

Georgia Ports Authority  
Tuesday, January 28, 2025  
8:30 a.m.  
Savannah, GA

762-233-1679  
Conference ID: 214 781 227#

## Agenda

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|--------------------------------|-----|--|
| Fountain<br>Fountain<br>Womack | 1.  | Call to Order<br>a) Approval of Agenda<br>b) Attendance Report   |
| Fountain                       | 2.  | Approval of Minutes  |
| Fountain                       | 3.  | Receive Comments Regarding Agenda and Non-Agenda Items   |
|                                | 4.  | Committee Chair Reports<br>Audit, Budget & Finance – Womack<br>Community & Government Affairs – Tarbutton<br>Ports Development – Hertz<br>Sales, Marketing & Communication - Wilheit |
| McCurry                        | 5.  | Executive Division   |
| McCurry                        | 6.  | Administrative Division<br>a) Monthly Purchasing Request(s)<br>b) Capital/Operating Purchase Report  |
| Dooley                         | 7.  | Finance Division   |
| Novack                         | 8   | Engineering Division<br>a) Mayor's Point Fire Protection System<br>b) Ocean Terminal Truck Gates   |
| Lynch                          | 9.  | Chief Executive Officer Report   |
| Fountain                       | 10. | Chairman's Comments  |
| Fountain                       | 11. | Executive Session (If Needed)  |

**NEXT AUTHORITY MEETING IS MARCH 24 & 25 IN SAVANNAH, GA**

## **MINUTES OF MEETING**

### **GEORGIA PORTS AUTHORITY ATLANTA, GEORGIA**

**December 2, 2024**

The meeting was called to order by Chairman Kent Fountain. Other Authority Members present were Vice Chairman, Alec Poitevint, Secretary and Treasurer, Christopher C. Womack and Authority Members, James L. Allgood, Leda Chong, David J. Cyr, Douglas J. Hertz, Martin "Trey" Kilpatrick, William D. McKnight, Ben J. Tarbutton, III, Philip Wilheit, Jr., and Joel O. Wooten. Don A. Grantham, Jr. was excused for good cause.

Staff members attending were President & CEO Griffith Lynch, Flavio Batista, Tom Boyd, Robert Dooley, Susan Gardner, Olli Himbert, Ed McCarthy, James McCurry, Christopher Novack, William Sutton, and Emily Richardson. Special Assistant Attorney General Paul Threlkeld also attended. Guests are shown on the attached sign in sheet.

On motion by Mr. Tarbutton seconded by Ms. Chong, it was unanimously voted: To approve the agenda.

On motion by Mr. McKnight, seconded by Mr. Wooten, it was unanimously voted: To approve the minutes of the meeting held on September 24, 2024, and accept them as distributed.

On motion by Ms. Chong, seconded by Mr. Cyr, it was unanimously voted: To authorize the President and CEO to award contracts and/or purchase orders in accordance with the contracting and purchasing policies of the Georgia Ports Authority and establish a total budget up to \$1,429,500 for the Port Security Grant (Round 24) the Facial Recognition Software System project.

Current policy requires that the Authority approve all purchases that total \$500,000 or more. On motion by Mr. Allgood seconded by Mr. McKnight, it was unanimously voted: To approve three (3) purchases as presented in the attached report, for a total of \$26,350,000.

Current policy requires that the Staff provide monthly reports to the Authority concerning capital and operating purchases totaling \$100,000 or more, but less than \$500,000. For the period, there were no (0) capital purchases and twelve (12) operating expenses totaling \$ 2,965,000. This item is provided for information only. No action by the Authority is required.

On motion by Mr. Wooten, seconded by Mr. Tarbutton, it was unanimously voted: To establish contract signature authority to GPA's President and Chief Executive Officer; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$49,950,000 for the Ocean Terminal Upriver Surcharge and Dock Material Removal project.

On motion by Ms. Chong, seconded by Mr. McKnight, it was unanimously voted: To establish contract signature authority to GPA's President and Chief Executive Officer; 2.) authorize Staff to

issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$11,000,000 for the Colonel's Island Northside Parcel Raising-Phase 1 project.

On motion by Mr. Hertz, seconded by Mr. Wilheit, it was unanimously voted: To adjourn the meeting.

There being no further business, the meeting was adjourned.

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Kent Fountain  
Chairman

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Christopher Womack  
Secretary and Treasurer

## **MINUTES OF MEETING**

### **GEORGIA PORTS AUTHORITY ATLANTA, GEORGIA**

**December 2, 2024**

#### **CHIEF EXECUTIVE OFFICER'S REPORT**

The full Chief Executive Officer's Report was included in the Board package.

#### **COMMENTS FROM THE CHAIRMAN**

Chairman Fountain expressed his reflection during the Thanksgiving holiday how grateful he is to the board and staff of the Authority for their continuous efforts to make our ports the best in the world. He further asked that the staff take the message back to the employees that the entire board is thankful for how everyone has handled the challenges of recent growth, weather and industry anomalies. It is in succeeding through such challenges that we are better able to handle the growth and future projects we have ahead of us.



