

Georgia Ports Authority  
Monday, December 2, 2024  
12:00 p.m.  
Signia by Hilton  
Atlanta, GA

762-233-1679  
Conference ID: 394 098 715#

### Agenda

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|--------------------------------|-----|--|
| Fountain<br>Fountain<br>Womack | 1.  | Call to Order<br>a) Approval of Agenda<br>b) Attendance Report   |
| Fountain                       | 2.  | Approval of Minutes  |
| Fountain                       | 3.  | Receive Comments Regarding Agenda and Non-Agenda Items   |
|                                | 4.  | Committee Chair Reports<br>Administration – Cyr<br>Audit, Budget & Finance – Womack<br>Community & Government Affairs – Tarbutton<br>Ports Development – Hertz<br>Sales, Marketing & Communication - Wilheit |
| McCurry                        | 5.  | Executive Division<br>a) Port Security Grant   |
| McCurry                        | 6.  | Administrative Division<br>a) Monthly Purchasing Request(s)<br>b) Capital/Operating Purchase Report  |
| Dooley                         | 7.  | Finance Division   |
| Novack                         | 8   | Engineering Division<br>a) Ocean Terminal Upriver Surcharge<br>b) Colonel's Island Northside Parcel Raising   Phase 1  |
| Lynch                          | 9.  | Chief Executive Officer Report   |
| Fountain                       | 10. | Chairman's Comments  |
| Fountain                       | 11. | Executive Session (If Needed)  |

**NEXT AUTHORITY MEETING IS JANUARY 27 – 28, 2025 IN SAVANNAH, GA**

## MINUTES OF MEETING

### GEORGIA PORTS AUTHORITY BRUNSWICK, GEORGIA

September 24, 2024

The meeting was called to order by Chairman Kent Fountain. Other Authority Members present were Vice Chairman, Alec Poitevint, Secretary and Treasurer, Christopher C. Womack and Authority Members, Leda Chong, David J. Cyr, Don A. Grantham, Jr., Douglas J. Hertz, Martin “Trey” Kilpatrick, William D. McKnight, Ben J. Tarbutton, III, Philip Wilheit, Jr. and Joel O. Wooten. James L. Allgood was excused for good cause.

Staff members attending were President & CEO Griffith Lynch, Lise Altman, Flavio Batista, Tom Boyd, Robert Dooley, Susan Gardner, Olli Himbert, Ed McCarthy, James McCurry, Christopher Novack, William Sutton, and Emily Richardson. Special Assistant Attorney General Paul Threlkeld also attended. Guests are shown on the attached sign in sheet.

On motion by Mr. Poitevint seconded by Mr. Wooten, it was unanimously voted: To approve the agenda.

On motion by Mr. Poitevint, seconded by Mr. Tarbutton, it was unanimously voted: To approve the minutes of the meeting held on July 30, 2024, and accept them as distributed.

Current policy requires that the Authority approve all purchases that total \$500,000 or more. For the period, there is one (1) capital purchases and two (2) operating purchases for a total of \$1,501,022. On motion by Mr. Poitevint seconded by Mr. Grantham, it was unanimously voted: To approve three (3) purchases as presented in the attached report.

Current policy requires that the Staff provide monthly reports to the Authority concerning capital and operating purchases totaling \$100,000 or more, but less than \$500,000. For the period, there were three (3) capital purchases and thirteen (13) operating expenses totaling \$ 3,017,042. This item is provided for information only. No action by the Authority is required.

On motion by Ms. Chong, seconded by Mr. Wooten, it was unanimously voted: To approve the FY 2024 Audited Financial Statements as prepared by the public accounting firm of Mauldin & Jenkins.

On motion by Mr. Cyr, seconded by Mr. Wooten, it was unanimously voted: To establish contract signature authority to the GPA’s President and CEO; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$21,900,000 for the Colonel’s Island Southside Rail – Phase 1.

On motion by Ms. Chong, seconded by Mr. Tarbutton, it was unanimously voted: To establish contract signature authority to GPA’s President and CEO; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an additional \$8,400,000 and create an overall project budget of \$19,400,000 for the GPA’s Colonel’s Island Parcel B project.

