

**SECTION 01100**  
**INVITATION TO BID**

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Sealed proposals for the **Evergreen Cemetery (CM805) Event No. \_\_\_\_\_** will be received from **Qualified Bidders** by the City of Savannah electronically through the supplier portal until 1:30 PM EST on Tuesday, July 21, 2026. The names of the respondents will be read aloud at 1:30 PM of the same day and no further bids will be accepted. The Disadvantaged Business Employment Provisions will be evaluated and those bids found to be in compliance with the DBE Provisions shall be opened and read aloud at 1:30 PM EST on Tuesday, July 28, 2026. Bidders' attention is directed to Section 01110, paragraph 8, Receipt of Bids, which describes this process in detail.

Instructions for preparation and submission of the bid are contained in this package. Only electronic responses will be accepted.

All bids are due electronically via the supplier portal. All questions regarding this event must be received by Tuesday, July 7, 2026 by 5:00 PM EST. Questions must be submitted in writing to Johnnie Coker via the Supplier Portal. The answers to all questions received will be published in addenda issued by the Purchasing Department. Companies must acknowledge all addenda issued in conjunction with this event for their responses to be considered.

The City of Savannah reserves the right at any time to modify, waive, or otherwise vary the terms and conditions of this Invitation to Bid including, but not limited to, the deadlines for the submission, the submission requirements, and the Scope of Work. The City further reserves the right to reject any or all submittals, or to withdraw the Invitation to bid at any time.

**Work under this Contract generally consists of:**

Contractor to furnish all labor, materials and equipment necessary to perform all work required to complete all task as shown in the consultant specifications and bid documents.

**Plans, Specifications, and Contract Documents:**

Plans, specifications, and contract documents are available from the designated reprographic company at contractor's expense. Contractors may request to purchase those documents by visiting the City's website at <http://www.savannahga.gov/index.aspx?NID=592> and clicking on Construction Bids and Plan holder's List tab to enter the reprographics company website. You must register on the reprographics company's website to view plans, specs and plan holder's list.

In an effort to ensure that all segments of the business community have access to information, a Contractor's Drawing Room has been established. Plans and specifications are on file and may be examined at the Savannah Entrepreneurial Center, 801 E. Gwinnett Street (corner of Paulsen and Gwinnett) (912) 652-3582.

**Pre-Bid Conference:**

All bidders are not required to attend but are highly encouraged to attend a pre-bid conference which will be held at **10:00 AM on June 30, 2026**, at the **Floyd Adams Complex**, located at **20 Interchange Drive, Savannah, GA 31415**. Project scheduling, coordination requirements, local

disadvantaged business participation, and questions of interpretation will be addressed at this time.

**Bid Bond:**

Bids must be accompanied by a Bid Bond on the form included hereto and shall be secured by a surety company, certified check or cashier's check in an amount equal to at least 5% of the amount of the bid. A contract performance and payment bond each in the amount of 100% of the contract amount will be required of the successful bidder.

**Payment and performance bonds may be waived for a contract under \$100,000. The bid bond for this contract will not be waived.**

**Standards:**

All bids must be made, and all work performed as provided in Section 01300, City Labor Standards, and Section 01330 of the Federal Labor Standards Provisions as to employment of Savannah labor.

This is a bid for construction and therefore the City's local vendor preference ordinance will not apply.

Contractors and subcontractors shall have all necessary licenses and shall furnish such license numbers before entering into contracts with the Mayor and Aldermen of the City of Savannah.

The City of Savannah reserves the right to reject any and all bids and to waive any informality in the bidding.

Bidders must comply with the President's Executive Order Nos. 11246 and 11375, which prohibit discrimination in employment regarding race, creed, color, sex or national origin.

Bidders must comply with Section 2-4078 of the City Code regarding wage rates, Title VI of the Civil Rights Act of 1964, the Davis-Bacon Act, the Anti-Kickback Act, and the Contract Work Hours Standard Act.

Bidders are cautioned as follows: By signing this bid or offer, the Bidder will be deemed to have signed and agreed to the provisions of the "Certification of Non-Segregated Facilities" in this solicitation. The "Certification" provides that the bidder does not maintain or provide for his employee's facilities which are segregated on a basis of race, creed, color, or national origin, whether such facilities are segregated by directive or on a defacto basis. The Certification also provides that he will not maintain such segregated facilities. Failure of a bidder to agree to the Certification of Non-Segregated Facilities will render his bid or offer non-responsive to the terms of solicitations.

**Disadvantaged Business Employment Provisions:**

The City of Savannah actively encourages minority employment and local disadvantaged business participation in all its capital improvement projects. The Bidder shall comply with Section 01310, Local Disadvantaged Business Employment Provisions, which requires the Bidder to submit documentation of compliance with these provisions in a separate sealed envelope with their bid. Further attention is called to contract conditions contained herein pertaining to non-discrimination, equal employment opportunity, subcontract, and opportunities for project area residents.

**The City of Savannah has established a 20% DBE goal for this project of which at least half (10%) should be met by a Local DBE. A good faith effort must be made to achieve both goals.**

**Utility Contracting:**

The contractor, or any subcontractor, submitting a bid for utility contracting, as defined in O.C.G.A. Section 43-14-2 to a utility system as defined in said section, shall conform to O.C.G.A. Section 43-14-8.2 et seq. with reference to Utility Contractor's Licenses and shall submit the bid with the license numbers, as issued by the Division of Utility Contractors, affixed on the outside of the bid envelope as provided by O.C.G.A. Section 43-14-8.2(h). Utility contracting means a proposal to perform utility work, the cost of which exceeds \$100,000.00, to a utility system as defined in O.C.G.A. Section 43-14-2(17).

**Bid Submissions:**

**Bids shall be submitted in two separate attachments.** One attachment shall contain the Disadvantaged Business Employment Provisions and shall be clearly marked with the Project Name, Bid number and Section 01310 DBE. The other attachment shall contain all other bid requirements and shall be clearly marked with the project name and bid number and utility contractors license number when required. The attachment containing the disadvantaged business employment provisions shall be attached to the event. Proposals can be submitted electronically via the supplier portal:

Mark the attachment as follows:

**PROJECT NAME:** Evergreen Cemetery

**CIP NUMBER:** CM805

**EVENT NUMBER:** 12415

Note: Uploading documents have a character limit if the system won't allow you to save attachments please shorten the name. If any other issues arise reach out to the purchasing point of contact for this event to assist. There is a file size limit when uploading if failing to upload, documents may need to be split up into multiple attachments.

**END OF SECTION 01100**