



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – AGENDA

April 15, 2024 at 6:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

- I. ROLL CALL
 - II. CALL TO ORDER
 - III. INVOCATION
 - IV. PLEDGE OF ALLEGIANCE
 - V. ANNOUNCEMENTS
 - VI. CONSENT AGENDA
 - A. City Council Meeting Minutes of April 1, 2024
 - B. City Council Executive Session Minutes of April 1, 2024
 - C. City Council Workshop Minutes of April 1, 2024
 - D. New Alcoholic Beverage License Application for B1 Food Service, LLC DBA Bewon at 1105 East Highway 80
 - E. New Alcoholic Beverage License Application for Drury Hotels Company, LLC DBA Drury Plaza Hotel – Savannah/Pooler at 500 US Highway 80
 - F. New Alcoholic Beverage License Application for La Cosecha Pooler GA, LLC DBA La Parilla Mexican Restaurant #24 at 140 Tanger Outlets Boulevard
 - G. New Alcoholic Beverage License Application for Bonbon Chicken, LLC DBA 92 Chicken at 1 North Godley Station Boulevard
 - H. Special Event Permit Application (No Alcohol) for the Pooler Juneteenth Celebration on June 15, 2024
 - I. Special Event Permit Application (No Alcohol) for the Pooler Juneteenth Run on June 19, 2024
 - J. Release of the Maintenance Bond for Hunt Club, Phase VII, Subject to Attorney Approval
 - K. Department Reports
 - 1. Public Works
 - 2. Finance
-

- 3. Fire
- 4. Police
- 5. Recreation
- 6. Planning & Development

VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

- A. Ordinance O2024-04.A – Amendment to the Pooler Code of Ordinances, Utility Location Requirements (*Second Reading*)
- B. Proclamation for Autism Acceptance Month
- C. Proclamation for Child Abuse Prevention Month
- D. Proclamation for Garden Week of Georgia

VIII. OUTSTANDING BUSINESS

- A. Reapproval for Walk-On's/Vet Center at 105 Half Moon Way

IX. NEW BUSINESS

- A. Zoning Map Amendment for 701 Jimmy DeLoach Blvd to Amend Zoning Conditions (*Public Hearing, Action*)
- B. PUD Amendment for the Jabot PUD – Amendment #17
- C. Professional Services Proposal for Water System Model Update from Hussey Gay Bell
- D. Professional Engineering and Surveying Services Proposal for Pipemakers Canal Improvements – Phase II from Coleman Company

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

XII. ADJOURNMENT



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

April 1, 2024 at 6:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Mayor Pro Tem
Tom Hutcherson, Councilmember
Shannon Valim, Councilmember
John Wilcher, Councilmember
Matthew Saxon, City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

II. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 6:00 p.m.

III. INVOCATION

Executive Pastor Shirlinia Daniel gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Executive Pastor Shirlinia Daniel led the pledge.

V. ANNOUNCEMENTS

There were no announcements.

VI. CONSENT AGENDA

A. City Council Meeting Minutes of March 18, 2024

B. City Council Executive Session Minutes of March 18, 2024

C. City Council Town Hall Meeting Minutes of March 19, 2024

D. City Council Special Called Meeting Minutes of March 27, 2024

City Manager Matthew Saxon presented the Consent Agenda for consideration. Councilmember Tom Hutcherson moved to approve the Consent Agenda.

Motion to Approve; PASSED (6-0-0)
MOVER: Hutcherson
SECONDER: Valim
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

**A. Ordinance O2024-04.A – Amendment to the Pooler Code of Ordinances, Utility Location Requirements
(First Reading; Public Hearing, Action)**

City Manager Matthew Saxon presented the first reading for consideration and Mayor Karen Williams opened the public hearing. There being no public comment, Mayor Karen Williams closed the public hearing. Mayor Pro Tem Aaron Higgins moved to approve the first reading of Ordinance O2024-04.A – Amendment to the Pooler Code of Ordinances, Utility Location Requirements.

Motion to Approve; PASSED (6-0-0)
MOVER: Higgins
SECONDER: Wilcher
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

VIII. OUTSTANDING BUSINESS

**A. Westside Commerce Center Native Development Group
Request for Consideration**

City Manager Matthew Saxon presented the request for consideration. Joe McGorry was present on behalf of the petitioner. Councilmember Wesley Bashlor moved to approve the request.

Motion to Approve; FAILED (0-6-0)
MOVER: Bashlor
SECONDER: Wilcher
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

Councilmember John Wilcher moved to postpone the item until the May 6, 2024 City Council Meeting. Joe McGorry verbally agreed to the postponement.

Motion to Postpone; PASSED (6-0-0)
MOVER: Wilcher
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher
NAYS:

IX. NEW BUSINESS

**A. Conditional Use Request for a Warehouse at 385 Morgan Lakes
Boulevard (Public Hearing, Action)**

City Manager Matthew Saxon presented the site plan for consideration. Greg

Coleman was present on behalf of the petitioner. Mayor Karen Williams opened the public hearing. There being no comments, Mayor Karen Williams closed the public hearing and Councilmember Michael Carpenter, upon review of the criteria, moved to approve the Conditional Use Request for a Warehouse at 385 Morgan Lakes Boulevard subject to the following conditions:

1. Installation of a security fence with slats on the north side of the building
2. Maximum building height of thirty-seven feet (37') from finished floor
3. Berm shown on the east side of the building installed at eight feet (8') in height with evergreen trees of a ten foot (10') minimum height at time of planting installed atop
4. Trailer parking limited to a single row in the parking area adjacent to the north wall of the proposed warehouse
5. Installation of downward-facing lights at all exit doors; power poles to be replaced by wall pack units

Greg Coleman verbally agreed to the conditions.

Motion to Approve with Stipulations; PASSED (6-0-0)

MOVER: Carpenter

SECONDER: Higgins

AYES: Bashlor, Higgins, Hutcherson, Valim, Wilcher, Carpenter

NAYS:

**B. PUD Amendment for Savannah Quarters Phase 8 and Phase 16
(Public Hearing, Action)**

City Manager Matthew Saxon presented the amendment for consideration. John Northup was present on behalf of the petitioner. Mayor Karen Williams opened the public hearing. Citizens Bill Weneroth, Larry Dickens, Rebecca Benton, Karen Mahan, Barbara McDonald, Pete Chaison, John Hayden, and Jay Mahan commented. Karen Williams closed the public hearing, and John Northup made a request for deferral. Mayor Pro Tem Aaron Higgins moved to postpone the PUD Amendment for Savannah Quarters Phases 8 and 16 until the May 6, 2024 City Council Meeting with a second public hearing to be scheduled. John Northup verbally agreed to cover the costs associated with notice for a second public hearing.

Motion to Postpone; PASSED (6-0-0)

MOVER: Higgins

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

C. Revised Preliminary Subdivision Plans for Harmony Phase 8

i. Revised Plans for Phase 8A

ii. Revised Plans for Phase 8B

City Manager Matthew Saxon presented the plans for consideration. Neil McKenzie was present on behalf of the petitioner. Citizen Preston Carpenter commented. Councilmember Tom Hutcherson, upon review of the criteria, moved to approve the Revised Preliminary Subdivision Plans for Harmony

Phases 8A and 8B.

Motion to Approve; PASSED (6-0-0)

MOVER: Hutcherson

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

D. Preliminary Subdivision Plans for Providence at Pooler (f/k/a Davis Group Development)

City Manager Matthew Saxon presented the plans for consideration. Brent Davis and John Northup were present on behalf of the petitioner.

Councilmember Tom Hutcherson, upon review of the criteria, moved to approve the Preliminary Subdivision Plans for Providence at Pooler (f/k/a Davis Group Development).

Motion to Approve; PASSED (5-1-0)

MOVER: Hutcherson

SECONDER: Wilcher

AYES: Bashlor, Higgins, Hutcherson, Valim, Wilcher

NAYS: Carpenter

E. Reapproval for Walk-On's/Vet Center at 105 Half Moon Way

City Manager Matthew Saxon presented reapproval for consideration. The petitioner was not present. Mayor Pro Tem Aaron Higgins moved to postpone the Reapproval for Walk-On's/Vet Center at 105 Half Moon Way until the April 15 City Council Meeting.

Motion to Postpone; PASSED (6-0-0)

MOVER: Higgins

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

F. OMI/Ecosorb Proposal for Wastewater Treatment Plant Odor Control Three-Year Supply

City Manager Matthew Saxon presented the proposal for consideration. Kevin Butler was present to answer questions. Mayor Pro Tem Aaron Higgins moved to approve the OMI/Ecosorb Proposal for Wastewater Treatment Plant Odor Control Three-Year Supply not to exceed the amounts shown in Table 1.

Motion to Approve; PASSED (6-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

X. PUBLIC COMMENT

Citizen Preston Carpenter commented.

XI. EXECUTIVE SESSION

With no further public business to conduct, Mayor Pro Tem Aaron Higgins moved to enter Executive Session. Mayor and Council entered at 7:25 p.m.

Motion to Enter; PASSED (6-0-0)

MOVER: Higgins

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

Mayor Karen Williams called the meeting back to order at 7:52 p.m.

XII. ADJOURNMENT

Mayor Pro Tem Aaron Higgins moved to adjourn the meeting.

Motion to Adjourn; PASSED (6-0-0)

MOVER: Higgins

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim, Wilcher

NAYS:

The meeting adjourned at 7:52 p.m.

The foregoing minutes are true and correct and are approved on this

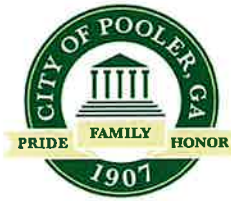
_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
 }
COUNTY OF CHATHAM }

AFFIDAVIT

O.C.G.A. § 50-14-4(b) – Procedure When Meeting Closed/Executive Session

Before an officer duly authorized to administer oaths appeared Haron L. Williams, who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 15th day of April, 2024. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows: When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was

_____.
 - B. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
 - C. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).

- D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- E. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- G. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was *discussion with council whether they would entertain annexation of Bloomingdale property. Follow up on status of City Manager position.*
- I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).
- J. Meeting to consider records or portions of records exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50 of the Georgia Code because there are no reasonable means to consider the record without disclosing the exempt portions.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting this

1st day of April, 2024.

CITY OF POOLER, GEORGIA

Karen L. Williams

Karen L. Williams, Mayor

Sworn to and subscribed before me this

1ST day of APRIL, 2024.

NOTARY PUBLIC



[Signature]



CITY of POOLER
— GEORGIA —

CITY COUNCIL WORKSHOP – MINUTES

April 1, 2024 at 5:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Mayor Pro Tem
Tom Hutcherson, Councilmember
Shannon Valim, Councilmember
John Wilcher, Councilmember
Matthew Saxon, City Manager
Craig Call, City Attorney
Nicole Johnson, Planning & Development Director
Brian Crooks, City Planner
Kiley Fusco, Clerk of Council

II. CALL TO ORDER

Mayor Karen Williams called the workshop to order at 5:01 p.m.

III. TOPICS OF DISCUSSION

A. Proposed Ordinance O2024-4.B – Minor Site Plan Approvals

Mayor, Council, and City Staff reviewed proposed Ordinance O2024-4.B – Minor Site Plan Approvals.

B. Council Meeting Agenda Review

Mayor, Council, and City Staff reviewed each of the April 1, 2024 City Council Meeting agenda items.

C. Open Dialogue

There were no items discussed.

IV. ADJOURNMENT

Mayor Karen Williams adjourned the workshop at 5:55 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



Alcoholic Beverage License Application (New)

Page 1 of 6

Updated SEPT 2023

NOTICE TO APPLICANT

The applicant for an alcoholic beverage license shall be the owner of the business. If this is a corporation, partnership, or other legal entity, the applicant must be a substantial and major stockholder or the General Manager charged with the regular operation of said business on the premises for which the license is issued. License applicants, as well as every owner having 10% or more ownership, must submit to fingerprinting prior to submitting the application. Instructions are attached.

- Complete the Application.** The application must be completed in its entirety including the Private Employer Affidavit, Affidavit Verifying Status, and, if applicable, the Sunday Sales Affidavit, including notarization. Notary services are available in our office if needed; an appointment is required. Do not enter "same", "N/A", "see below" or use white-out on this application.
- Complete the Background Check.** Applicants must register for criminal background fingerprints using the Georgia Applicant Processing Service(GAPS) through the Fieldprint website. Once registered, contact the Business Registration Office at finance@pooler-ga.gov to request approval of your registration. Provide your Registration ID# _____ and date of fingerprinting: _____.
- Provide Identification.** Attach a copy of at least one (1) secure and verifiable document (driver's license, passport, or I-551 permanent resident card). See the link for a complete list of acceptable forms of identification: <https://law.ga.gov/immigration-reports>.
- State of Georgia Registration.** Every new application (except wholesalers and manufacturers) must also apply through the Georgia Department of Revenue website. Please visit <https://dor.georgia.gov/alcohol-tobacco/alcohol-licenses-permits/apply-alcohol-permit> to apply for your state license. **No sales are allowed until the business has obtained both a state and local license.**
- Submit the Application.** You have the option of emailing your application to finance@pooler-ga.gov or calling (912) 748-7261 to schedule an appointment to submit your application in person.
- Make Payment.** Application payment can be made in person, via mail, or over the phone with a debit/credit card. Please refer to the fee schedule page to determine the amount due. If applying after July 1 of any calendar year, note that the retail fees only are prorated for the remainder of the year.
- Await Review.** Once the application is submitted and fee is paid, your application will be reviewed by the Planning & Development Department and your criminal history report will be forwarded to the Chief of Police. Both departments will review the application and provide recommendations for approval or denial. Applicants will receive an email with their recommendations.
- Await Approval.** The application will be placed on the upcoming council agenda. You will be notified of the meeting via email so a representative can be present. Final approval is given by Mayor and Council only. Upon approval, all licenses will be emailed to the applicant's email provided in the application, a copy uploaded to the state's website, and a mailed copy will also be sent out to the mailing address on file. Please allow at least 3-5 business days for processing.

OFFICE USE ONLY

Date Received: 1/26/24 Received by: C.B. Fee Paid: \$ 1440

License: 004983 Date Issued: _____

** Adding Liquor **



Alcoholic Beverage License Application (New)

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Business Information

Business Type (select one):

- Restaurant Bar/Lounge Hotel/Motel Caterer Event Venue Specialty Shop
 Convenience/Gas/Drug Store Manufacturer/Distillery/Brewery Supermarket/Grocery
 Wholesale/Distributor Package/Liquor Store Temp/Special Event (Dispensing Alcohol) Permit

Legal Structure of Entity: Sole Proprietor Corporation LLC Partnership

BI FOOD SERVICE, LLC

BEWON

Legal Business Name

DBA (if applicable)

84-2362083

20274769402

FEIN

*Location: 1105 E Hwy 80A

GA Tax ID Number (STIN)

Applicant Information

SUNJU PITTS

049131643

Applicant Full Legal Name

Driver's License & State

Date of Birth & Place of Birth (City, State, Country)

SSN

1325 SATELLITE BLVD STE 108 SUWANEE, GA 30024

infinity1223@gmail.com

Business Mailing Address (if different)

Business Email

Race

Sex

Height

Weight

Hair Color

Eye Color

36 DUNNOMAN DR. SAVANNAH, GA 31419

722511

Physical Home Address

NAICS

1325 SATELLITE BLVD STE 108 SUWANEE, GA 30024

Mailing Address (if different)

infinity1223@gmail.com

712-596-6365

Email

Home Phone

Mobile Phone

Owner Information (if other than applicant)

SUNJU PITTS

049131643

Owner Full Legal Name

Driver's License & State



Alcoholic Beverage License Application (New)

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Updated SEPT 2023

Date of Birth & Place of Birth (City, State, Country)	SSN	
36 DUNNOMAN DR SAVANNAH, GA 31419	722511	
Physical Home Address	NAICS	
1325 SATELLITE BLVD STE 108 SUWANEE, GA 30024		
Mailing Address (if different)		
infinity1223@gmail.com	912-596-6305	
Email	Home Phone	Mobile Phone

Additional Owner Information

List all owners, if greater than one, who have an ownership interest of 10% or more in the business. Use additional paper if needed.

Owner Name	Address	Phone

Criminal History

Warning: Failure to make full disclosure in responses to these questions may result in denial or subsequent revocation of the license. If the answer to any question in this section is "yes" for the applicant or any person connected with or having an interest in said business, attach a written explanation describing the circumstances in detail for each person.

Has the applicant or any person with or having an interest in said business:

- Ever been convicted of any criminal violation or city ordinance violation other than a traffic violation?
 No Yes
- Ever served time in prison or other correctional institution?
 No Yes
- Ever had an alcoholic beverage license suspended or revoked at any time in any locality?
 No Yes



Alcoholic Beverage License Application (New)

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Updated **SEPT 2023**

4. Ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? (If yes, complete question 5. If no, skip question 5.)
 No Yes
5. If yes to question 4, were there any violations of any law, regulation or ordinance relating to such business?
 No Yes

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Pooler, says that the information given, and the statements made in this application are true, correct, and complete under penalty of law.

SUNJU PITTS

Applicant Name

Applicant Signature

01/11/2024

Date

Notary Public

JAN 11 / 24

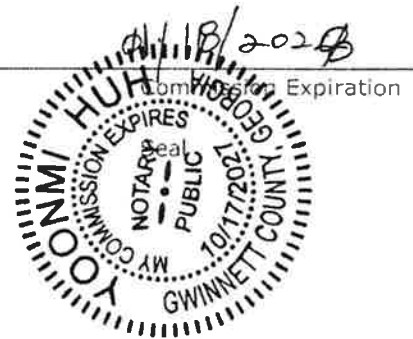
Subscribed and Sworn This Day Of

Shwane, GA

Yoonmi Huh

Notary Name

Notary Signature





Alcoholic Beverage License Application (New)

Updated SEPT 2023

Classifications

RETAIL (new applications received after July 1 st rates are prorated to 50% off)					
CLASS	CLASSIFICATION	LIQUOR, BEER & WINE	BEER & WINE	BEER ONLY	TOTAL
A	Retail Package	<input type="checkbox"/> 1 \$1850	<input type="checkbox"/> 2 \$800	<input type="checkbox"/> 3 \$600	
B	Consumption On-Premises	<input checked="" type="checkbox"/> 1 \$2150	<input type="checkbox"/> 2 \$1000	<input type="checkbox"/> 3 \$750	2150 1150
WHOLESALE					
CLASS	CLASSIFICATION			PRICE	TOTAL
C	Liquor			<input type="checkbox"/> \$3200	
D	Beer & Wine			<input type="checkbox"/> \$1900	
MANUFACTURERS					
CLASS	CLASSIFICATION			PRICE	TOTAL
E	Brewer, manufacturer of malt beverages			<input type="checkbox"/> \$1075	
G	Manufacturer of wine			<input type="checkbox"/> \$2250	
H	Distiller, manufacturer of distilled spirits			<input type="checkbox"/> \$2250	
HOTELS, EVENT VENUES, & CATERERS					
CLASS	CLASSIFICATION			PRICE	TOTAL
F1	Hotel			<input type="checkbox"/> \$2500	
F2	Special event venue			<input type="checkbox"/> \$2000	
L	Consumption off-premises, Caterer			<input type="checkbox"/> \$1500	
SPECIAL EVENTS & COMPLIMENTARY ALCOHOL					
CLASS	CLASSIFICATION			PRICE	TOTAL
I	Temporary/Private Event (max 2 days)			<input type="checkbox"/> \$100/day	
J	Home Brew Special Event (max 2 days an 6 days per annum)			<input type="checkbox"/> \$100/day	
				<input type="checkbox"/> \$50/day (+ 3% excise tax)	
K	Complimentary Beer & Wine			<input type="checkbox"/> \$250	
ADD-ON LICENSES					
CLASS	CLASSIFICATION	APPLICABLE LICENSES	PRICE	TOTAL	
A	Brewpub	B1, B2, B3, E	<input type="checkbox"/> \$850		
C1	Sunday Sales (Retail)	A1, A2, A3, C, D, E, F1, F2, G, H	<input checked="" type="checkbox"/> \$750	750	
C2	Sunday Sales (11:00 a.m.)	B1, B2, B3, F1, F2	<input checked="" type="checkbox"/> \$1000		
D	Tasting Event (must notify 5 days prior and 52 max events per annum)	A1, A2, A3	<input type="checkbox"/> No fee		
NEW APPLICATION FEES					
CLASS	FEES		GRAND TOTAL (add all above selections and application fees)		
A1 - H & L	<input checked="" type="checkbox"/> \$290		\$3190 \$1440		
I, J & K	<input type="checkbox"/> \$20				



Alcoholic Beverage License Application (New)

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Updated SEPT 2023

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 50623 01016 Zoning: C-2

Approved Denied Reviewed by: BC Date: 2/13/24

Comments: _____

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: [Signature] Date: 2/08/2024

Comments: _____

MAYOR & COUNCIL USE ONLY

Approved Denied Mayor Signature: _____ Date: _____

Comments: _____



Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-G(d) (E-Verify)

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for an Alcohol License required to operate a business as referenced in O.C.G.A. § 36-60-6(d).

BI FOOD SERVICE, LLC

Name of Private Employer

Check One: On January 1st of the below-signed year, the individual, firm, or corporation employed **greater than ten** (10) employees.

The employer has registered with an utilizes the federal work authorization program (E-Verify) in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization (E-Verify) user identification number and date of authorization are as follows

Federal Work Authorization User Identification Number

Authorization Date

On January 1st of the below-signed year, the individual, firm, or corporation employed **fewer than ten** (10) employees.

I hereby declare under penalty of perjury that the foregoing is true and correct.

Sunju Pitts

Authorized Officer or Agent Name

[Signature]

Applicant Signature

1/11/2024

Date of Execution

Notary Public

1/11/24 Suwanee, GA

Subscribed and Sworn This Day Of

Yoonmi Huh

Notary Name

[Signature]

Notary Signature

10/18/2028

Commission Expiration





Affidavit Verifying Status for City Public Benefit Application (SAVE)

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Pooler, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

Check One: I am a United States citizen.

I am a legal permanent resident.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

The undersigned applicant also hereby verifies that they are 18 years of age or older and have provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be best classified as:

DRIVER'S LICENSE

Type of Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Sunju Pitts

Authorized Officer or Agent Name

[Signature]

Applicant Signature

1/11/2024

Date of Execution

B1 FOOD Service, LLC (dba: Bewon)

Name of Business

Notary Public

1/11/2024 Suwanee, GA

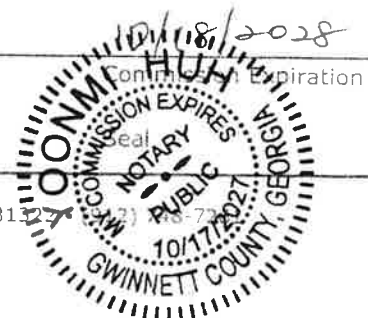
Subscribed and Sworn This Day Of

Yoonmi Huh

Notary Name

[Signature]

Notary Signature





Sunday Sales Affidavit (New)

Page 1 of 1

Updated SEPT 2023

NOTICE TO APPLICANT

The City of Pooler permits eating establishment (restaurants) and hotels holding a license to dispense alcoholic beverages for consumption on the premises under certain conditions. To be authorized to dispense alcoholic beverages for consumption on Sunday, an establishment must:

- A. Be licensed by the City to sell alcoholic beverages by the drink for consumption on the premises;
- B. Be a licensed establishment that derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging; or
- C. Be an eating establishment whose primary business is the sale of prepared meals, Derive at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food;
- D. Have its primary floor area specifically designed, set aside, set up and operating to serve meals and food on the premises and shall have a fully equipped commercial kitchen to include inappropriate stove, refrigerator, food preparation area, sink and other items required by the county health department and city inspections department for the preparation of food;
- E. Have a printed or posted menu from which selections of prepared meals can be made;
- F. Provide full food service to the public during its entire operating hours, including Sunday; and
- G. Include the following certified affidavit from your certified public accountant (CPA) or Registered public accountant (RPA) and submit it along with the required Sunday sales renewal payment.

ACCOUNTANT'S CERTIFICATION OF REVENUES

I hereby certify that I have reviewed and attest to the accuracy of the financial records supplied to me from the food serving establishment described above; and further attest that the establishment derived at least 50 percent of its gross revenues for the last 12 months of business under present or previous ownership, from the sale of prepared meals.

Public Accounting: Infinity Accounting LLC Firm Date: Dec 23/2008

Accountant Printed Name: MOOSHOON PARK Signature: [Signature]

License Number: CPA 026404

Sworn to and subscribed before me this 11, 2024



Business Information

BI FOOD SERVICE, LLC

Business Name

1105 E HWY 80 STE 101 POOLER, GA 31322

Business Location

912-988-3379

Business Phone



Alcoholic Beverage License Application (New)

Page 1 of 6

Updated **SEPT 2023**

NOTICE TO APPLICANT

The applicant for an alcoholic beverage license shall be the owner of the business. If this is a corporation, partnership, or other legal entity, the applicant must be a substantial and major stockholder or the General Manager charged with the regular operation of said business on the premises for which the license is issued. License applicants, as well as every owner having 10% or more ownership, must submit to fingerprinting prior to submitting the application. Instructions are attached.

- Complete the Application.** The application must be completed in its entirety including the Private Employer Affidavit, Affidavit Verifying Status, and, if applicable, the Sunday Sales Affidavit, including notarization. Notary services are available in our office if needed; an appointment is required. Do not enter "same", "N/A", "see below" or use white-out on this application.
- Complete the Background Check.** Applicants must register for criminal background fingerprints using the Georgia Applicant Processing Service(GAPS) through the Fieldprint website. Once registered, contact the Business Registration Office at finance@pooler-ga.gov to request approval of your registration. Provide your Registration ID# _____ and date of fingerprinting: _____.
- Provide Identification.** Attach a copy of at least one (1) secure and verifiable document (driver's license, passport, or I-551 permanent resident card). See the link for a complete list of acceptable forms of identification: <https://law.ga.gov/immigration-reports>.
- State of Georgia Registration.** Every new application (except wholesalers and manufacturers) must also apply through the Georgia Department of Revenue website. Please visit <https://dor.georgia.gov/alcohol-tobacco/alcohol-licenses-permits/apply-alcohol-permit> to apply for your state license. **No sales are allowed until the business has obtained both a state and local license.**
- Submit the Application.** You have the option of emailing your application to finance@pooler-ga.gov or calling (912) 748-7261 to schedule an appointment to submit your application in person.
- Make Payment.** Application payment can be made in person, via mail, or over the phone with a debit/credit card. Please refer to the fee schedule page to determine the amount due. If applying after July 1 of any calendar year, note that the retail fees only are prorated for the remainder of the year.
- Await Review.** Once the application is submitted and fee is paid, your application will be reviewed by the Planning & Development Department and your criminal history report will be forwarded to the Chief of Police. Both departments will review the application and provide recommendations for approval or denial. Applicants will receive an email with their recommendations.
- Await Approval.** The application will be placed on the upcoming council agenda. You will be notified of the meeting via email so a representative can be present. Final approval is given by Mayor and Council only. Upon approval, all licenses will be emailed to the applicant's email provided in the application, a copy uploaded to the state's website, and a mailed copy will also be sent out to the mailing address on file. Please allow at least 3-5 business days for processing.