On motion by Mr. Wooten, seconded by Mr. Cyr, it was unanimously voted: To establish contract signature authority to the GPA's President and CEO; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish a budget of \$1,250,000 for the GPA's Bainbridge Warehouse Renovations project.

On motion by Mr. Wooten, seconded by Ms. Chong, it was unanimously voted: To adjourn the meeting.

There being no further business, the meeting was adjourned.

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Kent Fountain  
Chairman

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Christopher Womack  
Secretary and Treasurer

## **MINUTES OF MEETING**

### **GEORGIA PORTS AUTHORITY SAVANNAH, GEORGIA**

**September 24, 2024**

#### **CHIEF EXECUTIVE OFFICER'S REPORT**

The full Chief Executive Officer's Report was included in the Board package.

#### **COMMENTS FROM THE CHAIRMAN**

Chairman Fountain shared his great appreciation for the GPA Team and the positive impression the employees are making throughout our industry in working together to plan for the pending ILA work stoppage and keeping customers and partners informed throughout the process. The GPA is continuing to produce good results financially as seen with the FY2024 Audit, continuing to bring major capital projects to completion and see a return in growth in cargo volumes handled. Mr. Fountain thanked the board members and staff present for making the effort to come to the Port of Brunswick and Jekyll Island for the September meeting, noting that it is important that they are regularly present at various GPA facilities. Chairman Fountain asked that the staff present please share with the employees overall the gratitude of the board for their hard work and dedication. As an example of the teamwork shown by the GPA leadership, Mr. Fountain specifically thanked Bill Sutton for his willingness to stick with the Team and postpone his planned retirement to ensure that the best possible successor to him as Chief Information Technology Officer could be found.



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Port Security Grant (Round 24) – Savannah, Georgia**  
**DATE:** December 2, 2024

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**ISSUE:** The Department of Homeland Security FEMA Grant Programs Directorate has awarded the Georgia Ports Authority a Port Security Grant for a Savannah project in the amount of \$974,659. The *Facial Recognition Software System* project will utilize facial biometrics as a credential to enhance security and reduce risk of unauthorized access to restricted areas as well as increase operational efficiency.

**POLICY IMPLICATIONS:** Current policy requires that the Authority approve all purchases that total \$500,000 or more. These projects are in keeping with the established policy to enhance productivity, safety, and security.

**FINANCIAL IMPACT:** The cost for the above project is estimated to be \$1,299,545. The grant funding is 75% or \$974,659 and the Georgia Ports Authority required cost share is 25% or \$324,886. The required cost share and a contingency of \$129,955 will be comprised of Internal Capital Budget funds.

**STAFF CONTACT:** James C. McCurry, Jr., Chief Administrative Officer  
Bill Sutton, Chief Information Officer  
Kevin Doyle, Vice President of Protective Services

**RECOMMENDATION:** That the Authority authorize the President and CEO to award contracts and/or purchase orders in accordance with the contracting and purchasing policies of the Georgia Ports Authority and establish a total budget up to \$1,429,500 for the Port Security Grant (Round 24) the *Facial Recognition Software System* project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
President & Chief Executive Officer



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Monthly Purchasing Requests**  
**DATE:** December 3, 2024

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**ISSUE:** At each regular meeting of the Authority, a list of purchase requests in an amount of \$500,000 or greater is presented by staff for approval.

**POLICY IMPLICATIONS:** Current policy requires that the Authority approve all purchases that total \$500,000 or more.

**FINANCIAL IMPACT:** For the period, there are no (0) capital purchases and three (3) operating purchases for a total of \$26,350,000.

**STAFF CONTACT:** James C. McCurry, Chief Administrative Officer  
Tamela Wright, Purchasing Manager

**RECOMMENDATION:** That the Authority approves three (3) purchases as presented in the attached report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President and CEO*



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Capital/Operating Purchases Report**  
**DATE:** December 3, 2024

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**ISSUE:** At each regular meeting of the Authority, a list of capital and operating purchases between \$100,000 and \$500,000 is presented by Staff for information.

**POLICY IMPLICATIONS:** Current policy requires that the Staff provide monthly reports to the Authority concerning capital and operating purchases totaling \$100,000 or more, but less than \$500,000.

