

**REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)
TIRE REMOVAL AND DISPOSAL ON HUTCHINSON ISLAND**

EVENT NO. 11701

2.0 Broad Description of Project: The purpose of this event is to receive proposals from qualified contractors for services for the removal and disposal of scrap tires from the city right-of-way at Grand Prize of America Avenue on Hutchinson Island. The City estimates approximately 3,500 scrap tires scattered along the right-of-way. The work included in this solicitation comprises the furnishing of all labor, materials, equipment and all other aspects of this service.

Only electronically submitted bids through the supplier portal will be allowed. To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. Large files may need to be split up and uploaded as multiple attachments.

2.1 Scope of Services: The successful proposer shall provide the following services:

The City of Savannah shall oversee the removal and disposal of scrap tires from Grand Prize of America Avenue located on Hutchinson Island. An estimated 3,500 scrap tires are scattered along the City of Savannah right-of-way at this location. Sufficient trucks, equipment, and all personnel experienced in the removal and disposal of scrap tires services shall be provided by the contractor to properly service the location.

The City does not guarantee any minimum or maximum number of tires, and the contractor will remove all scrap tires requested by the City. Proposers are encouraged to view the location prior to submitting a proposal.

The City does not control the condition of the scrap tires at the location so tires may or may not have rims.

2.2 Additional details and information on what you're looking for in the RFSQ.

- Pricing must include all labor, materials, tools, and equipment to perform the work.
- Pricing must include the disposal/tipping fee at the approved scrap tire disposal facility.
- Pricing will be valid during the contract period.
- All billing from the successful vendor will be based on the scale ticket generated from the certified scales located at the disposal facility.
- The successful proposer will be responsible for obtaining all required permits for removal and disposal of the scrap tires.
- The successful proposer must provide documentation showing that the disposal facility is a certified EPD scrap tire processor.

- The successful proposer shall assume liability for all applicable local, state, and federal laws including, but not limited to, environmental regulations related to the transportation and disposal of the scrap tires.
- The successful proposer agrees to hold the City of Savannah harmless from all legal action that may result from the contractor's action in handling the tires.

2.3 Submission Materials:

- Cover letter stating the intent of the Proposer for this event:**
- Detailed description of capabilities as requested**
- Fee Proposals per instructions**
- Response to Consultant Statement of Qualifications included with this document. (Additional information such as agency brochures, resumes, etc. may be submitted as appropriate).**

Can add more details and information to each section

2.4 Basis of Award: Proposals will be evaluated according to the following criteria and weight:

- Proposer's qualifications and experience, including support capabilities (*_35_ points*)
- Technical capabilities (*_25_ points*)
- Fees (*_10_ points*)
- References (*_10_ points*)
- Savannah First (20 points) Vendors within the city limits of Savannah and have a City of Savannah Business Tax Certificate one (1) year prior to the solicitation release date will receive a total of 20 points. Vendors outside the city limits but located within Chatham County will receive a total of 10 points. Submit copy of business tax certificate with proposal

Proposals shall be evaluated by a selection committee. The selection committee may, at its option, request any or all proposers to provide on-site demonstrations of the proposed system.

A short list may be developed and interviews conducted with those proposers deemed to be most qualified. The City reserves the right to conduct interviews of any or all proposers at the City's discretion. The City also reserves the right to request a best and final offer (BFO) and to re-score evaluations based on the best and final offer. Proposers may be required to provide clarification of their proposal as part of the BFO response.

2.5 Contacts: Proposers must submit proposals in accordance with the instructions contained in this RFSQ. All requested information must be submitted with the proposal. Instructions for preparation and submission of proposals are contained in this package. All questions regarding this request for proposal should be submitted in writing and emailed to the person listed on the summary event page

2.6 Local Vendor Definition

A bidder or business shall be considered a local vendor if it meets all of the following requirements:

- a) The bidder or business must operate and maintain a regular place of business with a physical address within the corporate limits of the city, and
- b) The bidder or business must at the time of bid or quotation submission, have a current city business tax certificate issued by the City for at least one (1) year prior to the issuance of the requested competitive quote, bid, or proposal by the City (a post office box or temporary office shall not be considered a place of business), and
- b) The bidder or business performs quantifiable services in the ordinary course and scope of its business with the skills, qualifications, and expertise necessary to execute its contractual obligations to the City.

3.0 Insurance Requirements

Attach evidence of insurability for a project of this type. Include current certificate of insurance including worker's compensation coverage.

4.0 Qualifications: Each proposer shall submit a summary of their qualifications and experience **(as requested in the attached "Statement of Qualifications") (or provide detailed description of required qualifications)**. Additional information such as agency brochures, resumes, etc. may be submitted as appropriate.

4.1 Schedule: Each proposer shall submit a proposed time schedule for the project.

4.2 Fees: Proposer shall submit fees based on the lines of the RFSQ. (Provide Hourly Fees for Services not specifically shown in the Scope of Services that may arise during the Design and Construction Phase of the Project)

4.3 Acknowledgement of Addenda: Vendor is responsible for determining and acknowledging any addenda issued in connection with this RFSQ. Addenda must be acknowledged in order for proposals to be considered.

NON-DISCRIMINATION STATEMENT

The prime contractor / bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, women, and individuals belonging to other socially and economically disadvantaged groups;
- (3) In connection herewith, we acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

Signature

Title

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Instructions for Completing Contractor Affidavit and Agreement Form

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf.) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

***Instruction for Completing Systematic Alien Verification
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.