OFFICE USE ONLY

Date Received: 2/8/24 Received by: CB Fee Paid: \$ 45,40
License: 6789 Date Issued: _____



Alcoholic Beverage License Application (New)

Page 2 of 6

Updated SEPT 2023

#6789

Business Information

Business Type (select one):

- Restaurant
 Bar/Lounge
 Hotel/Motel
 Caterer
 Event Venue
 Specialty Shop
 Convenience/Gas/Drug Store
 Manufacturer/Distillery/Brewery
 Supermarket/Grocery
 Wholesale/Distributor
 Package/Liquor Store
 Temp/Special Event (Dispensing Alcohol) Permit

Legal Structure of Entity: Sole Proprietor Corporation LLC Partnership

Drury Hotels Company, LLC _____ Drury Plaza Hotel-Savannah/Pooler
 Legal Business Name _____ DBA (if applicable)
 26-3744467 _____
 FEIN _____ GA Tax ID Number (STIN)

Applicant Information

Eric C. Strand, on behalf of Drury Hotels Company, LLC _____
 Applicant Full Legal Name _____ Driver's License & State

 Date of Birth & Place of Birth (City, State, Country) _____ SSN
 13075 Manchester Rd., Ste. 100, St. Louis, MO 63131 _____
 Business Mailing Address (if different) _____ Business Email

Race	Sex	Height	Weight	Hair Color	Eye Color

54 Thornhill Drive, Wildwood, MO 63025 _____ 721110
 Physical Home Address _____ NAICS
 13075 Manchester Rd., Ste. 100, St. Louis, MO 63131 _____
 Mailing Address (if different) _____
 _____ (314) 587-3066 (314) 587-3066
 Email _____ Home Phone _____ Mobile Phone

Owner Information (if other than applicant)

Drury Hotels Company, LLC _____ N/A
 Owner Full Legal Name _____ Driver's License & State



Alcoholic Beverage License Application (New)

Page 3 of 6

Updated SEPT 2023

N/A		
Date of Birth & Place of Birth (City, State, Country)	SSN	
13075 Manchester Rd., Ste. 100, St. Louis, MO 63131	721110	
Physical Home Address	NAICS	
13075 Manchester Rd., Ste. 100, St. Louis, MO 63131		
Mailing Address (if different)		
Email	Home Phone	Mobile Phone

Additional Owner Information

List all owners, if greater than one, who have an ownership interest of 10% or more in the business. Use additional paper if needed.

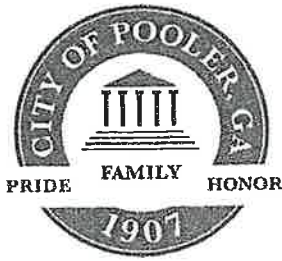
Drury Hotels Company, LLC	13075 Manchester Rd., Ste. 100, St. Louis, MO 63131	(314) 587-3127
Owner Name	Address	Phone
Owner Name	Address	Phone
Owner Name	Address	Phone
Owner Name	Address	Phone

Criminal History

Warning: Failure to make full disclosure in responses to these questions may result in denial or subsequent revocation of the license. If the answer to any question in this section is "yes" for the applicant or any person connected with or having an interest in said business, attach a written explanation describing the circumstances in detail for each person.

Has the applicant or any person with or having an interest in said business:

- Ever been convicted of any criminal violation or city ordinance violation other than a traffic violation?
 No Yes
- Ever served time in prison or other correctional institution?
 No Yes
- Ever had an alcoholic beverage license suspended or revoked at any time in any locality?
 No Yes



Alcoholic Beverage License Application (New)

Page 4 of 6

Updated SEPT 2023

4. Ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? (If yes, complete question 5. If no, skip question 5.)

No Yes

5. If yes to question 4, were there any violations of any law, regulation or ordinance relating to such business?
 No Yes - Please see attached Exhibit "A" for a list of violations by Drury Hotel Company, LLC and related businesses

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Pooler, says that the information given, and the statements made in this application are true, correct, and complete under penalty of law.

Eric C. Strand, on behalf of
Drury Hotels Company, LLC

Applicant Name

Applicant Signature

Date

Notary Public

Subscribed and Sworn This Day Of December 18, 2023

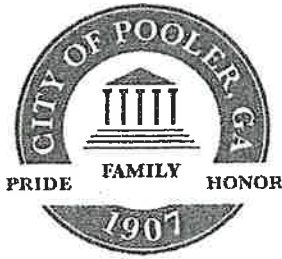
Patricia Ann Travers
Notary Name

Patricia Ann Travers
Notary Signature

Apr 18, 2026
Commission Expiration

Seal

PATRICIA ANN TRAVERS
Notary Public - Notary Seal
St Charles County - State of Missouri
Commission Number 18026380
My Commission Expires Apr 18, 2026



Alcoholic Beverage License Application (New)

Updated SEPT 2023

Classifications

RETAIL (new applications received after July 1 st rates are prorated to 50% off)					
CLASS	CLASSIFICATION	LIQUOR, BEER & WINE	BEER & WINE	BEER ONLY	TOTAL
A	Retail Package	<input type="checkbox"/> 1 \$1850	<input checked="" type="checkbox"/> 2 \$800	<input type="checkbox"/> 3 \$600	\$800.00
B	Consumption On-Premises	<input type="checkbox"/> 1 \$2150	<input type="checkbox"/> 2 \$1000	<input type="checkbox"/> 3 \$750	
WHOLESALE					
CLASS	CLASSIFICATION	PRICE		TOTAL	
C	Liquor	<input type="checkbox"/> \$3200			
D	Beer & Wine	<input type="checkbox"/> \$1900			
MANUFACTURERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
E	Brewer, manufacturer of malt beverages	<input type="checkbox"/> \$1075			
G	Manufacturer of wine	<input type="checkbox"/> \$2250			
H	Distiller, manufacturer of distilled spirits	<input type="checkbox"/> \$2250			
HOTELS, EVENT VENUES, & CATERERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
F1	Hotel	<input checked="" type="checkbox"/> \$2500		\$2,500.00	
F2	Special event venue	<input type="checkbox"/> \$2000			
L	Consumption off-premises, Caterer	<input type="checkbox"/> \$1500			
SPECIAL EVENTS & COMPLIMENTARY ALCOHOL					
CLASS	CLASSIFICATION	PRICE		TOTAL	
I	Temporary/Private Event (max 2 days)	<input type="checkbox"/> \$100/day			
J	Home Brew Special Event (max 2 days an 6 days per annum)	<input type="checkbox"/> \$100/day	OUT-OF-CITY CATERERS <input type="checkbox"/> \$50/day (+ 3% excise tax)		
K	Complimentary Beer & Wine	<input type="checkbox"/> \$250			
ADD-ON LICENSES					
CLASS	CLASSIFICATION	APPLICABLE LICENSES	PRICE	TOTAL	
A	Brewpub	B1, B2, B3, E	<input type="checkbox"/> \$850		
C1	Sunday Sales (Retail)	A1, A2, A3, C, D, E, F1, F2, G, H	<input checked="" type="checkbox"/> \$750	\$750.00	
C2	Sunday Sales (11:00 a.m.)	B1, B2, B3, F1, F2	<input checked="" type="checkbox"/> \$1000	\$1,000.00	
D	Tasting Event (must notify 5 days prior and 52 max events per annum)	A1, A2, A3	<input type="checkbox"/> No fee		
NEW APPLICATION FEES					
CLASS	FEES	GRAND TOTAL (add all above selections and application fees)			
A1 - H & L	<input checked="" type="checkbox"/> \$290	\$5,340.00 \$4,540			
I, J & K	<input type="checkbox"/> \$20				



Alcoholic Beverage License Application (New)

Page 6 of 6

Updated **SEPT 2023**

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 50007 070024 Zoning: C-2

Approved Denied Reviewed by: BC Date: 4/11/24

Comments: _____

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

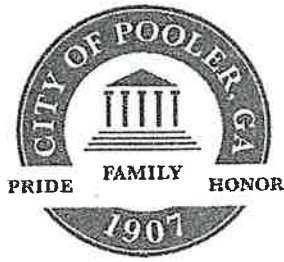
Approved Denied Reviewed by: Colley Brown Date: 4/10/2024

Comments: _____

MAYOR & COUNCIL USE ONLY

Approved Denied Mayor Signature: _____ Date: _____

Comments: _____



Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-G(d) (E-Verify)

Page 1 of 1

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for an Alcohol License required to operate a business as referenced in O.C.G.A. § 36-60-6(d).

Drury Hotels Company, LLC
Name of Private Employer

Check One: On January 1st of the below-signed year, the individual, firm, or corporation employed **greater than ten** (10) employees.

The employer has registered with an utilizes the federal work authorization program (E-Verify) in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization (E-Verify) user identification number and date of authorization are as follows

185431

11/14/2011

Federal Work Authorization User Identification Number

Authorization Date

On January 1st of the below-signed year, the individual, firm, or corporation employed **fewer than ten** (10) employees.

I hereby declare under penalty of perjury that the foregoing is true and correct.

Eric C. Strand, Authorized Officer

Authorized Officer or Agent Name

Applicant Signature

Date of Execution

Notary Public

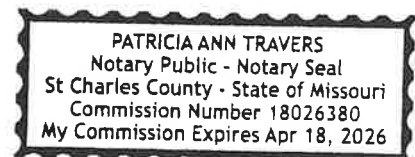
Subscribed and Sworn This Day Of December 18, 2023

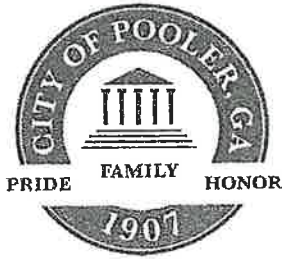
Patricia Ann Travers
Notary Name

Patricia Ann Travers
Notary Signature

Apr. 18, 2026
Commission Expiration

Seal





Affidavit Verifying Status for City Public Benefit Application (SAVE)

Page 1 of 1

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Pooler, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

Check One: I am a United States citizen.

I am a legal permanent resident.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

N/A

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

The undersigned applicant also hereby verifies that they are 18 years of age or older and have provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be best classified as:

Driver's license

Type of Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Eric C. Strand, Authorized Agent

Authorized Officer or Agent Name

[Signature]

Applicant Signature

12/18/23

Date of Execution

Drury Hotels Company, LLC d/b/a Drury Plaza Hotel-Savannah/Pooler

Name of Business

Notary Public

Subscribed and Sworn This Day Of December 18, 2023

Patricia Ann Travers

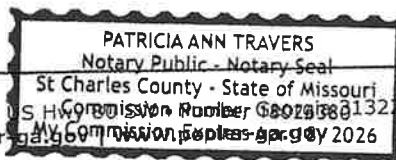
Notary Name

Patricia Ann Travers

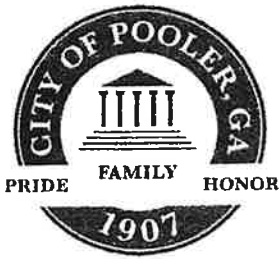
Notary Signature

Apr 18, 2026

Commission Expiration



Seal



Affidavit Verifying Status for City Public Benefit Application (SAVE)

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Pooler, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

Check One: I am a United States citizen.

I am a legal permanent resident.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

N/A

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

The undersigned applicant also hereby verifies that they are 18 years of age or older and have provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be best classified as:

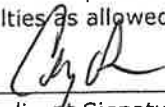
Driver's license

Type of Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Cody T. Gleason, Authorized Agent

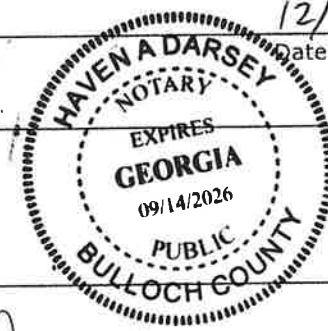
Authorized Officer or Agent Name


Applicant Signature

12/20/23
Date of Execution

Drury Hotels Company, LLC d/b/a Drury Plaza Hotel-Savannah/Pooler

Name of Business



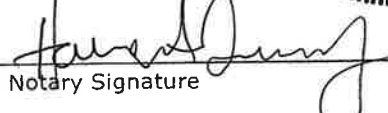
Notary Public

20 December 2023

Subscribed and Sworn This Day Of

Haven A. Darsey

Notary Name

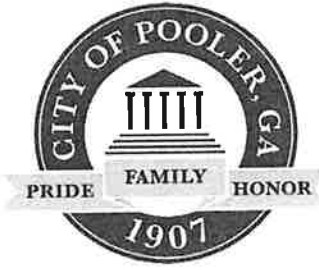


Notary Signature

9/14/2026

Commission Expiration

Seal



Sunday Sales Affidavit (New)

Page 1 of 1

Updated SEPT 2023

NOTICE TO APPLICANT

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- A. Be licensed by the City to sell alcoholic beverages by the drink for consumption on the premises;
- B. Be a licensed establishment that derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging; or
- C. Be an eating establishment whose primary business is the sale of prepared meals, Derive at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food;
- D. Have its primary floor area specifically designed, set aside, set up and operating to serve meals and food on the premises and shall have a fully equipped commercial kitchen to include inappropriate stove, refrigerator, food preparation area, sink and other items required by the county health department and city inspections department for the preparation of food;
- E. Have a printed or posted menu from which selections of prepared meals can be made;
- F. Provide full food service to the public during its entire operating hours, including Sunday; and
- G. Include the following certified affidavit from your certified public accountant (CPA) or Registered public accountant (RPA) and submit it along with the required Sunday sales renewal payment.

ACCOUNTANT'S CERTIFICATION OF REVENUES N/A - New Business

I hereby certify that I have reviewed and attest to the accuracy of the financial records supplied to me from the food serving establishment described above; and further attest that the establishment derived at least 50 percent of its gross revenues for the last 12 months of business under present or previous ownership, from the sale of prepared meals.

Public Accounting: _____ Firm Date: _____

Accountant Printed Name: _____ Certifying Signature: _____

License Number: _____ Notary Public: _____

Sworn to and subscribed before me this _____ day of _____, 202_

Business Information

Drury Hotels Company, LLC d/b/a Drury Plaza Hotel-Savannah/Pooler
Business Name

500 East US-80, Pooler GA 31322
Business Location Business Phone



Alcoholic Beverage License Application (New)

Page 1 of 6

Updated SEPT 2023

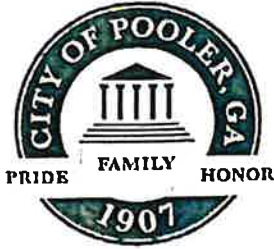
NOTICE TO APPLICANT

The applicant for an alcoholic beverage license shall be the owner of the business. If this is a corporation, partnership, or other legal entity, the applicant must be a substantial and major stockholder or the General Manager charged with the regular operation of said business on the premises for which the license is issued. License applicants, as well as every owner having 10% or more ownership, must submit to fingerprinting prior to submitting the application. Instructions are attached.

- Complete the Application.** The application must be completed in its entirety including the Private Employer Affidavit, Affidavit Verifying Status, and, if applicable, the Sunday Sales Affidavit, including notarization. Notary services are available in our office if needed; an appointment is required. Do not enter "same", "N/A", "see below" or use white-out on this application.
- Complete the Background Check.** Applicants must register for criminal background fingerprints using the Georgia Applicant Processing Service (GAPS) through the Fieldprint website. Once registered, contact the Business Registration Office at finance@pooler-ga.gov to request approval of your registration. Provide your Registration ID# _____ and date of fingerprinting: _____.
- Provide Identification.** Attach a copy of at least one (1) secure and verifiable document (driver's license, passport, or I-551 permanent resident card). See the link for a complete list of acceptable forms of identification: <https://law.ga.gov/immigration-reports>.
- State of Georgia Registration.** Every new application (except wholesalers and manufacturers) must also apply through the Georgia Department of Revenue website. Please visit <https://dor.georgia.gov/alcohol-tobacco/alcohol-licenses-permits/apply-alcohol-permit> to apply for your state license. **No sales are allowed until the business has obtained both a state and local license.**
- Submit the Application.** You have the option of emailing your application to finance@pooler-ga.gov or calling (912) 748-7261 to schedule an appointment to submit your application in person.
- Make Payment.** Application payment can be made in person, via mail, or over the phone with a debit/credit card. Please refer to the fee schedule page to determine the amount due. If applying after July 1 of any calendar year, note that the retail fees only are prorated for the remainder of the year.
- Await Review.** Once the application is submitted and fee is paid, your application will be reviewed by the Planning & Development Department and your criminal history report will be forwarded to the Chief of Police. Both departments will review the application and provide recommendations for approval or denial. Applicants will receive an email with their recommendations.
- Await Approval.** The application will be placed on the upcoming council agenda. You will be notified of the meeting via email so a representative can be present. Final approval is given by Mayor and Council only. Upon approval, all licenses will be emailed to the applicant's email provided in the application, a copy uploaded to the state's website, and a mailed copy will also be sent out to the mailing address on file. Please allow at least 3-5 business days for processing.

OFFICE USE ONLY

Date Received: 4/1/24 Received by: C.B. Fee Paid: \$ 3.440
License: 69885 Date Issued: _____



Alcoholic Beverage License Application (New)

Page 2 of 6

Updated SEPT 2023

Business Information

Business Type (select one):

- Restaurant
 Bar/Lounge
 Hotel/Motel
 Caterer
 Event Venue
 Specialty Shop
 Convenience/Gas/Drug Store
 Manufacturer/Distillery/Brewery
 Supermarket/Grocery
 Wholesale/Distributor
 Package/Liquor Store
 Temp/Special Event (Dispensing Alcohol) Permit
 Legal Structure of Entity:
 Sole Proprietor
 Corporation
 LLC
 Partnership

La Cosecha Pooler GA, LLC d/d/a La Parrilla Mexican Restaurant #24

Legal Business Name	DBA (if applicable)
88-3878803	308-958001
FEIN	GA Tax ID Number (STIN)

Applicant Information

Martin Hernan Velasquez Benavides

Applicant Full Legal Name	Driver's License & State
Date of Birth & Place of Birth (City, State, Country)	SSN
1306 Cobb Industrial Dr, Marietta, Georgia 30066	dcalderon@laparrilla.com
Business Mailing Address (if different)	Business Email

Race	Sex	Height	Weight	Hair Color	Eye Color
4309 Oglethorpe Loop, N.W., Acworth, Georgia 30101					722511
Physical Home Address					NAICS
1306 Cobb Industrial Dr, Marietta, Georgia 30066					
Mailing Address (if different)			(770) 656-8763		(770) 656-8763
dcalderon@laparrilla.com			Home Phone		Mobile Phone

Owner Information (if other than applicant)

Martin Hernan Velasquez Benavides

Owner Full Legal Name	Driver's License & State
-----------------------	--------------------------



Alcoholic Beverage License Application (New)

Page 3 of 6

Updated SEPT 2023

07/17/1964, Pereira, Risaralda, Colombia

Date of Birth & Place of Birth (City, State, Country)	SSN	
4309 Oglethorpe Loop, N.W., Acworth, Georgia 30101	722511	
Physical Home Address	NAICS	
1306 Cobb Industrial Dr, Marietta, Georgia 30066		
Mailing Address (if different)		
dcalderon@laparrilla.com	(770) 656-8763	(770) 656-8763
Email	Home Phone	Mobile Phone

Additional Owner Information

List all owners, if greater than one, who have an ownership interest of 10% or more in the business. Use additional paper if needed.

Jairo Troncoso Giraldo 2918 Grandview Avenue, N.E., Atlanta, Georgia 30305 (770) 354-6189

Owner Name	Address	Phone

Criminal History

Warning: Failure to make full disclosure in responses to these questions may result in denial or subsequent revocation of the license. If the answer to any question in this section is "yes" for the applicant or any person connected with or having an interest in said business, attach a written explanation describing the circumstances in detail for each person.

Has the applicant or any person with or having an Interest In said business:

- Ever been convicted of any criminal violation or city ordinance violation other than a traffic violation?
 No Yes
- Ever served time in prison or other correctional institution?
 No Yes
- Ever had an alcoholic beverage license suspended or revoked at any time in any locality?
 No Yes



Alcoholic Beverage License Application (New)

Page 4 of 6

Updated SEPT 2023

4. Ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? (If yes, complete question 5. If no, skip question 5.)

No Yes

5. If yes to question 4, were there any violations of any law, regulation or ordinance relating to such business?

No Yes

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Pooler, says that the information given, and the statements made in this application are true, correct, and complete under penalty of law.

Martin Hernan Velasquez Benavides

Applicant Name

Applicant Signature

03-21-2024

Date

Notary Public

03/21/2024

Subscribed and Sworn This Day Of

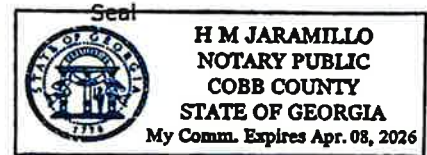
H. M. JARAMILLO

Notary Name

Notary Signature

04/08/2026

Commission Expiration





Alcoholic Beverage License Application (New)

Updated SEPT 2023

Classifications

RETAIL (new applications received after July 1 st rates are prorated to 50% off)					
CLASS	CLASSIFICATION	LIQUOR, BEER & WINE	BEER & WINE	BEER ONLY	TOTAL
A	Retail Package	<input type="checkbox"/> 1 \$1850	<input type="checkbox"/> 2 \$800	<input type="checkbox"/> 3 \$600	
B	Consumption On-Premises	<input checked="" type="checkbox"/> 1 \$2150	<input type="checkbox"/> 2 \$1000	<input type="checkbox"/> 3 \$750	\$2,150
WHOLESALE					
CLASS	CLASSIFICATION	PRICE		TOTAL	
C	Liquor	<input type="checkbox"/> \$3200			
D	Beer & Wine	<input type="checkbox"/> \$1900			
MANUFACTURERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
E	Brewer, manufacturer of malt beverages	<input type="checkbox"/> \$1075			
G	Manufacturer of wine	<input type="checkbox"/> \$2250			
H	Distiller, manufacturer of distilled spirits	<input type="checkbox"/> \$2250			
HOTELS, EVENT VENUES, & CATERERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
F1	Hotel	<input type="checkbox"/> \$2500			
F2	Special event venue	<input type="checkbox"/> \$2000			
L	Consumption off-premises, Caterer	<input type="checkbox"/> \$1500			
SPECIAL EVENTS & COMPLIMENTARY ALCOHOL					
CLASS	CLASSIFICATION	PRICE		TOTAL	
I	Temporary/Private Event (max 2 days)	<input type="checkbox"/> \$100/day			
J	Home Brew Special Event (max 2 days an 6 days per annum)	<input type="checkbox"/> \$100/day	OUT-OF-CITY CATERERS <input type="checkbox"/> \$50/day (+ 3% excise tax)		
K	Complimentary Beer & Wine	<input type="checkbox"/> \$250			
ADD-ON LICENSES					
CLASS	CLASSIFICATION	APPLICABLE LICENSES	PRICE	TOTAL	
A	Brewpub	B1, B2, B3, E	<input type="checkbox"/> \$850		
C1	Sunday Sales (Retail)	A1, A2, A3, C, D, E, F1, F2, G, H	<input checked="" type="checkbox"/> \$750	\$750	
C2	Sunday Sales (11:00 a.m.)	B1, B2, B3, F1, F2	<input checked="" type="checkbox"/> \$1000	\$1,000	
D	Tasting Event (must notify 5 days prior and 52 max events per annum)	A1, A2, A3	<input type="checkbox"/> No fee		
NEW APPLICATION FEES					
CLASS	FEES	GRAND TOTAL (add all above selections and application fees)			
A1 - H & L	<input checked="" type="checkbox"/> \$290	\$4,190 \$3,440			
I, J & K	<input type="checkbox"/> \$20				



Alcoholic Beverage License Application (New)

Page 6 of 6

Updated SEPT 2023

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 50017A01111 Zoning: C-2

Approved Denied Reviewed by: DC Date: 4/10/24

Comments: _____

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approved Denied Reviewed by: Colley Brown Date: 4/10/2024

Comments: _____

MAYOR & COUNCIL USE ONLY

Approved Denied Mayor Signature: _____ Date: _____

Comments: _____



Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-G(d) (E-Verify)

Page 1 of 1

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for an Alcohol License required to operate a business as referenced in O.C.G.A. § 36-60-6(d).

La Cosecha Pooler GA, LLC

Name of Private Employer

Check One: On January 1st of the below-signed year, the individual, firm, or corporation employed greater than ten (10) employees.

The employer has registered with an utilizes the federal work authorization program (E-Verify) in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization (E-Verify) user identification number and date of authorization are as follows

Federal Work Authorization User Identification Number

Authorization Date

On January 1st of the below-signed year, the individual, firm, or corporation employed fewer than ten (10) employees.

I hereby declare under penalty of perjury that the foregoing is true and correct.

Martin Hernan Velasquez Benavides X

[Handwritten Signature]

03-21-2024

Authorized Officer or Agent Name

Applicant Signature

Date of Execution

Notary Public

03/21/24

Subscribed and Sworn This Day Of

H.M. JARAMILLO

[Handwritten Signature]

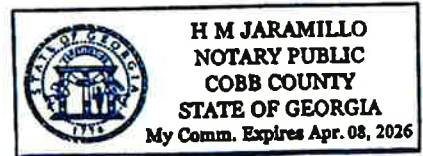
04/08/2024

Notary Name

Notary Signature

Commission Expiration

Seal





Affidavit Verifying Status for City Public Benefit Application (SAVE)

Page 1 of 1

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Pooler, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

Check One: I am a United States citizen.