**FINANCIAL IMPACT:** For the period, there were no (0) capital purchases and twelve (12) operating expenses totaling \$ 2,965,000.

**STAFF CONTACT:** James C. McCurry, Chief Administrative Officer  
Tamela Wright, Purchasing Manager

**RECOMMENDATION:** This item is provided for information only. No action by the Authority is required.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President and CEO*



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Ocean Terminal Upriver Surcharge and Dock Material Removal**  
**DATE:** December 2, 2024

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**ISSUE:**

In March, 2024, the GPA Board approved an item for yard improvements at Ocean Terminal that included surcharging approximately 25 acres of downriver property that will allow for heavier loads on the terminal with minimal property settlement. This component is underway and initial results are very positive. Approximately 27 acres of upriver property remains to be surcharged in order to complete the necessary areas required for the expected heavy loads on the renovated terminal. Utilizing the unit prices from the initial bid that was awarded to C.W. Mathews Construction, a budget amount has been established to complete the surcharging of the upriver area.

The realignment of the dock has reached 60% completion, however, the following unforeseen conditions require additional funding to complete this component of the project.

- 1) Higher than expected dredge material from under the dock and river siltation
- 2) Removal of +/-1,000 concrete piles in the slip for yard re-development

The Industrial Company (TIC) is performing all of the dock realignment work and has worked with the GPA team to establish unit cost items for the additional dredging and pile removal in accordance with the current contract values.

Funding for the additional surcharge as well as the dock material removal requires a budget of \$49,950,000 and is within the planned budget for the Ocean Terminal redevelopment program.

**POLICY IMPACT:**

This project is in keeping with established policy to enhance operations and customer service at the GPA's Port of Savannah facilities.

**FINANCIAL IMPACT:**

Expenditures up to \$49,950,000 are required from the GPA's 2022 Revenue Bonds and internal capital budget for the Ocean Terminal Upriver Surcharge and Dock Material Removal project.

**STAFF CONTACT:**

Christopher B. Novack, P.E., Vice President of Engineering & Facilities Maintenance

**RECOMMENDATION:**

That the Authority 1.) establishes contract signature authority to the GPA's President and Chief Executive Officer; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$49,950,000 for the Ocean Terminal Upriver Surcharge and Dock Material Removal project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President & Chief Executive Officer*





**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Colonel's Island Northside Parcel Raising-Phase 1**  
**DATE:** December 2, 2024

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**ISSUE:**

During the unfortunate events of Hurricane Matthew in 2016 and Hurricane Irma in 2017, Colonel's Island Terminal experienced significant flooding damage to automobile units that were stored on forty (40) acres of paved property known as Parcels 3D and 3E. These two parcels, built in 1992, have an average elevation of 7.0 feet above mean sea level while the surrounding parcels average near 10.0 feet above mean sea level. During the hurricane events, Parcels 3D and 3E received the most flood damage due to the low elevations compared to other adjacent parcels.

In order to mitigate the low elevation of Parcels 3D and 3E, it has been determined to raise the two parcels approximately three (3) feet to match the surrounding parcels. This requires significant fill material and redeveloping the parcels in order for them to continue to operate as a storage facility for import and export vehicular cargo. It is proposed to complete the project in two phases with the first phase consisting of Parcel 3D that totals approximately 20 acres.

The funds necessary for this project totals \$11,000,000 that includes \$5,190,798 of federal reimbursement through the federal government's Hazard Mitigation Grant Program with the remaining funds from the GPA's internal capital budget.

**POLICY IMPLICATIONS:**

This project is in keeping with established policy to enhance operations and customer service at the GPA's Colonel's Island Terminal.

**FINANCIAL IMPACT:**

Expenditures up to \$11,000,000 that includes \$5,190,798 of federal reimbursement through the federal government's Hazard Mitigation Grant Program with the remaining funds from the GPA's internal capital budget.

**STAFF CONTACT:**

Christopher B. Novack, P.E., Vice President of Engineering & Facilities Maintenance

**RECOMMENDATION:**

That the Authority 1.) establishes contract signature authority to the GPA Executive Director; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$11,000,000 for the Colonel's Island Northside Parcel Raising-Phase 1 project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President & Chief Executive Officer*