDING. THE CONTRACTOR WILL UTILIZE EXISTING GRASS WHENEVER POSSIBLE.
2. ALL PLANT BEDS SHALL BE MULCHED WITH 3" OF PINE STRAW OR AS DIRECTED BY OWNER.
3. NO LARGE TREES SHALL BE PLANTED WITHIN 10 FEET OF ANY UNDERGROUND UTILITY LINE OR STORM DRAIN. LANDSCAPE CONTRACTOR SHALL VERIFY LOCATION OF UTILITIES PRIOR TO BEGINNING PLANT INSTALLATION. LANDSCAPE ARCHITECT TO APPROVE ALL REVISIONS TO PLANT LOCATIONS. LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIR OF ANY UTILITY LINES DAMAGED DURING PLANTING.
4. SEE DETAILS FOR SHRUB AND TREE INSTALLATION.
5. TOP SOIL SHALL BE ADDED TO WITHIN 1" OF TOP OF CURB / EDGE OF PAVEMENT.
6. AN UNDERGROUND IRRIGATION SYSTEM, IF INSTALLED, SHALL COMPLY WITH ALL THE REQUIREMENTS AND REGULATIONS OF THE CITY AND ALSO COMPLY WITH THE LATEST NATIONAL ELECTRIC CODE RULES FOR ALL ELECTRIC WORKS AND MATERIALS.
7. QUANTITIES ARE SHOWN FOR CONVENIENCE ONLY. CONTRACTOR IS RESPONSIBLE FOR HIS/HER OWN TAKEOFF.
8. MONUMENT SIGNS SHOULD NOT DISPLACE REQUIRED LANDSCAPING.
9. SCREEN DUMPSTER AND RECYCLING BINS WITH MASONRY WALL TO MATCH THE BUILDING AND OPAQUE METAL GATES AND EVERGREEN PLANTINGS.
10. QUARANTEE: THE CONTRACTOR SHALL GUARANTEE ALL WORKMANSHIP AND PLANT MATERIAL TO BE FREE OF DEFECTS FOR A PERIOD OF ONE (1) YEAR FROM FINAL ACCEPTANCE OF THE PROJECT. CONTRACTOR SHALL REPLACE ANY PLANT MATERIAL FOUND TO BE DEFECTIVE WITHIN THE PERIOD OF GUARANTEE AT NO COST TO THE OWNER, EXCEPT REPAIRS OR REPLACEMENT NECESSITATED BY DAMAGE BY OTHERS OR DIEBACK DUE TO INSUFFICIENT IRRIGATION/WATERING SCHEDULE.
11. THERE ARE NO SIGNIFICANT TREES ON SITE.

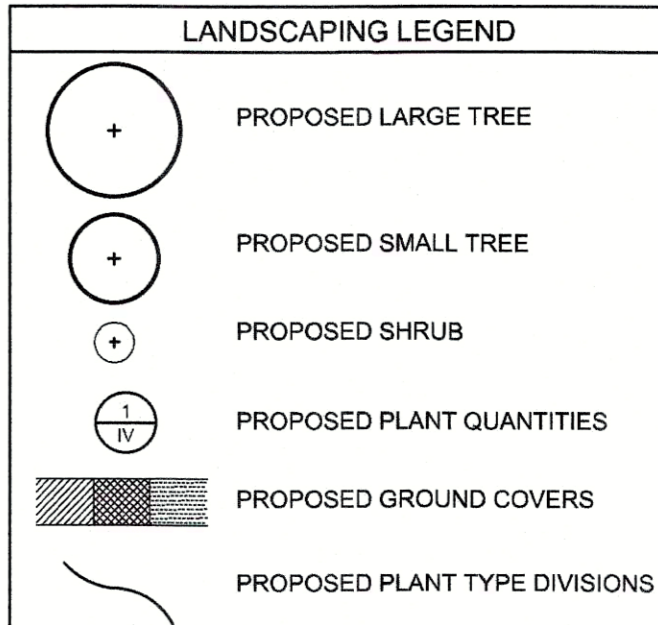


- NOTES**
1. CLEANLY PRUNE ONLY DAMAGED, DISEASED AND OR WEAK BRANCHES IF NECESSARY.
 2. FINISHED GRADE AROUND PLANT TO BE THE SAME AS ORIGINAL GRADE OF PLANT WHEN GROWN.

- NOTES**
1. DO NOT HEAVILY PRUNE THE TREE AT PLANTING. PRUNE ONLY CROSSOVER LIMBS, CO-DOMINANT LEADERS, AND BROKEN OR DEAD BRANCHES. SOME INTERIOR TWIGS AND LATERAL BRANCHES MAY BE PRUNED; HOWEVER, DO NOT REMOVE THE TERMINAL BUDS OF BRANCHES THAT EXTEND TO THE EDGE OF THE CROWN.
 2. STAKE TREES ONLY UPON THE APPROVAL OF THE LANDSCAPE ARCHITECT (SEE STAKING DETAILS).

TREE PLANTING
NOT TO SCALE

PLANT SCHEDULE						
ITEM	SCIENTIFIC NAME	COMMON NAME	QTY	SIZE	SPACING	NOTES
ROCK		RIVER ROCK	220 SF	2"-6" DIA	-	-
MUC	MUHLENBERGIA CAPILLARIS	PINK MUHLY GRASS	129	3 GAL	3' O.C.	-
LCR	LOROPETALUM CHINENSIS 'RUBY'	RUBY LOROPETALUM	28	3 GAL	4' O.C.	-
VOD	VIBURNUM OBOVATUM 'MRS. SCHILLER'S DELIGHT'	WALTERS' VIBURNUM	82	3 GAL	3' O.C.	-
AR	ACER RUBRUM 'OCTOBER GLORY'	RED MAPLE	3	2"-2.5" CAL	AS SHOWN	-
CC	CALLISTEMON CITRINUS	RED BOTTLEBRUSH	3	7 GAL	AS SHOWN	-
IOS	ILEX OPACA 'SAVANNAH'	SAVANNAH HOLLY	8	2" CAL(8-10)	AS SHOWN	-
LIC	LAGERSTROEMIA INDICA 'CATAWBA'	CRAPE MYRTLE	1	1" CAL(7-8)	AS SHOWN	PURPLE FL
QV	QUERCUS VIRGINIANA	LIVE OAK	11	2"-2.5" CAL	AS SHOWN	-
TD	TAXODIUM DISTICHUM	BALD CYPRESS	1	2"-2.5" CAL	AS SHOWN	-
UA	ULMUS ALATA	WINGED AMERICAN ELM	2	2"-2.5" CAL	AS SHOWN	-