I am a legal permanent resident.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

The undersigned applicant also hereby verifies that they are 18 years of age or older and have provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be best classified as:

Certificate of Naturalization and Georgia Driver's License

Type of Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Martin Hernan Velasquez Benavides

Applicant Signature

03-21-2024

Date of Execution

La Cosecha Pooler GA, LLC

Name of Business

Notary Public

03/21/24

Subscribed and Sworn This Day Of

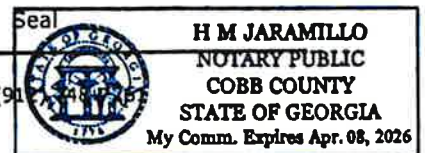
H. M. JARAMILLO

Notary Name

Notary Signature

04/08/2026

Commission Expiration





Sunday Sales Affidavit (New)

Page 1 of 1

Updated SEPT 2023

NOTICE TO APPLICANT

The City of Pooler permits eating establishment (restaurants) and hotels holding a license to dispense alcoholic beverages for consumption on the premises under certain conditions. To be authorized to dispense alcoholic beverages for consumption on Sunday, an establishment must:

- A. Be licensed by the City to sell alcoholic beverages by the drink for consumption on the premises;
- B. Be a licensed establishment that derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging; or
- C. Be an eating establishment whose primary business is the sale of prepared meals, Derive at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food;
- D. Have its primary floor area specifically designed, set aside, set up and operating to serve meals and food on the premises and shall have a fully equipped commercial kitchen to include inappropriate stove, refrigerator, food preparation area, sink and other items required by the county health department and city inspections department for the preparation of food;
- E. Have a printed or posted menu from which selections of prepared meals can be made;
- F. Provide full food service to the public during its entire operating hours, including Sunday; and
- G. Include the following certified affidavit from your certified public accountant (CPA) or Registered public accountant (RPA) and submit it along with the required Sunday sales renewal payment.

ACCOUNTANT'S CERTIFICATION OF REVENUES

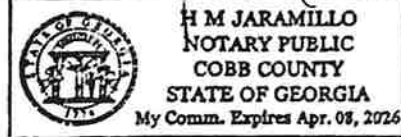
I hereby certify that I have reviewed and attest to the accuracy of the financial records supplied to me from the food serving establishment described above; and further attest that the establishment derived at least 50 percent of its gross revenues for the last 12 months of business under present or previous ownership, from the sale of prepared meals.

Public Accounting: _____ Firm Date: 03/06/2024

Accountant Printed Name: Carlos Villegas Certifying Signature: Galeano, Li, Lei & Villegas CPA

License Number: GA28796 Notary Public: _____

Sworn to and subscribed before me this 6th day of March, 202⁴



Business Information

La Cosecha Pooler GA, LLC

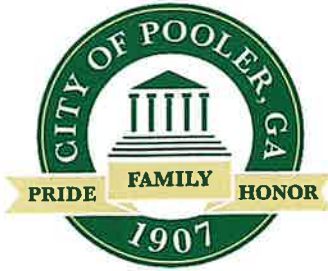
Business Name

140 Tanger Outlets Blvd, Pooler, Georgia 31322

Business Location

(678) 354-2700

Business Phone



Alcoholic Beverage License Application (New)

Page 1 of 6

Updated SEPT 2023

NOTICE TO APPLICANT

The applicant for an alcoholic beverage license shall be the owner of the business. If this is a corporation, partnership, or other legal entity, the applicant must be a substantial and major stockholder or the General Manager charged with the regular operation of said business on the premises for which the license is issued. License applicants, as well as every owner having 10% or more ownership, must submit to fingerprinting prior to submitting the application. Instructions are attached.

- Complete the Application.** The application must be completed in its entirety including the Private Employer Affidavit, Affidavit Verifying Status, and, if applicable, the Sunday Sales Affidavit, including notarization. Notary services are available in our office if needed; an appointment is required. Do not enter "same", "N/A", "see below" or use white-out on this application.
- Complete the Background Check.** Applicants must register for criminal background fingerprints using the Georgia Applicant Processing Service (GAPS) through the Fieldprint website. Once registered, contact the Business Registration Office at finance@pooler-ga.gov to request approval of your registration. Provide your Registration ID# 161809 and date of fingerprinting: 3/30/2024.
- Provide Identification.** Attach a copy of at least one (1) secure and verifiable document (driver's license, passport, or I-551 permanent resident card). See the link for a complete list of acceptable forms of identification: <https://law.ga.gov/immigration-reports>.
- State of Georgia Registration.** Every new application (except wholesalers and manufacturers) must also apply through the Georgia Department of Revenue website. Please visit <https://dor.georgia.gov/alcohol-tobacco/alcohol-licenses-permits/apply-alcohol-permit> to apply for your state license. **No sales are allowed until the business has obtained both a state and local license.**
- Submit the Application.** You have the option of emailing your application to finance@pooler-ga.gov or calling (912) 748-7261 to schedule an appointment to submit your application in person.
- Make Payment.** Application payment can be made in person, via mail, or over the phone with a debit/credit card. Please refer to the fee schedule page to determine the amount due. If applying after July 1 of any calendar year, note that the retail fees only are prorated for the remainder of the year.
- Await Review.** Once the application is submitted and fee is paid, your application will be reviewed by the Planning & Development Department and your criminal history report will be forwarded to the Chief of Police. Both departments will review the application and provide recommendations for approval or denial. Applicants will receive an email with their recommendations.
- Await Approval.** The application will be placed on the upcoming council agenda. You will be notified of the meeting via email so a representative can be present. Final approval is given by Mayor and Council only. Upon approval, all licenses will be emailed to the applicant's email provided in the application, a copy uploaded to the state's website, and a mailed copy will also be sent out to the mailing address on file. Please allow at least 3-5 business days for processing.

OFFICE USE ONLY

Date Received: 3/22/24 Received by: [Signature] Fee Paid: \$ 3440
License: 6875 Date Issued: _____



Alcoholic Beverage License Application (New)

Page 2 of 6

Updated SEPT 2023

Business Information

Business Type (select one):

- Restaurant Bar/Lounge Hotel/Motel Caterer Event Venue Specialty Shop
 Convenience/Gas/Drug Store Manufacturer/Distillery/Brewery Supermarket/Grocery
 Wholesale/Distributor Package/Liquor Store Temp/Special Event (Dispensing Alcohol) Permit

Legal Structure of Entity: Sole Proprietor Corporation LLC Partnership

Bonbon Chicken LLC

92 Chicken

Legal Business Name

DBA (if applicable)

93-4338671

20292204208

FEIN

GA Tax ID Number (STIN)

Applicant Information

Steven C Yim

Applicant Full Legal Name

Driver's License & State

Date of Birth & Place of Birth (City, State, Country)

SSN

yim1108@gmail.com

Business Mailing Address (if different)

Business Email

Race

Sex

Height

Weight

Hair Color

Eye Color

69 Gateway Dr, Pooler, GA, 31322

Physical Home Address

NAICS

Mailing Address (if different)

yim1108@gmail.com

404) 451-4999

404) 451-4999

Email

Home Phone

Mobile Phone

Owner Information (if other than applicant)

Owner Full Legal Name

Driver's License & State



Alcoholic Beverage License Application (New)

Page 3 of 6

Updated SEPT 2023

Date of Birth & Place of Birth (City, State, Country)

SSN

Physical Home Address

NAICS

Mailing Address (if different)

Email

Home Phone

Mobile Phone

Additional Owner Information

List all owners, if greater than one, who have an ownership interest of 10% or more in the business. Use additional paper if needed.

Owner Name

Address

Phone

Owner Name

Address

Phone

Owner Name

Address

Phone

Owner Name

Address

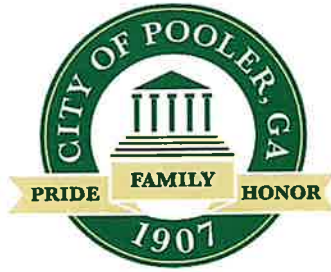
Phone

Criminal History

Warning: Failure to make full disclosure in responses to these questions may result in denial or subsequent revocation of the license. If the answer to any question in this section is "yes" for the applicant or any person connected with or having an interest in said business, attach a written explanation describing the circumstances in detail for each person.

Has the applicant or any person with or having an interest in said business:

1. Ever been convicted of any criminal violation or city ordinance violation other than a traffic violation?
 No Yes
2. Ever served time in prison or other correctional institution?
 No Yes
3. Ever had an alcoholic beverage license suspended or revoked at any time in any locality?
 No Yes



Alcoholic Beverage License Application (New)

Page 4 of 6

Updated **SEPT 2023**

4. Ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? (If yes, complete question 5. If no, skip question 5.)
 No Yes
5. If yes to question 4, were there any violations of any law, regulation or ordinance relating to such business?
 No Yes

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Pooler, says that the information given, and the statements made in this application are true, correct, and complete under penalty of law.

Steven C Yim

3/20/2024

Applicant Name

Applicant Signature

Date

Notary Public

March 22, 2024

Subscribed and Sworn This Day Of

Christina Brantley

Notary Name

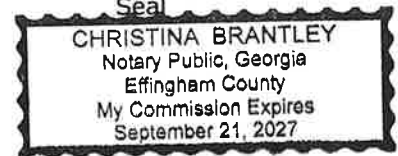
Christina Brantley

Notary Signature

9/21/27

Commission Expiration

Seal





Alcoholic Beverage License Application (New)

Page 5 of 6

Updated SEPT 2023

Classifications

RETAIL (new applications received after July 1 st rates are prorated to 50% off)					
CLASS	CLASSIFICATION	LIQUOR, BEER & WINE	BEER & WINE	BEER ONLY	TOTAL
A	Retail Package	<input type="checkbox"/> 1 \$1850	<input type="checkbox"/> 2 \$800	<input type="checkbox"/> 3 \$600	
B	Consumption On-Premises	<input checked="" type="checkbox"/> 1 \$2150	<input type="checkbox"/> 2 \$1000	<input type="checkbox"/> 3 \$750	2150
WHOLESALE					
CLASS	CLASSIFICATION	PRICE		TOTAL	
C	Liquor	<input type="checkbox"/> \$3200			
D	Beer & Wine	<input type="checkbox"/> \$1900			
MANUFACTURERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
E	Brewer, manufacturer of malt beverages	<input type="checkbox"/> \$1075			
G	Manufacturer of wine	<input type="checkbox"/> \$2250			
H	Distiller, manufacturer of distilled spirits	<input type="checkbox"/> \$2250			
HOTELS, EVENT VENUES, & CATERERS					
CLASS	CLASSIFICATION	PRICE		TOTAL	
F1	Hotel	<input type="checkbox"/> \$2500			
F2	Special event venue	<input type="checkbox"/> \$2000			
L	Consumption off-premises, Caterer	<input type="checkbox"/> \$1500			
SPECIAL EVENTS & COMPLIMENTARY ALCOHOL					
CLASS	CLASSIFICATION	PRICE		TOTAL	
I	Temporary/Private Event (max 2 days)	<input type="checkbox"/> \$100/day			
J	Home Brew Special Event (max 2 days an 6 days per annum)	<input type="checkbox"/> \$100/day	OUT-OF-CITY CATERERS <input type="checkbox"/> \$50/day (+ 3% excise tax)		
K	Complimentary Beer & Wine	<input type="checkbox"/> \$250			
ADD-ON LICENSES					
CLASS	CLASSIFICATION	APPLICABLE LICENSES	PRICE	TOTAL	
A	Brewpub	B1, B2, B3, E	<input type="checkbox"/> \$850		
C1	Sunday Sales (Retail)	A1, A2, A3, C, D, E, F1, F2, G, H	<input checked="" type="checkbox"/> \$750		
C2	Sunday Sales (11:00 a.m.)	B1, B2, B3, F1, F2	<input checked="" type="checkbox"/> \$1000	1000	
D	Tasting Event (must notify 5 days prior and 52 max events per annum)	A1, A2, A3	<input type="checkbox"/> No fee		
NEW APPLICATION FEES					
CLASS	FEES		GRAND TOTAL (add all above selections and application fees)		
A1 - H & L	<input checked="" type="checkbox"/> \$290		\$3440		
I, J & K	<input type="checkbox"/> \$20				



Alcoholic Beverage License Application (New)

Page 6 of 6

Updated SEPT 2023

PLANNING & DEVELOPMENT USE ONLY

The Planning & Development Department has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Pooler, the application is therefore recommended for:

PIN: 56017803007 Zoning: PWP

Approved Denied Reviewed by: _____ Date: _____

Comments: IN Golley Station #41012

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application, disclosure, and criminal histories of the applicant(s). Based on the findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

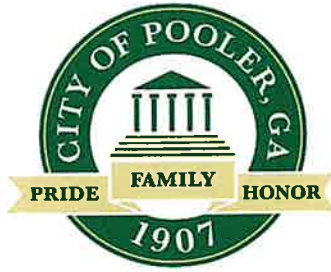
Approved Denied Reviewed by: Cashley Brown Date: 4/10/2024

Comments: _____

MAYOR & COUNCIL USE ONLY

Approved Denied Mayor Signature: _____ Date: _____

Comments: _____



Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-G(d) (E-Verify)

Updated SEPT 2023

Affidavit

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for an Alcohol License required to operate a business as referenced in O.C.G.A. § 36-60-6(d).

Steven C Yim

Name of Private Employer

Check One: On January 1st of the below-signed year, the individual, firm, or corporation employed **greater than ten** (10) employees.

The employer has registered with an utilizes the federal work authorization program (E-Verify) in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization (E-Verify) user identification number and date of authorization are as follows

Federal Work Authorization User Identification Number

Authorization Date

On January 1st of the below-signed year, the individual, firm, or corporation employed **fewer than ten** (10) employees.

I hereby declare under penalty of perjury that the foregoing is true and correct.

Authorized Officer or Agent Name

Applicant Signature

Date of Execution

Notary Public

March 22, 2024

Subscribed and Sworn This Day Of

Christina Brantley

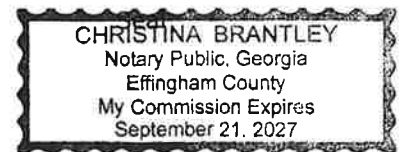
Notary Name

Christina Brantley

Notary Signature

9/21/27

Commission Expiration





Affidavit Verifying Status for City Public Benefit Application (SAVE)

Page 1 of 1

Updated **SEPT 2023**

Affidavit

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Pooler, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

Check One: I am a United States citizen.

I am a legal permanent resident.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

Alien Number Issued by the Department of Homeland Security or Other Federal Agency

The undersigned applicant also hereby verifies that they are 18 years of age or older and have provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be best classified as:

Type of Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Authorized Officer or Agent Name

Applicant Signature

Date of Execution

Name of Business



Notary Public

March 22, 2024
Subscribed and Sworn This Day Of

Christina Brantley
Notary Name

Christina Brantley
Notary Signature

9/21/27
Commission Expiration

Seal



Sunday Sales Affidavit (New)

Page 1 of 1

Updated **SEPT 2023**

NOTICE TO APPLICANT

The City of Pooler permits eating establishment (restaurants) and hotels holding a license to dispense alcoholic beverages for consumption on the premises under certain conditions. To be authorized to dispense alcoholic beverages for consumption on Sunday, an establishment must:

- A. Be licensed by the City to sell alcoholic beverages by the drink for consumption on the premises;
- B. Be a licensed establishment that derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging; or
- C. Be an eating establishment whose primary business is the sale of prepared meals, Derive at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food;
- D. Have its primary floor area specifically designed, set aside, set up and operating to serve meals and food on the premises and shall have a fully equipped commercial kitchen to include inappropriate stove, refrigerator, food preparation area, sink and other items required by the county health department and city inspections department for the preparation of food;
- E. Have a printed or posted menu from which selections of prepared meals can be made;
- F. Provide full food service to the public during its entire operating hours, including Sunday; and
- G. Include the following certified affidavit from your certified public accountant (CPA) or Registered public accountant (RPA) and submit it along with the required Sunday sales renewal payment.

ACCOUNTANT'S CERTIFICATION OF REVENUES

I hereby certify that I have reviewed and attest to the accuracy of the financial records supplied to me from the food serving establishment described above; and further attest that the establishment derived at least 50 percent of its gross revenues for the last 12 months of business under present or previous ownership, from the sale of prepared meals.

Public Accounting: _____ Firm Date: _____

Accountant Printed Name: _____ Certifying Signature: _____

License Number: _____ Notary Public: _____

Sworn to and subscribed before me this _____ day of _____, 202_

Business Information

Bonbon Chicken LLC . DBA 92 chicken

Business Name

1 N Godley Station Blvd Ste-A101, Pooler, GA, 31322

Business Location

912)844-4141

Business Phone



Special Event Permit Application (No Alcohol)

Page 1 of 3

Updated SEPT 2023

6880

NOTICE TO APPLICANT

Applications must be submitted at least thirty (30) days prior to the event, no exceptions. Applications received with fewer than thirty (30) days' notice will neither be accepted, nor processed. No advertisements, fee collection, or orders should be made by the applicant (including online and on social media) until this application has been approved by the City's Mayor and Council.

- The application must be completed in its entirety. To speed up the process, please attach proposed event flyers, routes, maps, and any other supporting documents related to the event.
- Contact Business Registration at (912) 748-7261, ext. 118, to schedule an appointment to submit the application and pay the non-refundable fee of \$300/day (\$500/day for amusement park, carnival, or circus events) or email the form with supporting documents to finance@pooler-ga.gov and make a card payment over the phone. This permit is issued for a maximum of thirty (30) days.
- If seeking a waiver of fees, please indicate this on the application and attach, if applicable, your 501(C)(3) IRS letter. Please note that only Mayor and Council can waive fees.
- If your event will have food vendors (i.e., food trucks), state so on the application and indicate that food will be sold/provided. **If food vendors are not indicated on the application, they will not be allowed at the event.** (If alcohol will be served, this is not the correct form; please fill out the Temporary/Special Event Dispensing Alcohol Permit application.)
- The Police Chief, Fire Chief, and Parks & Recreation Director will review your completed application. At that time, each will make a recommendation for approval or denial and indicate what special stipulations, if any, must be completed prior to the application being presented to Mayor and Council. Following, Business Registration will contact you to inform you of the recommendation made and/or stipulations required by each department and provide you with contact information, if needed, to coordinate the use of police officers and/or emergency management personnel. You, the applicant, will contact all department personnel to schedule the use of staff as required.
- Business Registration will inform you when your application will be reviewed by the Mayor and Council (during a regularly scheduled council meeting). Please make plans to attend this meeting.
- If approved, the permit will be emailed and mailed to you within 2-3 business days of the meeting. If your application is not approved and you would like to appeal, contact finance@pooler-ga.gov.

OFFICE USE ONLY

Date Received: 3/27/24 Received by: C.B. Fee Paid: \$ Seeing Waiver

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

Applicant Information

Applicant Name	Applicant Email
----------------	-----------------



SPECIAL EVENT PERMIT APPLICATION

69880

1. **APPLICANT'S INFORMATION:**

Pooler Juneteenth Celebration Committee 501(c)3

Applicant's Name

PO Box 480; Pooler, GA 31322

Applicant's Home Address

912-642-2390

Telephone Number

Tom Hutcherson

Contact Person/Agent Name

914-673-4560

Contact Person/Agent Telephone Number

2. **EVENT INFORMATION:**

06/15/2024

Date of Event

Tanger - 200 Tanger Outlets Blvd. - Pooler, GA 31322

Location of Event

2:00 pm

Starting Time of Event

7:00 pm

Ending Time of Event

500

Estimated # of Participants

Annual Juneteenth Celebration

Description of Event -- *If requesting the closing or use of city streets, please provide a map clearly marking the streets to be used.*

Will food be sold or given away? Yes No

If yes, please ensure that all vendors adhere to regulations of the Chatham County Environmental Health Department.

NOTICE: The City of Pooler may impose special stipulations of approval, including but not limited to, the requirement to hire adequate off-duty police personnel to ensure public safety.

Applicant's Signature

03/25/2024

Date

* SEEKING WAIVER

Date Submitted: 3/27/24 Fee Paid: \$ Seeking waiver Date Scheduled for Council Meeting: _____

Approved Denied Special Stipulations: _____

Mayor's Signature: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

Updated SEPT 2023

POLICE DEPARTMENT USE ONLY

The Police Department has reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 4/01/2024 Reviewed by: Coley Brewer

Comments/Concerns: Security plan required.
Contact Captain Bogden CB

FIRE-RESCUE SERVICES USE ONLY

Fire-Rescue Services have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: 3/28/24 Reviewed by: G.W. Simmons

Comments/Concerns: 2 PERSONNEL OFF-DUTY, REQUIRED FROM 1:00 PM (SETUP)
UNTIL EVENT ENDS. CONTACT DEPUTY CHIEF CRIBBS TO
SCHEDULE, AS SOON AS POSSIBLE. -GWS

PARKS & RECREATION USE ONLY

Parks & Recreation have reviewed the application and the details of the event. Based on their findings and the requirements of the Code of Ordinances of the City of Pooler, the application is therefore recommended for:

Approval Denial Date: _____ Reviewed by: _____

Comments/Concerns: _____



Special Event Permit Application (No Alcohol)

Page 3 of 3

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Approval Denial Date: _____ Reviewed by: _____

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Special Event Permit Application (No Alcohol)

Page 1 of 3

Updated SEPT 2023

6880

NOTICE TO APPLICANT

Applications must be submitted at least thirty (30) days prior to the event, no exceptions. Applications received with fewer than thirty (30) days' notice will neither be accepted, nor processed. No advertisements, fee collection, or orders should be made by the applicant (including online and on social media) until this application has been approved by the City's Mayor and Council.

- The application must be completed in its entirety. To speed up the process, please attach proposed event flyers, routes, maps, and any other supporting documents related to the event.
- Contact Business Registration at (912) 748-7261, ext. 118, to schedule an appointment to submit the application and pay the non-refundable fee of \$300/day (\$500/day for amusement park, carnival, or circus events) or email the form with supporting documents to finance@pooler-ga.gov and make a card payment over the phone. This permit is issued for a maximum of thirty (30) days.
- If seeking a waiver of fees, please indicate this on the application and attach, if applicable, your 501(C)(3) IRS letter. Please note that only Mayor and Council can waive fees.
- If your event will have food vendors (i.e., food trucks), state so on the application and indicate that food will be sold/provided. **If food vendors are not indicated on the application, they will not be allowed at the event.** (If alcohol will be served, this is not the correct form; please fill out the Temporary/Special Event Dispensing Alcohol Permit application.)
- The Police Chief, Fire Chief, and Parks & Recreation Director will review your completed application. At that time, each will make a recommendation for approval or denial and indicate what special stipulations, if any, must be completed prior to the application being presented to Mayor and Council. Following, Business Registration will contact you to inform you of the recommendation made and/or stipulations required by each department and provide you with contact information, if needed, to coordinate the use of police officers and/or emergency management personnel. You, the applicant, will contact all department personnel to schedule the use of staff as required.
- Business Registration will inform you when your application will be reviewed by the Mayor and Council (during a regularly scheduled council meeting). Please make plans to attend this meeting.
- If approved, the permit will be emailed and mailed to you within 2-3 business days of the meeting. If your application is not approved and you would like to appeal, contact finance@pooler-ga.gov.

OFFICE USE ONLY

Date Received: 3/27/24 Received by: C.B. Fee Paid: \$ Seeing Waiver

Approved Denied Special Stipulations: _____

Meeting Date: _____ Mayor's Signature: _____

Applicant Information

Applicant Name	Applicant Email
----------------	-----------------



SPECIAL EVENT PERMIT APPLICATION

69880

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Comments/Concerns: _____



CITY of POOLER
GEORGIA

Asst. Director of Public Works – John Winn

Coordinator – Tarra Duff

Superintendents:
Streets - Shawn McNelly
Water- Mark Williams
Sewer – John Winn
Drainage – Chris Costa
Arborist – Mike Pavlis

CITY OF POOLER
Department of Public Works
1095 South Rogers Street, Pooler, Georgia 31322
912-330-8650 / www.pooler-ga.us

Matt Saxon – City Manager

Craig Call- City Attorney

Ashley Brown – Chief of Police

February 29, 2023

Hunt Club VII,

The developers of Hunt Club VII completed all punch list items for this project. The City of Pooler Public Works Department approves the above stated development to end its warranty bonding period, upon council approval.

Signed and Approved By:

John Winn- Sewer Superintendent

Public Private

Mark Williams- Water Superintendent

Public Private

Chris Costa- Drainage Superintendent

Public Private

Shawn McNelly- Street Superintendent

Public Private

Tarra Duff
Public Works Coordinator



CITY of POOLER
— GEORGIA —

Council Report for the month of March

Date: 04/09/2024
To: Council and Mayor
From: John Winn
Subject: Council Report
Cc: Kiley Fusco

Council and Mayor,

It gives me great pleasure to present to you, the work that our Wastewater Treatment Plant, Sewer, and Water Departments have accomplished since the last council meeting:

Water:

- **64** Grease trap inspections completed.
- **60** C.O inspections conducted.
- Replaced **20** residential and/or commercial laterals.
- Completed multiple misc. service orders throughout the city.
- Repaired and/or replaced **42** water meters/mxu's.
- Reviewed **6** Excavation/Encroachment Permits.
- Conducted **11** flow maintenance on fire hydrants.
- Witnessed the testing and certification of **220** backflow preventers.
- Assisted Benchmark with several locates.
- Assisted in night job replacing meter and backflow at Home Depot.
- Assisted in night job lowering water main on Grand Central Blvd.

Sewer & WWTP:

EOM report attached.

Respectfully submitted,
John Winn



CITY of POOLER
— GEORGIA —

Council Report for the month of March

Date: 04/09/2024
To: Council and Mayor
From: John Winn
Subject: Council Report
Cc: Kiley Fusco

Street:

- Continued routine maintenance throughout the city repairing potholes, sidewalks, and shoulder work.

Signs:

- Replaced **21** signs throughout the city.
- Repaired **23** signs throughout the city.

Storm Water:

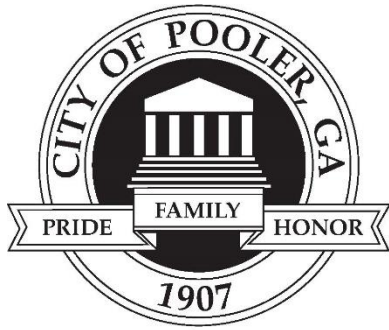
- Completed routine residential workorders.
- Completed **50,914** feet of routine roadside ditch and outfall maintenance.
- Cleaned out and dug roadside ditches in various locations.
- Repaired **4** storm inlets in various locations throughout the city.

Canal Maintenance:

- Removed fallen trees along access roads/canals throughout the city.
- Routine maintenance of canals throughout the city.
- Continued repairs on Gov. Treutlen Canal access Road.

Public Works Admin:

- Reviewed **11** sets of site plans.
- Approved **2** pre-construction meeting.
- Released **3** warranty bonds.



