



CHATHAM AREA TRANSIT BOARD OF DIRECTORS

AGENDA • FEBRUARY 24, 2026

UPDATED: 2/18/2026

Regular Meeting

In-person

4:00 p.m.

In Person – CAT Central, 900 East Gwinnett Street

Zoom Meeting

Meeting ID: 841 3112 3978

Detric Leggett
Chairman

BOARD OF DIRECTORS

Kelvin Moore
Vice-Chair

Michael Owens • Bert Brantley • Faye DiMassimo • Richard Lassiter • Rufus Bright • Mary Snowden • County, Vacant • County, Vacant • County, Vacant

1. CALL TO ORDER

1. Roll Call

2. APPROVAL OF AGENDA

(The Board may use this time to change the order of the business by the agenda sections before adopting the agenda. The Agenda Business Sections are as follows: Presentations, Consent Items, Individual Items, Executive Director's Report/Unit Updates, Contractual Monthly Updates, Executive Session, Old/New Business, and Chairman/Director's Items. The removal of Items from any subsection shall be discussed under the Agenda Category)

1. **Action Required** - Adoption of the Regular Board Meeting Agenda – February 24, 2026

3. PRESENTATION(S)

1. FY2025 Annual Audit Presentation – Mauldin & Jenkins CPAs & Advisors Report -

4. CONSENT ITEM(S)

This section shall include all routine items for which it is anticipated there will be no debate or requests for public input. (The Board can entertain one motion to adopt the below-listed action calendar. Such a motion would be an adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar, and it would be considered separately. Once the Board reaches this point in the meeting agenda, the chair first asks if anyone wants to remove any items from the consent agenda. If a member requests, the presiding officer will immediately remove the item from the consent agenda. The removed item will be considered in its proper place in the usual or adopted order of business. There is no vote requirement for an item to be removed from this agenda section for individual consideration)

1. **Proposed Action** - Request Board Approval of the minutes for the Regular meeting held on January 27, 2026, at 4:00 p.m.
Report – [4.1 - draft MINUTES REPORT JANUARY 27 2026.pdf](#)
2. **Proposed Action** – Request Board Approval of the minutes for the Special meeting held on February 09, 2026, at 12:00 p.m.
Report - [4.2 - draft MINUTES REPORT FEBRUARY 09 2026.pdf](#)
3. **Proposed Action** - Request Board Ratification to Rescind the Purchase Order/Contract Award from March 25, 2025, to Phillips Paving Company to mill, resurface, and restripe CAT Central Employee Parking lot.
Report - [4.3 - RESCIND CAT CENTRAL EMPLOYEE PARKING LOT 3.25.2025 APPROVAL.pdf](#)
4. **Proposed Action** – Request Board Approval of a Route Enhancement Initiative within the Fixed Route & Special Services Department by converting four (4) full time bus operators to eight (8) Part-time bus operators to enhance staffing flexibility and service reliability, pending budget amendment approval (5.2).
Report - [4.4 - Agenda No 2026-02-10-009 Route Enhancement.pdf](#)
5. **Proposed Action** – Request Board Adopt the Proposed FY2027 Budget Calendar.
Report - [4.5 - FY 2027 Proposed Budget Calendar.pdf](#)

5. INDIVIDUAL ACTION ITEM(S)

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the agenda description and the respective staff report and its recommended action. The items listed below are for separate consideration.)

1. **Proposed Action** – Request Board to Accept and Approve the FY2025 Financial Audit.
Report – [5.1 - FY 2025 Financial Audit Board Transmittal and Report 2.11.2026.pdf](#)

2. **Proposed Action** – Request Board Approval of a budget amendment to convert four (4) Bus operators FTEs (fulltime) to eight (8) PTEs (part-time) positions within the Fixed Route & Special Services Department.
Report - [5.2 - Budget Amendment 1 for Authorized FTEs.pdf](#)
6. **EXECUTIVE DIRECTOR’S REPORT AND MONTHLY UNIT UPDATES - Receive and File Only** (Effective 7/29/2025 - Written departmental reports will continue to be provided monthly; however, staff presentations will no longer occur during regular board meetings with an exception to the Financial Services update. Instead, staff presentations will be scheduled for designated study sessions/workshops. Staff will remain available during regular meetings to address specific questions the Board may have about the submitted written reports. Unless there are specific questions or discussions, the Board may accept the monthly written reports as received and filed.)
 1. Executive Director’s Report – ICEO Cutter
(to include Communications/Marketing, Safety and Human Resources Update)
Report – [6.1 - Executive Board Update 2182026.pdf](#)

Marketing and Communications Update – PIO Johnson
Report – [5.1 - Marketing and Communications Monthly Update January 2026.pdf](#)

Safety Update – Safety, Security and Risk Manager S. Kennedy
Report - [6.1 - SAFETY - UNIT UPDATE BOARD REPORT JAN 2026.pdf](#)

Human Resources Update – HR Manager S. Ceasar
Report - [5.1 - Human Resources Board Report - January 2026 Data.pdf](#)
 2. Service Delivery (Operations) Update – COO E. Twumasi
Report - [5.2 - SERVICE DELIVERY SUMMARY REPORT - January 2026 Data.pdf](#)
 3. Planning Infra Development Update – IT Manager & Acting Planning Manager M. Gladhill
Report – [6.3 - Planning Report - Jan 2026.pdf](#)
 4. Financial Services Update – ICFO G. Royal
Report - [6.4 - Financial Update January 2026 Data.pdf](#)
7. **CONTRACTUAL MONTHLY UPDATES – Receive and File Only**
 1. ATU Local 1324 Leadership Update – Donya Swinton, President, or designee
Report – (Report not received/approved as of 02/17/2026)
 2. State & Local Governmental Affairs – Squire Patton Boggs
Report – (Report not received/approved as of 02/17/2026)
 3. Federal Governmental Affairs Update – Squire Patton Boggs
Report – (Report not received/approved as of 02/17/2026)
8. **EXECUTIVE SESSION** (By motion, the Director shall state for the record the reason and exemption for the closed meeting)
 1. Move to enter executive session for the purpose of discussion or deliberation on the appointment, employment, compensation, or periodic evaluation or rating of an agency executive head as provided in O.C.G.A § 50-14-3(b)(2).
Report - [8.1 - Affidavit - Executive Session 02.24.2026.pdf](#)
9. **OLD/NEW BUSINESS**
(The Chair may ask the Board to consider items under this section at the next scheduled Board meeting, with a motion for consideration and/or approval.)
 1. **Proposed Motion** – Agenda Item forthcoming
Report -
 2. **Proposed Motion** – Agenda Item forthcoming
Report -

10. ANNOUNCEMENT(S)/ADJOURNMENT

1. Next Regular Meeting of the Board of Directors – Tuesday, March 24, 2026 (4th Tuesday)

Board of Directors' Referral List to Management

(Please feel free to write any follow-up requests, concerns, and/ or issues you would like staff to address)

Leave this copy with your Board Chair, CEO, or Board Administrator

Name:

1.

2.

3.