* 1.62 AC X 15 = 25 HARDWOOD TREES REQUIRED
25 HARDWOOD TREES PROVIDED

NOW OR FORMERLY
CAR WASH EXPRESS INC
5-0174-01-039
214 GRAND CENTRAL BOULEVARD
LOT 4

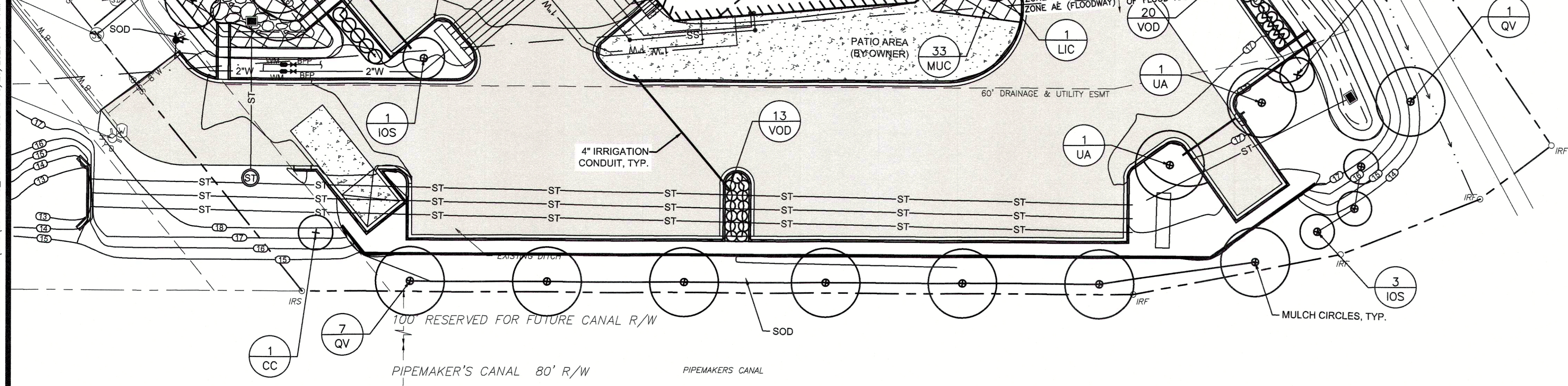
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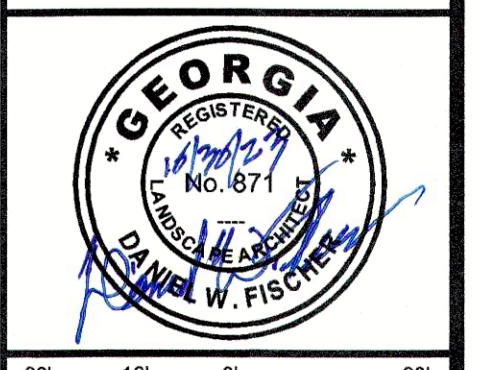
LOT 5
5-00174-01-040
780 POOLER PARKWAY
1.615 ACRES

100' RESERVED FOR FUTURE CANAL R/W

PIPEMAKER'S CANAL 80' R/W



NO.	REVISION DESCRIPTION	DATE
1	REVISIONS PER CITY OF POOLER	9/7/2021
2	REVISIONS PER CITY OF POOLER	10/26/2021
3	REVISIONS PER CITY OF POOLER	11/7/2021
4	REVISIONS PER CITY OF POOLER	8/18/2023



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LANDSCAPING PLAN

COMMERCIAL SPACE
780 POOLER PARKWAY
POOLER, CHATHAM COUNTY, GEORGIA

Prepared for:
COMBAT VETERANS, LLC

PROJECT NO.: 20-0130
DRAWN BY: MRK
DESIGNED BY: MRK
SURVEYED BY: BREWER
SURVEY DATE: 2018
CHECKED BY: ABM
SCALE: 1" = 20'
DATE: JULY 2023

SHEET
11
OF 17

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January 29th, 2024

Alec B. Metzger, P.E.
EMC Engineering Services
27 Chatham Center South, Suite A
Savannah, GA 31405

Dear Mr. Metzger,

I am pleased to provide you with a recommendation for Approval of the site plans for 780 Pooler Pkwy, which is provided below.

Site Plan Review

Submittal Documents: Site Development Plans.....*Jan. 2024*

We have reviewed the submittal for the referenced project. The plans were reviewed for general conformance with the requirements of the City of Pooler. This review of the submitted site plans does not relieve the Owner, Designer and Contractor, or their representatives, from their individual or collective responsibility to comply with the applicable provisions of the local, State and Federal Laws and Engineering Standards, and all Development Codes that apply to the City of Pooler. This review is not to be construed as a check of every item in the plans or construction. Failure of this office to note any conflict with said requirements does not relieve the developer from compliance.

The Owner and the Design Consultant are fully responsible for all testing and inspections of their project during construction, and they also are fully responsible that the project is constructed in accordance with the approved construction plans. The design engineer is solely responsible that their designs are in compliance to all Federal, State and City ordinances and regulations. All required permits, documentation, and 3rd party approvals pursuant to land disturbing activity and land development shall be provided and found acceptable to the City of Pooler. All the required testing data, plans and related material must be available to the City of Pooler, or assigned representation, during and after the construction is complete.

To the best of our knowledge, it is our opinion that the plans are in general conformance with the City of Pooler’s applicable design standards, codes and ordinances. We hereby recommend Approval of the site development plans.

Please contact me if you have any questions. I can be reached via email or phone at tshoemaker@eomworx.com or (912) 445-0050 ext. 4400.

Sincerely,

Trevor Shoemaker

Trevor Shoemaker
Project Manager
EOM



EOM Operations

Your solution to a better tomorrow

OPERATIONS

CC: Nicole Dixon; Director of Planning & Development – City of Pooler
Brian Crooks; City Planner - City of Pooler
Liberto Chacon, PE; Sr. Vice President – EOM



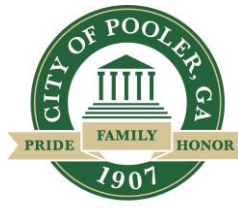
480 Edsel Drive, Ste 100
Richmond Hill, GA 31324



www.eomworx.com



Ph: 912.445.0050
F: 912.756.5882



CITY of POOLER
— GEORGIA —

PLANNING & ZONING STAFF REPORT
Zoning Map Amendment for 224 E US Highway 80

Project:	#A24-00011
P&Z Meeting Date:	March 11, 2024
Public Hearing Date:	March 18, 2024
Applicant and Authorized Agent:	BDSK Property Management LLC / Bobby Morris
Location (Address):	224 E US Highway 80 / 105 Read St
Parcel (PIN):	50007 01002
Existing Zoning:	C-1 (Light Commercial) / Main Street Overlay
<hr/>	
Zoning Action:	Zoning Map Amendment
Request:	Request to rezone the subject site from C-1 (Light Commercial) to C-2 (Heavy Commercial)
<hr/>	
Application Filed:	February 14, 2024
Legal Notice Published:	March 3, 2024
Sign Posted:	March 1, 2024
Letters Mailed:	February 26, 2024
<hr/>	
Staff Recommendation:	Approval w/ conditions <ul style="list-style-type: none">• Only an automotive repair facility and car rental facility, as well as all other uses as allowed in the C-1 district, be permitted
Planning & Zoning Commission:	<i>P&Z <u>agreed</u> with staff and recommends <u>approval subject to the conditions are written.</u></i>

<p>Recommended Motion:</p>	<p><i>"After review of the criteria, move for approval of the request subject to the condition that only an automotive repair facility and car rental facility, as well as all other uses as allowed in the C-1 district, be permitted."</i></p>
<p>Background:</p>	<p>The subject site is approximately 0.93 acres located on E US Highway 80. The property is accessed via the westbound section of US 80. The site is developed with an existing automotive repair shop and an accessory building.</p> <p>The applicant is requesting to rezone from C-1 to C-2 to obtain more complimentary use permissions related to the automotive repair shop and allow for the accessory structure to be utilized as a car rental facility. Per the applicant, the building was leased under the previous ownership. The tenant owns a small car rental business catering to Hyundai executives for the new plant. The tenant previously applied for a business license but was denied due to the zoning of the property. The request would be a step to allow for operation of the rental car facility.</p> <p>The property is located at the intersection of US 80, Read St, and Kelly St. Two restaurants flank the property on the sides along US 80, with vacant lots to the rear along Kelly St. All adjacent properties are zoned C-1 except for one. The accessory building for the proposed car rental facility fronts Read St with access to it.</p> <p>The Pooler 2040 Comprehensive Plan includes this area within the Commercial character area. The FLUM designates this area as Commercial. The Main Street Master Plan recommends this site for "commercial/mixed-use" under the Framework Plan.</p>
<p>Relevant Ordinances:</p>	<p>App. A, Art. IV, Table 4.1: Allowed Uses by Zoning District</p> <p>App. A, Art. IV, Sec. 27 Main Street Overlay</p>
<p>Zoning Action Standards:</p>	<ol style="list-style-type: none"> 1. Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area? <ul style="list-style-type: none"> • <i>The request would not facilitate the extension of an existing zoning boundary, however, the proposed zoning district would allow for greater variety of uses than those presently allowed. Likewise, it would provide a use that is complementary in nature to the existing automotive repair use.</i> 2. Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?