MARCH
2024

Monthly Report



PO BOX 1648
Richmond Hill, GA 31324
912.445.0050
www.eomworx.com



TABLE OF CONTENTS

Content	Section
Executive Summary.....	1.0
Wastewater Treatment	2.0
Collections & Distribution.....	3.0
Engineering	4.0
Administration.....	5.0
Appendix	6.0



SECTION 1.0

EXECUTIVE SUMMARY

EOM is pleased to provide this revised monthly report to the City of Pooler for review. Departmental reports and requested supplemental data can be found enclosed.

MONTH HIGHLIGHT

- **SEWER** – Cleared (6) Sewer Blockages
- **SEWER** – Repaired (1) Grinder Pump
- **SEWER** – Replaced (3) Grinder Pumps

WASTEWATER LIFT STATIONS

- Responded to (4) After hours calls
- Replaced Site Lighting at the following Stations:
 - PO-LS-03 THE FARMS
 - PO-LS-04 NORDIC TRAC
 - PO-LS-30 PARK LANE DUPLEXES
 - PO-LS-33 VAN LINES
 - PO-LS-34 WESTSIDE BUSINESS PARK
 - PO-LS-45 EAST HAVEN
- Completed Fence Repairs at the following Stations:
 - PO-LS-25 HARMONY
 - PO-LS-38 JOEL STREET
 - PO-LS-36 MIGHTY 8
 - PO-LS-37 NORTH SKINNER STREET
- **PO-LS-23.02 Morgan's Corner:** Removed Pump Blockage
- **PO-LS-08.02 Pooler Park of Commerce:** Removed Pump Blockage

WASTEWATER TREATMENT PLANT

- Responded to (2) After hours calls
- **PO-WW-AS-15 MEMBRANE AERATION BLOWER 4:** Replaced Disconnect
- **PO-WW-PM-18 PERMEATE PUMP OUTLET VALVE_1:** Replaced Solenoid and Plug
- **PO-WW-PM-13 PERMEATE PUMP_4:** Replaced Gearbox & Motor
- **PO-WW-GR-35 GEAR UNIT 2:** Replaced Drive Chain



Section 2.0

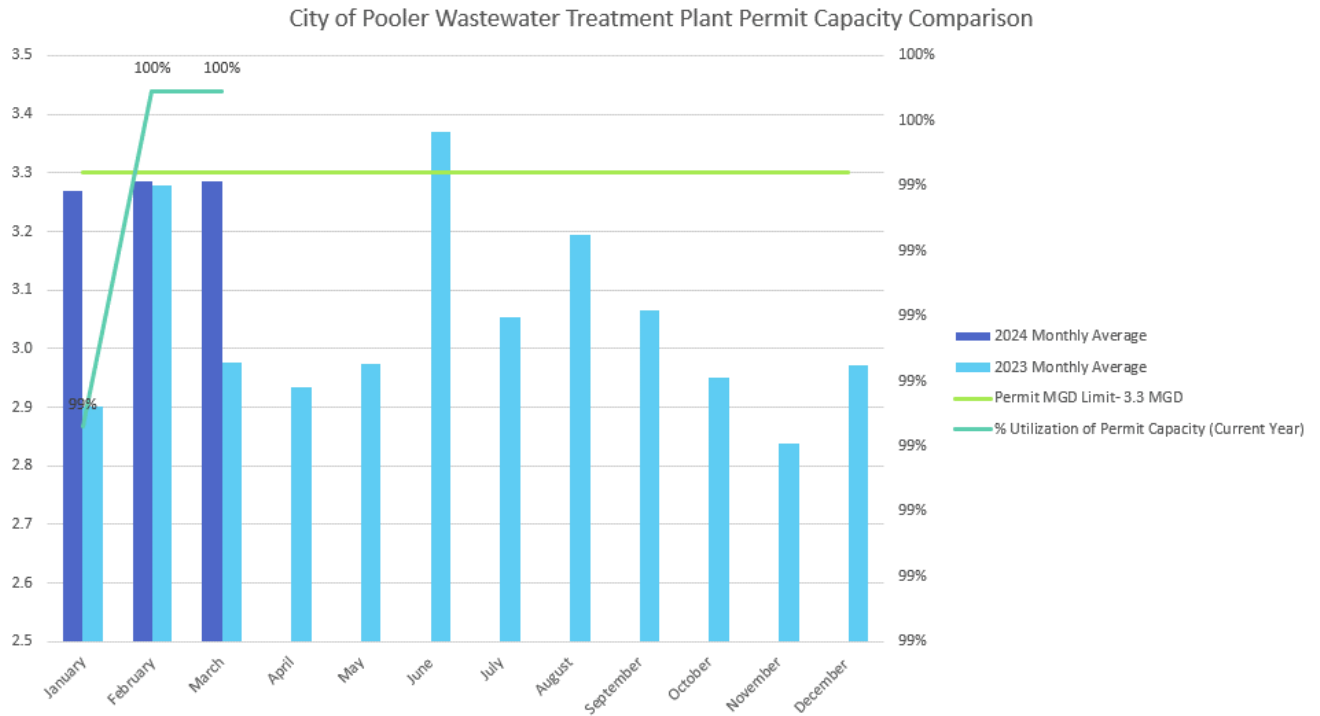
WASTEWATER TREATMENT



SECTION 2.0

WASTEWATER TREATMENT

Table 1 – WASTEWATER TREATMENT PLANT PERMIT COMPARISON





Section 3.0

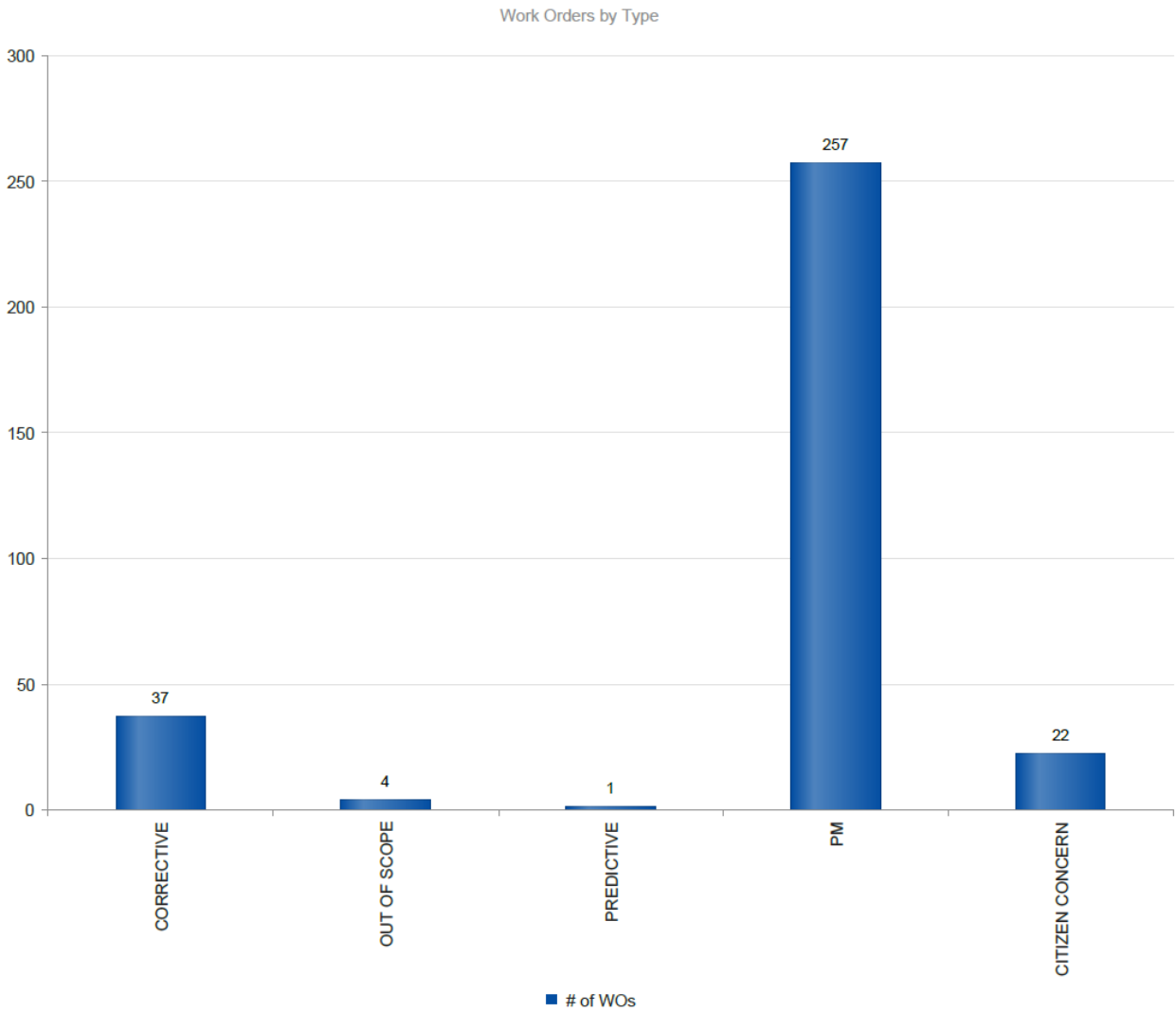
COLLECTIONS &
DISTRIBUTION



SECTION 3.0

COLLECTIONS & DISTRIBUTION

Table 1 – SEWER MAINTENANCE WORK ORDER REPORT





Section 4.0

ENGINEERING



SECTION 4.0

ENGINEERING

Site Plan Review:

I. Approved Projects

- Harmony Subdivision Phase 8A
- Harmony Subdivision Phase 8B
- Providence at Pooler
- JCB Flood Study

II. Projects Under Review

- National Museum of the Mighty 8th Airforce (*Submittal #2*)
- Circle K Expansion (*Submittal #2*)
- Wood Lake Townhomes (*Submittal #1*)
- Savannah Quarters Country Club Tennis & Pickleball (*Submittal #1*)
- Stoneweg Apartments (*Submittal #1*)
- Rehobeth Church Sanctuary Expansion (*Submittal #1*)
- Morgan Lakes Industrial Park (*Submittal #5*)
- Godley Commons Tract 2 (*Submittal #1*)

III. Projects Waiting On Responses

- Merlot Lane Retail – *1st review 3/19/2024*
- 6 AJ Garcia Rd Container Stacking – *1st review 3/14/2024*
- Lot A Blakely Commons – *2nd review 3/14/2024*
- Barret Pond Reshaping – *2nd review 3/14/2024*
- Enmarket Improvements – *1st review 3/12/2024*
- Towne Lake Office – *1st review 3/12/2024*
- Pooler Plaza Condos Water/Sewer Connection – *1st review 3/8/2024*
- 313 Collins Site Improvements – *1st review 3/5/2024*
- DST Trailer Yard – *2nd review 1/23/2024*
- Oglethorpe Speedway Industrial Park – *1st review 11/13/2023*
- Lift Station 193 Force Main Upgrade – *1st review 9/25/2023*
- Memorial Blvd Commercial Development – *1st review 9/12/2023*
- Pipemaker's Independent Senior Living Center – *2nd review 9/11/2023*
- Little Neck Trailer Yard – *3rd review 9/7/2023*
- Old Louisville Storage Yard – *1st review 7/13/2023*

Bond Review:

I. Approved Bond Requests

- N Providence at Pooler – Performance Bond



- Chick-fil-A – Performance Bond

II. Bond Requests Under Review

- N/A

Additional Engineering Services:

- City Standard Specifications:
A number of updated sections/details for Standard Specifications document were submitted to City for review in March 2023. EOM & City of Pooler Staff met to discuss specification updates submitted thus far and additional updates requested by City Staff. The updated City Standard Specifications document is expected to be complete in Spring 2024.
- Lift Station #21 & 22:
EOM submitted a proposal for construction of Lift Stations to City in August 2023. It is understood that the City Attorney is currently working on a contract for proposed work.



Section 5.0

ADMINISTRATION



SECTION 5.0

ADMINISTRATION

BUDGET

Description	Budget	Expense	Balance
Sewer Expenses	\$ 2,436,500.00	\$ 147,306.35	\$ 2,289,193.65
WWTP Expenses	\$ 1,400,000.00	\$ 368,666.23	\$ 1,031,333.77
TOTAL	\$ 3,836,500.00	\$ 515,972.58	\$ 3,320,527.42



Section 6.0

APPENDIX

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

Form Approved
 OMB No. 2040-0004

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

Page 1

NAME: Pooler City of
ADDRESS: 100 Southwest Hwy 80
 Pooler, GA 31322
FACILITY: Pooler, City of (Bloomingdale Regional WPCP)
LOCATION: Winskie Road
 Pooler GA 31322

GA0047066	002-B3
PERMIT NUMBER	DISCHARGE NUMBER

DMR MAILING ZIP CODE:
 MAJOR

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
24	02	01	24	02	29

WPCP Discharge
 External Outfall

No Discharge

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	****	****	****	8.2	****	****	mg/L	0	01/01	GR GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	6.0 MINIMUM	****	****	mg/L		01/01	GR GRAB
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	56.4	60.1	lb/d	****	2.1	2.2	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	82.6 MO AVG	102.6 WKLY AVG	lb/d	****	3.0 MO AVG	4.5 WKLY AVG	mg/L		03/DW	CP COMPOS
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	6676	6927	lb/d	****	256	267	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 RAW SEWAGE INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	lb/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PH	SAMPLE MEASUREMENT	****	****	****	6.5	****	7.0	SU	0	01/01	GR GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	6.0 MINIMUM	****	8.5 MAXIMUM	SU		01/01	GR GRAB
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	27.2	29.9	lb/d	****	1.0	1.0	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	138.0 MO AVG	172.0 WKLY AVG	lb/d	****	5.0 MO AVG	7.5 WKLY AVG	mg/L		03/DW	CP COMPOS
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	5470	5786	lb/d	****	210	235	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 RAW SEWAGE INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	lb/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, ORGANIC TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	1.120	****	mg/L	0	01/30	CP COMPOS
00605 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER Marcus Hobgood Wastewater Manager WW1-015056 TYPED OR PRINTED	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE		DATE		
		912	445-1894	24	03	15
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

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MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
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 External Outfall

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PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
NITROGEN, AMMONIA TOTAL (AS N)	SAMPLE MEASUREMENT	17.3	36.5	lb/d	****	0.6	1.4	mg/L	7	03/DW	CP COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	11.0 MO AVG	13.8 WKLY AVG	lb/d	****	0.4 MO AVG	0.6 WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, KJELDAHL TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	1.680	****	mg/L	0	01/30	CP COMPOS
00625 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
NITRITE PLUS NITRATE TOTAL 1 DET. (AS N)	SAMPLE MEASUREMENT	****	****	****	****	12.0	****	mg/L	0	01/30	CP COMPOS
00630 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	11.9	18.3	****	****	1.0	1.5	mg/L	0	03/DW	CP COMPOS
00665 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	27.5 MO AVG	34.4 WKLY AVG	****	****	1.0 MO AVG	1.5 WKLY AVG	mg/L		03/DW	CP COMPOS
PHOSPHATE, ORTHO (AS P)	SAMPLE MEASUREMENT	****	****	****	****	0.570	****	mg/L	0	01/30	CP COMPOS
04175 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	3.3	3.43	MGD	****	****	****	****	0	99/99	CN CONTIN
50050 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	3.3 MO AVG	4.2 WKLY AVG	MGD	****	****	****	****		99/99	CN CONTIN
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	****	****	****	****	1.9	7.5	#/100mL	0	02/DA	GR GRAB
74055 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	23 MO GEO	23 WKLY GEO	#/100mL		02/DA	GR GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER Marcus Hobgood Wastewater Manager WW1-015056 TYPED OR PRINTED	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE		DATE		
		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	912	445-1894	24	03
		AREA Code	NUMBER	YEAR	MO	DAY

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 Pooler GA 31322

GA0047066	002-B3
PERMIT NUMBER	DISCHARGE NUMBER

DMR MAILING ZIP CODE:
 MAJOR

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
24	02	01	24	02	29

WPCP Discharge
 External Outfall

No Discharge

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
CYANIDE, TOTAL (AS CN)	SAMPLE MEASUREMENT	****	****	****	****	****	****	ug/L	0	01/30	GR GRAB
00720 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	MO AVG	****	ug/L		01/30	GR GRAB
MERCURY, TOTAL (AS HG)	SAMPLE MEASUREMENT	****	****	****	****	****	****	ng/L	0	01/30	GR GRAB
71900 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	MO AVG	****	ng/L		01/30	GR GRAB
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	dry ton	99.5	****	****	%	0	01/30	CA CALCTD
81011 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO AVG	****	dry ton	>85 MINIMUM	****	****	%		01/30	CA CALCTD
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	99.2	****	****	%	0	01/30	CA CALCTD
81010 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	>85 MINIMUM	****	****	%		01/30	CA CALCTD
SOLIDS, SLUDGE, TOT, DRY WEIGHT	SAMPLE MEASUREMENT	61	****	dry ton	****	****	****	****	0	01/30	CA CALCTD
78477 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO AVG	****	dry ton	****	****	****	****		01/30	CA CALCTD
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER Marcus Hobgood Wastewater Manager WW1-015056 TYPED OR PRINTED	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE		DATE		
		912	445-1894	24	03	15
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

INTERIM
COMPARATIVE
OPERATING
STATEMENTS

City of Pooler, Georgia

For the Three Months Ended March 31, 2024

*Prepared by:
Finance Department*



CITY *of* POOLER
— GEORGIA —

CITY OF POOLER, GEORGIA

Interim Comparative Operating Statements (*Unaudited*)

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CITY *of* POOLER
— GEORGIA —

COMPARATIVE FINANCIAL STATEMENTS

(UNAUDITED)



CITY *of* POOLER
— GEORGIA —

CITY OF POOLER, GEORGIA

Fund 100 - General Fund Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances For the Three Months Ended March 31, 2024 and 2023

	2024	2023		
REVENUES				
Taxes.....	\$ 5,089,631.75	\$ 4,814,535.59		
Licenses and permits.....	551,328.23	302,822.78		
Intergovernmental.....	122,337.72	338,650.40		
Charges for services.....	567,636.41	669,724.09		
Fines and forfeitures.....	110,258.08	227,595.65		
Investment earnings.....	180,922.64	134,193.78		
Contributions and donations.....	34,612.23	71,542.27		
Miscellaneous.....	43,571.51	33,040.92		
	<u>6,700,298.57</u>	<u>6,592,105.48</u>		
Total revenues.....			108,193.09	1.64%
EXPENDITURES				
Current				
General government.....	933,634.33	710,186.09		
Judicial.....	101,644.10	123,570.57		
Public safety.....	3,558,194.30	3,036,203.66		
Public works.....	1,491,856.29	1,279,469.46		
Health and welfare.....	50,658.20	33,777.41		
Culture and recreation.....	459,387.56	379,553.02		
Housing and development.....	215,948.83	244,908.49		
Debt service				
Principal.....	440,954.01	567,396.34		
Interest.....	64,876.10	81,519.92		
	<u>7,317,153.72</u>	<u>6,456,584.96</u>		
Total expenditures.....			860,568.76	13.33%
Excess (deficiency) of revenues over (under) expenditures.....	<u>(616,855.15)</u>	<u>135,520.52</u>		
OTHER FINANCING SOURCES (USES)				
Transfers in.....	235,380.35	222,462.08		
Transfers out.....	(465,826.64)	(316,595.24)		
Sale of general capital assets.....	224,250.00	238,483.50		
Insurance recoveries.....	25,799.50	48,989.40		
	<u>19,603.21</u>	<u>193,339.74</u>		
Total other financing sources (uses)			(173,736.53)	-89.86%
Net changes in fund balances.....	(597,251.94)	328,860.26		
Fund balances at beginning of year.....	36,853,504.63	32,947,279.67		
Fund balances at end of year.....	<u>\$36,256,252.69</u>	<u>\$33,276,139.93</u>		

CITY OF POOLER, GEORGIA

Fund 201 - Tree Fund

Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Three Months Ended March 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Contributions.....	\$ 17,175.00	\$ 359,975.00		
Investment earnings.....	628.57	971.06		
Total revenues.....	<u>17,803.57</u>	<u>360,946.06</u>	(343,142.49)	-95.07%
EXPENDITURES				
Current				
Parks.....	104,345.88	60,263.40		
Total expenditures.....	<u>104,345.88</u>	<u>60,263.40</u>	44,082.48	73.15%
Net change in fund balance.....	(86,542.31)	300,682.66		
Fund balance, beginning of year.....	2,817,933.65	2,581,923.20		
Fund balance, end of year.....	<u>\$ 2,731,391.34</u>	<u>\$ 2,882,605.86</u>		

CITY OF POOLER, GEORGIA

Fund 210 - Forfeiture Fund
Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Three Months Ended March 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Fines and forfeitures.....	\$ -	\$ 564.75		
Investment earnings.....	43.02	73.28		
Total revenues.....	<u>43.02</u>	<u>638.03</u>	(595.01)	-93.26%
EXPENDITURES				
Current				
Public safety.....	163.80	564.00		
Total expenditures.....	<u>163.80</u>	<u>564.00</u>	(400.20)	-70.96%
Excess (deficiency) of revenues over (under) expenditures.....	<u>(120.78)</u>	<u>74.03</u>		
Fund balance, beginning of year.....	182,668.11	120,812.07		
Fund balance, end of year.....	<u>\$ 182,547.33</u>	<u>\$ 120,886.10</u>		

CITY OF POOLER, GEORGIA

Fund 230 - American Rescue Plan Local Fiscal Recovery Fund
Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Three Months Ended March 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Intergovernmental grants.....	\$ -	\$ -		
Investment earnings.....	-	3,273.96		
Total revenues.....	<u>-</u>	<u>3,273.96</u>	(3,273.96)	-100.00%
EXPENDITURES				
Current				
Health and welfare.....	-	-		
Total expenditures.....	<u>-</u>	<u>-</u>	-	
Excess (deficiency) of revenues over (under) expenditures.....	<u>-</u>	<u>3,273.96</u>		
OTHER FINANCING SOURCES (USES)				
Transfers out.....	-	-	-	
Total other financing sources (uses)	<u>-</u>	<u>-</u>		
Net change in fund balance.....	-	3,273.96		
Fund balance, beginning of year.....	-	7,675.69		
Fund balance, end of year.....	<u>\$ -</u>	<u>\$ 10,949.65</u>		

CITY OF POOLER, GEORGIA

Fund 275 - Accommodation Excise Tax Fund
 Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Three Months Ended March 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Taxes.....	\$ 470,760.67	\$ 444,924.22		
Total revenues.....	<u>470,760.67</u>	<u>444,924.22</u>	25,836.45	5.81%
EXPENDITURES				
Intergovernmental:				
Assistance.....	235,380.35	222,462.10		
Total expenditures.....	<u>235,380.35</u>	<u>222,462.10</u>	12,918.25	5.81%
Excess (deficiency) of revenues over (under) expenditures.....	<u>235,380.32</u>	<u>222,462.12</u>		
OTHER FINANCING SOURCES (USES)				
Transfers out.....	<u>(235,380.32)</u>	<u>(222,462.12)</u>	(12,918.20)	5.81%
Total other financing sources (uses)	<u>(235,380.32)</u>	<u>(222,462.12)</u>		
Net change in fund balance.....	-	-		
Fund balance, beginning of year.....	-	-		
Fund balance, end of year.....	<u>\$ -</u>	<u>\$ -</u>		

CITY OF POOLER, GEORGIA

**Fund 320 - Special Purpose Local Option Sales Tax (SPLOST) Fund
Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances**

For the Three Months Ended March 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>		
REVENUES				
Intergovernmental.....	\$ -	\$ -		
Investment earnings.....	<u>123,217.79</u>	<u>47,669.62</u>		
Total revenues.....	<u>123,217.79</u>	<u>47,669.62</u>	75,548.17	158.48%
EXPENDITURES				
Capital outlay				
Public safety.....	-	-		
Public works.....	-	255,537.74		
Recreation.....	-	326,950.95		
Debt service				
Principal.....	-	-		
Interest.....	-	-		
Total expenditures.....	<u>-</u>	<u>582,488.69</u>	(582,488.69)	-100.00%
Excess (deficiency) of revenues over (under) expenditures.....	<u>123,217.79</u>	<u>(534,819.07)</u>		
Fund balance, beginning of year.....	<u>9,651,831.48</u>	<u>7,698,715.93</u>		
Fund balance, end of year.....	<u><u>\$ 9,775,049.27</u></u>	<u><u>\$ 7,163,896.86</u></u>		

CITY OF POOLER, GEORGIA

Fund 350 - Local Resources Fund

Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Three Months Ended March 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>	
REVENUES			
Intergovernmental.....	\$ -	\$ -	
Investment earnings.....	-	-	
Total revenues.....	<u>-</u>	<u>-</u>	-
EXPENDITURES			
Capital outlay			
General government.....	17,311.56	-	
Public safety.....	58,575.00	-	
Public works.....	389,940.08	-	
Recreation.....	-	-	
Total expenditures.....	<u>465,826.64</u>	<u>-</u>	465,826.64
Excess (deficiency) of revenues over (under) expenditures.....	<u>(465,826.64)</u>	<u>-</u>	
OTHER FINANCING SOURCES (USES)			
Transfers in.....	465,826.64	-	465,826.64
Total other financing sources (uses)	<u>465,826.64</u>	<u>-</u>	
Net change in fund balance.....	-	-	
Fund balance, beginning of year.....	-	-	
Fund balance, end of year.....	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

CITY OF POOLER, GEORGIA

Fund 505 - Water and Sewer Fund Comparative Statement of Revenues, Expenses, and Changes in Net Position For the Three Months Ended March 31, 2024 and 2023

	2024	2023		
OPERATING REVENUES				
Water fees.....	\$ 717,205.92	\$ 759,487.99		
Sewer fees.....	893,083.20	843,555.83		
Miscellaneous fees.....	46,245.47	38,758.42		
Total operating revenues.....	<u>1,656,534.59</u>	<u>1,641,802.24</u>	14,732.35	0.90%
OPERATING EXPENSES				
<u>Sewer and Wastewater Treatment Plant</u>				
Purchased and contracted services.....	529,193.18	507,386.07		
Materials and supplies.....	390,259.19	428,370.90		
Total sewer and wastewater treatment plant.....	<u>919,452.37</u>	<u>935,756.97</u>	(16,304.60)	-1.74%
<u>Water</u>				
Personnel services and employee benefits.....	194,078.96	152,339.20		
Purchased and contracted services.....	81,614.79	105,022.07		
Materials and supplies.....	378,314.94	295,342.47		
Total water.....	<u>654,008.69</u>	<u>552,703.74</u>	101,304.95	18.33%
Total operating expenses.....	<u>1,573,461.06</u>	<u>1,488,460.71</u>	85,000.35	5.71%
Operating income (loss).....	<u>83,073.53</u>	<u>153,341.53</u>	(70,268.00)	-45.82%
NONOPERATING REVENUES (EXPENSES)				
Interest income.....	133,359.49	105,978.61		
Interest expense.....	(87,321.06)	(71,689.62)		
Total nonoperating revenues (expenses).....	<u>46,038.43</u>	<u>34,288.99</u>	11,749.44	34.27%
Income (loss) before capital contributions.....	<u>129,111.96</u>	<u>187,630.52</u>	(58,518.56)	-31.19%
CAPITAL CONTRIBUTIONS AND TRANSFERS				
Tap fees.....	332,036.80	221,230.54		
Capital cost recovery charges.....	2,532,371.06	1,230,531.13		
Total capital contributions.....	<u>2,864,407.86</u>	<u>1,451,761.67</u>	1,412,646.19	97.31%
Change in net position.....	2,993,519.82	1,639,392.19	1,354,127.63	82.60%
Net position, beginning of year.....	80,098,031.36	63,204,310.41		
Net position, end of year.....	<u>\$83,091,551.18</u>	<u>\$64,843,702.60</u>		



City of Pooler Fire-Rescue Services

Fire-Rescue Report Mar. 1st – 31st, 2024

MAJOR INCIDENT TYPE	# INCIDENTS Mar. 2024	% Of TOTAL Mar. 2024	YEAR to Date 2024	YEAR to Date 2023
Fires	9	2.18%	40	32
❖ Structure Fires	4	-	19	9
Emergency Medical Service	220	53.40%	745	693
Motor Vehicle Collisions	48	11.65%	129	144
Technical Rescues	3	0.73%	17	19
Hazardous Condition (No Fire)	10	2.42%	19	17
Service Call	52	12.62%	135	128
Good Intent Call	35	8.50%	119	113
False Alarm & False Call	35	8.50%	95	92
Severe Weather & Natural Disaster	0	0	0	0
Special Incident/Citizen Complaint	0	0	0	0
TOTAL	412	100%	1299	1238

*Mar. Call Volume **Decreased** from 451 in 2023 to 412 in 2024, **(8.65 % decrease)***

*For the year, call volume has increased by **61** calls or **4.93%**.*

Total Fire Loss Year to Date 2024 - \$578,163

Total Fire Loss Year to Date 2023 - \$160,995

	<u>March</u>	<u>Year to Date</u>
1. Child Locked in Auto	1	4
2. Animal Locked in Auto	0	0
3. Blood Draws	11	23

SIGNIFICANT INCIDENTS

1. **3/8 - Bloomingdale** – Mutual Aid Structure Fire – E602 assisted Bloomingdale.
2. **3/16 – Pooler Pkwy @ S.H. Morgan Pkwy** – Vehicle Extrication – 1 trapped, 2 injuries.
3. **3/17 – DUI Enforcement Roadblocks** – Special Incident – EMS 601 assisted with blood draws and medical care at a variety of checkpoint locations supporting our Police partners.
4. **3/28 – Osprey Point Circle** – Structure Fire – Kitchen fire, contained with sprinkler activation. Fire units finished extinguishment and did salvage and overhaul. Water damage to 4 additional apartments.