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Monthly Purchasing Requests**  
**DATE:** January 28, 2025

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**ISSUE:** At each regular meeting of the Authority, a list of purchase requests in an amount of \$500,000 or greater is presented by staff for approval.

**POLICY IMPLICATIONS:** Current policy requires that the Authority approve all purchases that total \$500,000 or more.

**FINANCIAL IMPACT:** For the period, there are no (0) capital purchases and eleven (11) operating purchases for a total of \$22,606,147.

**STAFF CONTACT:** James C. McCurry, Chief Administrative Officer  
Tamela Wright, Purchasing Manager

**RECOMMENDATION:** That the Authority approves eleven (11) purchases as presented in the attached report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President and CEO*



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Capital/Operating Purchases Report**  
**DATE:** January 28, 2025

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**ISSUE:** At each regular meeting of the Authority, a list of capital and operating purchases between \$100,000 and \$500,000 is presented by Staff for information.

**POLICY IMPLICATIONS:** Current policy requires that the Staff provide monthly reports to the Authority concerning capital and operating purchases totaling \$100,000 or more, but less than \$500,000.

**FINANCIAL IMPACT:** For the period, there were no (0) capital purchases and fifteen (15) operating expenses totaling \$ 3,730,800.

**STAFF CONTACT:** James C. McCurry, Chief Administrative Officer  
Tamela Wright, Purchasing Manager

**RECOMMENDATION:** This item is provided for information only. No action by the Authority is required.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President and CEO*



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Mayor's Point Fire Protection System**  
**DATE:** January 28, 2025

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**ISSUE:** Annual inspections and notifications from the GPA's fire monitoring company have concluded that the fire protection system at the 330,000 square foot warehouse at Mayor's Point has reached the end of its useful life and requires replacement. GPA staff prepared a design/build procurement package to fully design and install a modern, fire protection system in accordance with current international building code. A total of two (2) bids were received with Carroll Daniel Construction submitting the lowest responsive bid that requires a budget of \$4,250,000 from the GPA's internal capital budget. Replacement of the fire system will be completed with minimal interruption to GPA's operation of the building and is expected to be completed in 12 months.

**POLICY IMPLICATIONS:** This project is in keeping with established policy to enhance cargo operations and customer service at the GPA's Port of Brunswick facilities.

**FINANCIAL IMPACT:** Expenditures up to \$4,250,000 from the Internal Capital Budget are required for the Mayor's Point Fire Protection System project.

**STAFF CONTACT:** Christopher B. Novack, P.E., Vice President of Engineering & Facilities Maintenance

**RECOMMENDATION:** That the Authority 1.) establishes contract signature authority to the GPA President & Chief Executive Officer; 2). authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$4,250,000 for the Mayor's Point Fire Protection System project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President & Chief Executive Officer*

Attachments: 1) Work Breakdown Structure  
2) Recommendation Letter-AECOM



**TO:** Chairman and Members of the Georgia Ports Authority  
**SUBJECT:** **Ocean Terminal Truck Gates**  
**DATE:** January 28, 2025

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**ISSUE:** In 2020, the GPA Board approved the construction of an additional access to Ocean Terminal via Louisville Road with a five (5) lane truck gate to serve the growing container volumes. With Ocean Terminal's growth expected to increase from 250,000 TEUs annually to over 1.5 million, the existing truck gates require major renovations and expansion to handle these volumes. The Ocean Terminal Truck Gate project proposes to construct a new truck gate complex that will provide twelve (12) inbound gate lanes; six (6) outbound gate lanes; modified reefer service area; and truck staging areas. Approximately 45 acres of property will be re-developed to provide the truck gate facilities necessary for the anticipated container volumes that will come through Ocean Terminal. In addition to the gate construction, this project includes the replacement of the existing bridge to the Berth 1 area.

**POLICY IMPLICATIONS:** This project is in keeping with established policy to enhance cargo operations and customer service at the GPA's Port of Savannah facilities.

**FINANCIAL IMPACT:** Expenditures up to \$73,550,000 from the GPA's 2022 Revenue Bonds and the GPA's internal capital budget are required for the Ocean Terminal Truck Gates project.

**STAFF CONTACT:** Christopher B. Novack, P.E., Vice President of Engineering & Facilities Maintenance

**RECOMMENDATION:** That the Authority 1.) establishes contract signature authority to the GPA's President and Chief Executive Officer; 2.) authorize Staff to issue contracts and purchase orders in support of the project, and 3) establish an overall project budget of \$73,550,000 for the Ocean Terminal Truck Gates project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Griff Lynch".

Griff Lynch  
*President & Chief Executive Officer*

Attachments: 1) Work Breakdown Structure-Ocean Terminal Truck Gates  
2) Capital Expenditure Report-Ocean Terminal Truck Gates  
3) Moffatt Nichol Recommendation Letter