- *The request could be considered spot zoning as there is no abutting C-2 zoning to the subject site; however, the FLUM map identifies this area for commercial development and the differences between the C-1 and C-2 zoning primarily relates to the allowed uses, whereby C-2 is typically considered more intense. The proposed zoning would be more consistent with the existing development pattern in the area if uses were limited though.*
3. Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
 - *The subject site is located at the corners of US Highway 80, Read St, and Kelly St. Access is provided from US 80 and Read St. Both areas where access exist do not travel through single-family neighborhoods and would not lead to increased congestion, noise, or traffic hazards.*
 4. Will this request place irreversible limitations on the area as it is or on future plans for it?
 - *No, the FLUM designates this area for commercial development, where the C-2 district is identified as an appropriate zoning. Additionally, the Main Street Master Plan recommends commercial uses at this site with various considerations given to orientation and style of uses.*
 5. Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
 - *Yes, the property is likely to be utilized for the use intended. One of the two uses is the existing automotive repair facility. This use would have more favorable use permissions in the event of any expansion or modifications that may be necessary. Likewise, the existing tenant is seeking to operate the car rental facility as proposed that the rezoning would facilitate.*
 6. Will the proposed use substantially conflict with existing density patterns in the zone or neighborhood?
 - *No, the proposed uses would not conflict with the surrounding commercial development. The commercial development within this area includes restaurants, gas stations, a tattoo shop, and liquor store. The existing use has been established at this location for several years. The accessory structure has been previously utilized as various business types*

including professional offices, event rental business, personal services, and retail store.

7. Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?
 - *Potentially; the C-2 district allows for more uses and different use permissions for various uses. Generally, the uses allowed in the C-1 and C-2 district do not drastically differ but the C-2 district is typically considered more intense. Approval of this request could see other seeking similar types of requests in the future.*

8. Will the action adversely impact adjacent or nearby properties in terms of:
 - Environmental quality or livability resulting from the introduction of uses or activities which would create traffic, noise, odor or visual hazards or the reduction of light and air that is incompatible with the established development pattern?
 - *Generally, no, the proposed use would not affect the surrounding development or properties. Any potential traffic issues would need to be addressed as part of the site plan process in order for the use to be established.*

 - Property values, by rendering such properties less suitable and therefore less marketable for the type of development to which they are committed or restricted in order to promote the public welfare and protect the established development pattern?
 - *Generally, no, the request would not adversely impact the nearby properties as it relates to property values or make them less marketable. All adjacent properties, with the exception of one are zoned commercially.*

 - Will the action create development opportunities of such increased intensity that stormwater runoff from the site cannot be controlled within previous limits, with [which] results in adverse impacts upon existing down-stream drainage problems or potential problems?
 - *Generally, no, the request would not adversely impact the nearby properties as it relates to stormwater runoff. Any large site development proposed in the City will need to go through site plan review and approval to ensure items such as stormwater runoff are addressed on site so that down-stream drainage or off-site impacts do not occur.*

9. Will the action result in public service requirements such as provision of utilities or safety services which, because of the location or scale of the development, cannot be provided on an economic basis and therefore would create an actual burden to the public?

- *Generally, no, the proposed rezoning would not result in public service requirements that could create a burden on the public. Any potential infrastructure improvements related to this development would be the responsibility of the developer and would not place a burden on the City.*

Conclusion:

Generally, staff finds the request complies with the review criteria for a map amendment. However, due to the potential increase in intensity and differences in use permissions between the C-1 and C-2 districts, staff has reservations regarding approval of the request outright.

As such, staff recommends **Approval** of the request subject to the condition that only an automotive repair facility and car rental facility, as well as all other uses as allowed in the C-1 district, be permitted.

Attachments:

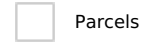
- A. Vicinity Map
- B. Application and Submittal Documentation



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

224 E Highway 80 Rezoning

03/07/2024





CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

224 E Highway 80 Rezoning

03/07/2024

- Parcels
- Business/Commercial
- Industrial
- PUD
- Residential
- Main Street Boundary



City of Pooler

To Whom It May Concern,

As you may be aware, we've had our automotive business in Pooler since 2000, previously being located next to City Hall. We purchased the new location of our business last spring, and are now located at 224 East Highway 80.

We are requesting re-zoning of this property. The reason for this request is for the separate rental office building located behind our shop. This building has been previously leased by several different types of businesses while under previous ownership. The current tenant owns a small car rental business to service executive for the new Hyundai plant. He normally only has a few vehicles parked in front of the office at any given time and minimal traffic, but his business license has been rejected due to the type of zoning of our entire property. We have made accommodations to assist him, such as parking a few of his vehicles behind our shop.

We have been and will continue to make improvements to our overall facility, which will include but is not limited to; access to the back of the building from the front so we will have less cars parked in front, fencing in the back of the property to provide privacy to the neighbors and security for the vehicles.

Currently, our business is located between to very busy restaurants, so we do not feel this rezoning will cause any issues with the residences behind us.

A handwritten signature in black ink, appearing to read "Kelly Mow". The signature is written in a cursive style with a large, stylized initial "K".



Zoning Map Amendment Application

Updated AUG 2022

Date: _____ File Number: _____

Type or print and attach additional sheets if necessary to fully answer any of the following sections.

General Information

BDSK Property Management LLC (Bobby Moores owner)
Name of Owner/Authorized Agent

3130 US Hwy 80 Bloomingdale GA 31302
Address of Owner/Authorized Agent Telephone Number

Have any previous applicants been made for a text or map amendment affecting these same premises?

Yes No

If yes, give file number, date, and action taken: N/A

(If exact file number, date or action is not known, please give approximate date of previous application.)

Action Requested

General location of property (the area), street number, and location with respect to nearby public roads that are in common use: 224 East Hwy 80; Pooler GA 31322

Automotive Repair Shop & 1 Rental Building PIN # 50007-01002
Legal description of the property (name of subdivision, block, and lot number) (105 Road Street)

Zone Classification: Present C-1 Requested C-2

Same Same
Owner of Property (if same as applicant, leave blank) Telephone Number

Same 1 Acre
Address of Owner Total Area of Property (acres or sq. feet)

Automotive Repair & Office Space.
Existing land use (specify such as a grocery store, single-family residence, vacant land, etc.)

Automotive Repair & Office Space for Car Rental Company
Desired land use (specify such as a residence, grocery store, mobile home park, etc.)

Reasons and Certifications

Reasons for requesting change of zoning map which would support the purposes of the zoning program:

So that Existing tenant can get Business License in Building at 105 Road Street.



Zoning Map Amendment Application

Page 2 of 5

Updated **AUG 2022**

Adjacent Property Owners

Name, Address, and Zip Codes of surrounding property owner's primary residence within a radius of 200 feet of the property as of the date of filing. Include those directly across a public right-of-way.

Alan Cowart (Western Sizzler)
230 E Hwy 80 Pooler

El Poteo Mexican Rest.
Hwy 80

Camarena Arnulfo
108 Kelly Street

John Beyan
104 Kelly Street

(please list additional names on a separate sheet)

Campaign Contributions

Have you made campaign contributions to one or more Pooler City Official(s), including any member(s) of the Planning Commission, during the past two years that when combined, total an amount greater than \$250.00?

No, I have not made campaign contributions to any Pooler City Official(s).

Yes, I have made campaign contributions to one or more Pooler City Official(s).

City Official	Title	Dollar Value	Description of Gift
None			

I attest that all the information provided is true to fact

[Signature]
Applicant's Signature

Feb. 8, 2024
Date



Zoning Map Amendment Application

Updated **AUG 2022**

Filing Requirements

Applicant must submit the following information 30 days prior to the regularly scheduled meeting on the second and fourth Monday of each month. Failure to submit any item, or any additional information that might be requested, on or before the deadline will result in the application being held until the next scheduled meeting of the Planning & Zoning Commission.