Pooler Police Department

Monday April 15, 2024

March 2024



- A total of **67 Part 1 crimes** were reported in the month of March.
- From the prior year 2023, there is a **decrease of 10%**.
- A total of **28 shopliftings** were reported in the month of March.
- From the prior year 2023, this is an **increase of 7%**.
- **Total Calls for service** in March were **2,893**.
- From the prior year 2023, this is an **increase of 29%**.
- A total of **2,275 citations** were issued in the month of March.
- From prior year 2023, this is an **increase of 23%**.
- A total of **161 arrests** were made in the month of March.
- From the prior year 2023, this is an **increase of 18%**.
- A total of **33 DUI arrests** were made in the month of March.
- From the prior year 2023, this is a **decrease of 14%**.

ACTIVITY	TIME PERIOD 3/1 TO 3/31/2024	YEAR TO DATE 2024	YEAR TO DATE 2023	PERCENTAGE CHANGE FROM 23 - 24
PART 1 CRIMES	67	180	201	-10%
SHOPLIFTINGS	28	79	74	7%
CALLS FOR SERVICE	2,893	7,890	6,115	29%
CITATION	2,275	5,454	4,437	23%
ARRESTS	161	416	352	18%
DUI ARRESTS	33	68	79	-14%

Pooler Parks & Recreation



Monthly Report: March 2024

Recreation Department

- 1 Dance classes continued in Marc. Registration was opened for April.
- 2 Gymnastics, classes continued in March. Registrations for new sessions remained open.
- 3 Practices for youth spring sports started, which includes baseball, softball, tball, soccer and volleyball. Practices were held at Rogers Street and the Rec Complex.
- 4 PRD hosted 6 New Hampstead High soccer games at Pooler Stadium.
- 5 The annual 'Free Tree Giveaway' was held at the Rec Complex.
- 6 PRD hosted part of CEMA's annual evacuation staging and practice, as well as the Presidential Preference Primary.

7

Senior Center

- 1 All regularly scheduled classes continued in March.
- 2 The monthly birthday party also celebrated Easter.
- 3 Seniors were able to attend a day trip to Augusta, GA.

4

5

6

Parks

- 1 Parks performed routine maintenance at the parks, the community and senior centers, and the cemetery.

2

3

City of Pooler
Planning & Zoning Minutes
April 8, 2024

CALL TO ORDER:

Chair Dixon called the meeting to order at 3:00 p.m.
Commissioner Simmons led the Pledge of Allegiance.

Attendee Name	Title	Status
Nicole Dixon	Planning & Development Director	Present
Brad Rife	Commissioner	Present
Shirlinia Daniel	Commissioner	Present
Jeremy Kelly	Alternate	Absent
Wade Simmons (Fire)	Commissioner	Present
Mark Williams (Public Works)	Commissioner	Present
Ashely Brown (Police)	Commissioner	Present
Pete Chaison	Commissioner	Present
Brian Crooks	City Planner	Present
Kimberly Dyer	Zoning Administrator/Secretary	Present

APPROVAL OF MINUTES

The minutes of the March 25, 2024, Pooler Planning and Zoning Commission were approved with one correction being a typo.

Result: *Approved*

1-Motion: Commissioner Daniel

2-Second: Commissioner Rife
Passed without opposition.

NEW BUSINESS:

A. Zoning Map Amendment for 701 Jimmy DeLoach Parkway

Brian Crooks presented the item to the Commission for their review and recommendation. The applicant, Robert McCorkle, provided information related to the request. This request is to remove the conditions that were put in place by Council on May 16, 2022, stating that the area only be used as a laydown yard.

Result: *After review of the criteria, a motion was made to recommend approval of the zoning map amendment to remove the conditions.*

1- Motion: Commissioner Daniel

2- Second: Commissioner Simmons
Passed without opposition.

B. PUD Amendment for the JABOT PUD – Amendment #17

Brian Crooks presented the request to the Commission for their review and recommendation. The request included amending the Jabot PUD by adding two (2) tracts of land under the C-2 (Heavy Commercial) Zoning District. The applicant, Robert Forrest, with ForrsPlaces Development, LLC provided information related to the request. Courtney Rawlins, with The Greater Pooler Area Chamber of Commerce spoke against the request, with concerns to traffic.

Result: *After review of the criteria, a motion was made to recommend approval of the Jabot PUD Amendment #17.*

1- Motion: Commissioner Simmons

2- Second: Commissioner Williams

Passed with Commissioner Brown in opposition.

The meeting was adjourned by motion at approximately 3:24 pm.

The foregoing minutes are true and correct and approved by me on this 22nd day of April 2024.

Kimberly Dyer, Zoning Administrator

**City of Pooler
Multi-Family Residential
Permits
March 2024**

Date	Permit #	Subdivision	Address	Contractor	Owner	PIN #	Units
3/11/2024	231389	Oxford	500 Fox Farm St., Bldg 1000	Oxford Properties, LLC	Same	5101101073	75
3/11/2024	231403	Oxford	500 Fox Farm St., Bldg 2000	Oxford Properties, LLC	Same	5101101073	75
Total	2						150

**City of Pooler
Commercial Permits
March 2024**

Date	Permit #	Address	Contractor	Owner	Type/Project	PIN #	Flood Zone/Flood Way
3/13/2024	231564	2211 Pooler Pkwy	Nearen Construction	Expres Oil Change LLC	Express Oil Change & Tire	5100901103	
3/11/2024	24-0101	2311 Pooler Pkwy, Bldg. 1	HD Construction	DJ Desai	Retail Building Shell	5100901106	
3/11/2024	24-0161	2311 Pooler Pkwy, Bldg. 2	HD Construction	DJ Desai	Retail Building Shell	5100901106	
3/11/2024	24-0162	2311 Pooler Pkwy, Bldg. 3	HD Construction	DJ Desai	Retail Building Shell	5100901106	
3/11/2024	24-0163	2311 Pooler Pkwy, Bldg. 4	HD Construction	DJ Desai	Retail Building Shell	5100901106	
3/11/2024	231867	111 East Mel St. Units 13-17 and 19	Property Masters	Pooler 24 LLC	Interior Renovation	5000519001	
Total	5						

Misc. Permits March 2024

Date	Permit #	Address	Contractor	Owner	Project Type	PIN #	Flood Zone
3/4/2024	231864	6 Mill Creek Cir	Southeast Utilities	Comcast	Excavation/Encroachment		
3/12/2024	231866	113 N Rogers St.	Selectric Savannah LLC	Kirk Thurman	Electrical	5000607011	
3/13/2024	231869	1220 Hwy 80	Deep Clean Car Wash	Same	Temporary Sign	5098707016	
3/20/2024	231871	N Godley Station Blvd/Pooler Pkwy	Southeast Utilities	Comcast	Excavation/Encroachment		
3/28/2024	231872	Savannah Quarters	Southeast Utilities	Comcast	Excavation/Encroachment		
3/28/2024	231873	Morgans Corner	Georgia Power	Same	Excavation/Encroachment		
3/28/2024	231874	Durden and Cliff Dr.	Southeast Connections	Atlanta Gas Light	Excavation/Encroachment		
3/4/2024	24-0127	216 S. Skinner Ave	Exponential Electrical	Savannah Home Solutions	Electrical	5000517001	
3/1/2024	24-0129	15 Melody Dr.	Cochran Electric LLC	Fred and Kimberly Gaither	Electrical	51010F04020	
3/5/2024	24-0133	101 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O01002	
3/5/2024	24-0134	115 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O01009	
3/5/2024	24-0135	123 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O01013	
3/4/2024	24-0136	455 Pooler Pkwy	Marchese Construction LLC	Loc Lin	Digital Menu board	50017A01091	
3/5/2024	24-0137	130 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O03010	
3/5/2024	24-0138	128 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O03009	
3/5/2024	24-0139	118 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O02010	
3/5/2024	24-0140	104 South Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O02013	
3/5/2024	24-0141	126 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O03008	
3/5/2024	24-0142	128 Fremont Ln.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O05010	
3/5/2024	24-0143	155 Fremont Ln.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O06001	
3/4/2024	24-0144	228 Pamas Dr.	S. Kimberly Corbin	Same	Gazebo	51014B08030	
3/11/2024	24-0145	400 Seabrook Pkwy	Liberty Fire Protection	Pastics Express	Fire Sprinkler System	5101101049	
3/6/2024	24-0146	9 Scott Key Ct.	Premier Pools	Dean Kicklighter	Inground Fiberglass Pool	51010E03006	
3/7/2024	24-0147	1000 E Hwy 80	Davoid Haulman	CB Portfolio Owner LLC	Fire Sprinkler Monitoring System		
3/7/2024	24-0148	37 Bainbridge Way	Thompson & Thompson Plumbing & Heating	Tyrone McMilliam	Electrical		
3/8/2024	24-0149	417 E Mell St	Veteran Fences	Amanda Merk	6' Wood Privacy Fence	5000512008	
3/14/2024	24-0150	114 Kent Trl.	JDH Decks and Fences	Stacey Madve	4' Aluminum Fence	51009F02022	
3/11/2024	24-0151	103 River Run Dr.	Superior Fence and Rail	Tom Wescott	4' Black Aluminum fence	51009N04002	
3/12/2024	24-0153	126 N .Read St., Lot 4	KC Brothers Construction	Taehwan Rim	6' Privacy Fence	5000702019	
3/12/2024	24-0153	1601 Dean Forest Rd.	AAA Sign Co. Inc	Dean Forest Partners LP	Wall Sign		
3/12/2024	24-0154	128 N. Read St., Lot 5	KC Brothers Construction	Taehwan Rim	6' Privacy Fence	5000702020	
3/12/2024	24-0155	124 N. Read St., Lot 3	KC Brothers Construction	Taehwan Rim	6' Privacy Fence	5000702018	
3/12/2024	24-0156	126 N. Read St., Lot 4	KC Brothers Construction	Taehwan Rim	Pavillion	5000702019	
3/7/2024	24-0157	324 Hitching Post Ln.	Galbreath Air	John Page	Mechanical		
3/8/2024	24-0158	404 Rothwell St.	MLW, LLC	Zach Johnson	Demolition	5001107005	
3/11/2024	24-0159	142 Silvertown Rd.	Nicole Charlot	Dan Eisner	minor renovation	51010C01081	
3/14/2024	24-0164	2321 Pooler Pkwy Ste 102	Doug Bean Signs	Moasic Retail Properties LLC	Wall Sign	5100901107	
3/13/2024	24-0165	124 N. Read St., Lot 3	Highway Signs	AGAP Pooler LLC	Wall Sign	5102301012	
3/12/2024	24-0166	15 Melody Dr.	Harvinstone Construction Services	Fred and Kimberly Gaither	Fire Damage Repair	51010F04020	
3/12/2024	24-0167	9 Harmony Ct.	Harvinstone Construction Services	McClenney Keith	Fire Damage Repair	51010F07027	
3/15/2024	24-0169	1 N Godley Station Blvd. Ste A-101	Dood Design	Riverwood Property LLC	Wall Signs		
3/13/2024	24-0174	6 Frampton Ct	Lowcountry Outdoor Living	Heather and Jody Wade	Pool and Spa	51009F06003	
3/14/2024	24-0176	209 Silver Brook Cir.	Great Day Improvements LLC	Marvin Williams	Bathroom renovation	51014A02015	
3/18/2024	24-0181	5212 Old Louisville Rd.	Amteck	Mana Nutrition	Fire Alarm 5098701023		
3/19/2024	24-0188	1013 E Hwy 80	Networkk Installation Services	SBA Communications	Cell Tower Colocate	5002301001	
3/19/2024	24-0191	5011 Old Louisville Rd.	Brenon Curtis	Jacquelyn Proctor	Demolition	50924C02010	

Misc. Permits March 2024

Date	Permit #	Address	Contractor	Owner	Project Type	PIN #	Flood Zone
3/18/2024	24-0192	160 Pooler Pkwy	Royal Commercial Refrigeration	Wal-Mart Stores	Mechanical	50017C01001	
3/19/2024	24-0194	260 Cattle Run Way	Terrell Brothers Inc	Deborah Terrell	Mechanical	51015A08062	
3/18/2024	24-0195	209 Silver Brook Cir.	Dyes Air & Plumbing	Deborah Terrell	Plumbing	51015A08062	
3/27/2024	24-0196	528 Wheatfeild Ct.	Terrell Brothers Inc	Sabrina Anderson	Mechanical	51015A10001	
3/20/2024	24-0197	205 Somersby Blvd.	Kristine Marks	Same	Screen Porch	51023B05047	
3/22/2024	24-0198	127 Como Dr.	JDH Decks and Fences	Frank Quinn	Screen Room	51014C010004	
3/26/2024	24-0203	4 Nixon Pl.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O02016	
3/26/2024	24-0204	106 South Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O02014	
3/26/2024	24-0205	107 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O01005	
3/26/2024	24-0206	102 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O02002	
3/26/2024	24-0207	119 Fern Rd.	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O01011	
3/26/2024	24-0208	106 Fern Rd	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O02004	
3/26/2024	24-0209	109 N. Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O04005	
3/26/2024	24-0210	132 Fremont Ln	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O05008	
3/26/2024	24-0211	139 Fremont Ln	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O06009	
3/26/2024	24-0212	101 N Trail Way	Palmetto Solar	Q Drayton Holdings LLC	Roof Mounted Solar Panels	51009O04001	
3/28/2024	24-0213	166 Regency Cir	Galbreath Air	Sharon Lightsey	Mechanical	51014D03016	
3/28/2024	24-0221	247 Harmony Blvd	Jesse Bromley	Same	Screen Room	51010F07021	
Total	64						

City of Pooler
Certificate of Occupancy
March 2024

Date	Permit #	Subdivision	Address	Type of Construction	Contractor	Owner
3/1/2024	230140		1220 E. Hwy 80	Carwash	The Dewitt-Tilton Group	PDT Westside LLC
3/1/2024	231217	Towne Park	338 Governor Gwinnett Way, Lot 143	Townhome	Beacon Builders	Same
3/1/2024	231218	Towne Park	336 Governor Gwinnett Way, Lot 144	Townhome	Beacon Builders	Same
3/1/2024	231220	Towne Park	332 Governor Gwinnett Way, Lot 146	Townhome	Beacon Builders	Same
3/1/2024	231221	Towne Park	330 Governor Gwinnett Way, Lot 147	Townhome	Beacon Builders	Same
3/1/2024	230737	Towne Park	328 Governor Gwinnett Way, Lot 148	Townhome	Beacon Builders	Same
3/1/2024	230734	Towne Park	322 Governor Gwinnett Way, Lot 151	Townhome	Beacon Builders	Same
3/1/2024	230733	Towne Park	320 Governor Gwinnett Way, Lot 152	Townhome	Beacon Builders	Same
3/4/2024	231481	Tanger Outlets	200 Tanger Outlets Blvd. Unit 791	Peach Cobbler Buildout	Paderewski Construction	The Peach Cobbler Factory
3/5/2024	231376	Telfair Park	109 Juliette Low Ln., Lot 414	Single Family Detached	Mungo Homes	Same
3/5/2024	231301	Harmony	27 Cantata Cir., Lot 713	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/5/2024	231303	Harmony	31 Cantata Cir., Lot 715	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/6/2024	221375	Westbrook	633 Blue Moon Xing., Lot 861	Townhome	Logan Homes SC LLC	Same
3/6/2024	230461	Westbrook	624 Blue Moon Xing., Lot 898	Townhome	Logan Homes SC LLC	Same
3/6/2024	230853	Westbrook	188 Holloway Hill, Lot 1115	Townhome	DR Horton	Same
3/6/2024	231510	Ellis Park	100 Windrush Pines, Lot 312	Single Family Detached	DR Horton	Same
3/7/2024	231410	Westbrook	130 Binscombe Ln., Lot 996	Single Family Detached	Lennar Carolinas	Same
3/8/2024	230878	Forest Lakes	145 Champlain Dr., Lot 1029	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/8/2024	230462	Westbrook	622 Blue Moon Xing., Lot 899	Townhome	Logan Homes SC LLC	Same
3/8/2024	231508	Ellis Park	104 Windrush Pines, Lot 310	Single Family Detached	DR Horton	Same
3/8/2024	231337	Ellis Park	154 Kraft Kove, Lot 263	Single Family Detached	DR Horton	Same
3/11/2024	231280	Harmony	23 Cantata Cir., Lot 711	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/11/2024	231279	Harmony	19 Cantata Cir., Lot 710	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/12/2024	231686	Ellis Park	149 Kraft Kove, Lot 293	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/12/2024	230348	Westbrook	182 Holloway Hill, Lot 1112	Townhome	DR Horton	Same
3/12/2024	231377	Telfair Park	107 Juliette Low Ln., Lot 415	Single Family Detached	DR Horton	Same
3/13/2024	231182	Savannah Quarters-Easthaven	124 Petworth Pl., Lot 473	Townhome	Dream Finders Homes LLC	Same
3/13/2024	231183	Savannah Quarters-Easthaven	122 Petworht Pl., Lot 474	Townhome	Dream Finders Homes LLC	Same
3/13/2024	231184	Savannah Quarters-Easthaven	120 Petworth Pl., Lot 475	Townhome	Dream Finders Homes LLC	Same
3/13/2024	231185	Savannah Quarters-Easthaven	118 Petworth Pl., Lot 476	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231129	Savannah Quarters-Easthaven	100 Petworth Pl., Lot 484	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231132	Savannah Quarters-Easthaven	102 Petworth Pl., Lot 483	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231134	Savannah Quarters-Easthaven	104 Petworth Pl., Lot 482	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231135	Savannah Quarters-Easthaven	106 Petworth Pl., Lot 481	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231136	Savannah Quarters-Easthaven	108 Petworth Pl., Lot 480	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231137	Savannah Quarters-Easthaven	110 Petworth Pl., Lot 479	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231138	Savannah Quarters-Easthaven	112 Petworth Pl., Lot 478	Townhome	Dream Finders Homes LLC	Same
3/14/2024	231139	Savannah Quarters-Easthaven	114 Petworth Pl., Lot 477	Townhome	Dream Finders Homes LLC	Same
3/14/2024	221991	Westbrook	131 Waterside Ln., Lot 198	Single Family Detached	Village Park Homes LLC	Same
3/18/2024	231685	Ellis Park	151 Kraft Kove, Lot 292	Single Family Detached	DR Horton	Same
3/18/2024	231509	Westbrook	102 Windrush Pines, Lot 311	Single Family Detached	DR Horton	Same

**City of Pooler
Certificate of Occupancy
March 2024**

Date	Permit #	Subdivision	Address	Type of Construction	Contractor	Owner
3/19/2024	230750	Westbrook	177 Holloway Hill, Lot 1070	Townhome	DR Horton	Same
3/19/2024	231278	Harmony	9 Jazz Dr.,Lot 707	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/19/2024	231304	Harmony	29 Cantata Cir., Lot 717	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/19/2024	231306	Harmony	16 Cantata Cir., Lot 720	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/20/2024	231210	Forest Lakes	160 Champlain Dr., Lot 1010	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/20/2024	231012	Westbrook	733 Blue Moon Xing., Lot 921	Single Family Detached	Lennar Carolinas	Same
3/20/2024	231413	Westbrook	120 Holloway Hill, Lot 1035	Single Family Detached	Lennar Carolinas	Same
3/20/2024	230743	Ellis Park	126 Jepson Way, Lot 381	Single Family Detached	Mungo Homes	Same
3/20/2024	230432	Westbrook	628 Blue Moon Xing.,Lot 896	Townhome	Logan Homes SC LLC	Same
3/21/2024	220992	Westbrook	133 Waterside Ln., Lot 199	Single Family Detached	Village Park Homes LLC	Same
3/22/2024	230433	Westbrook	626 Blue Moon Xing., Lot 897	Townhome	Logan Homes SC LLC	Same
3/22/2024	231742	Ellis Park	102 Fremont Lna., Lot 234	Single Family Detached	DR Horton	Same
3/22/2024	231493	Ellis Park	147 Kraft Kove, Lot 294	Single Family Detached	DR Horton	Same
3/22/2024	231395	Westbrook	127 Binscombe Ln., Lot 968	Single Family Detached	Lennar Carolinas	Same
3/22/2024	231412	Westbrook	124 Holloway Hill, Lot 1037	Single Family Detached	Lennar Carolinas	Same
3/22/2024	231552	Westbrook	128 Binscombe Ln., Lot 997	Single Family Detached	Lennar Carolinas	Same
3/22/2024	231551	Westbrook	125 Binscombe Ln., Lot 967	Single Family Detached	Lennar Carolinas	Same
3/22/2024	231554	Westbrook	113 Holloway Hill, Lot 1019	Single Family Detached	Lennar Carolinas	Same
3/22/2024	231411	Westbrook	111 Holloway Hill, Lot 1020	Single Family Detached	Lennar Carolinas	Same
3/25/2024	231684	Ellis Park	153 Kraft Kove, Lot 291	Single Family Detached	DR Horton	Same
3/26/2024	231110		220 S Skinner Ave.	Single Family Detached	Rosalvo Canejo	Same
3/26/2024	231219	Towne Park	334 Governor Gwinnett Way, Lot 145	Townhome	Beacon Builders	Same
3/26/2024	230735	Towne Park	324 Governor Gwinnett Way, Lot 150	Townhome	Beacon Builders	Same
3/26/2024	230736	Towne Park	326 Governor Gwinnett Way, Lot 149	Townhome	Beacon Builders	Same
3/26/2024	230749	Westbrook	179 Hollway Hill, Lot 1069	Townhome	DR Horton	Same
3/27/2024	231307	Harmony	14 Cantata Cir., Lot 721	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/27/2024	231308	Harmony	12 Cantata Cir., Lot 722	Single Family Detached	Landmark 24 Homes of Savannah	Same
3/27/2024	230876	Forest Lakes	166 Champlain Dr.,Lot 1013	Single Family Detached	Landmark 24 Homes of Savannah	Same
Total	69					

**Monthly Report
March 2024**

INSPECTORS

Scott MacPherson	153	Inspections (Included in Salary)
Frank Garza	530	Inspections (Included in Salary)
Josh Moody		Inspections
Total Inspections:	683	Inspections



CITY of POOLER
— GEORGIA —

STATE OF GEORGIA }
)
COUNTY OF CHATHAM }

ORDINANCE O2024-04.A
Utility Requirements

AN ORDINANCE TO AMEND THE CITY OF POOLER CODE OF ORDINANCES CHAPTER 86 – UTILITIES, ARTICLE 1. IN GENERAL, SECTION 86-1. INTERFERENCE WITH PROPERTY OF PUBLIC UTILITIES TO PROVIDE REQUIREMENTS FOR PRIVATE UTILITIES; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Pooler that the Code of Ordinances of the City of Pooler, Georgia are hereby amended as follows:

I

That CHAPTER 86 - UTILITIES, ARTICLE 1. IN GENERAL, Section 86.1 – Interference with Property of Public Utilities be amended by adding the underlined text as follows:

Sec. 86-1. - Interference with property of public utilities.

- (a) *Unlawful.* All private utilities and planted trees shall be at least 10 feet away from any public utility. Any person who intentionally and without authority injures or destroys any meters, pipes, conduits, wire, posts, lamps or other apparatus belonging to a company engaged in the manufacture or sale of public services, light, power, water or communications, or such apparatus belonging to the city, or intentionally and without authority prevents a meter from duly registering the quantity of services supplied, or in any way interferes with the proper action or just registration, or without the consent of such company or city intentionally diverts any services of such company or city, or otherwise intentionally and without authority uses or causes to be used without the consent of such company or city any services manufactured or distributed by such company or city shall be punished as for a misdemeanor.
- (b) *Responsibility.* Where there is no evidence to the contrary, the person receiving the benefit of services without proper charge as a result of tampering with a meter, or such diversion of services, shall be presumed to be responsible for such acts of tampering or diversion.
- (c) *Penalty.* Any person violating any of the provisions of this section shall be deemed guilty of an offense and upon conviction thereof shall be punished as provided in section 1-12.

