



**CHATHAM AREA TRANSIT
BOARD OF DIRECTORS
AGENDA • MAY 26, 2026**

Regular Meeting

In-person

4:00 p.m.

In Person – CAT Central, 900 East Gwinnett Street

Zoom Meeting

Meeting ID: 841 3112 3978

Detric Leggett
Chairman

BOARD OF DIRECTORS

Kelvin Moore
Vice-Chair

Michael Owens • Bert Brantley • Faye DiMassimo • Richard Lassiter • Rufus Bright • Mary Snowden • Marsha Buford • Aaron Whitely • John Taylor

1. CALL TO ORDER

1. Roll Call

2. INVOCATION

3. APPROVAL OF AGENDA

(The Board may use this time to change the order of the business by the agenda sections before adopting the agenda. The Agenda Business Sections are as follows: Presentations, Consent Items, Individual Items, Executive Director’s Report/Unit Updates, Contractual Monthly Updates, Executive Session, Old/New Business, and Chairman/Director’s Items. The removal of Items from any subsection shall be discussed under the Agenda Category)

1. **Action Required** - Adoption of the Regular Board Meeting Agenda – May 26, 2026

4. CONSENT ITEM(S)

This section shall include all routine items for which it is anticipated there will be no debate or requests for public input. (The Board can entertain one motion to adopt the below-listed action calendar. Such a motion would be an adoption of staff’s recommendation. Any Board Member may choose to pull an item from the calendar, and it would be considered separately. Once the Board reaches this point in the meeting agenda, the chair first asks if anyone wants to remove any items from the consent agenda. If a member requests, the presiding officer will immediately remove the item from the consent agenda. The removed item will be considered in its proper place in the usual or adopted order of business. There is no vote requirement for an item to be removed from this agenda section for individual consideration)

1. **Proposed Action** - Request Board Approval of the minutes for the Regular meeting held on May 19, 2026, at 4:00 p.m.
Report – [4.1 - draft ACTION MINUTES REPORT May 26 2026.pdf](#)
2. **Proposed Action** - Request Board Approval for the renewal of FY 2027 Employee Group Insurance with a total package amount of \$3,531,673.00.
Report - [4.2 - FY2027 Employees Benefit Renewal Board Action SC final.pdf](#)

5. INDIVIDUAL ACTION ITEM(S)

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the agenda description and the respective staff report and its recommended action. The items listed below are for separate consideration.)

1. **Proposed Action** – Request Board Approval to adopt a newly developed **Payroll Policy** with an effective date of June 1, 2026.
Report – [5.1 - FIN.2026.05 Payroll Policy - Draft.pdf](#)
2. **Proposed Action** – Request Board Approval to adopt a newly developed **Naming Rights Policy** with an effective date of June 1, 2026.
Report - [5.2 - PRO.2026.05 - Naming Rights Policy Board Action Report - Draft.pdf](#)
3. **Proposed Action** – Request Board Approval of the Annual Review and Revisions of **Public Transit Agency Safety Plan (PTASP)** and authorizing the submission of the Plan 2026 updates to the Georgia Department of Transportation (GDOT) and Federal Transit Administration (FTA).
Report - [5.3 - SAF.2026.05 - 2026 PTASP Approval and Revisions.pdf](#)
4. **Proposed Action** – Request Board Approval of the **Advertising Policy** revisions to modernize and expand revenue generating opportunities.
Report - [5.4 - Advertising Policy Revision .pdf](#)

6. **EXECUTIVE DIRECTOR'S REPORT AND MONTHLY UNIT UPDATES - Receive and File Only**
(Effective 7/29/2025 - Written departmental reports will continue to be provided monthly; however, staff presentations will no longer occur during regular board meetings with an exception to the Financial Services update. Instead, staff presentations will be scheduled for designated study sessions/workshops. Staff will remain available during regular meetings to address specific questions the Board may have about the submitted written reports. Unless there are specific questions or discussions, the Board may accept the monthly written reports as received and filed.)

1. Executive Director's Report – CEO Cutter
(to include Communications/Marketing, Safety and Human Resources Update)
Report – [6.1 - Executive Director's Board Update 5262026.pdf](#)

Marketing and Communications Update – PIO Johnson

Report – [6.1 - Marketing and Communications Monthly Update May 2026.pdf](#)

Safety Update – Safety, Security and Risk Manager, S. Kennedy

Report – (Report not received as of 05/24/2026)

Human Resources Update – HR Manager, S. Ceasar

Report - [6.1 - HR Monthly Update April 20236 data.pdf](#)

2. Service Delivery (Operations) Update – COO E. Twumasi
Report - [6.2 - April 2026-SERVICE DELIVERY SUMMARY REPORT.pdf](#)
3. Planning Infra Development Update – IT Manager & Acting Planning Support, M. Gladhill
Report – [6.3 - April 2026 Monthly Planning Report -FINAL.pdf](#)
4. Financial Services Update – ICFO G. Royal
Report - [6.4 - 10 FY2026 APR Financial Update .pdf](#)

7. **CONTRACTUAL MONTHLY UPDATES – Receive and File Only**

1. ATU Local 1324 Leadership Update – Donya Swinton, President, or designee
Report – (Report not received as of 05/24/2026)
2. State & Local Governmental Affairs – Georgia Public Affairs
Report – (Report not received as of 05/24/2026)
3. Federal Governmental Affairs Update – Squire Patton Boggs
Report – (Report not received as of 05/24/2026)

8. **EXECUTIVE SESSION**

1. **Proposed Motion:** Move to enter executive session for the purpose of consultation with the CAT attorney to discuss pending litigation, settlement, and claims against CAT as provided in
2. O.C.G.A. § 50-14-2(1).
Report – [8.1 - Affidavit - Executive Session 05.26.2026.pdf](#)

9. **OLD/NEW BUSINESS**

(The Chair may ask the Board to consider items under this section at the next scheduled Board meeting, with a motion for consideration and/or approval.)

AGENCY CLAIM(S) – Biggins v. Chatham Area Transit Authority

1. **Proposed Motion** – Request Board Approval of Settlement case for \$XX,XXX to be paid by CAT's insurer personal injury.
Report - [9.1 - Legal Settlement Biggins v. CAT.pdf](#)
Report - [9.1 - DRAFT Minor Settlement Agmt \(CAT - Biggins\).pdf](#)

10. **ANNOUNCEMENT(S)/ADJOURNMENT**

1. FY 2027 Proposed Budget First Reading and Public Hearing – Proposed date: Tuesday, June 16, 2026
2. Next Regular Meeting of the Board of Directors – Tuesday, June 23, 2026