- Filing fee (see schedule of fees). Make checks payable to the City of Pooler.
- For Power Point presentation, please email PDF file on project to kdyer@pooler-ga.gov.
- A scaled plat showing dimensions, acreage, location of the tract(s) and utility easements prepared by a licensed architect/surveyor. Submit one copy if 11" x 17" or smaller, 16 copies if larger.
- Legal description of property.
- Complete Campaign Contributions and Acknowledge receipt of Zoning Standards for Map Amendment.
- If Agent, Authorization of property owner, signed, dated, and notarized.
- Copy of current tax bill showing payment or a certification from the City of Pooler Tax Office stating taxes were paid.

BM

Initial

I acknowledge receipt of Zoning Standards for a Map Amendment. I understand the standards and any other factors relevant to promoting the public health, safety, and general welfare of the City of Pooler against unrestricted use of property will be considered, when deemed appropriate, by the aldermanic board in making any zoning decision.

I have received and understand the "checklist" of actions needed to amend the City of Pooler Zoning Map.

I hereby certify that the above stated facts are true to the best of my knowledge and I am the owner or authorized agent for the owner of subject property.

Kelly M...

Owner's or Authorized Agent's Signature

Sworn to and subscribed before me on this 8th day of February 2024.

KATHLEEN M HARVEY
Notary Public - State of Georgia
Chatham County
My Commission Expires Jun 23, 2024

Kathleen M Harvey

Notary Public

Application Status

This portion to be completed by Zoning Administrator

Hearing date has been set for: _____

Notice published in newspaper on (15 days prior to hearing date): _____

Letters of notification mailed to adjacent property owners on: _____

This action was approved or denied (copy of minutes disposing of this action are attached).

Notification of the results of this action mailed to the applicant on: _____

Sign posted: _____



Zoning Map Amendment Application

Page 4 of 5

Updated AUG 2022

Authorization of Property Owner

Application for Rezoning, Conditional Use, Variance, Site Plans & Subdivision Submittals

I swear that I am the owner of the property which is the subject matter of the attached application, as shown in the records of Chatham County, Georgia.

I authorize the person named below to act as applicant in the pursuit of variance, conditional use, rezoning of property or a site plan submittal.

Bobby Morris Jr Name of Applicant 714 214 2221 Telephone Number

3130 Us Hwy 80 Address

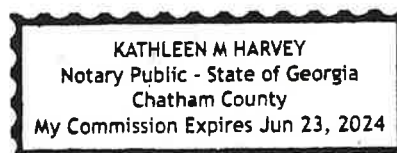
Bloomington City GA State 31302 Zip Code

Bobby Morris Jr Owner's Signature

Personally appeared before me Kathleen M Harvey
Who swears that the information contained in this authorization is true and correct to the best of his/her knowledge and belief.

Kathleen M Harvey
Notary Public

February 8, 2024
Date





Zoning Map Amendment Application

Page 5 of 5

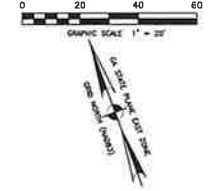
Updated **AUG 2022**

Section 10. Standards for Zoning Ordinance or Map Amendment

In order to promote the public health, safety, and general welfare of the City of Pooler against the unrestricted use of property, the following standards and any other factors relevant to balancing the above stated public interest will be considered, when deemed appropriate, by the aldermanic board in making any zoning decision:

1. Is the request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
2. Is the spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
3. Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
4. Will this request place irreversible limitations on the area as it is or on future plans for it?
5. Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
6. Will the proposed use substantially conflict with existing density patterns in the zone or neighborhood?
7. Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?
8. Will the action adversely impact adjacent or nearby properties in terms of:
 1. Environmental quality or livability resulting from the introduction of uses or activities which would create traffic, noise, or visual hazards or the reduction of light and air that is incompatible with the established development pattern.
 2. Property values, by rendering such properties less suitable and therefore less marketable for the type of development to which they are committed or restricted in order to promote the public welfare and protect the established development pattern.
 3. Will the action create development opportunities of such increased intensity that storm water runoff from the site cannot be controlled within previous limits, with [which] results in adverse impacts upon existing down-stream drainage problems or potential problems?
9. Will the action result in public service requirements such as provision of utilities or safety services which because of the location or scale of the development, cannot be provided on an economic basis and therefore would create an actual burden to the public?

THIS BLOCK IS RESERVED FOR THE CLERK OF SUPERIOR COURT



BREWER LANDSURVEYING
 P.O. BOX 441
 FREDERICKSBURG, VA 22404
 Phone (802) 854-2285
 www.brewersurveying.com
 L.S. 11003

A BOUNDARY RETEACHMENT SURVEY OF
TAX PARCEL 50007 01002
 CITY OF FOLEY, CLATSOP COUNTY, OREGON
 PREPARED FOR
HOME TOWN AUTO CARE

SHEET 1 OF 1

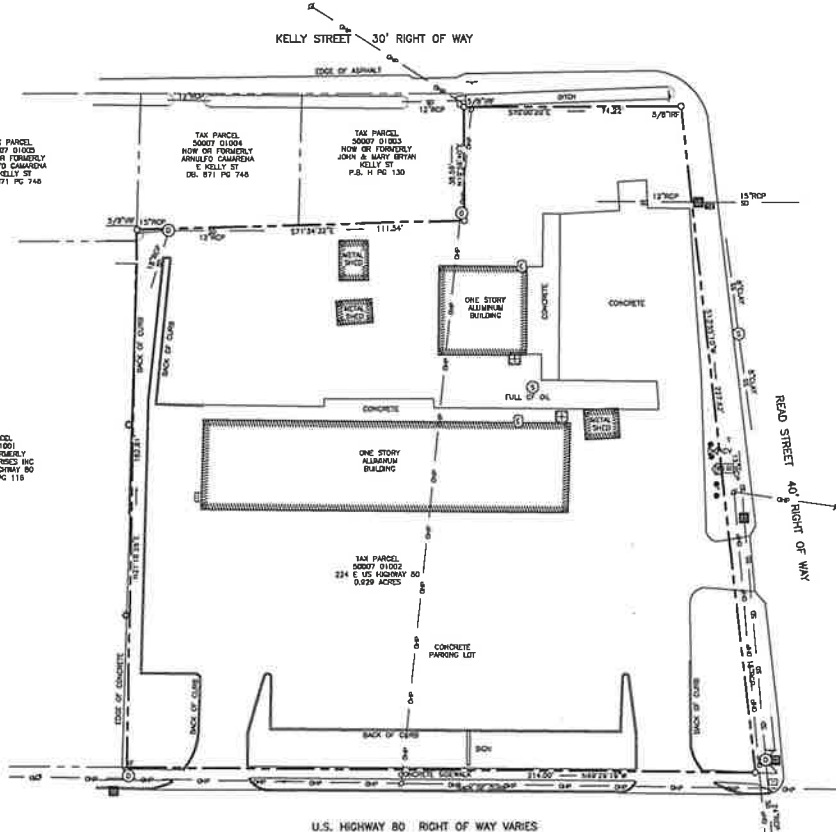
SURVEYOR'S NOTES

- COORDINATES AND DIRECTIONS ARE BASED ON GEORGIA STATE PLANE COORDINATE SYSTEM (NAD83), EAST ZONE.
- ACCORDING TO THE FLOOD INSURANCE RATE MAP 1306120104A, REVISED 8/19/2016, THIS PROPERTY LIES IN ZONE X, NOT A 100 YEAR FLOOD HAZARD AREA.
- ONLY ABOVEGROUND, READILY VISIBLE STRUCTURES WERE LOCATED FOR THIS SURVEY. THIS SURVEY MAKES NO WARRANTY OR GUARANTEE AS TO THE LOCATION, EXISTENCE, OR NONEXISTENCE OF ANY BELOW GROUND, NON-VISIBLE UTILITIES OR STRUCTURES.
- IT SHALL BE THE RESPONSIBILITY OF THE USER OF THIS DRAWING TO VERIFY ANY AND ALL BUILDING SETBACKS, EASEMENTS AND RIGHTS WITH THE PROPER AUTHORITIES BEFORE BEGINNING THE DESIGN OR CONSTRUCTION OF IMPROVEMENTS TO THE SITE. THIS SURVEYOR AND THIS FIRM ASSUMES NO RESPONSIBILITY OR LIABILITY FOR THE DESIGN, PLACEMENT, STAGING, POSITIONING OR LAYOUT OF ANY PROPOSED STRUCTURE OR IMPROVEMENT TO THE SITE.
- THE PUBLIC RECORDS NOTED WERE USED FOR THE ESTABLISHMENT OF THE BOUNDARY OF THIS PROPERTY. THEY ARE NOT AND DO NOT CONSTITUTE A TITLE SEARCH.
- NO SURFACE OR ENVIRONMENTAL INVESTIGATION OR SURVEYS WERE PERFORMED FOR THIS PLAT. THEREFORE THIS PLAT DOES NOT REFLECT THE EXISTENCE OR NONEXISTENCE OF WETLANDS, CONTAMINATION, OR OTHER CONDITIONS WHICH MAY AFFECT THIS PROPERTY.