II

All ordinances or parts of ordinances in conflict with the ordinance are hereby repealed.

III

If any section, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, the said holding shall in no way affect the validity of the remaining portions of this ordinance.

IV

This ordinance shall be effective immediately upon its adoption by the Mayor and City Council of Pooler, Georgia.

FIRST READING: _____ day of _____, _____

SECOND READING: _____ day of _____, _____

ADOPTED: _____ day of _____, _____

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

PROCLAMATION
Autism Acceptance Month

WHEREAS, Autism Acceptance Month, formerly recognized as Autism Awareness Month, aims to celebrate and promote acceptance for the condition that, according to the Centers for Disease Control and Prevention (CDC), affects approximately 1 in 36 children and 1 in 50 adults in the United States, representing a significant increase from previous estimates; and

WHEREAS, autism spectrum disorders (ASD) are complex developmental conditions that can cause significant social, communication, and behavioral challenges; and

WHEREAS, autism spectrum disorders are lifelong conditions, the economic impact of which can be significant, highlighting the need for increased support and resources for affected individuals and families; and

WHEREAS, early diagnosis, intervention, and access to appropriate support services are crucial for improving outcomes and quality of life for individuals with autism and their families; and

WHEREAS, Pooler is committed to supporting residents with autism spectrum disorders and their families by promoting awareness, understanding, and access to necessary resources and services throughout the community;

NOW, THEREFORE, the Mayor and Council of the City of Pooler, Georgia do hereby proclaim the month of April 2024 as Autism Acceptance Month and do encourage all residents to increase their understanding and acceptance of individuals with autism spectrum disorders and to actively engage with and support local autism organizations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Pooler, Georgia to be affixed this day of April 15, 2024.





Karen L. Williams, Mayor

ATTEST:



Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

PROCLAMATION

Child Abuse Prevention Month

WHEREAS, the safety and nurturing of children are paramount to creating a prosperous future for all; and

WHEREAS, the City of Pooler recognizes the impact of child abuse and the long-term effects it can have on children's mental, physical, and emotional well-being; and

WHEREAS, it is essential to stand united against acts that disrupt the innocence and peace of childhood, ensuring that all children, regardless of their background and social status, live in safe environments; and

WHEREAS, supporting local families through intervention services, rehabilitation, and additional resources is critical to building a robust and supportive community for the welfare of our children; and

WHEREAS, the City of Pooler is committed to fostering environments where children can grow, learn, and thrive without fear, embodying the sanctity of safety for every child;

NOW, THEREFORE, the Mayor and Council of the City of Pooler, Georgia do hereby proclaim the month of April 2024 as Child Abuse Prevention Month and encourage all citizens, community agencies, religious organizations, medical facilities, and businesses to join in the citywide effort to support families, strengthen our community, and be all in for our children.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Pooler, Georgia to be affixed this day of April 15, 2024.





Karen L. Williams, Mayor

ATTEST:



Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

PROCLAMATION

Garden Week in Georgia

- WHEREAS,** gardeners have a passion for nurturing the beauty and resources of the earth through the planting of seeds, the care of all plants and the harvesting of the riches of their efforts; and
- WHEREAS,** gardeners seek to add beauty, splendor, fragrance and nutrition to our lives through the growing of herbs, vegetables, foliage and flowers; and
- WHEREAS,** gardeners work to preserve our country's traditional spirit of independence and initiative through innovation and hard work; and
- WHEREAS,** gardeners advocate the importance of all creatures, large and small, that share our world and their roles in a balanced and productive ecology; and
- WHEREAS,** gardening furnishes a challenging and productive activity for many citizens, for those just learning as well as those having years of experience; and promotes a healthy lifestyle that lasts a lifetime, helps reduce stress from other areas of life, teaches that rewards come from diligent efforts; and
- WHEREAS,** gardening enables members of Garden Clubs across Georgia and the nation to serve others in the communities in which they reside and work;

NOW, THEREFORE, in an effort to acknowledge the importance of gardening and the numerous contributions of gardeners, the Mayor and Council of the City of Pooler, Georgia do hereby proclaim the week of April 21-27, 2024 as Garden Week in Georgia.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Pooler, Georgia to be affixed this day of April 15, 2024.





Karen L. Williams, Mayor

ATTEST:



Kiley Fusco, Clerk of Council



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – STAFF REPORT

Agenda Item:

Reapproval for Walk-On's/Vet Center at 105 Half Moon Way

Meeting Date:

April 1, 2024

Department:

Planning & Zoning

Background & Discussion:

During the Tuesday, January 17, 2023, City Council meeting, a site plan for the project entitled "Walk On's/Vet Center" at 105 Half Moon Way was approved with conditions. The developer was looking to schedule a pre-construction meeting to begin work; however, a site plan approval is only valid for a year unless acted upon. The approval has since expired and re-approval of the site plan is required before a pre-construction meeting is scheduled and any development begins.

Recommendation:

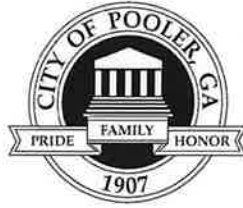
Staff recommends reapproval of the site plan for this project, subject to the same conditions as previously listed.

Requested Motion:

"Move to re-approve the site plan for Walk-On's/Vet Center at 105 Half Moon Way, subject to the conditions in the original approval letter."

Attachments:

Approval Letter



CITY OF POOLER

MAYOR

Rebecca C. Benton

CITY COUNCIL

**Shannon Black
Aaron C. Higgins
Tom Hutcherson
Stevie E. Wall
John M. Wilcher
Karen L. Williams**

CITY MANAGER

Robert H. Byrd, Jr.

CITY ATTORNEY

Steve Scheer

January 23, 2023

Robert Forest
12595 Crabapple Road
Milton, GA 30004

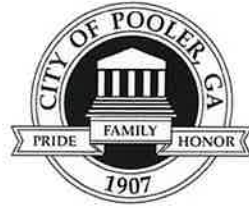
**RE: Site Plan
Walk On's/Vet Center
Pooler Parkway**

Dear Sir:

During their regularly scheduled meeting on Tuesday, January 17, 2023, Mayor and Council approved the site plan for the above reference project, subject to the following conditions:

- *A westbound right turn deceleration lane on Blue Moon Xing being proposed under this project.*
- *A modification to the southbound approach at Half Moon Way and Blue Moon Xing is being proposed under the Towne Place Pooler project. This modification includes a left turn lane and thru/right turn lane on the southbound approach to the intersection.*
- *The approval of the site plan shall be contingent upon the remaining traffic improvements, proposed under Towne Place Pooler, attaining site plan approval. The full extent of traffic improvements must be approved and a resubmittal of plans showing the complete scope of the traffic improvements must be provided, prior to a preconstruction meeting being scheduled.*
- *It shall be noted that a certificate of occupancy shall not be issued until the Water Distribution and the Sanitary Sewer System falling under the scope of Towne Place Pooler project have been permitted, constructed, and accepted by the City.*

The following information applies for an approved site plan and/or once all above contingencies are met. **A pre-construction meeting is required for all construction projects.** Please contact Tara Duff in the Public Works Department at (912) 330-8650 to schedule this meeting prior to beginning any land development activities.



CITY OF POOLER

Please do not hesitate to call if I can be of further assistance to you.

Sincerely,

A handwritten signature in blue ink that reads "Kimberly Dyer". The signature is fluid and cursive.

Kimberly Dyer
Zoning Administrator

cc: Jay Maupin ~ Maupin Engineering
Shannon Kirby ~ Inspections Coordinator
Tara Duff ~ Public Works Coordinator
File



CITY of POOLER
— GEORGIA —

PLANNING & ZONING STAFF REPORT
Map Amendment for 701 Jimmy DeLoach Zoning Conditions

Project:	#A24-0030
P&Z Meeting Date:	April 8, 2024
Public Hearing Date:	April 15, 2024
Applicant and Authorized Agent:	Robert McCorkle (Agent)
Location (Address):	701 Jimmy DeLoach
Parcel (PIN):	51015 01016
Existing Zoning:	I-1 (Light Industrial) with conditions: <ul style="list-style-type: none">• Property only be used as a laydown yard with an office.
Zoning Action:	Map Amendment
Request:	Request to amend the zoning map to remove the zoning conditions
Application Filed:	March 15, 2024
Legal Notice Published:	March 26, 2024
Sign Posted:	March 28, 2024
Letters Mailed:	March 25, 2024
Staff Recommendation:	Approval
Planning & Zoning Commission:	P&Z <u>agreed</u> with staff and recommends <u>approval</u> .
Recommended Motion:	<i>"After review of the criteria, move for approval of the request."</i>

Background:

The subject site is approximately 28.16 acres and is zoned I-1 with the zoning condition that "this property only be used as a laydown yard with an office". The property was zoned in May 2022 under project #220370.

The applicant is requesting the map amendment to remove the zoning conditions to have the property simply zoned as I-1. Per the applicant, the condition to a single use limits the property's marketability; other uses that are allowed more broadly within the I-1 district will likely be more desirable for the subject site.

The Pooler 2040 Comprehensive Plan identifies this area within the Residential character area. The FLUM designates this site as Commercial and Residential.

Relevant Ordinances:

App. A, Art. IV, Table 4.1: Allowed Uses by Zoning District

Zoning Action Standards:

1. Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
 - *Yes, the request to remove the zoning conditions would keep the zoning of the property the same. The request removes the limitations on allowable uses. Other properties within the general area include other I-1 zoned properties.*
2. Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
 - *No, the site is already zoned I-1 and the properties across Jimmy DeLoach are zoned industrial also. The request is to remove zoning conditions from an already zoned property.*
3. Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
 - *No, the only access to the site is from Jimmy DeLoach, which is designed for heavier, industrial traffic.*
4. Will this request place irreversible limitations on the area as it is or on future plans for it?
 - *No, the request is to remove conditions from an already zoned property. The property itself is already zoned industrially and able to be used in such a manner. The request seeks to increase the allowable uses.*

5. Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
 - *Yes, the property as presently zoned has limited usage due to the zoning conditions. The applicant is requesting the conditions be removed in order to better market the property for potential tenants.*
6. Will the proposed use substantially conflict with existing density patterns in the zone or neighborhood?
 - *No, the proposed development would be consistent with that of the general area. The property would allow for similar uses such as those across Jimmy DeLoach. The property is bordered and buffered by wetlands on nearly all sides, and the one adjacent upland area is zoned C-2.*
7. Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?
 - *It is unlikely that additional requests would be made which would generate or accelerate land use changes in the area. Other properties in the area are already zoned industrially, commercially, or for mixed-use. Any land use changes would likely be compatible with those of surrounding properties.*
8. Will the action adversely impact adjacent or nearby properties in terms of:
 - Environmental quality or livability resulting from the introduction of uses or activities which would create traffic, noise, odor or visual hazards or the reduction of light and air that is incompatible with the established development pattern?
 - *No, the request should not adversely impact the nearby properties as it relates to environmental quality, livability, or cause incompatible development.*
 - Property values, by rendering such properties less suitable and therefore less marketable for the type of development to which they are committed or restricted in order to promote the public welfare and protect the established development pattern?
 - *No, the request would not adversely impact the nearby properties as it relates to property values or make them less marketable.*
 - Will the action create development opportunities of such increased intensity that stormwater runoff from the site cannot be controlled within previous limits, with [which]

results in adverse impacts upon existing down-stream drainage problems or potential problems?

- *No, the request would not adversely impact the nearby properties as it relates to stormwater runoff. Any large site development proposed in the City will need to go through site plan review and approval to ensure items such as stormwater runoff are addressed on site so that down-stream drainage or off-site impacts do not occur.*

9. Will the action result in public service requirements such as provision of utilities or safety services which, because of the location or scale of the development, cannot be provided on an economic basis and therefore would create an actual burden to the public?

- *No, the proposed rezoning would not result in public service requirements that could create a burden on the public. Any potential infrastructure improvements related to this development would be the responsibility of the developer and would not place a burden on the City.*

Conclusion:

Staff finds the request complies with the required criteria for a zoning map amendment. As such, staff recommends **Approval** of the request.

Attachments:

- A. Vicinity Map
- B. Zoning Map
- C. Application and Submittal Documentation



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

701 Jimmy DeLoach

04/04/2024

Parcels









CITY OF POOLER
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701 Jimmy DeLoach

04/04/2024

-  Parcels
-  Business/Commercial
-  Industrial
-  PUD
-  Residential



ATTACHMENT C

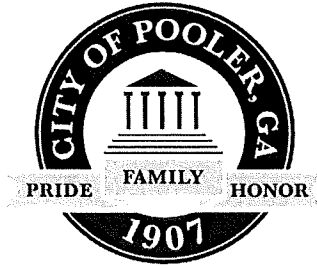
Narrative

701 Jimmy Deloach Parkway

The subject property was rezoned on May 16, 2022 to I-1 (Light Industrial) with the condition that the subject property only be used as a laydown yard with an office. Petitioner's request is to remove the condition to the zoning so that the subject property is simply zoned I-1.

The condition on the zoning restricts the use of the property to a single use and therefore limits its marketability. Other uses allowed in I-1 such as Contractor's Office, Wholesale Trade, Building Materials Dealer, Truck Transportation and Support Facilities, Warehousing, and Industrial Machine and Equipment, may be more desirable in this location and may in fact be lower impact.

The subject property has access to the intersection of Jimmy Deloach and Nordic Drive and is heavily buffered by forested wetlands from residential to the South and West.



Zoning Map Amendment Application

Page 1 of 5

Updated **AUG 2022**

Date: _____ File Number: _____

Type or print and attach additional sheets if necessary to fully answer any of the following sections.

General Information

Catalyst Investment Partners

Name of Owner/Authorized Agent

800 3rd Avenue, Suite 2305, New York, New York 10022

Address of Owner/Authorized Agent

Telephone Number

Have any previous applicants been made for a text or map amendment affecting these same premises?

Yes No

If yes, give file number, date, and action taken: File # 220370, Rezoning May 16, 2022

(If exact file number, date or action is not known, please give approximate date of previous application.)

Action Requested

General location of property (the area), street number, and location with respect to nearby public roads that are in common use: 701 Jimmy Deloach Parkway

Parcel B, Subdivision of Lot 1 of Tract A

51015 01016

Legal description of the property (name of subdivision, block, and lot number)

PIN #

Zone Classification: Present I-1, laydown yard with office Requested I-1

701 Jimmy Deloach Parkway, LLC

Owner of Property (if same as applicant, leave blank)

Telephone Number

528 East 45th Street, Savannah, Georgia 31405

28.16 acres

Address of Owner

Total Area of Property (acres or sq. feet)

Vacant Land

Existing land use (specify such as a grocery store, single-family residence, vacant land, etc.)

I-1 uses including Contractor's Office (236,238), Wholesale Trade (42), Building Materials Dealer (444), Truck Transportation and Support

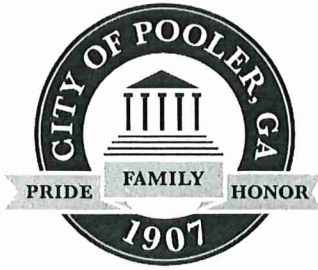
Desired land use (specify such as a residence, grocery store, mobile home park, etc.)

Facilities (484, 4884), Warehousing (493), Industrial Machinery and Equipment (81131)

Reasons and Certifications

Reasons for requesting change of zoning map which would support the purposes of the zoning program:

Increase viability of site for existing zone by removing limiting condition



Zoning Map Amendment Application

Page 2 of 5

Updated **AUG 2022**

Adjacent Property Owners

Name, Address, and Zip Codes of surrounding property owner's primary residence within a radius of 200 feet of the property as of the date of filing. Include those directly across a public right-of-way.

James Toby Roberts, Sr. and James W. Royal, Sr.
P.O. Box 1096, Richmond Hill, GA 31321

605 Jimmy Deloach LLC
40 Harbor Park Drive N, Port Washington, NY 11050

Roman Catholic Diocese of Savannah
2170 E. Victory Drive, Savannah, GA 31404

American Towers (Delaware) Inc.
c/o American Tower Corporation
P.O. Box 723597, Atlanta, GA 31139

North Godley Developers, Inc.
2702 Whatley Ave, Suite A1, Savannah, GA 31405

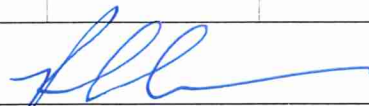
(please list additional names on a separate sheet)

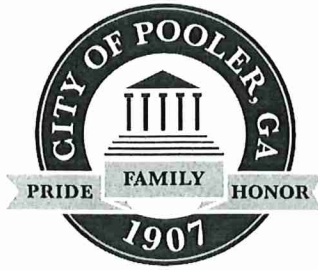
Campaign Contributions

Have you made campaign contributions to one or more Pooler City Official(s), including any member(s) of the Planning Commission, during the past two years that when combined, total an amount greater than \$250.00?

- No**, I have not made campaign contributions to any Pooler City Official(s).
 Yes, I have made campaign contributions to one or more Pooler City Official(s).

City Official	Title	Dollar Value	Description of Gift

I attest that all the information provided is true to fact 
 Applicant's Signature
3-14-24
 Date



Zoning Map Amendment Application

Page 3 of 5

Updated **AUG 2022**

Filing Requirements

Applicant must submit the following information 30 days prior to the regularly scheduled meeting on the second and fourth Monday of each month. Failure to submit any item, or any additional information that might be requested, on or before the deadline will result in the application being held until the next scheduled meeting of the Planning & Zoning Commission.

- Filing fee (see schedule of fees). Make checks payable to the City of Pooler.
- For Power Point presentation, please email PDF file on project to kdyer@pooler-ga.gov.
- A scaled plat showing dimensions, acreage, location of the tract(s) and utility easements prepared by a licensed architect/surveyor. Submit one copy if 11" x 17" or smaller, 16 copies if larger.
- Legal description of property.
- Complete Campaign Contributions and Acknowledge receipt of Zoning Standards for Map Amendment.
- If Agent, Authorization of property owner, signed, dated, and notarized.
- Copy of current tax bill showing payment or a certification from the City of Pooler Tax Office stating taxes were paid.

APL Initial I acknowledge receipt of Zoning Standards for a Map Amendment. I understand the standards and any other factors relevant to promoting the public health, safety, and general welfare of the City of Pooler against unrestricted use of property will be considered, when deemed appropriate, by the aldermanic board in making any zoning decision.

I have received and understand the "checklist" of actions needed to amend the City of Pooler Zoning Map.

Sworn to and subscribed before me on this 14th day of March 20 24.

I hereby certify that the above stated facts are true to the best of my knowledge and I am the owner or authorized agent for the owner of subject property.

Owner's or Authorized Agent's Signature

Notary Public



Application Status

This portion to be completed by Zoning Administrator

Hearing date has been set for: _____

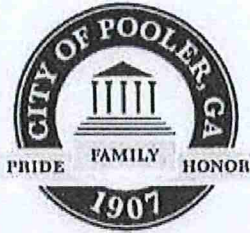
Notice published in newspaper on (15 days prior to hearing date): _____

Letters of notification mailed to adjacent property owners on: _____

This action was approved or denied (copy of minutes disposing of this action are attached).

Notification of the results of this action mailed to the applicant on: _____

Sign posted: _____



Zoning Map Amendment Application

Page 4 of 5

Updated **AUG 2022**

Authorization of Property Owner

Application for Rezoning, Conditional Use, Variance, Site Plans & Subdivision Submittals

I swear that I am the owner of the property which is the subject matter of the attached application, as shown in the records of Chatham County, Georgia.

I authorize the person named below to act as applicant in the pursuit of variance, conditional use, rezoning of property or a site plan submittal.

Robert L. McCorkle, III

Name of Applicant

Telephone Number

Address

Savannah

Georgia

31401

City

State

Zip Code

701 Jimmy Deloach Parkway, LLC

Owner's Signature

Personally appeared before me

Brent Bazumore

Who swears that the information contained in this authorization is true and correct to the best of his/her knowledge and belief.

B. Kozlowski

Notary Public

3-12-2024

Date

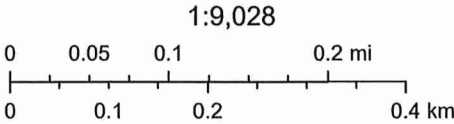


SAGIS Map Viewer



3/5/2024, 9:21:03 AM

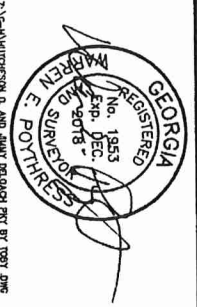
 Property Boundaries (Parcels)



SAGIS

Type: PLAT
 Recorded: 11/7/2018 3:33:00 PM
 Fee Amt: \$8.00 Page 1 of 1
 Chatham, Ga. Clerk Superior Court
 Tammie Mosley Clerk Superior Court
 Participant ID: 8292260357

BK 51 PG 609



SURVEYOR'S CERTIFICATION

As required by subsection(d) of O.C.G.A. Section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by certification, signatures, stamps or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Warren E. Poythress, Registered Land Surveyor
 No. 1953
 10-11-18
 Date

Major
 11-5-18
 Date

10/22/18
 Date

10-11-18
 Date

10-9-18
 Date

10-15-18
 Date

10-15-18
 Date

JIMMY DELOACH, LLC

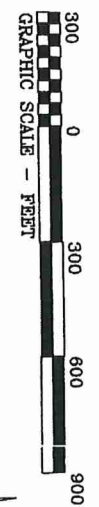
21-VA-WYDRESON, D. AND DAVID DELOACH PROR BY TEST AME
 21-VA-WYDRESON
 21-VA-WYDRESON
 No. 1953
 Exp. Dec. 31, 2018
 Registered Land Surveyor
 State of Georgia
**CITY OF POOLER
 FLOOD CERTIFICATION**
 According to FEMA Flood Insurance Rate Map No. 13051C0035H DATED AUGUST 16 2018 this property is located PARTIALLY IN ZONE X AND IN AE ZONE ELEVATION 16.0'

Reference: plat by Warren E. Poythress RLS 1953 for Darrel Hutcheson, Dated March 4, 1996

SUBMISSION NOTES:

1. Concrete Markers & 5/8" Rebars are set and found as shown.
2. All lots to have minimum setback for buildings. It will be the responsibility of the owner in the future to obtain proper approval for any new development.
3. Parcel B contains 28.54 Acres.
4. All street right of ways, easements and any areas designated for public use are hereby dedicated for the use intended.

W. Darrel Hutcheson, Owner
 10-11-18
 Dated
 PIN: 5-1015-01-016
 PIN: 5-1015-01-026



DATE: OCTOBER 11, 2018
 By: Warren E. Poythress
 Registered Land Surveyor No. 1953
 Address: 991 Hunters Road 30467
 Cell Phone - 912-531-1453
 Telephone: 912-857-3288
 Equipment - Sokkia GRS2 - GPS
 Topcon 303
 FINAL PLAT CLOSURE = 1504580

Course	Bearing	Distance
L1	N 88°11'46" E	161.05'
L2	N 00°55'39" E	201.31'
L3	S 84°07'16" E	202.20'
L4	N 87°24'49" E	400.00'
L5	N 83°09'29" E	401.11'

**JAMES T. ROBERTS, SR., JAMES W. ROYAL, SR.,
 W. DARREL HUTCHESON & WILLIAM E. HOLLAND
 LOCATED IN THE CITY OF POOLER,
 7TH G. M. D., CHATHAM COUNTY
 GEORGIA**

**RECOMBINATION MINOR SUBDIVISION SURVEY
 FOR
 CATHOLIC BISHOP OF THE DIOCESE**



Exhibit "A" to Limited Warranty Deed

Legal Description

All that certain lot, tract or parcel of land situate, lying and being in the City of Pooler, 7th G.M. District, Chatham County, Georgia, containing 28.54 acres and being known as "Parcel B," as shown and more particularly described on that certain map or plat made by Warren E. Poythress, R.L.S. 1953, dated October 11, 2018, entitled "Recombination Minor Survey for James T. Roberts, Sr., James W. Royal, Sr., W. Darrel Hutcheson & William E. Holland" and recorded in Plat Book 51, Page 609, in the records of the Clerk of Superior Court of Chatham County, Georgia. For a more particular description, reference is hereby made to the aforesaid plat, which is specifically incorporated herein and made a part hereof.



CITY of POOLER
— GEORGIA —

PLANNING & ZONING STAFF REPORT
PUD Amendment for Jabot PUD

Project:	#A24-0037
P&Z Meeting Date:	April 8, 2024
Public Hearing Date:	April 15, 2024
Applicant and Authorized Agent:	Rober Forrest, ForrPlaces Development LLC
Location (Address):	Pooler Parkway at Pine Barren Rd, Galloway Dr
Parcel (PIN):	51023 01001A, 51023 01035, 51023 01032
Existing Zoning:	R-1-A and PUD
Zoning Action:	PUD Amendment – Jabot PUD, Proposed Amendment #17
Request:	Request to amend the Jabot PUD by adding two tracts under the C2 Heavy Commercial district
Application Filed:	March 15, 2024
Legal Notice Published:	March 31, 2024
Sign Posted:	April 1, 2024
Letters Mailed:	March 28, 2024
Staff Recommendation:	Denial
Planning & Zoning Commission:	P&Z <u>disagreed</u> with staff and recommends <u>approval</u> .
<i>Recommended Motion:</i>	<i>"After review of the criteria, move for denial of the request."</i>

Background:

The subject site is approximately 116.5 acres, comprised of three parcels. One parcel is approximately 110.5 acres zoned R-1-A, located at the southwest corner of Pooler Parkway and Pine Barren Road. The second parcel is approximately 4.5 acres, zoned R-1-A, located along Pooler Parkway. The third parcel is already located within the Jabot PUD and is approximately 1.5 acres, located along Galloway Drive. The subject site is undeveloped and is primarily wooded, with the smaller tracts having been previously cleared and the smallest having an existing curb cut and sidewalks.

The applicant is requesting the amendment in order to create a multi-use development. Per the applicant, the amendment would allow for the "creation of a walkable mixed-use destination for the city and its residents and visitors".

With this amendment, the applicant is seeking to add two parcels abutting the Jabot PUD into the PUD and assign them the designation of C2 Heavy Commercial.