LEGEND

- 1/8" IRON ROD SET
- 1/2" X 3/8" IRON ROD
- IRON ROD FOUND
- ELECTRIC METER
- GRATE INLET
- HVAC EQUIPMENT
- SENSATION CONTROL VALVE
- LIGHT POLE
- MAIL BOX
- NO-SLIP PAD
- POWER POLE
- SANITARY SEWER MARKHOLE
- STORM DRAIN MAN HOLE
- TELEPHONE BOX
- VAULT
- SANITARY SEWER LINE
- STORM DRAIN LINE
- OVER HEAD UTILITY LINE

THIS PLAT IS A RETEACHMENT OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW PARCEL OR MAKE ANY CHANGES TO ANY REAL PROPERTY BOUNDARIES. THE RECORDING INFORMATION OF THE DOCUMENTS, MAPS, PLATS, OR OTHER INSTRUMENTS WHICH CREATED THE PARCEL OR PARCELS ARE STATED HEREIN. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION. A LIABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS OF LIABILITY FOR ANY USE OR PURPOSE OF THE LAND, THEREAFTER, AND UNDERGROUND LAND SURVEY CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN OREGON AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-2-21.



REFERENCES

- 1. P.R. C PG 28
- 2. P.R. C PG 130
- 3. P.R. C PG 137
- 4. P.R. D PG 17
- 5. P.R. D PG 187
- 6. P.R. E PG 14
- 7. P.R. H PG 130
- 8. O.R. 1228 PG 143

EQUIPMENT USED: TOTAL STATION
 ANGULAR ERROR = 3" PER
 ADJUSTED BY COMPASS RULE
 PLAT CLOSE = 1/100,000
 FIELD CLOSE = 1/20,000



CITY of POOLER
— GEORGIA —

POLICY

Rules of Council and Public Participation for Regular and Special Meetings

I. RULES OF COUNCIL

When the Mayor is not present, the Pro Tem shall serve as Mayor/Meeting Chair. When neither is present, the most senior member of the body shall serve as chair. If there is no senior member, then the members present shall vote on chair. The chair must receive three votes; members may vote on themselves for chair election.

- A. Addressing the Mayor & Council:** Councilmembers shall address the Mayor with courtesy titles (e.g., "Madam Mayor" or "Mr. Mayor") and wait to be recognized before speaking and should refer to fellow Councilmembers with the appropriate title or honorarium (e.g. "Councilmember Doe" or "Mayor Pro Tem Doe").
- B. Presentation:** The Mayor will request a summary of the agenda item from the appropriate staff member(s). If the petition before the body is from a member of the public, time will be provided to present and discuss the presentation from the body as well as allow for public comment.
- C. Making Motions:** Councilmembers may make motions during appropriate discussion times, clearly stating the motion's purpose. Councilmembers shall make a motion that is proper order for the item being discussed. Councilmembers are encouraged to review what motions are appropriate, and when, by reviewing the current edition of Robert's Rules of Order. A copy of standard motions is available at each seat.
- D. Seconding Motions:** Motions require a seconder to proceed; if none, the motion fails without further discussion. Seconding does not automatically denote support of the item; it merely allows for the item to move forward for discussion.
- E. Discussion Timing:** The Mayor will allow reasonable time for discussion after a motion is made and seconded, promoting thorough consideration.
- F. Amending Motions:** Any member can propose amendments before voting on the original motion; however, amendments shall be discussed and voted upon separately.
- G. Voting Procedures:** Typically, the Mayor will call for a vote which will be recorded using the appropriate device. Per the City Charter, the Mayor shall only vote in the case of a tie unless otherwise provided by the Charter or applicable law. The Pro Tem, when serving as meeting chair, may only vote in

the same instances.

- H. Abstentions:** Abstentions are considered nay votes for the purposes of determining majority when a matter is before council requiring a majority vote any abstention from such vote will be counted as a “nay” for that matter only. Furthermore, abstentions shall be declared prior to the vote being counted.
- I. Order of Business:** Meetings will follow a published agenda. Council may from time to time add to or change items on the agenda through a majority vote.
- J. Point of Order:** Members may raise a point of order to question procedural issues, addressed before the current topic. The parliamentarian, selected by the Mayor, or city attorney shall help determine the procedural solution.
- K. Executive Sessions:** Any member of the body may call for an executive session as defined in O.C.G.A § 50-14-1 and § 50-14-3 when a quorum is present. However, members shall make an effort to inform the Mayor or chair ahead of time. No cell phones, or devices capable of recording, shall be allowed in executive sessions unless approved by the body through a majority vote or in cases when a member is joined by phone call and no other method of communication is available. Members are expected to behave with decorum during closed sessions.
- L. Speaking Limits:** Petitioners are encouraged to keep presentations to fewer than 10 minutes, members of the public are encouraged to keep comments to three minutes, and council members are expected to keep their comments timely. Further, council members may only speak twice per agenda item unless granted by the Mayor.
- M. Public Input Procedures:** Aside from mandated public hearings, the public is encouraged to make comment when appropriate. Typically, this is after an agenda item and during the Public Comments portion of the printed Agenda. Rules for public participation are to be made available in printed form at the city meetings. Members of the council body are strongly discouraged from responding directly to comments, rather all replies shall be directed through the Mayor and or staff.

II. RULES OF PUBLIC PARTICPATION

- A. Record Keeping:** Members of the public must fill out the provided form in order to speak on an agenda item or to address the body in the open comment portion of the agenda. Members of the public who approach the podium must state their name and address for the record and must address Mayor and Council only; they are not permitted to address the audience.
- B. Politeness:** Members of the public must address the council and the Mayor with respect and courtesy.
- C. Time Limit:** Each speaker is allotted three minutes to present their comments or concerns.

- D. Relevance:** Comments must be directly related to city functions, matters within the council's jurisdiction, or to the agenda item being discussed.
- E. No Interruptions:** Members of the public should refrain from interrupting council members or other speakers.
- F. No Personal Attacks:** No personal attacks or offensive language in public comments will be tolerated.
- G. No Applause or Booing:** Maintain a respectful atmosphere by refraining from disruptive expressions of support or opposition.
- H. Written Comments:** Submitting written comments in advance is encouraged for more comprehensive consideration.
- I. Public Hearing vs. Public Comment:** A public hearing is mandated by State law and must accompany certain types of business. Public comment is voluntary but is afforded when it is possible.
- J. Council Response:** The council are unlikely to respond immediately to public comments, but staff may address concerns at a later time.
- K. Agenda Item Comments:** The Mayor may allow for public comment on an agenda item, but may decide to move the meeting along by forgoing some public comments if they are repetitive in nature.
- L. Sign-Up Procedure:** Members of the public wishing to speak on an agenda item may do so by completing a Request to Speak form at the start of the meeting. The Mayor may also, through the show of hands, ask the general audience to provide support/opposition to an agenda item. Members of the public wishing to speak to an item not on the agenda are encouraged to first seek a meeting with the City Manager but may be given an opportunity to speak if they have completed the form before the start of the meeting.
- M. Recording:** The public can record or stream any activity in the public spaces of city hall.
- N. Limited Repetition:** The Mayor will encourage speakers to avoid repeating points already made by previous speakers.
- O. Mayor's Discretion:** The Mayor shall have the discretion to enforce these rules and maintain order during public participation.
- P. Disruptive Behavior:** Disruptive behavior during public comments or the meeting may result in removal from the premises.

This policy shall be effective immediately upon its adoption by the Mayor and City Council of Pooler, Georgia on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, City Clerk

Request Council Approval of a Supplemental Agreement to the Moffatt and Nichol design contract for the Quacco Road Widening Project in the amount of \$274,389.60 and an extension of time.

The original design contract for the project was based on a survey of existing conditions through the corridor. Since the original survey was completed, multiple properties along the corridor have changed ownership, been subdivided or developed. This has contributed to various revisions to the plans to accommodate these improvements. Revisions were required to not only the Right of Way Plans but also to the final construction drawings. To further complicate the timeline for bidding the project, the United States Corps of Engineers has determined that the City of Pooler must apply for an individual permit for wetland impacts and not a regional permit. The environmental services are under the Moffatt and Nichol contract. The request also includes an extension of time until January 21, 2025 to ensure completion of the environmental permits can be completed.

(Leon Davenport / Thunderbolt Consultants)



2 East Bryan Street
Suite 501
Savannah, Georgia 31401
Phone (912) 231-0044
Fax (912) 231-0044

January 29, 2024

Mr. Matt Saxon, Interim City Manager
City of Pooler
100 SW Highway 80
Pooler, Georgia 31322

**re: Professional Design Services Proposal
Pooler Parkway/Quacco Road Widening from West of Westbrook Lane to East of Canal Bank Road
Stage 2- SA#5**

Mr. Saxon:

This proposal is submitted as a supplemental agreement to amend the final design services in Stage 2. Included in this supplemental agreement is additional environmental coordination, right of way plan revisions, final design services, and special studies.

As agreed upon, several tasks were performed in advance of this supplemental agreement to advance the project and right of way acquisition efforts while waiting on additional as-built drawings and other information. This previously performed work as well as the work required to finalize the plans is included in this scope and fee. Also considering that this is a dynamic corridor and updates are occurring frequently, we have also included a budget to be authorized for additional design and project coordination effort.

1. SCOPE

The task scopes for Stage 2- Supplemental Agreement #5 follow.

Task 3- Environmental-

M&N has attended several additional meetings regarding coordination for the Army Corps of Engineers wetland permit and coordination of the removal of wetland restrictive covenants. Since this coordination is ongoing, included in this task is four additional teleconference meetings for two staff to continue the environmental coordination.

Task 5- Right of Way Plans-

Legal Description Coordination- It was requested that legal descriptions be developed by the project team surveyors. This work was performed and was authorized out of the existing Special Studies budget for additional survey. This task includes the additional coordination and administrative work associated with procuring the legal descriptions.

Parcel 7 Revisions- Right of way revisions were made to accommodate the pipe system into the Parcel 7 pond and per coordination with the Parcel 7 development for changes to the tie-ins along the front of Parcel 7. This includes coordination with the Parcel 7 engineers on multiple iterations of right of way and easement areas.

Parcel 43 Revisions- During coordination with the client and engineers/developers of Parcel 43, it was requested that we remove the drainage structures at the end of the radii and revise the right of way at the south leg of Old Quacco Road. This task includes the drainage and right of way revisions.

Parcel 18 & 19 Revisions- During the right of way acquisition process, the owners of Parcels 18 and 19 became concerned about the permanent easement on their properties. We reviewed the design and determined that the improvements could be constructed using a temporary easement. This was discussed with the client and a right of way revision was requested to revise the easements along Parcels 18 and 19 to temporary easement.

Parcel 8 - This task includes review of the roadway design to verify that there are no additional impacts to the site design and includes exporting drawings to Autocadd format and coordination with developer's engineer.

Task 6- Final Plans-

Additional Signal Plan Revisions- The original designs for the three signalized intersections consisted of mast arms in which the 65 foot maximum length was not exceeded (Easthaven/Spanton Crescent) and strain pole and span wire where the 65 foot length was exceeded (Westbrook Lane and Old Quacco Road). Based on a request from the City on September 18, 2023, the City requested the use of mast arms at all three intersections.

The M&N engineers evaluated locations for the mast arm poles for both (Westbrook Lane and Old Quacco Road) that kept the overall mast arm length within 65 feet. Revisions to accommodate the new mast arm poles included redesigning portions of the pedestrian path and facilities to line up with the new pole locations, shifting of the ped poles and pull boxes, additional of directional bores, changes to the stopbars & crosswalks, and updated quantities.

In addition, the Easthaven/ Spanton Crescent signal was originally designed to include loop detection. The signal plans for the proposed widening were designed to match. However during the signal installation, the City decided to install camera detection. Therefore at this location, the signal for the proposed widening had to be revised to include camera detection and remove the items for loop detection. The Easthaven/Spanton Crescent as-builts were reviewed and do not contain enough information to finalize the plans, so an additional site visit for two staff is included in this task to determine the current existing conditions. The final design will be revised to include the newly installed camera locations, shifting of the signal heads for future condition around the new cameras, and revision of pull box locations that were originally servicing the loop detectors. Also included is additional coordination with Moyer Electrical, revisions to the specifications, revised quantity takeoffs, revised list of materials, and quality control reviews.

Design Revisions for Special Gutter Grade- Per the preliminary plan review comments, it was requested that the design include a special gutter grade of 0.3% within the sag vertical curves to eliminate some of the drainage structures. This included adding a special gutter profile along gutter and revising the 3D model, cross sections, drainage calculations, drainage modeling, drainage profiles, erosion control BMPs, and updating quantities and additional quality control reviews.

Review of Additional Site Plans- Seven additional site developments adjacent to Pooler Parkway were approved by the City of Pooler. These include Blakeley Commons MF, Express Oil Change, Georgia United Credit Union, Mosaic Gardens, Thompson Thift Residential, Valvoline, and Vystar. The plans for these seven developments were obtained and thoroughly reviewed for conflicts with the Pooler roadway project.

Parcel 17 Drainage Revisions- The final plans drainage design included discharge to a low point within the right of way which would flow to the adjacent to Parcel 17. However, Parcel 17 is currently being developed and the discharge location conflicts with the proposed site so it was requested that we determine a solution to reroute the drainage away from the site. We developed a drainage solution that routed the discharge into the roadway drainage system to a discharge location across the corridor. Basin boundaries, runoff coefficients, times of concentration, and flows were recalculated. The stormwater system model was redesigned to include the additional flows into the downstream system and new drainage profiles were developed for this system. Additional rip rap outlet calculations were performed. This effort also included updates to the quantities and cost estimate, erosion and sedimentation control, and additional quality control reviews.

Parcel 7 Drainage Revisions and Coordination for Tie-in along Parcel 7 Frontage- There is upstream offsite stormwater from the interchange that currently flows to our project. In the existing condition, it discharges to a very flat ditch system along the southern right of way along Parcel 7. These ditch segments are very flat and flow backward in some areas so it was assumed that they stage up and flow to the wetlands on Parcel 7. We assumed that the flow will eventually make it to the ultimate outfall at the box culvert to the east. The preliminary roadway drainage design included outfalling this offsite drainage at the northwest corner of Parcel 7, where it would flow to the Parcel 7 wetlands. Since the preliminary design phase, a development has begun on Parcel 7 and is currently in design. The discharge location conflicts with the proposed site plans so the City requested that a solution be developed to route the offsite drainage around the proposed Parcel 7 site.