The Pooler 2040 Comprehensive Plan identifies this area within the Residential character area. The FLUM designates this site as Residential and Planned Development.

Relevant Ordinances:

Jabot PUD

App. A, Art. IV, Table 4.1: Allowed Uses by Zoning District

Zoning Action Standards:

1. Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
 - *Yes, the requested zoning would be a logical extension of a zoning boundary. The request seeks to extend the Jabot PUD to include approximately 115 acres within the PUD itself. The proposed designation would be generally compatible with the surrounding area, where there is existing commercial and/or mixed-use zoning located at the other quadrants of Pooler Parkway and Pine Barren Rd.*
2. Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
 - *No, the request is not considered spot zoning. The request would extend the Jabot PUD and the nearby zonings include commercial designations and districts.*
3. Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?

- *It is possible that any proposed development could create traffic; however, any new development would require meeting the traffic impact provisions related to a site plan to mitigate any impacts. The property only has access from Pine Barren Rd and Pooler Parkway at present. A possible connection is available along Galloway Drive. Pine Barren Rd and Pooler Parkway are both major thoroughfares. Increased traffic on Galloway Drive with the Memorial Drive intersection should be evaluated with any proposed development, as well as Pooler Parkway and Pine Barren generally. Based upon the size of the development, additional congestion, noise, and traffic could rise to an unacceptable level if not mitigated appropriately and in a timely manner.*
4. Will this request place irreversible limitations on the area as it is or on future plans for it?
- *It is possible that the request could place irreversible limitations on the area. The property is presently undeveloped and zoned residential. The request would allow for the possibility of a significant amount of non-residential square footage. As presently zoned, the site would only be eligible for single-family residential uses, which coincides with the residential character area identified by the Comp Plan. However, per the future land use map, planned development would be an appropriate use at this location. Likewise, the surrounding parcels include various commercial or mixed-use designations that the request would be compatible with. In relation to the two, some variety of multi-use development would likely be better considered at this location versus solely single-family residential or commercial.*
5. Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- *The property has undergone various attempts to rezone it in the past, with the most recent occurring in 2022 for townhomes. These previous requests to rezone for more intense residential use have not proved successful. If rezoned to a commercial designation under the PUD it is likely to be utilized for such purposes or attempts made for a multi-use development or mixed-use development more broadly.*
6. Will the proposed use substantially conflict with existing density patterns in the zone or neighborhood?
- *Generally, no, the proposed development would be consistent with that of the general area related to land uses. The request would allow for similar development*

as other quadrants of Pooler Parkway and Pine Barren Rd. However, due to the size of the request, the potential of increased development that could be allowed would be significantly greater than what currently exists on most nearby properties. This type of zoning would allow for a similar type and scale of development as the opposite side of Pooler Parkway from this site.

7. Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?
 - *It is possible that similar requests could be made that could generate or accelerate adverse land use impacts in the area. On its own, this request could be considered one that could generate or accelerate adverse land use impacts. Per comments made by both residents and City Council at recent meetings, future development within this area should be evaluated carefully regarding their land use impacts within the area. Traffic and congestion were raised as specific concerns for the development of land to the north across Pine Barren Road, where this tract is approximately twice the size.*
8. Will the action adversely impact adjacent or nearby properties in terms of:
 - A. Environmental quality or livability resulting from the introduction of uses or activities which would create traffic, noise, odor or visual hazards or the reduction of light and air that is incompatible with the established development pattern?
 - *It is possible the request could adversely impact the nearby properties as it relates to livability through the introduction of additional traffic based upon the size of the tract in question if not mitigated appropriately or in a timely manner.*
 - B. Property values, by rendering such properties less suitable and therefore less marketable for the type of development to which they are committed or restricted in order to promote the public welfare and protect the established development pattern?
 - *No, the request would not adversely impact the nearby properties as it relates to property values or make them less marketable.*
 - C. Will the action create development opportunities of such increased intensity that stormwater runoff from the site cannot be controlled within previous limits, with [which]

results in adverse impacts upon existing down-stream drainage problems or potential problems?

- *No, the request would not adversely impact the nearby properties as it relates to stormwater runoff. Any large site development proposed in the City will need to go through site plan review and approval to ensure items such as stormwater runoff are addressed on site so that down-stream drainage or off-site impacts do not occur.*

D. Will the action result in public service requirements such as provision of utilities or safety services which, because of the location or scale of the development, cannot be provided on an economic basis and therefore would create an actual burden to the public?

- *No, the proposed rezoning would not result in public service requirements that could create a burden on the public. Any potential infrastructure improvements related to this development would be the sole responsibility of the developer and would not place a burden on the City.*

Conclusion:

Staff finds the request does not comply with the required criteria for a zoning map amendment.

While certain criteria are addressed, the proposed amendment falls short in a few ways. Particularly, criteria numbers 3, 4, 6, 7, and 8A, raise concerns related to this amendment and impacts on traffic and the scale of development at this time.

The proposed zoning would be generally compatible with the existing land uses and zoning, however, its impacts on traffic and congestion due to the subject site's scale need evaluation on the existing roadways. Impacts on traffic and potentially necessary improvements should be evaluated for the request.

As such, staff recommends **Disapproval** of the request.

Attachments:

- A. Vicinity Map
- B. Zoning Map
- C. Application and Submittal Documentation



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

Jabot PUD Amendment

04/04/2024






Parcels



CITY OF POOLER
GEORGIA
A great place to Live, Work and Play

Jabot PUD Amendment

04/04/2024

-  Parcels
-  Business/Commercial
-  Industrial
-  PUD
-  Residential





3/15/2024

Ms Kimberly Dyer
Zoning Administrator
City of Pooler
100 SW Hwy 80
Pooler, GA 31322

RE: JABOT PUD ADDITION

Dear Ms Dyer

Please accept this request to amend the Jabot PUD masterplan with the addition of three parcels totaling 116+/- acres at the SW quadrant of Pine Barren and Pooler Parkway. This Tract will be called Pooler Uptown Tract.

We are requesting that the PUD be amended as follows:

- The entirety of the subject property be classified land use of HC – Heavy Commercial.

Please review and consider this request for amendment on the next available Planning and Zoning and City Council meetings.

Sincerely

A handwritten signature in black ink, appearing to read 'R. Forrest', written over a horizontal line.

Robert Forrest
Managing Member
ForrPlaces Development LLC
Pooler Forrest Places LLC



Zoning Map Amendment Application

Updated **AUG 2022**

Date: _____ File Number: _____

Type or print and attach additional sheets if necessary to fully answer any of the following sections.

General Information

Robert Forrest, Managing Member, ForrPlaces Development LLC

Name of Owner/Authorized Agent

12505 Broadwell Road Milton GA 30004

Address of Owner/Authorized Agent

Telephone Number

Have any previous applicants been made for a text or map amendment affecting these same premises?

Yes No

If yes, give file number, date, and action taken: _____

(If exact file number, date or action is not known, please give approximate date of previous application.)

Action Requested

General location of property (the area), street number, and location with respect to nearby public roads that are in common use: West side of Pooler Parkway between Galloway and Pine Barron Roads

PT OF THE BAKER TCT 106.94AC, - PIN 51023 01001A
PARCEL B PT OF LANDS OF 929 PROPERTIES LLC BK51 PG503 & 548 1.510AC, - PIN 51023 01035
PARCEL 1 THE ARMSTRONG TRACT 4.06AC - PIN 51023 01032

Legal description of the property (name of subdivision, block, and lot number)

PIN #

Zone Classification: Present R1 and Jabot PUD Requested Jabot PUD

The Drayton Corporation - 404-519-0671 - P O BOX 18825 SAVANNAH GA 31126
929 Properties LLC - 305.772.2803 - 2602 Barnard Street, Savannah, GA 31401
HD Companies 3 LLC - 912-358-7987 - 463 POOLER PARKWAY #223 POOLER GA 31322

Owner of Property (if same as applicant, leave blank)

Telephone Number

116.559+/- Acres

Address of Owner

Total Area of Property (acres or sq. feet)

Vacant Land

Existing land use (specify such as a grocery store, single-family residence, vacant land, etc.)

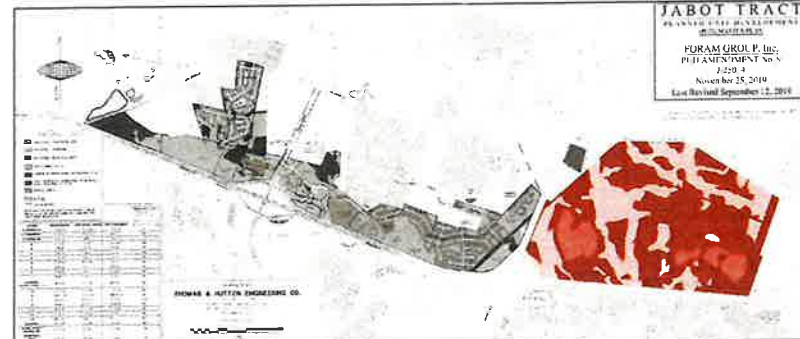
Mixed use development

Desired land use (specify such as a residence, grocery store, mobile home park, etc.)

Reasons and Certifications

Reasons for requesting change of zoning map which would support the purposes of the zoning program:

Creation of a walkable mixed use destination for the city and its residents and visitors

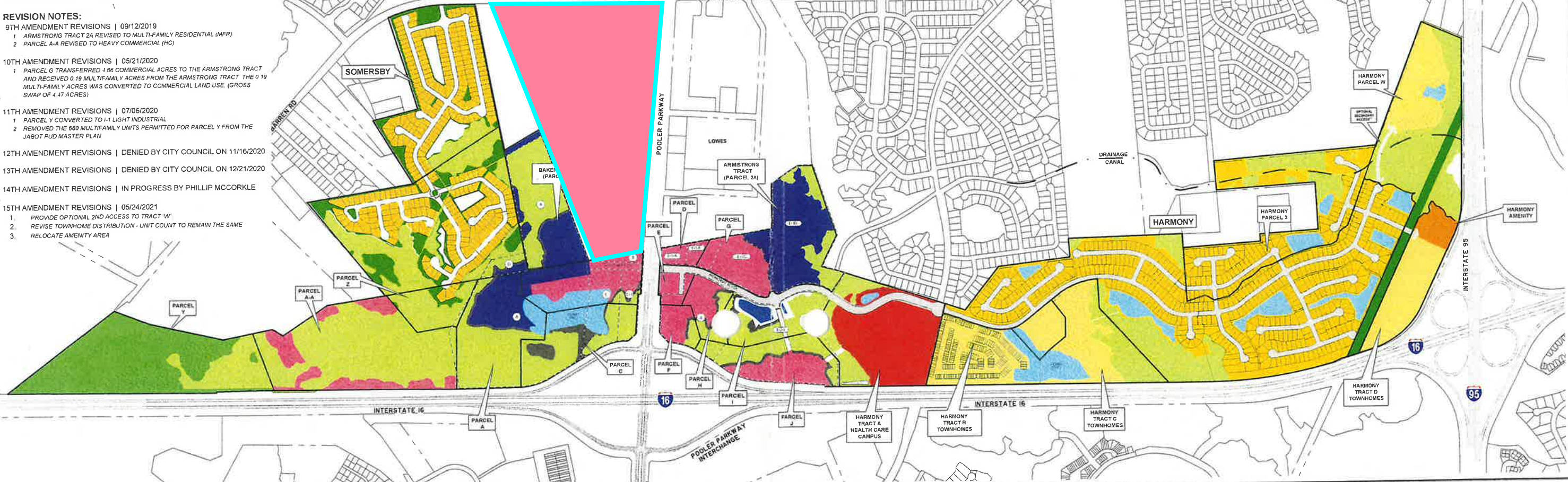


JABOT TRACT
 PREPARED BY
 FORAM GROUP, P.C.
 1111 AMSTERSPT. RD. S.
 #200
 NORTON, GA 31706
 November 15, 2019
 Last Revised September 22, 2020

PUD BOUNDARY INSET
 AREA IN RED DE-ANNEXED FROM POOLER.
 NOW PART OF UNINCORPORATED CHATHAM
 COUNTY AS OF JAN 1, 2015

REVISION NOTES:

- 9TH AMENDMENT REVISIONS | 09/12/2019**
1. ARMSTRONG TRACT 2A REVISED TO MULTI-FAMILY RESIDENTIAL (MFR)
 2. PARCEL A-A REVISED TO HEAVY COMMERCIAL (HC)
- 10TH AMENDMENT REVISIONS | 05/21/2020**
1. PARCEL G TRANSFERRED 1.56 COMMERCIAL ACRES TO THE ARMSTRONG TRACT AND RECEIVED 0.19 MULTIFAMILY ACRES FROM THE ARMSTRONG TRACT. THE 0.19 MULTI-FAMILY ACRES WAS CONVERTED TO COMMERCIAL LAND USE. (GROSS SWAP OF 4.37 ACRES)
- 11TH AMENDMENT REVISIONS | 07/06/2020**
1. PARCEL Y CONVERTED TO I-1 LIGHT INDUSTRIAL
 2. REMOVED THE 650 MULTIFAMILY UNITS PERMITTED FOR PARCEL Y FROM THE JABOT PUD MASTER PLAN
- 12TH AMENDMENT REVISIONS | DENIED BY CITY COUNCIL ON 11/16/2020**
- 13TH AMENDMENT REVISIONS | DENIED BY CITY COUNCIL ON 12/21/2020**
- 14TH AMENDMENT REVISIONS | IN PROGRESS BY PHILLIP MCCORKLE**
- 15TH AMENDMENT REVISIONS | 05/24/2021**
1. PROVIDE OPTIONAL 2ND ACCESS TO TRACT W
 2. REVISE TOWNHOME DISTRIBUTION - UNIT COUNT TO REMAIN THE SAME
 3. RELOCATE AMENITY AREA



PARCEL	GROSS AREAS	NET UPLAND AREAS	WETLAND AREAS	DWELLING UNITS ^A
A (Mid-Rise MF)	31.05 AC	11.58 AC	19.47 AC	324
B (COMMERCIAL)	17.16 AC	11.53 AC	5.63 AC	N/A
B (Mid-Rise MF)	4.34 AC	3.43 AC	0.91 AC	96
C	22.19 AC	0.00 AC	22.19 AC	N/A
D	3.59 AC	2.88 AC	0.71 AC	N/A
E	3.64 AC	2.12 AC	1.52 AC	N/A
F	5.85 AC	3.98 AC	1.88 AC	N/A
G	13.17 AC	13.17 AC	0.00 AC	N/A
H	8.56 AC	3.79 AC	4.77 AC	N/A

PARCEL	GROSS AREAS	NET UPLAND AREAS	WETLAND AREAS	DWELLING UNITS ^A
I	15.86 AC	3.91 AC	11.95 AC	N/A
J	20.68 AC	9.18 AC	11.5 AC	N/A
HARMONY (INCLUDES PARCELS 3 & W)	385.3 AC	301.7 AC	83.6 AC	N/A
W	27.54 AC	17.23 AC	10.34 AC	N/A
X	14.16 AC	N/A	N/A	N/A
Y	54.85 AC	42.16 AC	11.69 AC	N/A
Z	37.28 AC	8.23 AC	29.05 AC	N/A

PARCEL	GROSS AREAS	NET UPLAND AREAS	WETLAND AREAS	DWELLING UNITS ^A
A-A	30.45 AC	11.81 AC	18.64 AC	N/A
B-B	17.21 AC	13.88 AC	0.00 AC	N/A
C-C	±51.5 AC	N/A	N/A	N/A
SOMERSBY	145.6 AC	112.4 AC	33.2 AC	N/A
BAKER TRACT Z (Mid-Rise MF)	13.72 AC	8.21 AC	5.51 AC	230
ARMSTRONG TRACT (PARCEL 2A)	28.09 AC	21.70 AC	6.39 AC	330

LAND USE LEGEND

- SINGLE FAMILY RESIDENTIAL (SFR)
- HEAVY COMMERCIAL (HC)
- I-1 LIGHT INDUSTRIAL DISTRICT
- RESIDENTIAL - TOWNHOMES
- HEAVY COMMERCIAL/COMMERCIAL PROFESSIONAL HEAVY INDUSTRIAL (HC/CP/PI)
- MEDICAL CAMPUS
- MULTI-FAMILY RESIDENTIAL (MFR)
- COMMERCIAL PROFESSIONAL / DISTRIBUTION (CP/D)
- JURISDICTIONAL WETLAND

ZONING PARCEL NAME (THIS IS SPECIFIC TO THE ZONING TRACT / PARCEL)
 LINE TYPE: _____

PLATTED BOUNDARY NAME (REPRESENTS THE RECORDED BOUNDARY / SUBDIVISION PLAT)
 LINE TYPE: _____



PARCEL SUMMARY NOTES:

A Mid-Rise MF 28 DU/AC or Other @ 18 DU/AC (Max 1380 DU in PUD)

B ACREAGE SHOWN IS NET DEVELOPMENT ACREAGE AND DOES NOT INCLUDE WETLANDS, WETLAND BUFFERS, LAKES, RIGHT OF WAY, ETC.

C OPTIONAL SECONDARY ACCESS POINT CONTINGENT UPON ENVIRONMENTAL PERMITTING - LOCATION SHOWN ON MAP MAY VARY PENDING THIS OUTCOME.

PREPARED FOR:



JABOT TRACT

PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN

AMENDMENT NO. 15 | LAST REVISED: MAY 26, 2021

NOTE:
 AMENDMENT 15 PUD MAP PREPARED BY THOMAS & HUTTON ON BEHALF OF COLEMAN COMPANY & LANDMARK 24



This map illustrates a general plan of the development which is for discussion purposes only, does not limit or bind the owner/developer, and is subject to change and revision without prior written notice to the holder. Dimensions, boundaries and position locations are for illustrative purposes only and are subject to an accurate survey and proper description.
 COPYRIGHT © 2020 THOMAS & HUTTON



March 21, 2024

Mr. Matt Saxon
Interim City Manager & Director of Public Works
City of Pooler
100 Southwest Highway 80
Pooler, Georgia 31322

**Re: Proposal for Professional Services for Water System Model Update
City of Pooler, Georgia**

Dear Mr. Saxon:

Hussey Gay Bell is pleased to present our proposal for engineering services to update the City of Pooler’s Water System Model. Hussey Gay Bell will update the existing WaterCAD water model with recent additions to the City’s water system and use the model to evaluate improvement alternatives. These alternatives may include: proposed piping connections to improve capacity, a proposed elevated storage tank south of I-16, connections to the City of Savannah water system, etc.

The specific scope of services is as follows:

I. MODEL UPDATE

- (a) **Compile New Data** - HGB will compile new water system data from delegated review projects and capital improvement projects.
- (b) **Update Model** - HGB will add new components to the existing water system model including, but not limited to, transmission mains, distribution mains, groundwater wells, wholesale connections, etc. Daily and seasonal demands will be estimated based on current development to be included in the model.
- (c) **Calibrate Model** - HGB will perform field flow tests to verify that the model’s predicted results reasonably match the field measurements.

II. MODEL ANALYSIS

- (a) **Existing System** - HGB will evaluate the water system using the model to identify areas of low capacity.

- (b) **Savannah Quarters Elevated Storage Tank** - HGB will evaluate the hydraulic effects of adding an elevated storage tank south of I-16 near Savannah Quarters.
- (c) **Wholesale Connection to City of Savannah** - HGB will evaluate the hydraulic effects of adding another connection to the City of Savannah's water system near Old Dean Forest Road.
- (d) **Intersystem Pipe Connections** - HGB will evaluate the hydraulic effects of adding pipes to create favorable looping within the existing water system.

III. SUMMARY AND RECOMMENDATIONS

Hussey Gay Bell will provide a summary of the water model analysis results along with any recommendations developed during the analysis.

Our fee for the above tasks will be billed hourly, not-to-exceed, up to **\$18,500.00**.

We appreciate the opportunity to present this proposal and will gladly accept a signed copy as our authorization to proceed with this project.

Sincerely,
HUSSEY, GAY, BELL & DEYOUNG, INC.



G. Holmes Bell IV, P.E.
CEO & Chairman

ACCEPTED BY: _____ DATE: _____

NAME AND TITLE: _____

GENERAL CONDITIONS

These GENERAL CONDITIONS are attached to and made a part of the Letter Agreement dated March 21, 2024, between the **CITY OF POOLER** (Client) and **HUSSEY, GAY, BELL & DEYOUNG, INC.** (Engineer) and pertain to the project described therein.

1. CLIENT'S RESPONSIBILITIES.

1.1 The Client shall make available access by the Engineer to public and private property as is required to perform such investigations as are appropriate to obtain data for development of the Project.

1.2 The Client shall designate in writing a Representative for the work under this Agreement. The Client's Representative shall have complete authority to transmit the Client's instructions, policy and decisions pertaining to the project.

1.3 The Client shall furnish, in writing, any limitations in the overall project budget. This information shall be furnished at the beginning of the project.

2. ENGINEER'S RESPONSIBILITIES.

2.1 Services performed by the Engineer under this agreement will be performed in a manner consistent with the standard of care exercised by other members of the profession currently engaged in similar work in the area and practicing under similar conditions. No representation, either expressed or implied, or no guarantee or warranty is included or intended in this agreement.

2.2 Based on the mutually accepted program of work and Project budget requirements, the Engineer will prepare, for approval by the Client, documents consisting of drawings and other documents appropriate for the Project, and shall also submit to the Client, if part of the Scope of Work, a Statement of Probable Cost for the Project. The Engineer will make every reasonable effort to perform services to accommodate the Client's budgetary limitations pertaining to total project construction cost. However, such limitations will not be cause or reason to require the Engineer to furnish any product or instrument of service that is not consistent with the standard of care as described in Article 2.1.

2.3 A change in scope of work, after the start of work, may influence the fees and the schedule as stated in this proposal. Delay in providing information requested and/or review of documents in a reasonable amount of time is a change in the scope of work. The Client will be notified, as soon as reasonably possible, when a change order has occurred. The notification will include cost and design schedule impact. The fee for changes in the scope of work will be per Article 3, Additional Services, in the General Conditions.

3. ADDITIONAL SERVICES.

3.1 Additional services will be provided upon written agreement signed by both parties. Additional services shall be paid for by the Client as provided in these General Conditions in addition to the compensation for the services described in the Letter Agreement. The following services, if not described in the Letter Agreement, shall be considered Additional Services:

3.1.1 Providing a program study for the Project.

3.1.2 Providing financial feasibility or other special studies.

3.1.3 Providing planning surveys, site evaluation, environmental studies or comparative studies of prospective sites, and preparing special surveys, studies and submissions, required for approvals of governmental authorities or others having jurisdiction over the Project.

3.1.4 Providing coordination of Work performed by separate contractors or by the Client's own forces.

3.1.5 Making revisions in Drawings, Specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given, are required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents or are due to other causes not solely within the control of the Engineer.

3.1.6 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.

3.1.7 Providing services of consultants other than contracted engineering services for the Project.

3.1.8 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted engineering practice.

3.2 Payment for Additional Services shall be as agreed upon in writing by both parties. Payment shall be based on a lump sum derived from a definitive scope of work developed by the Client and Engineer or on the basis of hourly rate and expenses. Time charges shall be in accordance with the Engineer's Schedule of Hourly Rates, which is attached hereto and is a part of this Agreement. Reimbursable Expenses are as defined in ARTICLE 4 of these General Conditions. Payment for consultants other than the Engineer or services by others shall be paid for at 1.1 times their invoiced amount. Payment for travel by Company or private vehicle shall be made at the rate of \$0.55 per mile.

4. REIMBURSABLE EXPENSES.

4.1 Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Engineer and the Engineer's employees in the interest of Project for the expenses listed in the following Subparagraphs:

4.1.1 Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; long distance communications; and fees paid for reviews or seeking approval of authorities having jurisdiction over the Project.

4.1.2 Expense of reproductions, postage and handling of Drawings, Specifications, and other documents, excluding reproductions for the office use of the Engineer.

4.1.3 Expense of data processing and photographic production techniques when used in connection with Additional Services.

4.1.4 If authorized in advance by the Client, expenses of overtime work requiring higher than regular rates.

4.1.5 Expense of renderings, models and mark-ups requested by the Client.

4.1.6 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by the Client in excess of that normally carried by the Engineer.

5. PAYMENT TO THE ENGINEER.

5.1 Billing will be accomplished monthly with payment due upon receipt of the Engineer's invoice. Payment will be credited first to any interest owed to Engineer, and then to principal. Client recognizes that prompt payment of Engineer's invoices is an essential aspect of the overall consideration Engineer requires for providing service to Client. Client agrees to pay all charges not in dispute within 30 days of invoice date. Any charges held to be in dispute shall be called to Engineer's attention within ten days of receipt of Engineer's invoice. If Client contests an invoice, Client shall promptly advise Engineer of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion.

5.2 If the Client fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:

5.2.1 Amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and

5.2.2 Engineer may, after giving seven days written notice to Client, suspend services under this Agreement until Client has paid in full all amounts due for services, expenses, and other related charges. Client hereby waives any and all claims against Engineer for any such suspension.

5.3 If after the Effective Date any government entity takes a legislative action that imposes taxes, fees or charges on Engineer's services or compensation under this Agreement, then the Engineer may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Client shall reimburse Engineer for the cost of such invoiced new

taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the original terms of this Agreement.

6. CONSTRUCTION COST.

6.1 It is recognized that neither the Engineer nor the Client has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any Statement of Probable Construction Cost or other cost estimate or evaluation prepared by the Engineer.

7. OWNERSHIP OF DOCUMENTS.

7.1 Drawings, Specifications, field data, notes, reports, calculations, test data, estimates and other documents as instruments of service are and shall remain the property of the Engineer whether the Project for which they are made is executed or not. The Client shall be permitted to retain copies, including reproducible copies, of Drawings and Specifications for information and reference in connection with the Client's use and occupancy of the Project. The Client shall also be permitted to retain electronic copies of all data, drawings, models, specifications and other documents that have been prepared in connection with specific projects. The Client may utilize the aforementioned work products for which the Engineer has been paid. Reuse of such data or information by the Client for any purpose other than that for which prepared shall be at the Client's sole risk, and the Client agrees to defend and indemnify Engineer for all claims, damages, costs, and expenses arising out of such reuse by the Client.

7.2 One set of deliverables including maps/prints/reports will be submitted for each project as appropriate. Terms for provision of additional copies and other deliverable requirements will be established as part of each project scope of work. Electronic copies of all deliverables will be made available to the Client if requested. The exact file format of the deliverable will depend on the project goals and software utilized by the Engineer, and shall be coordinated with the Client as part of the project. The Engineer shall retain these records for a period of two (2) years following their completion during which period additional paper copies and electronic files will be made available to the Client at reasonable times.