To keep the right of way acquisition process moving, we worked ahead of this supplemental agreement. The following solutions were investigated to route the offsite drainage around the Parcel 7 site: acquire additional ROW to provide a ditch across the front of Parcel 7; design a pipe system across the front of Parcel 7; design a ditch or pipe down Westbrook to discharge to wetlands behind the Parcel 7 site; design a ditch or pipe system down Westbrook and continue the pipe system along back of Parcel 7 and discharge to the wetlands. Each of these solutions was discussed with the designers of Parcel 7 and were either deemed impossible or infeasible. The final solution investigated and selected was to provide a pipe system along Westbrook and connect to the proposed Parcel 7 pond. The offsite drainage areas were delineated and curve numbers and times of concentration were calculated and provided to the Parcel 7 developers so that they can design the modifications to their pond. The pipe system into the pond was designed and we produced revised drainage pipe profiles. The erosion and sedimentation control, quantities, summary of drainage structures sheet, and cost estimate will have to be updated to reflect these changes. In addition, M&N had additional coordination with the Parcel 7 designers to coordinate the tie-in to their site across the frontage of the property. The Parcel 7 designers provided their proposed surface and we revised our surface and construction limits to tie into the proposed Parcel

7 site. Working through these solutions required 4 internal design meetings, 2 external meetings, and additional email coordination.

Right of way revisions to accommodate the pipe system into the Parcel 7 pond and changes to the tie-ins along the front of Parcel 7 are include in the Right of Way Phase, Task 5.

Parcel 12 Design Revisions to Adjust for Conflicts- A site development was recently constructed on Parcel 12 and conflicts with the Pooler Parkway roadway design. The roadway project was put on hold while the georeferenced as-builts were being produced. M&N recently obtained the georeferenced as-built drawing and analyzed the impacts and overlap with the roadway project. Based on the analysis, M&N will have to extend the construction limits down Mosaic Circle to remove one of the site entrances that is in conflict with the proposed roundabout. Curb and gutter will be extended further north to tie into the existing curb and gutter beyond the driveway removal. The roadway profile will be extended and the typical sections will be updated. M&N will also verify if the driveway area removed can be graded to drain.

The site parking lot, sanitary sewer lines, drainage, and numerous utilities were constructed within the proposed roadway right of way. These conflict with the proposed roadway drainage ditches and several outfalls and the shared use path. The shared use path will be relocated to the back of curb along the radius to prevent conflict with a newly constructed utility box.

The roadside drainage ditches and closed drainage system will have to be reanalyzed and redesigned from Station 132+00 to Station 148+00. This includes calculating new structure subbasins, runoff coefficients, times of concentration, designing a new system run in the stormwater model, revision to ditch capacity calculations, rip rap outlet protection calculations, and development of new drainage profiles. The surface model and construction limits will be revised for removal of the ditch where impacted by the new site. New cross sections will have to be produced.

As a result of the design revisions described above, revisions will also have to be made to the Signing and Marking plans, Construction Layout Sheets, Staging Plans, Utility Plans, Erosion and Sedimentation Control, quantities, cost estimate.

New proposed right of way lines and easements areas will be established. Notes will be added for new items to remain undisturbed within the new proposed easements.

The Right of Way revisions are included in Right of Way Phase, Task 5.

Parcel 43 Design Revisions and Drainage Revisions- M&N attended an additional coordination meeting with the City and engineers/developers of Parcel 43. It was requested that M&N remove the drainage structures at the end of the radii at the south leg of Old Quacco Road, which is one of the entrances to the development. The developer would prefer to intercept the stormwater into their system. The second entrance to the development is currently a full access median opening on Quacco Road. Concern was expressed that this should be a more restrictive median opening. M&N was asked to review the traffic report provided by the Parcel 43 engineers and determine the appropriate type of median opening at this location. This task includes review of the Parcel 43 Development Traffic Report, analysis and

recommendation of a median opening, revisions to the plan view, drainage calculations, cross sections, staging plans, erosion and sedimentation control, quantities, cost estimate, and additional quality control reviews.

The Right of Way revision for the Old Quacco Road leg is included in Right of Way Phase, Task 5.

Parcel 37 Driveway Addition and Drainage Revisions- During the Right of Way acquisition process, we were requested to add an additional driveway for Parcel 37 at Station 210+50. This includes laying out the driveway in plan view, designing the driveway profile, modifications to the surface model include the revised drainage ditch, and design of a side drain pipe under the driveway. The earthwork calculations, erosion and sedimentation control, quantities, and cost estimate will have to be updated to include these design changes. We assume that the driveway will end at the proposed right of way line and that no right of way revisions will be required.

Supplemental 2nd Utility Submittal, Additional Utility Coordination, and Utility Plan Revisions- Because of changes to the drainage system, signal pole locations, and other design changes described above, a Supplemental 2nd Utility Submittal will be required to inform the utility companies of these changes. This effort will also involve additional coordination with the utility companies to track and receive their revised relocation plans, revisions to the Utility Plans to include the new relocations from the utility companies, quality control reviews, and changes to quantities and cost estimate.

Task 8- Special Studies-

Considering that this is a dynamic corridor and updates are occurring frequently, we have also included a budget to be authorized as needed for additional design tasks.

Individual tasks and assumptions associated with the tasks described above are included in the *Scope of Services and Project Engineering Cost Estimate*.

Exclusions:

1. An additional FFPR will not be required.
2. Design of utility relocations not included.

2. SCHEDULE

We will work with City personnel upon Notice to Proceed to develop a schedule for these additional services.

3. COMPENSATION

M&N proposes the following lump sum fee for Stage 2- SA#5 services and a detailed Scope of Services and Project Engineering Cost Estimate is included as an attachment. Special Studies budget will be authorized on an as-needed basis.

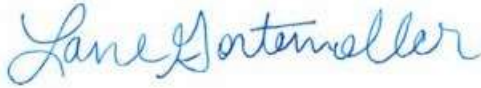
2. Environmental	\$8,973.60
5. Right of Way Plans	\$24,614.00
6. Final Plans	\$190,802.00
<i>Subtotal</i>	<i>\$224,389.60</i>

8. Special Studies	\$50,000.00
Total	\$274,389.60

We appreciate this opportunity to partner with the City of Pooler and look forward to continuing to work with you and your staff in advancement and completion of this important project for the City. Please let me know if you need any additional information.

Sincerely,

MOFFATT & NICHOL



Lane Gortemoller, PE
Project Manager

attachment: Scope of Services and Project Engineering Cost Estimate

City of Pooler

Scope of Services and Project Engineering Cost Estimate

Project: Engineering Services for Pooler Parkway/ Quacco Road Widening - Preliminary, R/W, and Final Plans
 Project No: Task Order 2 (Stage 2)- SA#5 Environmental Coordination, ROW Revisions, Final Design, and Special Studies
 Prime: Moffatt & Nichol
 Date: 29-Jan-2024

Item No.	Item Description	Total Cost	Total Subs	Other Direct Expenses	Labor Cost	Labor Rates and Hours					
						Moffatt & Nichol					
						Total Hours	Principal \$ 310.60	Project Manager \$ 202.00	Senior Transp. Engineer \$ 187.60	Transp. Engineer \$ 125.70	Clerical \$ 98.60
TOTAL		\$ 274,389.60	\$ -	\$ 50,000.00	\$ 224,389.60	1,306	40	290	496	480	-
1	Concept Development	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-
2	Database Preparation	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-
3	Environmental	\$ 8,973.60	\$ -	\$ -	\$ 8,973.60	46	2	24	16	4	-
4	Preliminary Plans	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-
5	Right of Way Plans	\$ 24,614.00	\$ -	\$ -	\$ 24,614.00	134	8	50	40	36	-
6	Final Plans	\$ 190,802.00	\$ -	\$ -	\$ 190,802.00	1,126	30	216	440	440	-
8	Special Studies	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	-	-	-	-	-	-
9	Public Involvement	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-

1	Concept Development	Assumptions/Notes	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-
2	Database Preparation	Assumptions/Notes	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-
3	Environmental	Assumptions/Notes	\$ 8,973.60	\$ -	\$ -	\$ 8,973.60	46	2	24	16	4
	Project Management & Coordination	Additional coordination already performed and four additional teleconference meetings for two staff	\$ 8,973.60	\$ -	\$ -	\$ 8,973.60	46	2	24	16	4
4	Preliminary Plans	Assumptions/Notes	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-
5	Right of Way Plans	Assumptions/Notes	\$ 24,614.00	\$ -	\$ -	\$ 24,614.00	134	8	50	40	36
	Project Management & Coordination		\$ 4,603.60	\$ -	\$ -	\$ 4,603.60	22	2	16	4	
	Legal Description Coordination	Includes the coordination and administrative tasks for procuring the legal descriptions	\$ 2,237.20	\$ -	\$ -	\$ 2,237.20	10	2	8		
	Parcel 7 Revisions	Revisions for pond and per coordination with developer's consultant regarding frontage along parcel 7.	\$ 7,365.20	\$ -	\$ -	\$ 7,365.20	42	2	16	8	16
	Parcel 43 Revisions	Revisions for Parcel 43 to revise the right of way at Old Quacco Road	\$ 3,314.40	\$ -	\$ -	\$ 3,314.40	20		4	8	8
	Parcel 18 & 19 Revisions	Includes review of design to determine if temp. easement could be used and includes row revisions	\$ 5,939.20	\$ -	\$ -	\$ 5,939.20	34	2	4	16	12
	Parcel 8 Correspondence	Includes review of design to verify no additional impacts to the site design and includes exporting drawings to dwg and coordination with developer's engineer.	\$ 1,154.40	\$ -	\$ -	\$ 1,154.40	6		2	4	
6	Final Plans	Assumptions/Notes	\$ 190,802.00	\$ -	\$ -	\$ 190,802.00	1,126	30	216	440	440
	Additional Signal Plans Revisions	Includes redesign of 2 intersection layouts and signal poles, revised specs, revise loops to camera, review of asbuilts at Easthaven. Site visit for 2 staff to review Easthaven existing conditions, revised quantities, list of materials, QC	\$ 23,904.40	\$ -	\$ -	\$ 23,904.40	146	2	16	64	64
	Design Revisions for Special Gutter Grade	Add special gutter profile along gutter, modify 3D model, modify cross sections, revise drainage calculations and drainage modeling and drainage profiles, revisions to erosion control, updates to quantities, QC	\$ 7,634.40	\$ -	\$ -	\$ 7,634.40	48		8	16	24
	Review of Additional Site Plans to Determine Impacts	Review of 7 additional site development plans to evaluate if there are additional conflicts with roadway plans	\$ 4,430.80	\$ -	\$ -	\$ 4,430.80	22	2	4	16	
	Parcel 17 Drainage Revisions	Rerouting of drainage outfall to tie into another roadway system, revised drainage calculations, stormwater system model, new drainage profiles, rip rap calcs, quantities, cost estimate, erosion and sedimentation, qa/qc	\$ 14,884.40	\$ -	\$ -	\$ 14,884.40	90	2	16	32	40
	Parcel 7 Drainage Revisions	Investigated solutions to reroute drainage around the Parcel 7 site which included 4 internal design meetings, 2 external meetings, additional email coordination, Calculated areas, CN, tc's, revise pipe network to tie into pond, file transfers, revisions to our surface and limits to tie into parcel 7 site, revised drainage pipe profiles, quantities, cost estimate update, and qa/qc.	\$ 35,628.80	\$ -	\$ -	\$ 35,628.80	208	8	40	80	80
	Parcel 12 Design Revisions	Includes extending project limits, removal of driveway, typical section revisions, redesign of drainage from Sta 132+00 to Sta 148+00 including new drainage profiles, rip rap, revisions to surface model, cross sections, sideroad profile, signing & markings, construction layout sheets, staging plans, utility plans, erosion control, quantities, and cost estimate.	\$ 50,502.40	\$ -	\$ -	\$ 50,502.40	296	8	64	112	112
	Parcel 43 Design Revisions and Drainage Revisions	Additional email coordination, meeting with City and developer, review traffic to determine if access mgmt needs to change at subdivision entrance, revise median opening throughout plans, revise drainage calculations and plan view, revise roadway cross sections, quantities, cost estimate, qa/qc	\$ 26,141.60	\$ -	\$ -	\$ 26,141.60	156	4	24	64	64
	Parcel 37 Driveway Addition and Drainage Revisions	Includes adding an additional driveway, driveway profile, modifications of surface to revise the drainage ditch and addition of side drain pipe. Revisions to earthwork calculations, quantities, and cost estimate. Assume no ROW revision required.	\$ 8,058.00	\$ -	\$ -	\$ 8,058.00	46	2	12	16	16
	Supplemental 2nd Utility Submittal, Additional Coordination, & Utility Plan Revisions	Includes additional utility submittal, coordination with utility companies, additional revisions to Utility Plans for new relocations, qa/qc, and changes to quantities and cost estimate.	\$ 19,617.20	\$ -	\$ -	\$ 19,617.20	114	2	32	40	40
8	Special Studies	Assumptions/Notes	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	-	-	-	-	-

City of Pooler

Scope of Services and Project Engineering Cost Estimate

Project: Engineering Services for Pooler Parkway/ Quacco Road Widening - Preliminary, R/W, and Final Plans
 Project No: Task Order 2 (Stage 2)- SA#5 Environmental Coordination, ROW Revisions, Final Design, and Special Studies
 Prime: Moffatt & Nichol
 Date: 29-Jan-2024

Item No.		Item Description		Total Cost	Total Subs	Other Direct Expenses	Labor Cost	Labor Rates and Hours				
								Moffatt & Nichol				
								Total Hours	Principal	Project Manager	Senior Transp. Engineer	Transp. Engineer
		Budget to be authorized for future design revisions, ROW revisions, and project coordination.	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	-	\$ 310.60	\$ 202.00	\$ 187.60	\$ 125.70	\$ 96.60
9	Public Involvement	Assumptions/Notes	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-

Request Council Approval of a Supplemental Agreement to the Moffatt and Nichol design contract for the Quacco Road Widening Project in the amount of \$274,389.60 and an extension of time.

The original design contract for the project was based on a survey of existing conditions through the corridor. Since the original survey was completed, multiple properties along the corridor have changed ownership, been subdivided or developed. This has contributed to various revisions to the plans to accommodate these improvements. Revisions were required to not only the Right of Way Plans but also to the final construction drawings. To further complicate the timeline for bidding the project, the United States Corps of Engineers has determined that the City of Pooler must apply for an individual permit for wetland impacts and not a regional permit. The environmental services are under the Moffatt and Nichol contract. The request also includes an extension of time until January 21, 2025 to ensure completion of the environmental permits can be completed.

(Leon Davenport / Thunderbolt Consultants)



Moffatt & Nichol
2 East Bryan Street
Suite 501
Savannah, GA 31401
Tel 912 231 0044
Fax 912 231 0046

February 14, 2024

City of Pooler
100 SW US Hwy 80
Pooler, GA 31322

Attention: Matt Saxon

RE: **Extension of Time**

Contract Number: Master Services Agreement Dated February 27, 2020

Task Order Number: 2

Project Name: Pooler Parkway/Quacco Road Widening from West of Westbrook Lane to East of Canal Bank Road

Dear Mr. Saxon:

Task Order Number 2 of the Master Services Agreement Dated February 27, 2020 is scheduled to conclude on January 21, 2024. By mutual agreement of Moffatt & Nichol, Inc. and City of Pooler, Georgia, this correspondence shall serve as an extension of time for the above-mentioned Task Order Number until January 21, 2025. A formal supplemental agreement will not be executed for this time extension. This time extension will be documented in the contract file.

Sincerely,

A handwritten signature in blue ink that reads 'Lane Gortemoller'.

Lane Gortemoller
Moffatt & Nichol Project Manager

Concurrence of Client _____
Signature on above line indicates concurrence with time extension

cc: Leon Davenport