7.3 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Engineer's rights.

7.4 Only documents that are hard copies and have been signed and sealed by a representative of Engineer are documents of record for this project. The documents of record have been produced for this project only and for a given time. The documents are not to be used for any other project, or any other location, or and after two years beyond their date of issuance. The use of these documents on other projects or at a time other than as stated may have an adverse effect. All other documents, including electronic files, are documents for information only and are not documents of record.

8. TERMINATION OF AGREEMENT.

8.1 This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

8.2 This Agreement may be terminated by the Client upon at least seven days' written notice to the Engineer in the event that the Project is permanently abandoned.

8.3 In the event of termination not the fault of the Engineer, the Engineer shall be compensated for all services performed to termination date, together with Reimbursable Expenses then due.

9. ABANDONED OR SUSPENDED WORK.

9.1 Nothing in this Agreement nor in any document, report or opinion of the Engineer shall infer or imply that the Engineer's Services will be furnished on a contingent basis.

9.2 If the Project or any part thereof is abandoned or suspended in whole or in part by the Client for any reason other than for default by the Engineer, the Engineer shall be paid for all services performed prior to receipt of written notice from the Client of such abandonment or suspension.

10. INDEMNIFICATION.

10.1 The Engineer shall indemnify and hold the Client harmless from claims, liability, losses, and causes of action to the extent caused by any willful or negligent act, error, or omission of the Engineer, including those parties contracted by the Engineer as subcontractors, incidental to the performance of the Services under this Agreement.

11. LIMITATION OF LIABILITY.

11.1 Work to be performed and services rendered by the Engineer under this Agreement are intended for the sole benefit of the Client. Nothing herein shall confer any rights upon others or shall refer any duty on the part of the Engineer to any person or persons not a party to this agreement including, but not limited to, any contractor, sub-contractor, supplier, or any agent, employee, insurer, or surety of such person or persons.

11.2 The Engineer will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents or for the Contractor's failure to enforce safety requirements set forth by Federal, State and Local agencies. The Engineer will not be responsible for or have control or charge over the acts or omissions of the Contractor,

Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

11.3 The Client agrees to limit the Engineer's and its employees' liability to the Client and to all construction Contractors and Subcontractors on the project, due to the Engineer's negligent acts, errors, or omissions to meet the professional service standard of care requirements, such that the total aggregate liability of the Engineer to those named shall not exceed \$2,000,000 and the per claim liability shall not exceed \$1,000,000. This Client standard liability cap shall apply to all projects under this agreement including associated addenda, and any change orders for specific projects. This standard liability cap may be adjusted for distinct individual projects by mutual written consent of both parties as warranted by specific project conditions.

11.4 Engineer, its principals, employees, agents or consultants shall perform no services relating to the investigation, detention, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials except as specifically provided for in the Letter Agreement. The Engineer shall have no liability for claims arising out of the performance or failure to perform professional services related to the investigation, detection, abatement, replacement, discharge or removal of products, materials or processes containing asbestos or any other toxic or hazardous contaminants or materials ("Hazardous Materials") except as specifically provided for in the Letter Agreement.

12. MISCELLANEOUS PROVISIONS.

12.1 This Agreement shall be governed by the law of the principal place of business of the Engineer.

12.2 The Client and the Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such party with respect to all covenants of this Agreement. Neither the Client nor the Engineer shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

12.3 This Agreement represents the entire and integrated agreement between the Client and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and Engineer.

Revised 3-10-16

SCHEDULE OF HOURLY RATES

Rate Effective
3/1/2023

Principal Engineer	235.00
Professional Engineer (Testimony and Preparation)	395.00
Engineer V / Associate	215.00
Engineer IV	195.00
Engineer III	180.00
Engineer II	175.00
Engineer I	165.00
Assistant Engineer	150.00
Technician III	140.00
Technician II	130.00
Technician I	120.00
Landscape Architect	160.00
Senior Project Representative	125.00
Project Representative	110.00
Registered Land Surveyor III	190.00
Registered Land Surveyor II	165.00
Registered Land Surveyor I	150.00
3-Man Survey Crew	200.00
2-Man Survey Crew	190.00
1-Man Survey Crew	165.00
Senior Administrative	130.00
Administrative	85.00

SCHEDULE OF REIMBURSABLE RATES
January 2019

REPRODUCTION COSTS PER PAGE:

Plan Sheets – Bond (B/W)

11 x 17 / 12 x 18	\$ 0.60
24 x 36	\$ 1.50
30 x 42	\$ 2.15

Plan Sheets – Bond (Color - Line)

11 x 17 / 12 x 18	\$ 3.25
24 x 36	\$24.00
30 x 42	\$35.00

Plan Sheets – Bond (Color – Solid Fill)

11 x 17 / 12 x 18	\$ 4.75
24 x 36	\$48.00
30 x 42	\$70.00

Plan Sheets – Mylar (B/W)

24 x 36	\$15.60
30 x 42	\$22.75

Specifications (B/W)

8.5 x 11	\$ 0.20
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CD / Flash Drives

Actual costs including media costs
and staff time at standard rates

OVERNIGHT DELIVERY: Cost + 10%

AUTO MILEAGE: \$0.54 per mile

AIRFARE: Actual Cost
(Economy Class – Domestic; Business Class – Foreign)

ROOM & BOARD: Actual Cost



March 12, 2024

Mr. Matt Saxon, Assistant City Manager
City of Pooler
100 SW Highway 80
Pooler, GA 31322

E-mail: msaxon@pooler-ga.gov

Re: **Professional Engineering and Surveying Services for:
Pipemaker's Canal Improvements – Phase II
Pooler, Georgia
CCI File No: 20-265.001**

Dear Matt:

Coleman Company, Inc. (CCI) is pleased to present this proposal for providing professional services for the above referenced project. Generally, the project ("Project") consists of improvements to Pipemaker's Canal from Pooler Parkway east to Benton Grove. A more specific description of services to be provided is contained in the Scope of Services attached hereto.

Payment for our services will be as described in the attached General Conditions. It is necessary that you advise us in writing at an early date if you have budgetary limitations for the overall project cost. We will endeavor to work within those limitations.

The agreement ("Agreement") between City of Pooler and CCI consists of this letter, the Scope of Services, and the General Conditions. The Scope of Services and General Conditions are attached hereto and incorporated herein by this reference.

If the arrangements set forth in this Agreement are acceptable to you, please sign this letter and initial the Scope of Services and General Conditions in the spaces provided and return them to us. This proposal will be open for acceptance for 180 days from the date this agreement was drafted unless changed by CCI in writing. We appreciate the opportunity to prepare this proposal and look forward to working with you on the Project.

1480 Chatham Parkway, Suite 100 / Savannah, GA 31405
(Office) 912-200-3041 • (Fax) 912-200-5916

Owner's Initials _____

CCI's Initials _____

The parties agree and acknowledge that any of the parties hereto may execute this agreement and the other party may rely upon such electronic signature as an original record of signature. The parties warrant and represent that the person executing this Agreement for each party has the authority to bind that party.

Very Truly Yours,

Coleman Company, Inc.



Travis G. Burke, P.E.
Vice President of Engineering

TGB/sawr

Attachments: Scope of Services
General Conditions
Hourly Rate Schedule

ACCEPTED:

CITY OF POOLER

By: _____

Its: _____

Date: _____

Owner's Initials _____

CCI's Initials _____



**SCOPE OF SERVICES FOR
 AGREEMENT
 BETWEEN CCI AND CITY OF POOLER**

Coleman Company, Inc. (CONSULTANT) and its sub-CONSULTANT(s) shall perform consulting and other professional services for the planning, design, permitting and construction observation of Pipemaker's Canal Improvements which generally includes improvements to Pipemaker's Canal from Pooler Parkway east to Benton Grove.

<u>Phase</u>	<u>Totals</u>
Civil Design Services	\$ 28,000.00
Civil Construction Services	\$ 4,000.00
Civil Construction Close-out Services	\$ 4,000.00
NPDES Services	\$ 850.00
NPDES Sampling & Reporting Services	\$ 3,600.00
GRAND TOTAL	\$ 40,450.00

We propose to provide services as follows:

4. CIVIL DESIGN SERVICES

The CONSULTANT shall prepare Civil Construction Documents for improving Pipemaker's Canal based on the cross-section currently established for widening Pipemaker's canal with the expansion and improvements occurring on the south side of the Canal within the established 100ft additional Right of Way.

A. CONSTRUCTION DOCUMENTS

The CONSULTANT shall prepare plans, specifications, and design considerations sufficient to construct the project and as required by the Agencies Having generally includes:

1. *Grading* – finish elevations, finish contours, and grading information, as applicable.
2. *Drainage Systems* - structure location, pipe route and size, inverts and slopes, and lagoon elevations, including preparation of design calculation.
3. *Plan and Profile* – Plan and profile sheets of the proposed improvements showing proposed and existing grades.
4. *Cross Sections* – Provide typical sections of the improvements and existing condition at 100ft intervals.
5. *Erosion, Sedimentation & Pollution Control* - for roadway, drainage, water, and sewer systems
6. *Construction Details* - earthwork, storm drainage, and erosion control.

LUMP SUM FEE: \$ 20,000.00

B. PROJECT MEETINGS

The project budget includes participation by the CONSULTANT's Project Manager in no more than two (2), two-hour meetings with or on behalf of the OWNER each month during each phase of the project planning, design and permitting. Attendance at meetings in excess of this, when requested by the OWNER or the OWNER's agents shall be considered Additional Services and shall be billed to the OWNER monthly on a Time and Expense basis.

1480 Chatham Parkway, Suite 100 / Savannah, GA 31405
 (Office) 912-200-3041 • (Fax) 912-200-5916

Owner's Initials _____

CCI's Initials _____

C. BIDDING & ENGINEERS ESTIMATE OF PROBABLE COST

The CONSULTANT shall assist the OWNER with providing a cost estimate breakdown and bidding of the project. Services shall include preparing an itemized cost b assisting the purchasing department in preparing an invitation to bidders, attending a pre-bid conference, answering questions about the construction documents during bidding and assisting with the preparation of bid addenda. The CONSULTANT will also review the bids and recommend a contractor for contract award if requested and assist with preparation of a bid abstract if requested.

LUMP SUM FEE: \$ 8,000.00

6. CIVIL CONSTRUCTION SERVICES

A. CONSTRUCTION OBSERVATION

During the course of construction, the CONSULTANT will provide the following services:

1. The CONSULTANT shall review material data, shop drawings, and respond the requests for information (RFI), during the course of construction.
2. Attend One (1) Pre-construction meeting with or on behalf of the OWNER.
3. Provide construction observation and monitoring to ascertain that the work is in substantial conformance with the approved contract documents and with the design intent. The fee includes a maximum of two (2) site visits per week for four (4) months.
4. Review and approve pay requests as needed.
5. Perform site observations as required by the City of Pooler.

LUMP SUM FEE: \$ 4,000.00

Construction observation and monitoring does not include exhaustive or continuous on-site inspections to check the quality or quantity of the contractor's work. However, it does include visits to the project site at intervals appropriate to the various stages of construction to review general compliance with approved plans and specifications. Such visits and observations shall not require CONSULTANT to assume responsibilities for the means and methods of construction, nor for safety measures or conditions on the job site. Both parties understand that the contractor has notification requirements at specific intervals of the construction process.

The CONSULTANT provides construction services for the work designed by the CONSULTANT. Other construction work that may occur on site is the responsibility of other design professionals or the OWNER and expressly not the responsibility of the CONSULTANT.

7. CIVIL CONSTRUCTION CLOSE-OUT SERVICES

A. CONSULTANT shall assist the OWNER with closing the project out with the Agencies Having Jurisdiction (AHJ) in order to certify substantial completion. Services will include but are not limited to:

1. Review and submit Check Print "As-Builts" provided by the Contractor per the City of Pooler requirements.

Owner's Initials _____
CCI's Initials _____

2. CONSULTANT shall prepare record drawings based on information supplied by the Contractor. The Contractor will provide a survey regarding the constructed facilities if required by AHJ. The survey provided by Contractor shall be certified by a registered surveyor licensed in Georgia. The scope does not include fieldwork on the part of the CONSULTANT. The information will be compiled in an AutoCAD format by the Contractor and submitted to the CONSULTANT. The CONSULTANT will review this information to ensure that the information submitted meets the intended design. The CONSULTANT shall NOT verify or certify that the information submitted by the Contractor or Contractor Representative is correct. The CONSULTANT will submit this information to the AHJ. The record drawings will meet the requirements of the City of Pooler record drawing specifications at the time this contract is executed.
3. Request project acceptance by AHJ. Attend pre-final field review as required by the City of Pooler.
4. Perform final site observations and prepare punch list as required by the City of Pooler.
5. Review completed punch list items as required by the City of Pooler.

LUMP SUM FEE: \$ 4,000.00

8. NPDES SERVICES

- A. CCI will supply the following documentation per NPDES Permit Requirements:
1. Submit an Erosion, Sedimentation and Pollution Control Plan
 2. Design Best Management Practice for subject site and design professional to inspect.
 3. Prepare GIS Map of Outfall
 4. Obtain GPS Co-ordinate of construction entrance
 5. Perform inspection of initial BMP installation

ONE TIME FEE: \$ 850.00

9. NPDES SAMPLING & REPORTING SERVICES

- A. As a fee-based option, CCI will provide the following services as required by the governing jurisdiction:
1. Submit NOI (Primary Permittee to submit any applicable Fees)
 2. Perform Weekly inspections
 3. Monthly inspections of areas of the site that have undergone final stabilization
 4. Sample receiving waters per permit requirements
 5. Perform monitoring test on samples taken
 6. Report to Primary Permittee any violation noted at weekly inspections
 7. Report to EPD on or before the fifteenth of the following month monitoring results.
 8. Submit Notice of Termination (NOT) at final stabilization of project
 9. Retain records off site for a minimum of three years

FEE: \$ 3,600.00
(Based 4-month construction period)

(Site with One Outfall): \$ 900.00//Month
(Each Additional Outfall): \$ 100.00//Month

Owner's Initials _____
CCI's Initials _____

Please check and initial whether you would like CCI to provide these required services or if these services will be provided by other certified individuals.

<u>Check</u>		<u>Initial</u>
_____	CCI will provide these services	_____
_____	Client will provide these services	_____

Please Note: CCI will not perform required daily inspections, inspections after a 0.5-inch rain, nor will we keep a rain log, these items **must** be performed by others. Additionally, if you are a subdivision developer, these services are required until all common areas, amenities and the last lot in a subdivision is totally stabilized.

10. SOILS REPORT/GEOTECHNICAL INVESTIGATION SERVICES {Not Used}

11. ADDITIONAL SERVICES

A. Should the OWNER request any services not listed above then the cost of those services will be (a) as agreed to in a written modification of the Agreement or (b) in accordance with the terms of "Services on a Time and Expense Basis" schedule attached hereto as Exhibit "A" (Hourly Rate Schedule).

12. PAYMENT DUE WHEN SERVICES RENDERED

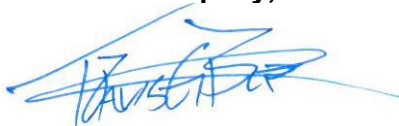
A. The OWNER warrants that payment for services provided by CCI will be made based on the terms of this Agreement and is in no way contingent upon the OWNER's ability to obtain project financing or completing real estate closings or achieving other project milestones with entities not a party to this Agreement. Late payments will be subject to appropriate service charges and in extreme circumstances will be grounds for ceasing work on the project.

13. EXCLUSIONS

- A. Items not included in the scope of services are as follows:
1. SURVEYING SERVICES
 2. PLANNING SERVICES
 3. ENVIRONMENTAL SERVICES
 4. PERMITTING SERVICES
 5. SOILS REPORT/GEOTECHNICAL INVESTIGATION SERVICES
- B. CCI services do not include day to day construction observation, resident inspection, construction monitoring or work performed by others unless otherwise stated above.

Sincerely,

Coleman Company, Inc.



Travis G. Burke, P.E.
Vice President of Engineering

TGB/sawr

Owner's Initials _____
CCI's Initials _____

1. PAYMENT FOR SERVICES

For services rendered, Owner shall pay CCI the amount outlined in the Scope of Services.

Project related costs for printing; reproductions; postage, handling and delivery; and authorized out of town travel and subsistence will be billed as Reimbursable Expenses.

Projects will be billed monthly or at the completion of the work, whichever comes sooner, with payment due upon receipt. Payment shall be considered overdue after forty-five (45) days from date of invoice, with interest charged at a monthly rate of 1.5 percent (18 percent annual rate).

CCI reserves the right to suspend work under this Agreement or any other work to be performed by CCI for Owner or any of its affiliates under a separate agreement or agreements with CCI in the event of delinquent payment by Owner to CCI hereunder or in the event of delinquent payment by Owner or its affiliates to CCI under a separate agreement or agreements. For all purposes hereof, affiliate shall mean (i) in the case of an individual, any relative of any person listed among the following, (ii) any officer, director, trustee, partner, manager, employee or holder of 5 percent or more of any class of the voting securities of or equity interest in the Owner, (iii) any corporation, partnership, limited liability company, trust or other entity controlling, controlled by or under common control with the Owner, or (iv) any officer, director, trustee, partner, manager, employee or holder of 5 percent or more of the outstanding voting securities of any corporation, partnership, limited liability company, trust or other entity controlling, controlled by, or under common control with the Owner.

2. OWNERSHIP OF INSTRUMENTS OF SERVICE

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by CCI as instruments of service shall remain the property of the CCI. CCI shall retain all common law, statutory, and other reserved rights, including, without limitation, the copyrights thereto. CCI shall retain these records for a period of two (2) years following their completion during which period copies will be made available to the Owner at reasonable times.

3. INDEPENDENT CONTRACTOR

CCI shall be an Independent Contractor with respect to all work performed hereunder and neither CCI nor those employed by CCI to perform such work shall be deemed the agents, representative, employees, or servants or Owner in the performance of such work or any part thereof.

4. OWNERS RESPONSIBILITIES

A. Access

Owner shall make provisions for CCI to enter upon public and private lands as required to perform such work as surveys and inspections in development of the Project.

B. Owner's Representative

The Owner shall designate in writing one person to act as Owner's Representative with respect to the work to be performed under this Agreement. This Representative shall have complete authority to transmit instructions, receive information, interpret, and define Owner's policy and decisions, with respect to the product, materials, equipment, elements, and systems pertinent to the work covered by this Agreement.

C. Fees

The Owner is responsible for payment of fees associated with the Project. Such fees include permit review and application fees, impact fees, and capacity fees. CCI will notify the Owner regarding the amount of fees and timing of payment.

5. CCI'S STANDARD OF CARE

The professional services performed under this Agreement, as defined in the Scope of Services, shall be consistent with sound practices, and shall incorporate federal, state, and local regulations and standards that are applicable at the time CCI rendered its services. CCI will strive to perform services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the area under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

6. OPINIONS OF PROBABLE COSTS

Since CCI has no control over the cost of labor, materials, or equipment; the Contractor's methods of determining prices; competitive bidding or market conditions, its opinions of probable construction costs provided for herein are to be made on the basis of its experience and qualifications. These opinions represent his/her best judgment as a design professional familiar with the construction industry. However, CCI cannot and does not guarantee that proposals, bids, or the construction cost will not vary from opinions of probable construction costs prepared by CCI.

7. INSURANCE

During the term of the Agreement, CCI shall maintain insurance listed below with insurers satisfactory to Owner:

A. Workers Compensation and Employers Liability

Employer's liability coverage shall be for a minimum of \$1,000,000.00. CCI shall provide for or require any subcontractor to maintain similar coverage for the subcontractor's employees employed in connection with the Project.

B. Public Liability Including Completed Operations

- (i) Bodily injury and property damage shall be for a minimum of \$1,000,000 for a Combined Single Limit.
- (ii) Public Liability Insurance shall include "contractual" coverage for the indemnity clause set forth in Paragraph 10.

Owner's Initials _____

CCI's Initials _____

**GENERAL CONDITIONS TO AGREEMENT
BETWEEN COLEMAN COMPANY, INC.
AND CITY OF POOLER**

Page 2

(iii) If the work involves hazards due to blasting or explosion, or the hazards of the collapse of or any building due to excavation, pile driving, shoring, underpinning, etc., or the hazards of injury to or destruction of underground wiring, piping, etc., arising from the use of mechanical equipment then the policy shall be expressly endorsed to cover such hazards.

C. Automobile Liability

Coverage shall be for non-owned hired vehicles and owned vehicle set forth below:

Bodily injury and property damage shall be for a minimum of \$1,000,000 each occurrence for a combined single limit.

D. Professional Liability

Professional liability insurance in the amount of \$1,000,000 each claim with an aggregate of \$2,000,000 to include the failure of CCI to perform the services covered under this contract and for the acts or omissions of CCI, its agents, and employees performing any of CCI's services under this contract.

8. LIMITS OF LIABILITY

Services to be performed by CCI under this Agreement are intended solely for the benefit of the Owner. Nothing contained herein shall confer any rights upon or create any duties on the part of CCI toward any person or persons not a party to this Agreement including, but not limited to, any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

A. General Liability

The Owner agrees to limit CCI's and its employees' liability to the Owner and to all construction Contractors and Subcontractors on the project due to CCI's negligent acts, errors, or omissions, such that the total aggregate liability of CCI to those named shall not exceed \$50,000.00 or CCI's total fee for services rendered on the project described in this contract, whichever is greater. This liability cap may be increased by mutual consent of both parties and in exchange for additional compensation.

B. Construction Staking

The Owner agrees to limit CCI's and its employees' liability to the Owner and to all construction Contractors and Subcontractors on the project due to CCI's negligent acts, errors, or omissions, such that the total aggregate liability of CCI to those named shall not exceed CCI's total fee for services rendered on the project described in this contract. This liability cap may be increased by mutual consent of both parties and in exchange for additional compensation.

9. ACTS OF OTHERS

CCI shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s) or the safety precautions and programs incident to the work of Contractor(s). CCI shall not be responsible for the failure of Contractor(s) to perform the work in accordance with contract documents.

CCI shall not be responsible for the acts, omissions, means, methods, or specifications of other design professionals involved in the project. Unless specifically stated otherwise, CCI's work and responsibility under this Contract terminates at the building pad or within five (5) feet of the building, whichever is greater, for any proposed building. The Owner/Architect/Contractor is responsible for compliance with codes, regulations, manufacturer specifications, and construction methods related to the building structure. In no circumstances is CCI responsible for any portion of the building, especially as relates to moisture or mold.

10. INDEMNIFICATION

To the fullest extent permitted by law, CCI shall indemnify and hold harmless Owner, Owner's officers, directors, partners, employees, and agents from and against claims, costs, losses and damages caused solely by the negligent acts of CCI or CCI's officers, directors, partners, employees, agents and CCI's consultants in the performance of CCI's services under this Agreement. The indemnification does not extend beyond the work of CCI.

11. APPLICATIONS FOR PERMITS AND CERTIFICATES REQUESTED ON BEHALF OF OWNER

The Owner shall indemnify and hold CCI harmless from and against any and all judgments, losses, damages, and expenses (including attorney fees and defense costs) arising from or related to claims by third parties to challenge the issuance of permits or certificates of the Project by agencies with jurisdictions in the premises. Defense costs shall include the time and expenses of CCI's personnel to assist in the defense of the issuance of the permit or certificate.

12. SIGNAGE

Owner agrees to allow CCI to place a sign on the job site during construction. The sign will indicate that CCI performed services. CCI is responsible for the sign installation and removal.

13. ASSIGNMENT

Neither this contract nor any rights or duties hereunder may be assigned or delegated to any other person or entity by either party without the express written consent of the other party.

14. MERGER/MODIFICATIONS

This Agreement represents the entire understanding between you and us with respect to the Project. All proposals, negotiations, and representations with reference to the matters covered by this Agreement are merged herein. This Agreement may only be modified in writing signed by both of us.

Owner's Initials _____

CCI's Initials _____

Consulting Services On A Time And Expense Basis



Coleman Company, Inc. provides services on a time and expense basis as follows:

1. This basis includes allowance for direct salary expenses and for direct non-salary expenses
2. When warranted, overtime will be charged for any non-salary employees. Overtime hours will be billed at 1-1/2 times the individuals charge rate.
3. Direct non-salary (reimbursable) expenses, including printing, reproduction, air travel, lodging, and meals are billed at cost. Outside consultant fees will be billed at 1.15 times the cost
4. All rates and charges are effective as of **March 1, 2024**, including printing, reproductions, materials and travel and are subject to change at that time. New rates and costs will become immediately effective to contracts in effect at the time of rate changes.

The current hourly rate charges for each skill position are as follows:

Engineering	Hourly Rate	Surveying	Hourly Rate	Planning/Landscape	Hourly Rate	Field Services	Hourly Rate	Administration	Hourly Rate
Consultant	\$ 235.00	Consultant	\$ 235.00	Senior Land Planner	\$ 180.00	Inspector II	\$ 120.00	Development Services Manager	\$ 120.00
Senior Manager	\$ 210.00	Survey Manager	\$ 160.00	Landscape Architect III	\$ 155.00	Inspector I	\$ 105.00	Administrative II	\$ 90.00
Project Manager IV	\$ 190.00	Survey Project Manager IV	\$ 155.00	Landscape Architect II	\$ 135.00			Administrative I	\$ 85.00
Project Manager III	\$ 170.00	Survey Project Manager III	\$ 150.00	Landscape Architect I	\$ 120.00				
Project Manager II	\$ 165.00	Survey Project Manager II	\$ 140.00	Landscape Designer II	\$ 120.00				
Project Manager I	\$ 145.00	Survey Project Manager I	\$ 130.00	Landscape Designer I	\$ 110.00				
Project Engineer III	\$ 170.00	3 Man Survey Crew	\$ 205.00	Land Development Coordinator	\$ 100.00				
Project Engineer II	\$ 150.00	2 Man Survey Crew	\$ 165.00	Landscape Technician	\$ 100.00				
Project Engineer I	\$ 135.00	1 Man Survey Crew	\$ 130.00	Landscape Intern	\$ 60.00				
Designer III	\$ 130.00	Survey Technician IV	\$ 120.00						
Designer II	\$ 120.00	Survey Technician III	\$ 110.00						
Designer I	\$ 110.00	Survey Technician II	\$ 100.00						
Engineering Technician III	\$ 115.00	Survey Technician I	\$ 95.00						
Engineering Technician II	\$ 105.00	Survey Intern	\$ 60.00						
Engineering Technician I	\$ 100.00								
Engineering Intern	\$ 60.00								

Owner's Initials _____

CCI's Initials _____